

**Town of Auburn
Board of Selectmen
October 24, 2016**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Mike DiPietro, Michael Rolfe, Paula Marzloff, Susan Jenkins and Russell Sullivan, Residents; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Approval of Accounts Payable for Week of October 24th, 2016

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$128,194.93 for the week of October 24th, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of October 17th, 2016

Correspondence

Letter to Richard Radwanski, NHDOT Regarding Hooksett Road

Property Tax Warrant

\$659,741,035

\$1,127,400 Betterment

\$200,000 PILOT

Pistol/Revolver License

One (1) License

Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

John Batchelder – Acceptance of Mountain Road Extension

The Board reviewed an email from Land Use Administrator Denise Royce indicating that the deed for the road had been received and Stantec has suggested that there are only minor items that need to be completed. Ms. Lafond noted that last week's Planning Board meeting was canceled and the next meeting isn't until November 2nd which is after the deadline for acceptance of roads but the road acceptance recommendation will be on the Planning Board agenda. Mr. Headd suggested the Board could extend the deadline until November 15th. Mr. Eaton objected indicating that three roads were before the Board of Selectmen for acceptance last year before winter had set in and the Board denied the accepting the roads until the spring. Mrs. Phillips indicated that if the road acceptance was on the agenda for the last Planning Board meeting, the cancelation of the meeting was of no fault of the developer. It was unknown if the road acceptance was to go before the Planning Board at their last meeting. The Board asked Ms. Lafond to look into it and tabled the matter until the next meeting.

FY 2017 Budget Presentations

Legal Expenditures

Account Number	Account Description	Proposed Amount	Approved Amount
01-4153-3-350-1	Legal Expenditures	\$50,000.00	\$50,000.00
01-4153-3-350-2	Labor Relations	\$7,000.00	\$7,000.00

The Legal Expenditure line is decreased due to only one pending case. The Labor Relations line is increased due to the recent Unfair Labor Practice Claim.

Mr. Eaton moved to approve the Legal Expenditures budget as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Solid Waste

Account Number	Account Description	Proposed Amount	Approved Amount
01-4324-3-390-1	Solid Waste Hazardous	\$6,500.00	\$6,500.00
01-4324-5-390-0	Landfill Monitoring	\$4,500.00	\$4,500.00
01-4324-5-390-1	Roadside Pickup Container	\$500.00	\$500.00

Solid Waste Hazardous includes the Annual E-Waste Collection Day, Household Hazardous Waste Day and Shred Day, the proposed budget amount is decreased. Landfill Monitoring is increased to include the annual ground sampling and reporting to NHDES. The cost for the container at the highway garage has decreased.

Mrs. Phillips moved to approve the Solid Waste budget as discussed; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Health Administration

Account Number	Account Description	Proposed Amount	Approved Amount
01-4444-2-250-1	Health Mileage	\$100.00	\$100.00
01-4411-6-645-1	Health Dues & Memberships	\$350.00	\$350.00

The proposed budget is level-funded from prior year.

Mrs. Phillips moved to approve the Health Administration budget as discussed; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Patriotic Purposes

Account Number	Account Description	Proposed Amount	Approved Amount
01-4583-0-001-1	Flags	\$1,650.00	\$1,650.00

The Flags line is increased to include the flags that are put out by the cemetery headstones for Memorial Day.

Mr. Eaton moved to approve the Patriotic Purposes - Flags budget as discussed; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Patriotic Purposes

Account Number	Account Description	Proposed Amount	Approved Amount
01-4583-0-001-2	Auburn Historical Association	\$5,000.00	\$5,000.00

Mr. Eaton asked what the Historical Association uses the funds for. Mrs. Sue Jenkins stated for building maintenance. Heat, electric, repairs, etc.

Mrs. Phillips moved to approve the Patriotic Purposes – Auburn Historical Association budget as discussed; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Financial Administration

Account Number	Account Description	Proposed Amount	Approved Amount
01-4150-3-310-2	Deed Research	\$500.00	\$5,00.00
01-4150-6-620-1	Tax Bill Printing	\$3,000.00	\$3,000.00
01-4150-6-645-1	Tax Collector Education	\$1,100.00	\$1,100.00

Mrs. Jenkins proposed an overall decrease to the Tax Collectors budget.

Mrs. Phillips moved to approve the Financial Administration budget as discussed; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mr. Headd announced that the Budget Committee would be meeting this Thursday at 7:00 p.m. at the Town Hall.

Proposal for Town Operations Study

The Board reviewed the proposal from Municipal Resource Inc. for an operational study of the Town Hall and the Library. Ms. Lafond relayed that the proposal for the Town Hall is broken into two pieces but could be budgeted for fully in the budget. The Board agreed to Budget the Town Hall study in full to be conducted next year. The Library study would be in 2018.

New Business

2016 Tax Rate

Mr. Headd announced that the new tax rate has been set at \$20.25. Down from the prior year.

Minutes

October 17th, 2016 Public Meeting

Mrs. Phillips moved to approve the minutes of the October 17th, 2016 public meeting; Mr. Headd seconded the motion; Mr. Eaton abstained, the motion passed unanimously.

Mr. Eaton moved to adjourn; Mr. Phillips seconded the motion; all were in favor, the public meeting ended at 7:24 p.m.