

**Town of Auburn  
Board of Selectmen  
Town Hall  
July 27, 2020**

**7:00 p.m.**

**( ) Call to Order – Pledge of Allegiance**

Approval of Payroll Manifest for the Week of July 20, 2020 -- \$54,084.11  
Approval of Accounts Payable Manifest for the Week of July 20, 2020 -- \$9,413.38  
Approval of Accounts Payable Manifest for the Week of July 27, 2020  
Approval of Consent Agenda – Week of July 27, 2020

**( ) Appointments with the Board**

Fire Chief Michael Williams – Monthly Meeting with the Board

- Exhaust System Potentials for Pingree Hill Station
- Dehumidifier System for Pingree Hill Station

**( ) Town Response to Covid-19 and State of Emergency Declaration**

General Update on Town Issues

**( ) New Business**

Surety Reduction – 254 Real Estate Holdings, LLC (Tax Map #25, Lot #45)  
Safety Improvements – Safety Complex

**( ) Old Business**

Update – NH 10 Miler Road Race  
NH Wine Run  
Request for Proposal for LED Street Light Conversion

**( ) Report / Comments of Ex-officio Board Representatives**

**( ) Other Business**

**( ) Next Meetings / Events**

Monday, July 27, 2020 – Board of Selectmen's Meeting – 7:00 PM  
Monday, August 3, 2020 – Board of Selectmen's Workshop Meeting – 6:00 PM

**( ) Minutes**

- July 13, 2020 Public Meeting
- July 20, 2020 Non-Public Workshop Meeting

**( ) Non-Public Session pursuant to RSA 91-A : 3, II (a)**

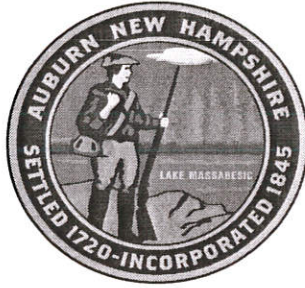
Performance Reviews / Compensation of a public employee

**( ) Adjourn**

*Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."*

## Town of Auburn

Town Hall  
47 Chester Road  
P.O. Box 309  
Auburn, NH 03032



## Town Administrator

William G. Herman, CPM  
Phone: (603) 483-5052 Ext. 111  
Fax: (603) 483-0518  
E-Mail:  
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: July 27, 2020

Re: Consent Agenda – Week of July 27, 2020

### **Tax Collector's Warrant / Land Use Change Tax:**

- ❖ 76 Juniper Circle (Tax Map #8, Lot #25-15) - \$12,000.00

### **Tax Collector's Warrant / Yield Tax:**

- ❖ Chester Turnpike (Tax Map #11, Lot #19) - \$1,745.50

### **Abatement Application / Approved:**

- ❖ 2019 PSNH Assessment (Tax Map #2, Lot #47) — \$9,480.00

### **Notice of Intent to Cut Wood or Timber:**

- ❖ Chester Turnpike (Tax Map #11, Lot #19) - 30+/- acres

### **Abatement / Refund Request:**

- ❖ PSNH Assessment (Tax Map #2, Lot #47 - UTL) — \$9,846.21

### **Pistol / Revolver License:**

- ❖ Six (6) Pistol / Revolver Licenses



## TOWN OF AUBURN, NEW HAMPSHIRE

Fire Department  
55 Eaton Hill Road  
Auburn, NH 03032  
(603) 483-8141



### Auburn Fire-Rescue Department Monthly Report June 2020

The Auburn Fire Department responded to 56 Incidents in the month of June, Incident responses are broken down as listed below:

Building Fire:	0
Vehicle/equipment Fires:	0
Brush:	2
Fires, all other:	0
Alarm Call no fire:	7
Hazardous Conditions:	3
Rescue/EMS:	25
Service calls:	8
Good intent calls:	11
<b>Total:</b>	<b>56</b>

### Fire Chiefs Report

- Numerous hours worked on COVID-19 both as the Fire Chief and the EMD for the community. We still have sufficient PPE for our first responders and for future town events.
- I Worked on station 2 renovation, attended meeting to coordinate and to schedule ongoing work.
- Crews Assisted with Pinkerton graduation ceremonies.
- Hosted an officers meeting and discussed Station 2 renovations
- I Attended numerous ZOOM meeting reference to NHEOC and the COVID pandemic.
- Monthly EMS training via Zoom with Tim Reading
- Monthly fire apparatus pump training completed.
- Continually updating Operational Policies and Procedures.
- I Attended the selectmen's meeting to go over my monthly Fire Department report and to discuss Station 2 renovations.
- Exported the monthly NHIFRS reports to the State of N.H.
- Responded to emergencies and meetings as needed and required.
- I continually meet with Fire officers and Department members as needed and required.

### **Deputy Fire Chief Bob Selinga**

- Assists with Policy and procedure updates.
- Assists with checking members off on fire apparatus as driver/operators.
- Met with Station 2 officers as needed.
- Responds to emergencies as requested.
- Assists the Fire Chief with many department related issues.

### **Safety Complex Captain Jim Saulnier**

- Assisted with the COVID-19 preparedness.
- Assists with filling the per Diem shifts and with managing this program.
- Scheduled the Safety complex to be pressure washed by a contractor.
- Working on getting Station cameras tied together so both Fire station cameras can be viewed from the Complex.
- Public education at 9 Seavey drive.
- Duty crew assisted with Station 2 renovations.
- Installed safety chains @ the safety complex on the bay doors.
- The day crew responded to 11 calls for service in June.
- Responded to emergencies as requested.
- Completed monthly Station Captain responsibilities @ Station 1. including disinfecting of vehicles and station due to COVID-19.
- Completed daily Fire prevention activities.

### **Station 2 Captain (Vacant)**

### **Lieutenant Todd Dignard (Crew #2)**

- Assisted at Crew detail every other Sunday.
- Worked on getting new CO meter for medical bags
- Responded to emergencies as requested.
- Ordered and repaired small tools and equipment.
- Worked with his assigned crew on monthly training/crew activities, vehicle checks, etc.

### **Lieutenant Matt Barsaleau (Crew #1)**

- Assisted at Crew detail every other Sunday.
- Worked with crews on training requirements.
- Working on issuing all AFD members webbing.
- Issued PPE as needed and requested.
- Responded to emergencies as requested.
- Worked with his assigned crew on monthly training/crew activities, vehicle checks, etc.

### **Lieutenant Chris Szatynski (Crew #3 Training)**

- Working with many new members on completing probationary manual requirement.
- Responded to emergencies as requested.
- Completed the update on the probationary manual.
- Lt. Szatynski oversee all mobile and portable radios and serves as the Fire Training Officer.
- Serves as the AFD safety Officer.
- Working on organizing and scheduling monthly fire training.

### **Lieutenant Pat Glennon (Apparatus)**

- Responded to emergencies while on duty as required.
- Completed the updating of the Probationary manual.
- Coordinating CDL licensing exam for members along with training members for such testing.
- Assisted C1 with Firehouse software entries.
- Worked with crews on Station 2 renovations.
- Repaired Ladder 1 waterway drain valve.
- Assisted with Fire prevention activities.
- Donated and installed new LED light @ Station 2
- Worked on ongoing jack sensor problem on Ladder 1
- Daily assigned station duties.

### **Lieutenant Mike Sullivan (EMS)**

- Serves as our EMS coordinator.
- Repaired AED batteries.
- Responded to emergencies as requested.
- Coordinates Monthly EMS training schedules.
- Qc's all EMS TEMSIS reports.
- Attended COVID-19 EOC meetings.
- Working on preparing for a Coronavirus outbreak, putting together exposure kits for members and training members on PPE.



Mutual Aid/Auto Aid Given	June 2020	Mutual Aid Received		Time of Day	Count
Bedford	0	Candia	3	00:00 - 00:59	2
Candia	2	Chester	13	01:00 - 01:59	1
Chester	6	Deerfield	0	02:00 - 02:59	1
Deerfield	0	Derry	0	03:00 - 03:59	0
Derry	2	Hampstead	0	04:00 - 04:59	1
Hampstead	0	Hooksett	2	05:00 - 05:59	1
Hooksett	0	Hudson	0	06:00 - 06:59	0
Hudson	0	Litchfield	0	07:00 - 07:59	2
Litchfield	0	Londonderry	0	08:00 - 08:59	1
Londonderry	1	Manchester	0	09:00 - 09:59	1
Manchester	0	Raymond	0	10:00 - 10:59	3
Northwood	0	<b>Total</b>	<b>18</b>	11:00 - 11:59	0
Pelham	0			12:00 - 12:59	2
Raymond	0			13:00 - 13:59	2
Salem	0			14:00 - 14:59	7
Sandown	0			15:00 - 15:59	6
Windham	0			16:00 - 16:59	3
<b>Total</b>	<b>11</b>			17:00 - 17:59	5
		<b>EMD Call Code</b>	<b>June 2020</b>	18:00 - 18:59	3
		ALPHA	4	19:00 - 19:59	5
		BRAVO	1	20:00 - 20:59	2
		CHARLIE	5	21:00 - 21:59	4
		DELTA	6	22:00 - 22:59	3
		ECHO	1	23:00 - 23:59	1
		NONE	8	<b>Total Alarms</b>	<b>56</b>
		OMEGA	0		
		<b>Grand Total</b>	<b>25</b>		



## TOWN OF AUBURN, NEW HAMPSHIRE

Fire Department  
55 Eaton Hill Road  
Auburn, NH 03032  
(603) 483-8141



*Fire Chief Michael Williams*



*Deputy Fire Chief Robert Selinga*

### Auburn Fire Station 2

#### Diesel Exhaust System Proposals

Listed below outlines three proposals for the installation of a diesel exhaust system for our Fire Station #2. Currently there is no diesel exhaust removal system at this location where one should be installed to protect our employees. When Fire Department vehicles are operating at this location, the vehicle exhaust is not being captured and is entering the living areas of the fire station and is also lingering in the apparatus bay area. By installing a diesel exhaust system will not only prevent exhaust fumes from entering our fire station but will also make it a safer location for the firefighters who work there.

#### WARD NO SMOKE:

This system is two (2) Diesel exhaust filters which mounts directly to two (2) vehicles only. This proposal only provides for the installation of 2 NO SMOKE systems so any other AFD vehicles parked in this location will not have exhaust filter.

**\$18,888.62 installed**      **Not Recommended by AFD**

#### AIRVAC:

This system is two (2) ceiling hung vertical air flow filtration systems. This system will allow us to park any AFD vehicles at this location and the system will still operate. This system is activated by overhead door switches, with optional Metering sensors.

**\$14,983.00 installed**      **Recommended by AFD**

#### PLYMOVENT:

This system is a source captured diesel exhaust system with hoses attached to the exhaust pipes themselves capturing the exhaust through duct work removing it to the exterior of the building. This system is the most expensive.

**\$25,500.00 installed**      **Not Recommended by AFD**



NO SMOKE

# Quotation

Beecher Emission Solution Technologies, LLC  
dba **Ward Diesel Filter Systems**  
1250 Schweizer Road  
Horseheads, NY 14845  
Phone: 800-845-4665  
Fax: 607-739-7092

Date: May 12, 2020  
Quotation #: 11712

To: Auburn Fire Department  
55 Eaton Hill Rd  
Auburn, NH 03032

Quotation valid until: June 11, 2020  
Prepared by: MRN

Attention: Mike Williams

Quantity	Description	Per Unit Price	Total Price
2	NO SMOKE direct source diesel exhaust filtration system, installed, excluding taxes  *Price based on installation of 2 Systems  <u>Warranty:</u> One (1) year. <u>End User:</u> Auburn Fire Dept <u>Installation Site:</u> Auburn Fire Dept  <u>Terms:</u> Net 30 days on all invoices. Invoicing will be done weekly on the number of units installed for each week.  <b>Notes:</b> All prices are in US Dollars. Proposal does not include bid and/or performance bond cost. This price quote is based on cash payments only and has a 5% discount.  If paying by credit card the price is: \$19,833.05	\$9,444.31	\$18,888.62
TOTAL			\$18,888.62

Joe Ponzi  
Regional Sales Manager



The World Leader In Engine Exhaust Removal  
Systems for the Fire and EMS Industry

**PROPOSAL – AIRVAC 911® Multi-Directional (Horizontal & Vertical) Air Flow Exhaust Removal System**

THE SALE OF AIRVAC 911®, ENGINE EXHAUST AIR FILTRATION SYSTEM, BY AIR VACUUM CORPORATION OF DOVER N.H., FOR REMOVAL OF HAZARDOUS EMISSIONS FROM FIRE, RESCUE, TRUCKING, AND OTHER HEAVY EQUIPMENT FLOOR AREAS.

THIS QUOTATION HAS BEEN PREPARED FOR:

7/9/2020



Contract Holder

Chief, Mike Williams  
Auburn Fire Dept.  
55 Eaton Hill road  
, NH

**SPECIFICATIONS**

**MODEL:** AIRVAC 911®, VERTICAL AIR FLOW DESIGN, CEILING HUNG, RE-CIRCULATING AIR FILTRATION SYSTEM. MANUFACTURED BY: AIR VACUUM CORPORATION, 6 FARADAY DRIVE, DOVER, NH 03820.

**FILTRATION:** "4-STAGE" FILTER PACK. ALL FILTERS ARE INDUSTRY STANDARD SIZED, UL TESTED & CERTIFIED.

**PRE-FILTER (STAGE 1):** 24" X 24" X 1". 3-PLY POLYESTER CONSTRUCTION. TWO LAYERS OF 16/40 DUAL DENIER POLY FIBERS WITH A FINAL DUST CATCHING ADHESIVE LAYER. SELF-SEALING FILTER WITH PRE-INSTALLED INTERNAL HEAVY GAGE WIRE FRAME. MERV 8. PERFORMANCE BASED ON A.S.H.R.A.E. 52.1-1992 TEST METHOD. CLASSIFIED AS A UL CLASS 2 FILTER, ACCORDING TO UL STANDARD 900 AND CAN 4-S111.

**MAIN MEDIA FILTER (STAGE 2):** 24" X 24" X 6". "HEPA MAX 3000" HIGH EFFICIENCY PARTICULATE AIR FILTER. DOP TESTED WITH 0.3 MICROMETER SIZED PARTICLES TO HAVE A **MINIMUM EFFICIENCY OF UP TO 95% AND EXCEEDS THE MAXIMUM EFFICIENCY OF 98% ASHRAE 52.1 TESTED FILTERS.** CONSISTS OF A PLEATED MEDIA PACK ENCLOSED WITHIN A GALVANIZED STEEL FRAME ASSEMBLY. ULTRA-FINE FIBERGLASS MEDIA FORMED IN A SERIES OF PLEATS SEPERATED BY CORRUGATED ALUMINUM DIVIDERS TO MAINTAIN UNIFORM SPACING BETWEEN EACH PLEAT FOR OPTIMAL AIRFLOW. CLASSIFIED CLASS 2 ACCORDING TO U.L. STANDARD 900 AND IS CLASSIFIED MERV 16 IN ACCORDANCE WITH ASHRAE STANDARD 52.2. FOR INSTALLATION SAFETY, TOTAL WEIGHT NOT TO EXCEED 16 LBS.

**GAS-PHASE EXTRACTOR (STAGES 3&4):** ONE 24" X 24" X 4", "MULTISORB 3000" BLENDED GAS PHASE EXTRACTOR. 50/50 RESPIRATOR GRADE ACTIVATED CARBON GRANUALS EFFECT FOR REMOVAL OF HIGH WEIGHT MOLECULAR GASES WITHIN DIESEL EXHAUST (VOC'S, HYDROCARBONS, BENZENE, OCTANE, METHANOL AND MORE) AND POTASSIUM PERMANGANATE FOR REMOVAL OF LIGHT WEIGHT MOLECULAR GASES (SULFUR DIOXIDE, NITROGEN DIOXIDE, FORMALDEHYDE AND MORE). FILTER IS CONSTRUCTED WITHIN A 24ga METAL FRAME WITH INTERNAL "HONEYCOMB" CONTAINMENT STRUCTURE. 50/50 BLEND EQUATES TO 28+/- LBS OF CARBON. FOR INSTALLATION SAFETY, TOTAL WEIGHT NOT TO EXCEED 30 LBS.

**CABINET CONSTRUCTION:** 18 & 16 GAUGE, ALL WELDED STEEL CONSTRUCTION. 25" X 26" X 28" CUSTOM GRAY POWDER COAT PAINT FINISH. **TWO HINGED ACCESS PANELS:** ONE, TO THE FILTER BANK AND THE OTHER TO THE MOTOR/BLOWER UNIT. A "DWYER" MAGNEHELIC STATIC PRESSURE GAGE, ALLOWS USER TO VISUALLY CHECK ON THE STATUS OF THE FILTER BANK. **FOUR HORIZONTAL & ADJUSTABLE AIRFLOW GRILLS.** "QUICK LATCH" FILTER COMPARTMENT WHICH IS CAPABLE OF HOLDING UP TO 15" OF FILTRATION!

**ELECTRICAL:** 3/4 H.P., 1725 RPM, 115 VOLT SINGLE PHASE ELECTRIC MOTOR, 13.6 F.L. AMP., RESILIENT MOUNT, AUTOMATIC THERMAL PROTECTION. ELECTRIC MOTOR, RESILIENT MOUNT. ALL MOTORS ARE UL APPROVED. **OPTIONS:** UNITS AVAILABLE @ 230 VOLT, SINGLE PHASE, 6.8 F.L. AMP, ADD \$75 EA. UNIT, SINGLE PHASE MOTOR USABLE @ 208-230 VOLT. 7.0 F.L. AMP. ADD \$115 EA UNIT, THREE PHASE 1 HP - @ 208-230/460 Volt, 3.4-3.6/1.8 F.L. AMPS, ADD \$255 EA. UNIT; TO BASE QUOTE.

**BLOWER:** CONTINENTAL CENTRIFUGAL IMPELLER AND FUNNEL CONE. NON-METAL & CHEMICALLY RESISTANT.

**AVEC CONTROL PANEL:** UL 508 CERTIFIED CUSTOM "AUTOMATIC VEHICLE EXHAUST CONTROL", MULTI-CIRCUIT AUTOMATIC RESET TIMER CONTROL. TWO CIRCUIT CONFIGURATIONS RATED AT 20 AMPS PER. TIMING RANGE OF .1 TO 120 MIN. ENCLOSED WITHIN A NEMA-4 RATED ENCLOSURE, NECESSARY FOR APPLICATIONS WHERE WATER IS PRESENT (WASHING OF VEHICLES). MANUAL THREE POSITION SWITCH FOR: AUTO MODE, SYSTEM OFF & SYSTEM RUN OVERRIDE. LED "OPERATING" LIGHT.

**AUTOMATIC ACTIVATION SWITCHES:** (SEE ENCLOSURES) PHOTO ELECTRIC EYES ACTIVATE SYSTEM UPON VEHICLE MOVEMENT (OUTDOOR RANGES OF UP TO 200') AND MAGNETIC DOOR SWITCHES (ONE PER OVERHEAD DOOR).

**INSTALLATION:** "TURN KEY" AN ADDITIONAL CHARGE MAY APPLY IF THE LOCATION OF INSTALLATION DOES NOT HAVE SUFFICIENT ELECTRICAL CAPACITY TO INSTALL THE AIRVAC 911®, SYSTEM. (E.G. - 1 OPEN 20 AMP BREAKER PER UNIT + 1 FOR THE CONTROL PANEL). **AVC PRICING DOES NOT INCLUDE THE COST OF ANY PERMITS, LICENSING FEES, REGISTRATION FEES, SALES/USE TAXES OR OTHER FEES THAT MAY BE REQUIRED UPON INSTALLATION AND BY PLACING AN ORDER WITH AVC THE BUYER IS RESPONSIBLE FOR ALL ADDITIONAL FEES AND ITEMS OTHER THAN WHAT HAS BEEN QUOTED. IN ADDITION TO, ANY INSTALLATION REQUESTS OTHER THAN "STANDARD"; SEISMIC OR VIBRATION MOUNTING HARDWARE, LOW VOLTAGE WIRING WITHIN CONDUIT, PAINTING OF CONDUIT, RECESSED CONTROLS/DEVICES, BURIED CONDUIT, RADIANT HEAT SHIELDING, REMOVAL OF EXISTING PRODUCTS ETC. MAY ALSO REQUIRE ADDITIONAL PRICING. NON GSA SCHEDULE ITEM.**





The World Leader In Engine Exhaust Removal  
Systems for the Fire and EMS Industry

## PRICE QUOTATION – STATION #2 (2 unit)

Chief Mike Williams  
Auburn Fire Dept.  
55 Eaton Hill road,  
Auburn, NH

DATE: 7/9/2020  
PHONE: (603) 661-5762  
FAX:  
Mwilliams@auburnnhfire.org

DESCRIPTION	QUANTITY	UNIT COST	TOTALS
AIRVAC 911® EXHAUST REMOVAL SYSTEM - Single Ph. 115'	2	\$3,675.00	\$7,350.00
AIRVAC 911® FILTER PACK (4-Stage Filter Pack, "Main Filters")	2	\$410.00	\$820.00
AIRVAC 911® FILTER GAUGE (Min. one per building section)	1	\$125.00	\$125.00
UL 508A CERTIFIED CONTROL PANEL - AVEC-4C	1	\$1,099.00	\$1,099.00
ACTIVATION PACKAGE - PB030TK 200' PHOTO EYE (set) &	2	\$255.00	\$510.00
N505AUTM/STX01 TRACK MOUNTED DOOR SWITCH	4	\$46.00	\$184.00
PREFILTERS (12 Per Box/Change date est. indicated below)	12	\$8.75	\$105.00
*ESTIMATED INSTALLATION "TURN-KEY" & DELIVERED	2	\$2,395.00	\$4,790.00
**Non-Schedule Item"			<b>\$14,983.00</b>

**MADE IN THE USA**

- ♦ **FREIGHT:** FOB Origin, ♦ **TERMS:** 1/2 Payment with the order & final payment prior to release. ♦ **Lead-Time** 8 to 10 weeks.
- ♦ Buyer is responsible for all permits, permit fees, State/local licensing fees and applicable taxes related to the purchase of product, shipping and installation or must provide all necessary tax-exempt certificates; state, local and/or county to Air Vacuum Corporation. ♦ Governmental Purchases please consult your sales rep for GSA price list.

**The AIRVAC 911® System is Provided With a FIVE YEAR WARRANTY On ALL Components (excluding consumable filters)**

DIAGRAM IS NOT AVAILABLE AT THIS TIME. PLEASE CONSULT YOUR SALES REP FOR A DIAGRAM SHOWING AIRVAC 911 CEILING LOCATIONS.

Approximate Filter Life Expectancy  
Prefilters 3-4 months, Main filters 24+ months.

This quotation has been prepared By: Thomas J. Vitko Date: 7/9/2020  
*Quotation Prices are valid for 90 calendar days from quotation date.*



1525 Hanover Street  
Hanover, MA 02339  
Phone 781-826-9755  
Fax 781-829-0240

[www.aircleaningspecialistsne.com](http://www.aircleaningspecialistsne.com)

of New England LLC

## PROPOSAL

DATE:	September 17, 2018				
TO:	Auburn Fire Department 6 Pingree Hill road Auburn NH 03032				
ATTN:	Lt. Alex Phillips	Phone:	603-315-7192	FAX:	

The Plymovent Source Capture Vehicle Exhaust is designed for fire apparatus with under carriage exhaust.  
Option A Three (3) vehicles operate in a back-in mode  
Option B Four (4) vehicles operate in back-in mode

### Option A Equipment

Three (3) Plymovent SBTA-31 Sliding Balancer Track source capture emergency vehicle exhaust system with an extruded aluminum track, 28' 6" long. The track has a traveling trolley that moves on six ball bearing wheels. The system is complete with a 4" diameter four ply high temperature hose with wire helix, safety disconnect assembly, manual inflation/deflation valve, totally enclosed cast aluminum spring coil balancer with stainless steel cable, automatic pneumatic disconnect switch, regulator and pneumatic grabber nozzle that is constructed of high temperature polymer composite with Nomex inner lining. The pneumatic grabber nozzle provides a positive seal on the vehicle's tailpipe to prevent gases from escaping inside the fire station.

### Option B Equipment

Same as Option A except four (4) Plymovent SBTA-31 Sliding Balancer Track source capture emergency vehicle exhaust systems.

### Common Equipment for Option A or Option B

One (1) Plymovent OS3 Series Automatic Control Panel designed to automatically energize the exhaust blower by a pressure sensor, the moment any vehicle engine connected to the system is started. The control panel shall contain the motor starter, overload, and solid-state circuit card with timer adjustments from 30 to 360 seconds, fused low voltage transformer, in a NEMA 12 rated key lock electrical enclosure. On the outside of the panel are soft touch AUTO START- STOP - MANUAL RUN membrane controls and system indicator LED lights.

One (1) Plymovent TEV-559 Exhaust Blower, 5 HP 230 Volt, 1Ø, 3450 RPM TEFC direct drive motor, designed to deliver 1558 CFM at 8.5 inches E.S.P. The inlet is 9 7/8" diameter and the outlet is 12 3/8" diameter. Class B spark resistance construction of powder coated steel housing and aluminum wheel with shaft seals.

One (1) Plymovent UniFilter air filtration system is designed to reduce the diesel exhaust particulate (soot) from the exhaust blower discharge. The 20 gauge galvanized steel cabinet is 20" wide x 20" high x 49" long with easy access to the filter inside. It is fabricated with 16"Ø collars on each end. Supplied with a micro fiberglass bag filter, 20" x 20" x 36" deep.

Proposed By: James W. McCormick  
Clean Aire Technology  
Belmont NH 03220

Accepted By:

# PROPOSAL

## **Ductwork**

All round ductwork is industrial grade galvanized steel spiral type. It is a tapered design to insure proper air volume without the use of dampers for each grabber nozzle. All taper laterals, elbows and fittings are welded galvanized steel. All joints are sealed with a double lipped EPDM rubber seal type conforming to SMACNA's Leakage Class 3, or a positive air tight mechanical clamp to prevent leaks of apparatus exhaust fumes. Ductwork is SMACNA Industrial Duct Construction to prevent deflection under use.

## **Installation**

Installation includes proper location of the track / rail and mounting to ceiling structure with support legs and cross braces. The hose connection for the ductwork is located and mounted to the track / rail. The hose assembly with pneumatic nozzle is attached to the trolley and spring balancer. The pneumatic controls are connected to the airline from the compressor.

Ductwork installation covers the fitting and assembly of the taper ductwork system to connect the hose assembly to the exhaust blower. All connections are screwed in place and sealed. The pressure sensors are installed in the proper location.

Brackets and mounts are provided as required to install and secure the exhaust blower. The exterior wall is penetrated to allow the ductwork to exit the building and run above the roofline. A vertical discharge EPA type non-backdraft damper is installed to prevent entrainment of diesel fume into the office or living quarters.

## **Start-Up**

On site start up is provided by Factory Trained Personnel and includes adjustments of the pressure sensors. Adjustments are made to the hose length and release valve location to insure proper release of pneumatic nozzle from the vehicle exhaust tailpipe.

## **Training**

On site training is done by factory authorized personnel. A training video is provided as a permanent training aid.

**Option A Price** ..... \$25,500.00  
Three (3) vehicles operate in a back-in mode

**Option B Price** ..... \$33,000.00  
Four (4) vehicles operate in back-in mode

## **Not included in the above prices:**

Electrical and control wiring is not included. Electrical work, safety disconnect switches, conduit, fittings or other electrical devices required to comply with local, state or national codes.  
Air compressor or installation of compressed airlines from the air compressor

Proposed By: James W. McCormick  
Clean Aire Technology  
Belmont NH 03220

Accepted By:

May 05, 2020

Lieutenant Patrick Glennon ([pglennon@auburnnhfire.org](mailto:pglennon@auburnnhfire.org))

Town of Auburn - Fire Department

55 Eaton Road

Auburn, NH 03032

**Re: Generator Replacement – 6 Pingree Hill Road**

We are pleased to provide material / labor for wiring and equipment work as follows:

**Option # 1 New 25 kw Generator (Recommended)**

- Remove existing Kohler #20RZ generator.
- Provide one (1) 25 KW, propane, Kohler # 25CCL (see attached Spec Sheet), 120/240V, single-phase, pad mount generator with NEMA 3R sound enclosure, battery and battery charger. New generator to be install on existing pad.
- EPA- Certified for Stationary Emergency Applications.
- Replace existing 60 amp generator service disconnect switch with new NEMA 3R, 100 amp fused disconnect switch. Includes 100 amp TD fuses.
- Existing ATS Unit, EP-1 and EP-2 Panels to remain. New 100 amp feeder to be provided from new generator, new service disconnect and to existing ATS Unit. Existing 2" conduit to be re-used. There are currently no ground conductors in existing conduits. New ground conductors and equipment grounding to be provided as per Code requirements.
- Rework wiring for block heater and battery charger circuits with associated conduits / wiring from existing EP-2 Panel to generator. Includes breakers as required.
- Replace existing #6 conductors from generator service disconnect to existing automatic transfer switch (ATS Unit) with new #3 THHN 100 amp rated conductors.
- Relocate the Fire Alarm Control Panel branch circuit from MP Panel to the EP-2 Panel.
- Provide delivery, off-loading and rigging to set generator.
- Propane fuel and connection - FBO.
- Provide start-up, testing, commissioning and owner training.
- Includes permits and inspections.
- Work to be performed during normal work hours.
- Five (5) year warranty on generator.

**Total Material / Labor Cost for Option # 1: \$18,157**

### **Option # 2 New 20 KW Generator**

This would involve changing the existing Kohler 20 KW (# 20RZ) with a new Kohler 20 KW (# 20RESC) generator.

The install for new 20 KW would be basically the same as the 25 KW detailed in Option #1 with the exceptions as noted below.

- This generator will not meet NFPA 110, Level 1 if required at future date and not rated for EPA-Certified for Stationary Emergency Applications.
- The 20 KW is listed as a home / residential generator (see attached Spec Sheet).
- The 20 KW has only 83 amp output. This may handle current loads, but not future or larger loads at the existing EP-1 & EP- 2 Panels.
- The current feeder conductors from generator disconnect to EP Panels is only rated for 50 amp. This would need to be upgraded to handle additional loads over 50 amps.
- The current generator service disconnect switch is rated for 60 amps and has 50 amp fuses. Fuses can only be upgraded to 60 amp. This limits the full capacity of new generator. The service disconnect would need to be upgraded to 100 amp with 80 amp fuses for full potential.
- Grounding conductors and equipment grounding still required by Code.

**Total Material / Labor Cost for Option # 2: \$13,987**

### **Option # 3 Repair of existing 20 KW Generator**

The current condition of generator indicates compression loss at the minimum. Additional and or unforeseen repairs may be required to get this unit back in running condition. We can only provide an approximate cost on this due to present age, usage and unforeseen items.

**Approximate Repair Cost Option # 3 (engine only): \$5,000**

**Note:** The existing Kohler #20RZ generator is an older unit that has previously had numerous repair issues and is currently out of use due to additional generator issues. The major issue being the engine itself. The recent trouble-shooting indicates loss of compression. This in itself will be costly and additional repairs may be needed when and if engine is torn apart. With current generator situation, besides engine repairs, emergency load capacity is limited to 50 amps, Fire Alarm Panel circuit and system grounding needs to be addressed.

In summary, we recommend Option # 1 to best suit the needs for this location.

Thank you for allowing us to be of service, please do not hesitate to contact us should you have any questions.

Sincerely,



David Wright  
Sr. Project Manager

[COPY]

PLANNING BOARD  
TOWN OF AUBURN

July 16, 2020

Mr. Keith Leclair, Chairman  
Town of Auburn  
Board of Selectmen  
47 Chester Road  
Auburn, NH 03032

$$\begin{array}{r} 10,439.00 \\ 8,539.00 \\ \hline 1,900.00 \end{array}$$

1,500.00 As Built  
400.00 Stantec

Re: 254 Real Estate Holdings, LLC  
254 Rockingham Road, Tax Map 25, Lot 45  
Surety Reduction

Dear Mr. Leclair:

On July 15, 2020, the Planning Board voted to recommend The Board of Selectmen approve the reduction of surety currently held by the Town of Auburn in the amount of \$10,439.00. The recommendation is to reduce it by \$8,539.00 leaving a balance of \$1,900.00. This remaining surety is for the completion and submission of the As-Built for 254 Rockingham Road. Once the As-Built is submitted, the Planning Board also recommended that the remaining surety could be released at that time as this project is completed and a Certificate of Occupancy has been submitted. Stantec's recommendation letter dated July 2, 2020 is attached hereto for your review.

Thank you for your attention to this matter. Please feel free to contact me with any questions.

Sincerely,

Denise Royce  
Land Use Administrator

cc: Auburn Planning Board

## Denise Royce

---

**From:** Tatem, Dan <dan.tatem@stantec.com>  
**Sent:** Thursday, July 2, 2020 5:05 PM  
**To:** Rick Gilbert  
**Cc:** Denise Royce; Carrie Rouleau-Cote  
**Subject:** RE: 254 Rockingham Road

That works for us. I'll send over an auth.

Thanks.

Have a great 4<sup>th</sup>!

### Dan Tatem

Senior Associate

Mobile Only: 603-218-9739  
dan.tatem@stantec.com

Stantec  
5 Dartmouth Drive Suite 200  
Auburn NH 03032-3984

Our office is currently closed, due to COVID-19. Please use my cell or email to contact me.



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**From:** Rick Gilbert <rick@tsconnh.com>  
**Sent:** Thursday, July 2, 2020 4:31 PM  
**To:** Tatem, Dan <dan.tatem@stantec.com>  
**Cc:** Denise Royce <planning@townofauburnnh.com>; Carrie Cote <bldginsp@townofauburnnh.com>  
**Subject:** Re: 254 Rockingham Road

Just keep an extra \$400 off what you're giving me back please. Thanks and have a great weekend!!!

Sent from my iPhone

On Jul 2, 2020, at 4:23 PM, Tatem, Dan <dan.tatem@stantec.com> wrote:

Denise – I already spoke to Rick... We need an additional \$400 to wrap up the monitoring efforts for his project at 254 Rockingham Road.

Please let me know when he drops it off.

Thanks.

### Dan Tatem

Senior Associate

Mobile Only: 603-218-9739  
dan.tatem@stantec.com

Stantec  
5 Dartmouth Drive Suite 200  
Auburn NH 03032-3984

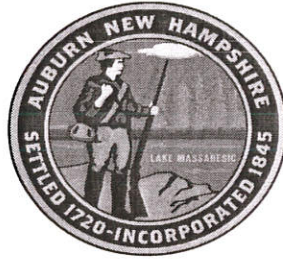
Our office is currently closed, due to COVID-19. Please use my cell or email to contact me.



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## Town of Auburn

Town Hall  
47 Chester Road  
P.O. Box 309  
Auburn, NH 03032



## Town Administrator

William G. Herman, CPM  
Phone: (603) 483-5052 Ext. 111  
Fax: (603) 483-0518  
E-Mail:  
townadmin@townofauburnnh.com

**To:** Board of Selectmen

**From:** Bill Herman, CPM, Town Administrator

**Date:** July 23, 2020

**Re:** Safety Complex Improvement and Training Room Use

The Board has received the attached report and request from Police Chief Pelton concerning proposed improvements to the front door access of the Safety Complex and the use of the training room for public safety functions and training.

The Board discussed these recommendations with Chief Pelton during a workshop meeting and asked that it be listed for a Board vote on your meeting of July 27<sup>th</sup>.

In looking through the Chief's request and justification, I am convinced the anticipated cost of the improvements to the front door access totaling \$2,748.70 would be reimbursable from the Town's allocation of federal CARES Act funds that are available through the Governor's Office of Emergency Relief and Recovery (GOFERR).

Should the Board be agreeable to these requests, the appropriate motions for the Board would be as follows:

*Move to authorize the expenditure of \$2,748.70 to add an access intercom system and cameras to the exterior front door of the Safety Complex as proposed by Chief Pelton.*

*Move to authorize the continued dedicated use of the training room at the Safety Complex by the Police and Fire Departments for public safety functions and scheduled training or meeting activities by Town boards and departments.*

Thank you for your consideration.

Attachment



Charles Pelton  
Chief of Police

## **AUBURN POLICE DEPARTMENT**

**55 EATON HILL ROAD, P.O. BOX 339  
AUBURN, NEW HAMPSHIRE 03032**

July 16, 2020

Dear Board of Selectmen,

Over the last several months the police department has had to drastically change how we deal with the public. While we have worked very hard at maintaining our traditional friendly approach to all citizen encounters, we have had to adapt our personal exposures during the on-going pandemic.

One of the steps we have taken to protect the citizens, office staff and officers has been to limit access to the interior of the police station. We have tried to also limit the number of citizens in the lobby to one at a time.

We have been utilizing the training room to take walk-in reports, fingerprint citizens and interview suspects. In order to continue to make this process safer we are asking the selectmen to consider two proposals

1. We have researched adding an access intercom system and cameras to the exterior front door of the safety complex. This would enable us to allow only one citizen access to the lobby area at a time.
2. We are asking the selectmen to continue to not allow outside use of the training room. This would allow the police and fire department to continue to use the room for public safety functions and training. It would also protect citizens from unsafe exposures with persons we have contact with.

The department handles calls that can often take place in the lobby and could pose added dangers to citizens. For example in the last year the department has handled lobby calls where officers have been assaulted, sex offenders waiting to be registered, walk in emergency medical calls, walk in drug addiction safe station patients, domestic violence suspects turning in firearms and arrests. Five weeks ago, I personally fingerprinted a citizen who is now positive for COVID-19.

**Emergency  
603-483-2922**

**Business  
603-483-2134**

**Fax Number  
603-483-2013**



Charles Pelton  
Chief of Police

## **AUBURN POLICE DEPARTMENT**

**55 EATON HILL ROAD, P.O. BOX 339  
AUBURN, NEW HAMPSHIRE 03032**

I know in the past that this room has served as a "community room" but recent events have raised serious safety concerns to allow private citizens and juveniles to be exposed to the hazards that are routinely found at police and fire facilities.

I have spoken with Chief Williams and he is in support of this proposal.

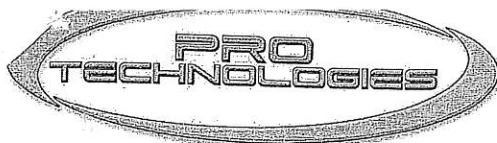
The cost of the intercom/lock and camera system is \$2,748.70 and could be sent in for reimbursement as it is directly related to COVID-19 prevention.

Thank you for taking the time to consider these proposals

Sincerely,

A handwritten signature in dark ink, appearing to read "C. Pelton", written over a horizontal line.

Chief Charles Pelton



# Estimate/Schedule of Protection

Pro Technologies - Safety, Security & Comfort, LLC

1191 Hooksett Road

Suite 3

Hooksett, NH 03106

Date	Estimate #
7/15/2020	9027

Name / Address
Auburn PD LT Chip Chabot 55 Eaton Hill Road Auburn, NH 03032

Ship To

Item	Description	Qty
LE-D	The following is required for the access intercom and door release system:	
LEF3L	LE-D Aiphone Surface Mount Door Station with weather resistant box. To be installed on the exterior of the building near the front door.	1
LE-A	Aiphone 3-Call Master Station with Selective Door Release. Desk or Wall Mount (Single Gang). 12VDC 2A Power Supply Not Included. To be installed at the front reception desk.	1
RY-PA	LE-D Aiphone Surface Mount Sub Station for LEF-3 System. To be installed in the kitchen/employee room and in the booking or office hall area.	2
PS-1208UL	RY-PA Door Release Relay. 12 Volt, N/O.	1
Wire	Aiphone PS-1208UL Power Supply	1
9600-630	Wire, 3 conductor shielded wire required.	1
Labor	HES 9600 Rim Mount Door Strike for use with crashbar, silver finish, no frame cutting required. To be installed on the front door with existing crash bar.	1
	Labor required for the installation of the above listed devices:	10
<div>PTN41BK22 Dahua 4 Megapixel EB (Turret Style) Dome Camera with 2.8 mm fixed lens, 98' Smart IR. 5 Year Manufacturer Warranty. To be installed in the following locations: the front doors. Labor required for the installation of the above listed camera: SUBTOTAL FOR THE ABOVE LISTED EQUIPMENT AND LABOR: \$285.48</div>		
		<b>x2 570.96</b>

If you have any questions, please feel free to call Steve Lawrence.

**Total**

~~-\$2,177.75~~

Phone #	Fax #	stevel@protechnologiesllc.com
603-624-4221	603-624-7221	www.protechnologiesllc.com

Signature

**\$ 2748.70**

**Town of Auburn  
Board of Selectmen  
July 13, 2020  
Minutes**

**7:00 PM**

**Selectmen Present:** Keith Leclair, Todd Bedard and Michael Rolfe

**Others Present:** Mike DiPietro, Attorney Patricia Panciocco, Eric Mitchell, Gary Gramatikas, Pamela Gramatikas, Eric Haddad, Sue Bunnell, Police Chief Ray Pelton, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

**Call to Order – Pledge of Allegiance**

Mr. Leclair called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**Approval of Payroll Manifest for the Week of July 6, 2020 - \$99,511.39**

*Mr. Bedard motioned to approve the Payroll Manifest for the week of July 6, 2020 in the amount of \$99,511.39. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of July 13, 2020 - \$252,692.92**

*Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of July 13, 2020 in the amount of \$252,692.92. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of July 13, 2020 - \$15,622.50**

*Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of July 13, 2020 in the amount of \$15,622.50. Mr. Leclair seconded the motion. A vote was taken Mr. Leclair – aye, Mr. Bedard – aye and Mr. Rolfe abstained. The motion passed 2-0-1.*

**Approval of Consent Agenda for the Week of July 13, 2020**

Mr. Leclair read out loud the Consent Agenda for the Week of July 13, 2020 some of which included: one (1) Notice of Intent to Cut Wood or Timber, three (3) Abatement – Refund Requests, two (2) Tax Collector's Warrant/Land Use Change Tax, Correspondence – First Responder Stipend Program, NH Department of Revenue Administration Inquiry for Use of PA-28 Inventory of Taxable Property, three (3) Void Check Manifests, one (1) Abatement Application for 800 Hooksett Road and three (3) Pistol/Revolver Licenses.

*Mr. Bedard motioned to approve the Consent Agenda for the week of July 13, 2020. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Appointments with the Board**

Mr. Leclair moved the Decision for the Application of Involuntarily Merged Lots – 20 Appletree Road to the beginning of the meeting so the Board could render its decision.

## **Gary Gramatikas & Pamela Gramatikas – 20 Appletree Road – Restoration of Involuntarily Merged Lots**

Mr. Herman provided the Board with a copy of a letter dated July 13, 2020 from Eric C. Mitchell & Associates, Inc. which supplemented the information provided by Attorney Panciocco provided at the Board's last meeting. Mr. Leclair noted the Board has reached a decision and a written notice of decision will be issued, but the Board needed to vote to formal record its decision.

***Mr. Bedard motioned to find that former Sun Valley Estates subdivision lots #101, #102, #103 and #104, involuntarily merged by the Town for assessing and taxation purposes into the lot known as Map 18, Lot 52, have been voluntarily merged into one lot and treated as one lot by the property owners and their predecessors in title for the reasons stated in our written decision on this date and, therefore, the Board denies the Application for Restoration of Involuntarily Merged Lots as submitted for 20 Appletree Road by Eric Mitchell on behalf of Gary and Pamela Gramatikas. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Mr. Leclair advised the parties a written notice of decision would go out tomorrow.

Attorney Panciocco asked for Findings of Fact. Mr. Leclair indicated they will receive what is in the written notice of decision. Mr. Mitchell asked if his new correspondence had been considered? Mr. Leclair indicated the Board viewed the letter prior to the start of the meeting, but it had not changed their opinion.

Mr. Leclair indicated any further discussions on the matter should be directed through Town Counsel.

## **Town Response to COVID-19 and State of Emergency Declaration**

### **General Update on Town Issues**

Mr. Leclair indicated there has been nothing new on the EOC meetings. The door to Town Hall is now unlocked and there are recommendations for no more than five people in Town Hall to transact business at one time.

Chief Pelton indicated all officers were on the roster and PPE is in good supply. Calls for service have increased in volume with a high number of domestics and neighbor disputes. There have been thefts reported at night, mostly tools, probably due to the high unemployment numbers.

### **State Supplying PPE for Elections**

Mr. Herman provided the Board with a Memorandum from Secretary of State Bill Gardner dated July 6, 2020 relative to the provision of PPE for the September 8<sup>th</sup> State Primary and the November 3<sup>rd</sup> General Election.

Mr. Leclair indicated the State was supplying PPE for the regular election including pens, pencils, masks, gloves and sanitizer. Absentee ballots are available. The Clerk has not reported any increased request for absentee ballots at this time.

Mr. Leclair indicated the new basketball floor could be damaged at the school by the election equipment being moved in and out of the gym, recommended we should conduct a mock-set up in the Cafeteria to see if that location would be more suitable.

### **Auburn Submission for CARES Act Funds**

Mr. Herman indicated the second submission had been submitted earlier today for \$66,257, half of which is the Pingree Hill Fire Station improvements. Otherwise the submission includes reimbursement for police, fire, library, Parks & Recreation, Town Hall, public assistance and some personnel expenses.

Mr. Leclair asked if the State had been denying anything and Mr. Herman indicated he has heard from other communities that there have been a few problems due to not properly documenting the requests.

### **New Business**

#### **Consideration of Robert Frost/Old Stagecoach Byways Council Representatives**

Mr. Herman provided a Memorandum dated July 8, 2020 relative to the Robert Frost/Old Stagecoach Scenic Byways Council. He indicated Auburn is part of the council and has two members at large and one alternate. Elizabeth Robidoux and Stoney Worster have been the full members and Paula Marzloff wishes to remain an Alternate. Stoney Worster has moved out of Town and is now ineligible. Deb Mancini is willing to serve as a full member.

***Mr. Bedard moved to appoint Elizabeth Robidoux and Deborah Mancini as Auburn's Frost/Stagecoach Scenic Byways Council members and Paula Marzloff as Auburn's alternate Council member. Mr. Rolfe seconded the motion. A vote was taken all were in favor, the motion passed unanimously.***

#### **NHDOT Proposed Sale of State-Owned Land in Auburn**

Mr. Herman provided the Board with a Memorandum dated July 2, 2020 relative to the NHDOT – Proposed Sale of State-Owned Land in Auburn. Mr. Herman indicated the Town received the two notices from the NHDOT advising of the sale of the combined approximately .52-acres of State-owned land in Auburn located on the southerly side of Rockingham Road in-between 251 and 269 Rockingham Road. Mr. Herman indicated the parcel is not a separate lot of record and not correctly identified on the Town tax maps. The NHDOT would need to do a three-way lot line adjustment. The actual parcel is part of the NHDOT's ROW on Rockingham Road that includes this space between the two abutting lots. The parcel the state is attempting to identify is Tax Map #25, Lot #39-1.

Mr. Herman noted in accordance with RSA 4:39-c:1 the offer to sell the surplus property must be extended to the municipality before it can be sold to the public. The Board can determine if the Town has any interest in acquiring the parcel(s).

Mr. Leclair asked if this was the land Mr. Villeneuve referred to at an earlier meeting and Mr. Herman indicated it was. Mr. Leclair and Mr. Rolfe indicated they had no interest and noted it would make the other two lots more valuable based on the proposed sale to the public to proceed.

Mr. Herman will let the NHDOT know the Town has no interest in acquiring the parcels.

## **Emergency Order #56 – Modifications of Procedure Relative to Appropriations & Tax Payments**

Mr. Herman provided the Board with Emergency Order #56 issued by Governor Sununu, which gives municipal governing boards the opportunity to reduce approved expenditures which some may want or need to do given concerns with the anticipated COVID economy.

Mr. Herman indicated the Tax Collector has seen a higher collection rate than last year at the same time for the first issue property tax bills. Mr. Leclair indicated he did not see the need to have to reduce appropriations in Auburn.

## **Request to Paint Portions of Pingree Hill Fire Station**

Mr. Herman provided the Board with a Memorandum dated July 13, 2020 concerning painting of the Pingree Hill Fire Station together with an estimate for \$3,800 from Steve Tewksbury Painting of Auburn. Mr. Herman reported Fire Chief Mike Williams indicated other contractors were not available for several months.

Mr. Leclair indicated the description called for painting of ceilings which are tiles, woodwork, trim and doors changed from natural to white paint, two office spaces, one bedroom with closet, one hallway, two bathrooms and the dayroom with closet.

Mr. Leclair asked about leaving the woodwork natural and the balance of the Building Rehabilitation Fund. Mr. Herman indicated the fund had approximately \$98,000.

***Mr. Bedard moved to accept the proposal of Steve Tewksbury Painting of Auburn to paint portions of the interior of the Pingree Hill Fire Station for a total of \$3,800, and to fund the work through the Town's Building Rehabilitation Reserve Fund. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

## **Resignation of Lt. Patrick Glennon**

Mr. Herman provided the Board with a copy of the resignation of Lt. Patrick Glennon dated July 10, 2020 effective August 3, 2020. Lt. Glennon indicated he would stay on as a Call Lieutenant.

***Mr. Bedard moved to accept with regret the resignation of Patrick Glennon as a full-time Lieutenant with the Auburn Fire Department. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

## **Old Business**

### **BTLA Appeal – Eversource Abatement Appeal**

Mr. Herman provided the Board with a Memorandum dated July 2, 2020 concerning the BTLA Appeal – Eversource Abatement Appeal. He reported the NH Board of Tax and Land Appeals ("BTLA") has issued its decision in the utility appeals dating back to 2014 and had accepted virtually all the arguments by the municipalities concerning values and structures. As a result, abatements were ordered abatements for 91 communities and denied in 47 including Auburn. He noted the BTLA decision is appealable to the NH Supreme Court.

Mr. Herman noted the Auburn numbers looked good, so they do not have to change any assessed values for these past years.

### **Design of Griffin Mill Bridge**

Mr. Herman noted the design should be done this year, and the Board had previously been interested in having a meeting with Town Counsel and the Town Engineer to work through how to move forward. Mr. Leclair indicated a date should be set and the meeting scheduled.

### **Agreement with The H.L. Turner Group for Library & Property Evaluation Project**

Mr. Herman provided the Board with a letter dated June 18, 2020 concerning the Library and Property Evaluation Project.

Mr. Hickey removed some of the language concerning intellectual property. The Board already approved the work and supported the revised agreement.

### **Left-Hand Turn – Depot Road (Selectman Rolfe)**

Mr. Rolfe discussed the Depot Road issue with Road Agent Dross earlier. Mr. Rolfe noted Mr. Dross indicated to him the left turn onto Depot from Hooksett is an even worse situation.

Mr. Rolfe noted the dirt part of the road is frequently shut down during inclement weather and residents would have difficulty getting out through another egress. Mr. Bedard noted the Board will be meeting with Water Works soon to discuss a potential land swap to reconfigure the intersection which would be the real solution.

### **Request for Proposal for LED Street Light Conversion**

Mr. Leclair and Mr. Rolfe noted they have not had a chance to drive out and look at the Town owned streetlights mapped by Mr. Bedard for possible conversion to LED.

Mr. Leclair indicated some of the light fixtures may cast differently and the Board should be able to preview the lights before selecting them, having a couple of examples.

Mr. Leclair asked Chief Pelton if he had any adds or drops and Chief Pelton indicated there were none at this time.

Mr. Leclair requested the item remain on the agenda under Old Business.

### **Report/Comments of Ex-Officio Board Representatives**

Mr. Bedard indicated Parks & Recreation met last Tuesday and discussed the 2021 proposed budget and revisions to the Capital Improvement Plan.

Mr. Rolfe indicated Planning Board will have a call-in meeting this Wednesday.

### **Other Business**

Mr. Leclair indicated he received a quotation for two exhaust filter units for the Pingree Hill Fire Station. The exhaust units go with each vehicle and there are two bays at Pingree Hill Fire Station. Mr. Leclair noted the Board identified the issues with the HVAC return and soot going into the living quarters at its earlier inspection, which is a life safety issue. Mr. Leclair asked Mr. Herman if the GOFER grant funding may cover this since the Station is designated as the quarantine location.

Mr. DiPietro noted it was half the price of the Plymovent system and asked how long the filters would last. Mr. Leclair noted there are two types of filters that go with each unit, one is changed at 24-month intervals costing \$410 ea. and the smaller pre-filter is changed every 3-4 months at \$8.75 ea. \$800 would be budgeted every 2-3 years for the larger filters.

Mr. Leclair recommended having Chief Williams come in and present the pros and cons of both systems.

### **Next Meetings/Events**

Monday, July 20, 2020 Board of Selectmen's Workshop Meeting – 6:00 PM

Monday, July 27, 2020 – Board of Selectmen's Meeting – 7:00 PM

### **Minutes**

- June 29, 2020 Site Walk Meeting

***Mr. Bedard motioned to approve the minutes of the June 29, 2020 Site Walk Meeting. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

- June 29, 2020 Public Meeting

***Mr. Bedard motioned to approve the minutes of the June 29, 2020 Meeting. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

### **Adjourn**

***Mr. Leclair motioned to adjourn the meeting at 7:45 PM. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Respectfully submitted,

Nancy J. Hoijer,  
Recording Secretary