

**Town of Auburn
Board of Selectmen
July 1, 2019
Town Hall**

7:00 p.m.

() Call to Order – Pledge of Allegiance

Approval of Payroll Manifest for the Week of June 24, 2019 - \$52,674.18
Approval of Accounts Payable Manifest for the Week of July 1, 2019 - \$
Approval of Consent Agenda – Week of July 1, 2019

() Appointments with the Board

- Parks & Recreation – “No Parking” Request

() New Business

Maintenance Surety Release – Ambulatory Surgery Center
Road Acceptance & Surety Recommendation – Hills Road Extension
Town Hall Chimney Repair Report

() Old Business

Update on Status of State Budget
Community Forum / Meeting – September / October
Addition to Police Department

() Report / Comments of Ex-officio Board Representatives

() Other Business

() Next Meetings / Events

Monday, July 8, 2019 – Board of Selectmen’s Workshop Meeting – 7:00 PM
Monday, July 22, 2019 – Board of Selectmen’s Meeting – 7:00 PM

() Minutes

- June 17, 2019 Public Meeting
- June 17, 2019 Non-Public Meeting

() Non-Public Session – RSA 91-A: 3, II (a)

Consideration of the compensation of a public employee

() Adjourn

Note: “Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen’s Secretary at (603) 483-5052 x100, so that arrangements can be made.”

June 25, 2019

Mr. Richard Eaton, Chairman
Town of Auburn
Board of Selectmen
47 Chester Road
Auburn, NH 03032

Re: **Ambulatory Surgery Center**
45 Dartmouth Drive, Tax Map 6, Lot 18-4
Maintenance Surety Release Recommendation

Dear Mr. Eaton:

On June 19, 2019, the Planning Board voted to recommend The Board of Selectmen approve to release the final surety currently held by the Town of Auburn in the amount of \$7,500 for the Ambulatory Surgery Center, 45 Dartmouth Drive. Mr. Tatem of Stantec has sent a recommendation letter dated June 14, 2019 of which is attached hereto for your reference. The letter indicates that any recommendations from Stantec have been completed and the surety is ready to be released.

Thank you for your attention to this matter. Please feel free to contact me with any questions.

Sincerely,



Denise Royce
Land Use Administrator

cc: Auburn Planning Board



June 14, 2019
File: 195113259

Attention: Mr. Ron Poltak, Chairman
Office of the Planning Board
P.O. Box 309, 47 Chester Road
Auburn, NH 03032-0309

Dear Mr. Poltak,

**Reference: Auburn, NH
Ambulatory Surgery Center
Tax Map 6 Lot 18-4
Final Surety Release Recommendation**

We visited the site on May 29, 2019 to monitor the milling and overlay of the utility trench patch located at the entrance of the site and extending across the full width of Dartmouth Drive. During our site visit, the paving work was completed per plan. Considering this was the only remaining work item, we recommend that the Town release the remaining \$7,500 in surety.

Please call if you have any questions.

Sincerely,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in black ink, appearing to read "J. Daniel Tatem".

J. Daniel Tatem
Associate
Phone: (603) 669-8672
Fax: (603) 669-7636
dan.tatem@stantec.com

c. Jason Lopez, KNA (email)
Dave Daigneault, Chinburg Builders
Joshua Siegel, Owner
M. Rainey, J. Stacy, Severino Trucking
R. LaBranche, Stantec

GENERAL BUSINESS

Ambulatory Surgery Center Dartmouth Drive, Tax Map 6, Lot 18-4 Final Surety Release Recommendation

Mr. Poltak began with the Ambulatory Surgery Center on Dartmouth Drive and read from the letter from Stantec dated June 14, 2019 recommending the release of the remaining surety in the amount of \$7,500 currently held by the Town of Auburn.

Mr. Porter made a motion to release the remaining surety in the amount of \$7,500 currently being held by the Town of Auburn for the Ambulatory Surgery Center, 45 Dartmouth Drive, Tax Map 6, Lot 18-4. Mr. Rolfe seconded the motion. A vote was taken; all were in favor, the motion passed.

Hills Road Extension Road Acceptance & Surety Reduction

Mr. Poltak moved on to Hills Road Extension request from Stantec and read the letter dated May 17, 2019 (a copy of which can be found in the road file with the Selectmen) to the Board recommending that the current surety in the amount of \$67,383.75 being held by the Town of Auburn be reduced to \$6,738.38 for the 2-year maintenance surety period, which will be completed on November 17, 2020.

Mr. Grillo made a motion to reduce the maintenance surety amount of \$67,383.75 currently being held by the Town of Auburn down to \$6,738.38 for the 2-year maintenance surety period, which will be completed on November 17, 2020 for Hills Road Extension and to have the Selectmen accept the portion of Hills Road Extension (Stantec letter dated May 17, 2019). Mr. Porter seconded the motion. A vote was taken; all were in favor, the motion passed.

OTHER BUSINESS

Mr. Poltak explained that, he had intended to have a couple of developers attend the Planning Board meeting tonight and they could not make tonight's meeting. Mr. Poltak talked about the e-mail sent to the Board members regarding different town's ordinances with regard to elderly. A brief discussion ensued with regard to 62 and older and the elderly provision and Mr. Poltak asked the Board members to review what he had sent to each of the Board members regarding the elderly housing provision. With that said, Mr. Poltak pointed out that, they have rescheduled the meeting with the developers to Wednesday, August 7th due to the fact that the Board will not be meeting during the month of July.

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: June 25, 2019

Re: Planning Board Recommendation for Hills Road Extension

Attached for the Board's information and reference is a report from the Planning Board and their recommendation concerning the acceptance of Hills Road Extension and the surety being held for this project.

As you will see, the Planning Board is recommending the Town accept this portion of road as a Class V Town road, in addition to reducing the amount of surety that is being held to provide a two-year maintenance surety.

Should the Board be in agreement with the recommendations of the Planning Board, there are two different motions that would be appropriate to consider:

Move to approve the recommendation of the Planning Board and Stantec Consulting to accept Hills Road Extension from the beginning of the former cul-de-sac that was removed to the Hooksett town line (Station 27+00 to 28+87) as a Class V town-maintained road.

Move to approve the recommendation of the Planning Board to reduce the surety of \$67,383.75 for Hills Road Extension to \$6,738.38 to serve as a two-year maintenance surety for a period to be completed on November 17, 2020.

Thank you for your consideration.

Attachments

June 25, 2019

Mr. Richard Eaton, Chairman
Town of Auburn
Board of Selectmen
47 Chester Road
Auburn, NH 03032

**Re: Hills Road Extension, Station 27+00 to 28+87
Road Acceptance & Surety Recommendation**

Dear Mr. Eaton:

On June 19, 2019, the Planning Board voted to recommend The Board of Selectmen approve the reduction in surety currently being held by the Town of Auburn in the amount of \$67,383.75 for Hills Road Extension. Mr. Tatem of Stantec has sent a recommendation letter dated May 17, 2019 of which is attached hereto for your reference. The letter indicates a request to reduce the surety to \$6,738.38 to be held for the remainder of the 2-year maintenance surety period, which will be completed on November 17, 2020.

Based on the above information, Stantec has also recommended that the Board of Selectmen accept Hills Road Extension, from the beginning of the cul-de-sac, which was removed as part of the roadway extension.

Thank you for your attention to this matter. Please feel free to contact me with any questions.

Sincerely,



Denise Royce
Land Use Administrator

cc: Auburn Planning Board



May 17, 2019
File: 195113095

Mr. Ron Poltak, Chairman
Office of the Planning Board
P.O. Box 309, 47 Chester Rd.
Auburn, NH 03032-0309

Dear Mr. Poltak:

**Reference: Auburn, NH
Hills Road Extension
Road Acceptance & Surety Recommendation**

We visited the above-noted project Thursday May 9, 2019 to view the completion status of the subject roadway work. We walked the project with Mike Dross, Carrie Cote, and Rick Eaton. Based on our observations made during our visit, the roadway and the related drainage infrastructure have been satisfactorily completed.

The previous, governing subdivision regulations require that maintenance surety be provided for a period of two years. Historically, the Board has considered the start of the 2-year timeframe, to be the date of the completion of the roadway work. The amount of the maintenance surety must be 10% of the total estimated surety of \$67,383.75 (estimate attached), or \$6,738.38. We recommend that the current surety be reduced to \$6,738.38 for the remainder of the 2-year maintenance surety period, which will be completed on November 17, 2020. It should also be noted that the required off-site improvements contribution was provided to the Town, prior to the start of construction.

Based on the above information, we recommend the Planning Board recommend that the Board of Selectmen accept Hills Road Extension, from the beginning of the cul-de-sac, which was removed as part of the roadway extension, to the Hooksett Town line. It should be noted that the Town of Hooksett recently accepted the remainder of Hills Road Extension, located in Hooksett (see attached).

Please call if you have any questions.

Sincerely,

STANTEC CONSULTING SERVICES INC.

J. Daniel Tatem
Associate
dan.tatem@stantec.com
Tel: (603) 669-8672
Fax: (603) 669-7636

Attachments: Complete Subdivision Roadway Surety Estimate
Hooksett Letter of Acceptance

c: Scott Bussiere, Owner
Rick Eaton, Mike Dross, Carrie Cote, Denise Royce, Town of Auburn
Rene LaBranche, Stantec

**TOWN OF AUBURN, NEW HAMPSHIRE
SUBDIVISION IMPROVEMENTS ESTIMATE WORKSHEET**

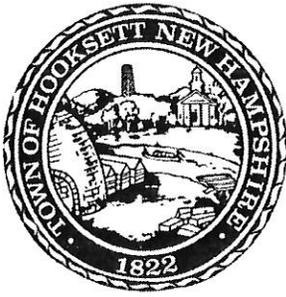
Name of Project: **Hills Rd. Ext. - On Site Improvements**

Sta. 27+00 to Sta. 28+87

Date: September 1, 2006

Updated - June 8, 2015

ITEM	QUANTITY	MEASURE	UNIT PRICE	TOTAL PRICE
1 Site Work				
a Clearing & Grubbing	0.1	Acre	\$8,470.00	\$847.00
b Excavation	650	C.Y.	\$8.00	\$5,200.00
c Remove existing pavement & gravels	1	L.S.	\$2,500.00	\$2,500.00
d Saw cut and grind Hills Road	1	L.S.	\$1,000.00	\$1,000.00
e Fine Grading	660	S.Y.	\$1.00	\$660.00
f Other: Construction Entrance	1	L.S.	\$2,000.00	\$2,000.00
2 Paving				
a Bank Run Gravel	295	C.Y.	\$20.00	\$5,900.00
b Crushed Gravel	135	C.Y.	\$25.00	\$3,375.00
c 2 1/2" Binder Course Pavement	72	TON	\$85.00	\$6,120.00
d 1 1/2" Finish Course Pavement	43	TON	\$85.00	\$3,655.00
3 Drainage Work				
a Pipe: Size Type				
12" HDPE	45	L.F.	\$45.00	\$2,025.00
6" Underdrain	150	L.F.	\$35.00	\$5,250.00
b Wingwall/Headwall	2	C.Y.	\$1,500.00	\$3,000.00
c Rip Rap/Filter Material	2	C.Y.	\$65.00	\$130.00
4 On-site Improvements				
a Guardrail	50	L.F.	\$20.00	\$1,000.00
b Terminal Ends	1	EA.	\$1,800.00	\$1,800.00
c Landscaping				
Loam & Seed	740	S.Y.	\$5.00	\$3,700.00
5 Off-site Right-of-Way Improvements				
a Driveway:				
Loam & Seed	25	S.Y.	\$5.00	\$125.00
Driveway Culverts:				
Culvert End Sections:	16	L.F.	\$45.00	\$720.00
Culvert End Sections:	2	EA.	\$450.00	\$900.00
b As-built plans	1	Sheets	\$1,500.00	\$1,500.00
c Deeds or Agreements	1	L.S.	\$2,500.00	\$2,500.00
SUBTOTAL:				\$53,907.00
6 Escalation Factor (10% of Subtotal)				\$5,390.70
SUBTOTAL:				\$8,086.05
TOTAL:				\$67,383.75



Town of Hooksett

COMMUNITY DEVELOPMENT DEPARTMENT

May 14, 2019

SJB Development
16 Scott Ave
Hooksett, NH 03106

To whom it may concern,

At Hooksett Town Council Meeting on April 10th 2019 a motion was made to accept the Hills Road Extension with a unanimous vote in favor. See TC Minutes below:

Acceptance of Hills Road extension

R. Duhaime motioned to accept the extension of Hills Road from the previous end in Auburn to Park Lane in Hooksett. A. Walczyk seconded the motion.

A roll call vote was taken on the motion.

Roll Call Vote #6

J. Durand Yes
J. Levesque Yes
J. Giotas Yes
D. Ross Yes
T. Tsantoulis Yes
A. Walczyk Yes
R. Duhaime Yes
J. Sullivan Yes

Voted unanimously in favor (8-0).

Regards,

Kathy Lawrence
Administrative Assistant
Community Development
603-485-4117
35 Main Street
Hooksett NH 03106

GENERAL BUSINESS

Ambulatory Surgery Center Dartmouth Drive, Tax Map 6, Lot 18-4 Final Surety Release Recommendation

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OTHER BUSINESS

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Town of Auburn

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Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: June 27, 2019

Re: Town Hall Chimney Repair

In follow-up to past conversations with the Board, we had Ceaser Chimney Sweeping & Masonry of Manchester inspect the Town Hall chimney following the recent painting of the building and the noted rust stains the current chimney cap had previously caused to the chimney area.

The chimney was inspected on June 21st and we have received a recommendation to replace the current chase cover with a stainless steel cap; cement & seal the crown area, and extend the chimney height with a three-foot extension pipe to meet code and improve draft through the chimney.

The total cost for the proposed work is \$700. The cost for just replacing the current chase cover and cement the chimney crown is \$450.

None of this work has been specifically budgeted. However, I am confident we can cover it within the current budget for some existing budget account line(s), unless the Board wants to fund it through the Buildings Rehabilitation Reserve Fund.

Depending on what work the Board might want to accomplish, one of the following motions would be appropriate to consider:

Move to approve the recommendation of Ceaser Chimney Sweeping and Masonry to replace the current crown cover on the Town Hall chimney and to seal the entire crown with ChimneySaver Crown Coat for a total cost of \$450.

Or

Move to approve the recommendation of Ceaser Chimney Sweeping and Masonry to replace the current crown cover on the Town Hall chimney, seal the entire crown with ChimneySaver Crown Coat, and to install a three-foot extension pipe to extend the height of the chimney for a total cost of \$700.

Thank you for your consideration.

Attachments



Billing Address
 Bill Herman
 47 Chester Rd
 Auburn, NH 3032

Ceaser Chimney Service, LLC
 750 E. Industrial Park Dr #5, Manchester,
 New Hampshire 03109 United States

Estimate 1062284
Job 3980
Estimate Date 6/21/2019
Customer PO

Job Address
 Bill Herman
 47 Chester Road
 Auburn, NH 03032 USA

Estimate Details

Chimney repair: The chimney does not meet the standards for the 3, 2, 10 rule. The chimney should be extended approximately 3 more feet. This could be done by adding a stainless steel chase cover, 3' flue extension pipe and cap

Task #	Description	Quantity	Your Price	Your Total
Crown Coat	* Cement chimney crown is cracked and deteriorated due to water damage, but not bad enough to require removing and replacing. Crown Coat is a flexible waterproof sealant that is applied over the entire chimney crown. ----- * Recommended repairs: - Skim clean the entire surface of the cement crown - Seal entire crown with ChimneySaver Crown Coat	1.00	\$200.00	\$200.00
ChaseCover- OneHole	* Existing chase cover is either too small, damaged, or made of improper materials. We recommend installing a full-coverage stainless steel chase cover to prevent water damage, animal intrusion, and other benefits. ----- * Recommended repairs: - Remove and dispose of existing chase cover. - Install a custom full-coverage stainless steel chase cover. Price includes labor and materials. ----- * Materials needed: - Custom stainless steel chase cover *Length- 17.5" *Width- 21.5" *Hole Diameter- 5.5" ez collar *Collar Height- 2" *Skirt Height- 4" * Center Hole *X Break - No *Drip Edge - Yes	1.00	\$250.00	\$250.00
Special Job	Stainless steel 5.5"x3' extension pipe and 5.5" cap to extend the height of the chimney	1.00	\$250.00	\$250.00

Sub-Total \$700.00
Total \$700.00

Thank you for choosing Ceaser Chimney Service, LLC

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Ceaser Chimney Service, LLC as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.



Job #3980

Level 1 Chimney Inspection

Job Info

Date

6/21/2019

Lead Technician Name

Rick Montgomery

Customer Name

Bill Herman

Address

47 Chester Road, Auburn, NH 03032 USA

House/Roof Information

Picture of the House



How tall is the roof?

1.5 stories

What is the roof material?

Asphalt Shingles

Pitch of the Roof

7/12

Chimney

Location of the Chimney

Exterior

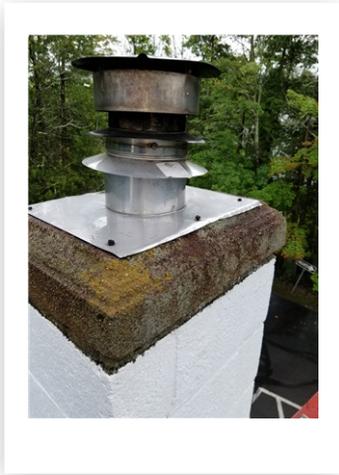


Which side of the house is the chimney on?

Back

Picture of Chimney from the ground

Picture of Chimney from the roof



Chimney Material

Cinderblocks and Mortar

How many flues are in the chimney?

1

Is the chimney at least 3ft out of the roof?

Yes

Is the chimney at least 2ft taller than any structure within 10ft?

No

"Chimney is approximately 3' short of this rule"

Is there a Chimney Cap present?

No



"The flue is covered with a cap but the rest of the top is not properly protected "

Crown**Picture of the Crown**

The chimney should be covered in a cement top that seals around the flues and sheds water

Crown Material

Poured Concrete

Crown Measurements

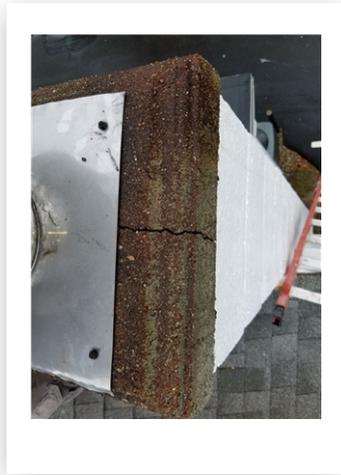
LxWxHxS

17x21x4.5x2

Condition of the Crown

Check for damage, deterioration, loose masonry, water seepage.

- List findings in the notes, along with pictures.



"The crown has a few cracks that need to be sealed to keep water from penetrating and damaging the chimney structure "

Chimney Body

Pictures of the Chimney Body



Condition of the Chimney Body

Check for damage, deterioration, structural integrity.

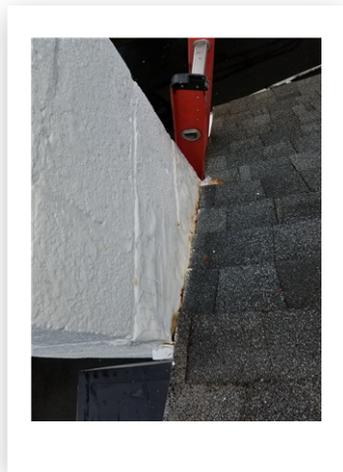
- List findings in the notes, along with pictures.



Flashing

Picture of the Flashing

Where the chimney meets the roof should be covered with flashing to prevent water entry.



Flashing Condition

- Red indicates that there is a potential issue that requires repair at this time. Please check the attached note for more information.
- Yellow indicates there are early signs of a potential issue that will require repair in the future. Please check the attached note for more information.
- Green indicates there are no issues at this time.





Job #3980

Whole House Heating Appliance Inspection

Job Info

Date

6/21/2019

Lead Technician Name

Eddie Hewitt

Customer Name

Bill Herman

Customer Address

47 Chester Road, Auburn, NH 03032 USA

Heating Appliance

Picture of the Appliance

Make and Model of the Appliance

Viesmann vitorino 100

Fuel Type?

Oil

What type of appliance is it?

Boiler

Is there a UL listing label attached?

No

Max Input BTU's or Firing Rate

1.1

Last recorded efficiency rating?

Found on inspection tag. If no tag found, use the average rating found on the appliance.

86.9

Diameter of the Appliance Collar/Breach?

6

Chimney Connector/Pipe

Type of connector pipe

Single Wall Galvanized

Diameter of the connector pipe?

6

Horizontal Run of the connector pipe?

Horizontal connectors limited to 75% or less of the vertical vent or chimney height, horizontal connectors must rise 1/4" per foot

-

Are there at least 3 screws per joint in the pipe?

No

"Thimble not screwed to stovepipe"

Does the connector pipe have adequate clearance to combustibles?

-Single wall connectors for gas = 6"

-Single wall connectors for oil or wood = 18"

Condition of the Pipe?

Look for rust, deterioration, broken parts. List findings in the notes, along with pictures.



Base of Chimney

Diameter of the thimble?

6

Length of the thimble?

From interior wall to the back of the flue

-

Condition of the Thimble?

Thimbles should not be loose or broken, thimble must be surrounded by 12" of masonry all around



"Large amount of build up. Potential blockage point"

Condition of Flue Cleanouts?

Is it present, properly installed, secure, have adequate clearance to combustibles?

- Is it at least 16" off the floor?
- List findings in the notes, along with pictures.



"Tee cover, no cleanout"

Chimney Flue

Flue Material

Stainless Steel Liner

Inside Diameter of the Flue

5.5

Length of the Flue?

From the Center of the flue to the top of the chimney

25'

Condition of the Flue?

- Check for blockage, deterioration, damage, usability.
- List findings in the notes, along with pictures.



Does the flue require sweeping at this time?

Code requires that if there is a buildup of at least 1/8" of creosote the system must be swept.

No

Before Sweeping

After Sweeping

Video Scanning of the Flue

Was the Flue Video Scanned?

No

Pictures of Issues Found During Scanning

Town of Auburn

Town Hall
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P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: June 27, 2019

Re: Status of NH State Budget

On June 27th, the New Hampshire House of Representatives and State Senate voted along party lines to adopt the compromise State Budget for FY 2020 & 2021 (July 1, 2019 through June 30, 2021) of approximately \$13.2 billion. However, it is widely expected the Governor will veto this budget, so the Legislature has also approved a Continuing Resolution for three months, which would continue to fund the state government at its current budget levels beginning July 1st.

It has been fairly extensively reported that the Governor's main concern with the budget approved by the Legislature is largely due to it freezing the current rates charged for the Business Profits Tax and the Business Enterprise Tax. These tax rates had been scheduled to be reduced by a fraction of a percent as of July 1st. From what I have read, the freezing of the rates generates nearly \$100 million in revenue for the budget and largely funds new money for education.

In the budget approved by the Legislature, new money that was included for Auburn included:

- General Municipal Aid Distribution of \$40 million per year. Auburn's share of this money was \$85,177 (\$42,588.50 per year to be paid out in October of each year)
- Increased Education Funding over two years totaling approximately \$138 million. The Auburn School District would have received an additional \$11,073 during the first year of the budget and \$109,521 for the second year of the budget.
- Current State revenue sources the Town of Auburn receives remain in place at the general levels of current revenues. Those are mainly the Highway Block Grant funds (approximately \$160,000) and the town's share of Rooms & Meals tax revenues (approximately \$280,000).

Attached for the Board's information are copies of the pages which shows Auburn's anticipated share of Revenue Sharing and increased education funding that the House Finance Committee had as part of its process.

Thank you for your consideration.

Attachments

MUNICIPAL AID DISTRIBUTION,
HOUSE PROPOSED VS. SENATE PROPOSED - FOR DISCUSSION ONLY

TOWN/CITY	House Proposed FY 2020-2021 Municipal Aid	Senate Proposed FY 2020-2021 Municipal Aid
STATE TOTAL	\$ 12,500,000	\$ 40,000,000
Acworth	4,819	43,206
Albany	2,788	32,607
Alexandria	7,032	53,966
Allenstown	45,395	169,344
Alstead	8,550	66,641
Alton	15,668	127,542
Amherst	43,023	146,398
Andover	11,243	64,150
Antrim	15,749	92,027
Ashland	34,226	67,106
Atkinson	15,312	60,175
Auburn	15,626	85,177
Barnstead	21,077	173,923
Barrington	32,021	184,199
Bartlett	7,500	58,136
Bath	4,127	23,497
Bedford	77,128	371,352
Belmont	38,534	319,069
Bennington	25,366	52,632
Benton	796	6,076
Berlin	517,256	477,092
Bethlehem	16,468	64,132
Boscawen	24,672	138,894
Bow	50,230	128,559
Bradford	12,834	44,667
Brentwood	14,611	66,360
Bridgewater	2,761	20,056
Bristol	33,381	117,412
Brookfield	2,584	20,179
Brookline	14,920	99,210
Campton	16,754	110,177
Canaan	20,037	141,479
Candia	15,960	83,280
Canterbury	7,887	40,376
Carroll	3,047	18,380
Center Harbor	12,854	21,172
Charlestown	43,014	203,594
Chatham	623	2,185
Chester	11,292	67,134
Chesterfield	16,319	71,687
Chichester	8,519	49,709
Claremont	233,297	666,971
Clarksville	654	9,748
Colebrook	31,937	84,616
Columbia	4,272	25,617
Concord	614,329	1,331,556

**EDUCATION FUNDING ANALYSIS
PRELIMINARY ESTIMATES* - FOR DISCUSSION ONLY**

Includes Total Education Grant, Statewide Education Property Tax (SWEPT) Raised and Retained, & Kindergarten Grants Based on Keno	CURRENT LAW			AMENDMENT 2019-2592h		DIFFERENCE	
	FY 2019	FY 2020	FY 2021	FY 2020	FY 2021	FY 2020 2019-2592h vs. CURRENT LAW	FY 2021 2019-2592h vs. CURRENT LAW
State Total	\$ 926,215,492	\$ 924,904,439	\$ 918,716,326	\$ 959,684,101	\$ 1,022,013,899	\$ 34,779,662	\$ 103,297,573
Acworth	682,706	714,218	704,403	765,757	796,914	51,539	92,511
Albany	741,669	728,839	716,222	786,155	799,283	57,316	83,061
Alexandria	1,192,050	1,222,221	1,210,884	1,285,797	1,308,054	63,576	97,170
Allenstown	4,360,948	4,283,145	4,193,982	4,690,175	5,281,025	407,030	1,087,043
Alstead	1,657,410	1,650,402	1,621,551	1,790,051	1,885,326	139,649	263,775
Alton	3,620,446	3,639,836	3,639,836	3,599,626	3,599,626	(40,210)	(40,210)
Amherst	7,323,988	7,357,491	7,357,491	7,462,200	7,462,200	104,709	104,709
Andover	1,530,321	1,573,970	1,565,472	1,625,480	1,681,072	51,510	115,600
Antrim	2,542,861	2,534,996	2,486,700	2,764,191	2,966,221	229,195	479,521
Ashland	1,288,792	1,259,245	1,248,239	1,334,706	1,370,163	75,461	121,924
Atkinson	3,050,002	3,039,353	3,039,353	3,039,353	3,039,353	-	-
Auburn	3,670,479	3,813,737	3,810,969	3,824,810	3,920,490	11,073	109,521
Barnstead	3,901,769	3,924,220	3,888,683	4,139,407	4,475,978	215,187	587,295
Barrington	6,220,566	6,355,624	6,326,605	6,580,355	7,158,735	224,731	832,130
Bartlett	2,248,625	2,241,551	2,241,551	2,214,454	2,214,454	(27,097)	(27,097)
Bath	823,307	833,496	823,134	885,790	958,211	52,294	135,077
Bedford	17,307,350	17,727,106	17,727,106	17,727,106	18,043,994	-	316,888
Belmont	5,905,256	5,895,192	5,845,841	6,181,977	6,991,260	286,785	1,145,419
Bennington	1,356,572	1,380,269	1,360,676	1,483,345	1,732,809	103,076	372,133
Benton	169,006	176,172	173,781	185,737	187,571	9,565	13,790
Berlin	10,190,140	10,083,226	9,863,402	11,100,295	13,115,870	1,017,069	3,252,468
Bethlehem	1,606,956	1,551,449	1,533,479	1,659,400	1,682,036	107,951	148,557
Boscawen	3,233,691	3,235,288	3,190,490	3,467,309	4,062,656	232,021	872,166
Bow	6,029,403	6,140,330	6,126,361	6,278,526	6,879,842	138,196	753,481
Bradford	1,013,210	1,018,763	1,010,781	1,065,104	1,072,273	46,341	61,492
Brentwood	3,194,098	3,177,727	3,177,727	3,215,461	3,552,316	37,734	374,589
Bridgewater	756,719	751,271	751,271	745,661	745,661	(5,610)	(5,610)
Bristol	1,957,092	1,955,067	1,944,386	2,030,256	2,092,906	75,189	148,520

*Based on Best Available Data as of 06/07/19

Town of Auburn

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Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: June 26, 2019

Re: Community Forum / Meeting Follow-up

In follow-up to your discussion at the June 17th meeting, we have reached out to AVS Principal Lori Collins to determine when the regular open houses are planned to be held at the AVS in September.

As Keith had indicated, there are two different events depending on grades, and they are planned on Thursday September 5th and Thursday September 12th.

The first event is when the K – Grade 4 students come to meet their teachers and enjoy an ice cream social sponsored by the PTA. She indicates they sometimes have to stagger this by last names (A-L at 6:00 PM and M-Z at 6:45 PM) due to parking.

The second information session is for Grades 5 – 8, which is held from 6:30 – 8:00 PM. The format for this event is 30 minute consecutive meetings at each grade level so that parents can attend on the half-hour if they chose to do so.

The second event is not as widely attended as the elementary open house.

Lori Collins is open to discussing any possibility of tagging on to these meetings. But I don't think these were the "open house" type events that I felt the Board was thinking of in terms of opening up the newly renovated school to showing it to the public.

It strikes me these are likely not the best opportunities for what the Board is discussing as those coming to AVS those evenings are focused on their children and the school, and likely would not want to be sidetracked for a different discussion.

I don't know if this would be possible due to construction schedule and the start of school, but perhaps trying to schedule with the School Board a meeting for one evening the last week of August or possibly a Saturday morning where there could be the general meeting / presentation / discussion from the Town followed by an unveiling or public tours of the school building.

Thank you for your consideration.

2009 INTERNATIONAL BUILDING CODE REVIEW

CHAPTER 3 USE AND OCCUPANCY CLASSIFICATION

SECTION 303 ASSEMBLY GROUP = B
 CONSTRUCTION CLASSIFICATION TYPE 5 B
 NOT SPRINKLED

EXISTING BUILDING IS A 2 STORY WOOD EXTERIOR WALL WITH WOOD TRUSSES
 PARAMETERS CONFORM TO TYPE 5-B CONSTRUCTION

NOTE: FIRE DEPARTMENT HAS NO "RESIDENTIAL/SLEEPING" PROVISIONS

CHAPTER 5 GENERAL BUILDING HEIGHTS AND AREAS

TABLE 503 ALLOWABLE BUILDING HEIGHTS AND AREAS

GROUP TYPE	VB - NO	AUTOMATIC	SPRINKLER SYSTEM
B - (ALLOWABLE)			9,000 SF / 2 STORIES (ALLOWABLE)
U - (ALLOWABLE)			5,500 SF / 1 STORIES (ALLOWABLE)
B - (EXISTING)			9,615 SF / 2 STORIES (EXISTING)
U - (EXISTING)			3,888 SF / 1 STORIES (EXISTING)
B - (PROPOSED WITH ADDITION)			10,014 SF / 2 STORIES (PROPOSED)
U - (EXISTING)			3,888 SF / 1 STORIES (EXISTING)

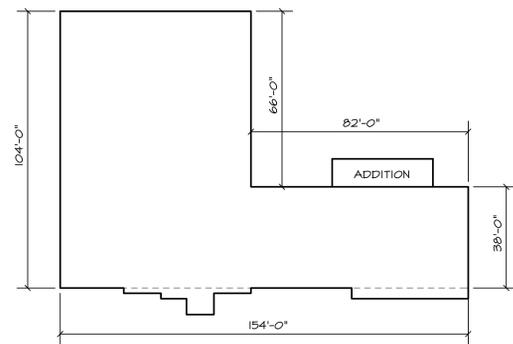
SECTION 506 BUILDING AREA MODIFICATIONS

506.1 GENERAL. THE BUILDING AREAS LIMITED BY TABLE 503 SHALL BE PERMITTED TO BE INCREASED DUE TO FRONTAGE (I)

IF = (F/P - 0.25) W/30

566 = (444/544 - 0.25) 30/30

566 X 9615 = 5442
 5445 + 9615 = 15067 = MODIFIED ALLOWABLE BUILDING AREA



FRONTAGE PERIMETER

CHAPTER 6 TYPES OF CONSTRUCTION

TABLE 601 FIRE - RESISTANCE RATING REQUIREMENTS FOR BUILDING ELEMENTS (HOURS)

BUILDING ELEMENT	TYPE V B
EXTERIOR BEARING WALLS	0
NON-BEARING INTERIOR PARTITIONS	0
ROOF CONSTRUCTION AND SECONDARY MEMBERS	0

TABLE 602 FIRE - RESISTANCE RATING REQUIREMENTS FOR EXTERIOR WALLS BASED ON FIRE SEPARATION DISTANCE

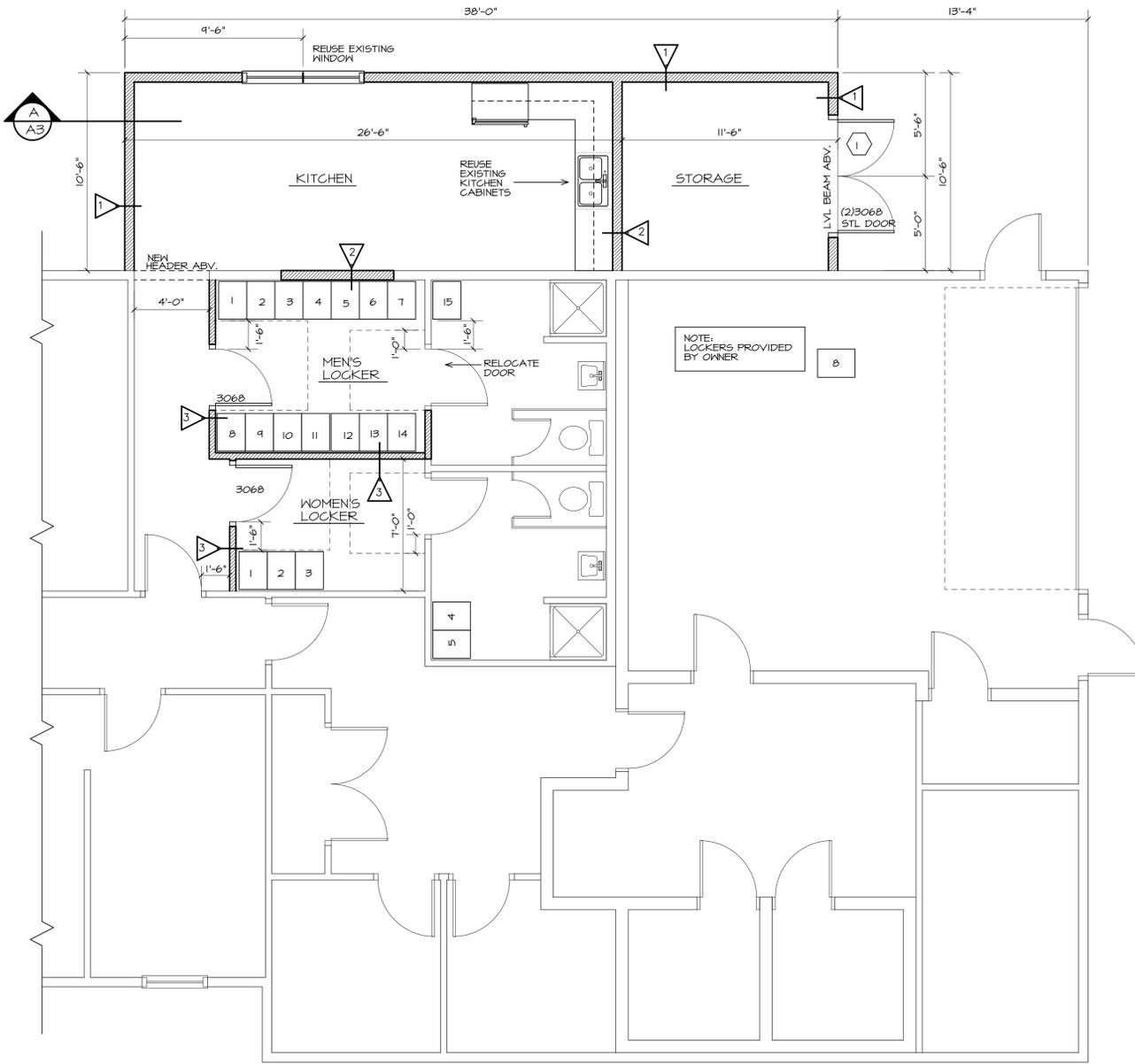
FIRE SEPARATION DISTANCE (FT)	TYPE OF CONSTRUCTION	OCCUPANCY GROUP
X5	ALL	I
5 X X 10	ALL	I

CHAPTER 10 - MEANS OF EGRESS

SECTION 1004 - OCCUPANT LOAD

TABLE 1004.1.1
 ACCESSORY STORAGE AREA = 300 GROSS
 2542/300 = 9 OCCUPANTS

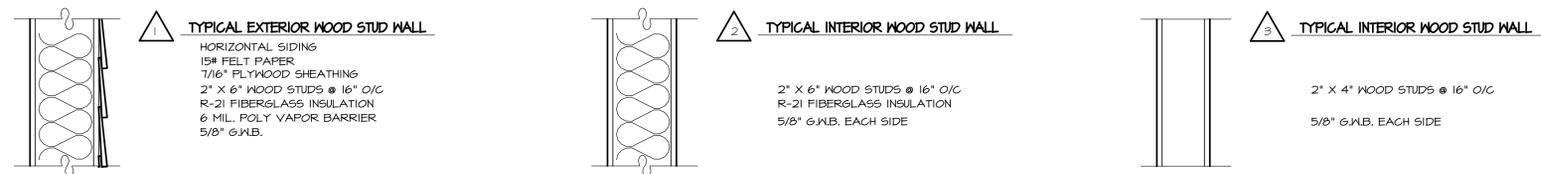
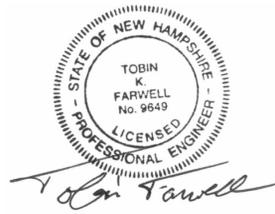
SECTION 1016 EXIT ACCESS TRAVEL DISTANCE
 200' WITHOUT SPRINKLER



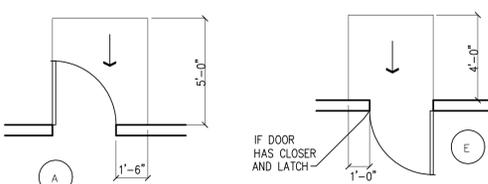
1 FIRST FLOOR PLAN
 SCALE: 1/4" = 1'-0"

NOTES

- DENOTES NEW WALLS
- - - - - DENOTES WALLS TO BE REMOVED



3 WALL TYPES
 A1 N.T.S.



4 A.D.A. MANEUVERING CLEARANCES
 A1 N.T.S.

WIND BRACING NOTE: PROVIDE DIAGONAL WIND BRACING AT ALL OUTSIDE CORNERS. AT CORNERS WITH LESS THAN 48" OF PANEL WALL, USE ALTERNATE BRACING PANELS IN ACCORDANCE WITH INTERNATIONAL BUILDING CODE FIGURE R602.10.3.3.



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AUBURN SAFETY COMPLEX
 ADDITION TO EXISTING BUILDING
 55 EATON HILL ROAD, AUBURN NH

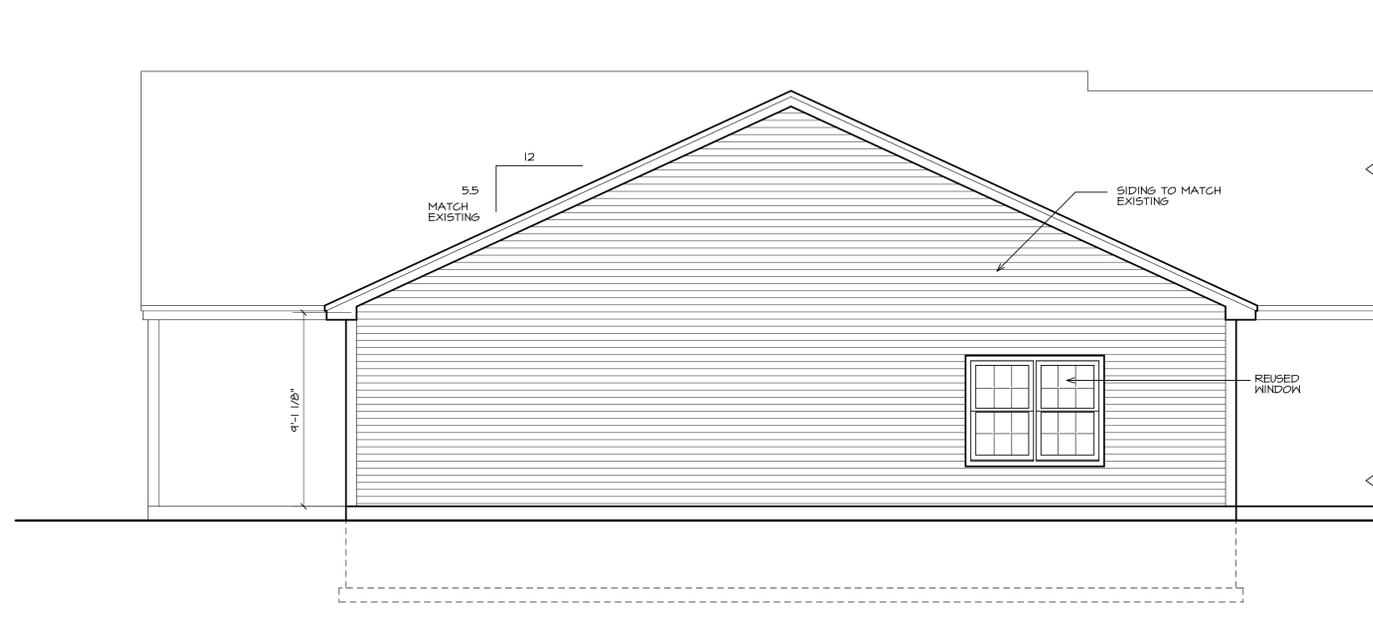
Contractor to check & verify all dimensions & structural members shown on drawings. All construction shall be in strict compliance with the State of New Hampshire or Massachusetts Building Codes, whichever applicable.

REVISIONS

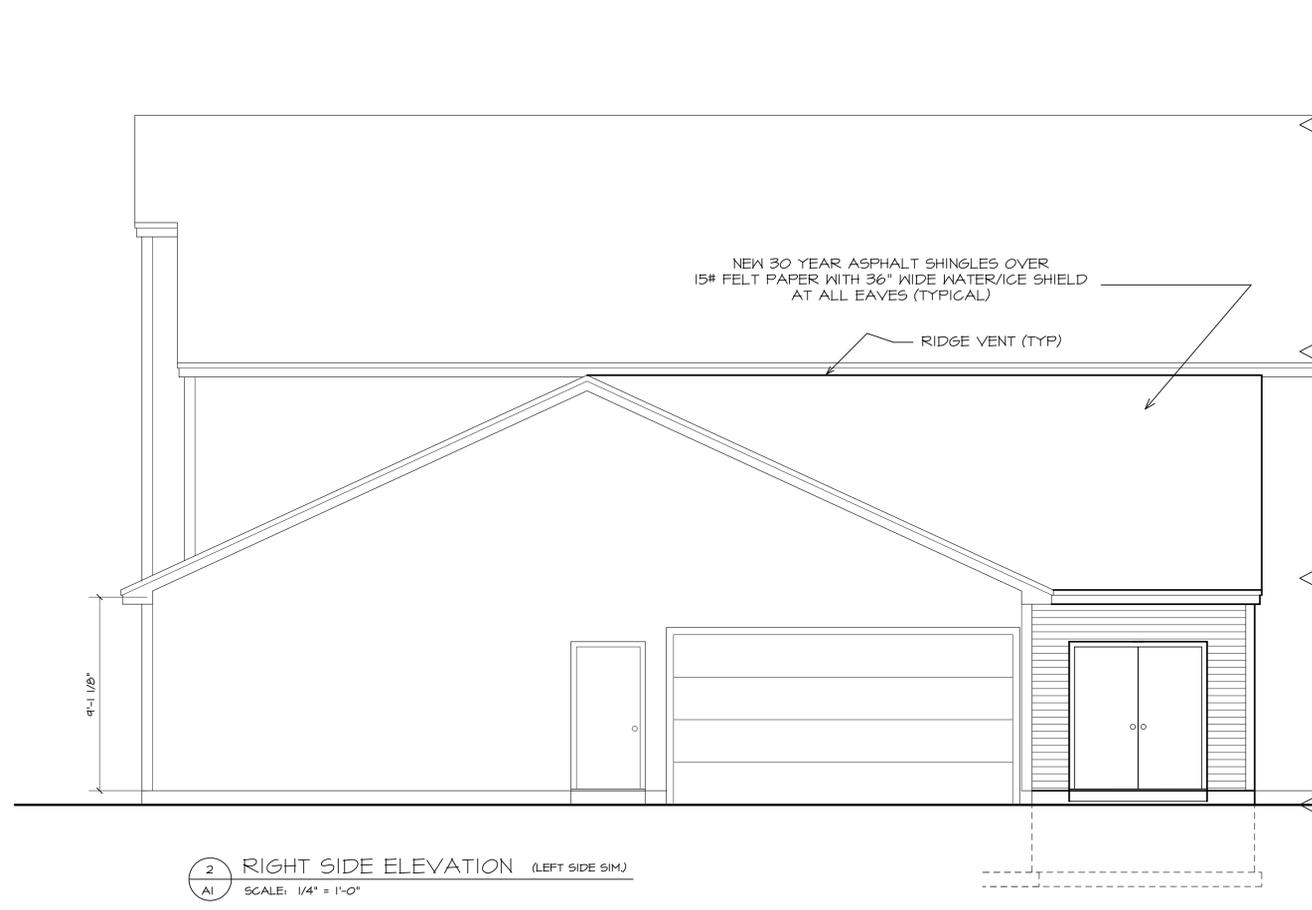
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 SHEET 2 OF 5



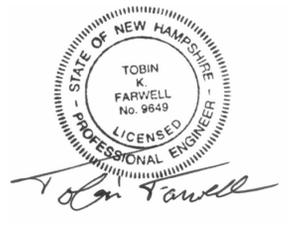
A1



1 REAR ELEVATION
A2 SCALE: 1/4" = 1'-0"



2 RIGHT SIDE ELEVATION (LEFT SIDE SIM)
A1 SCALE: 1/4" = 1'-0"



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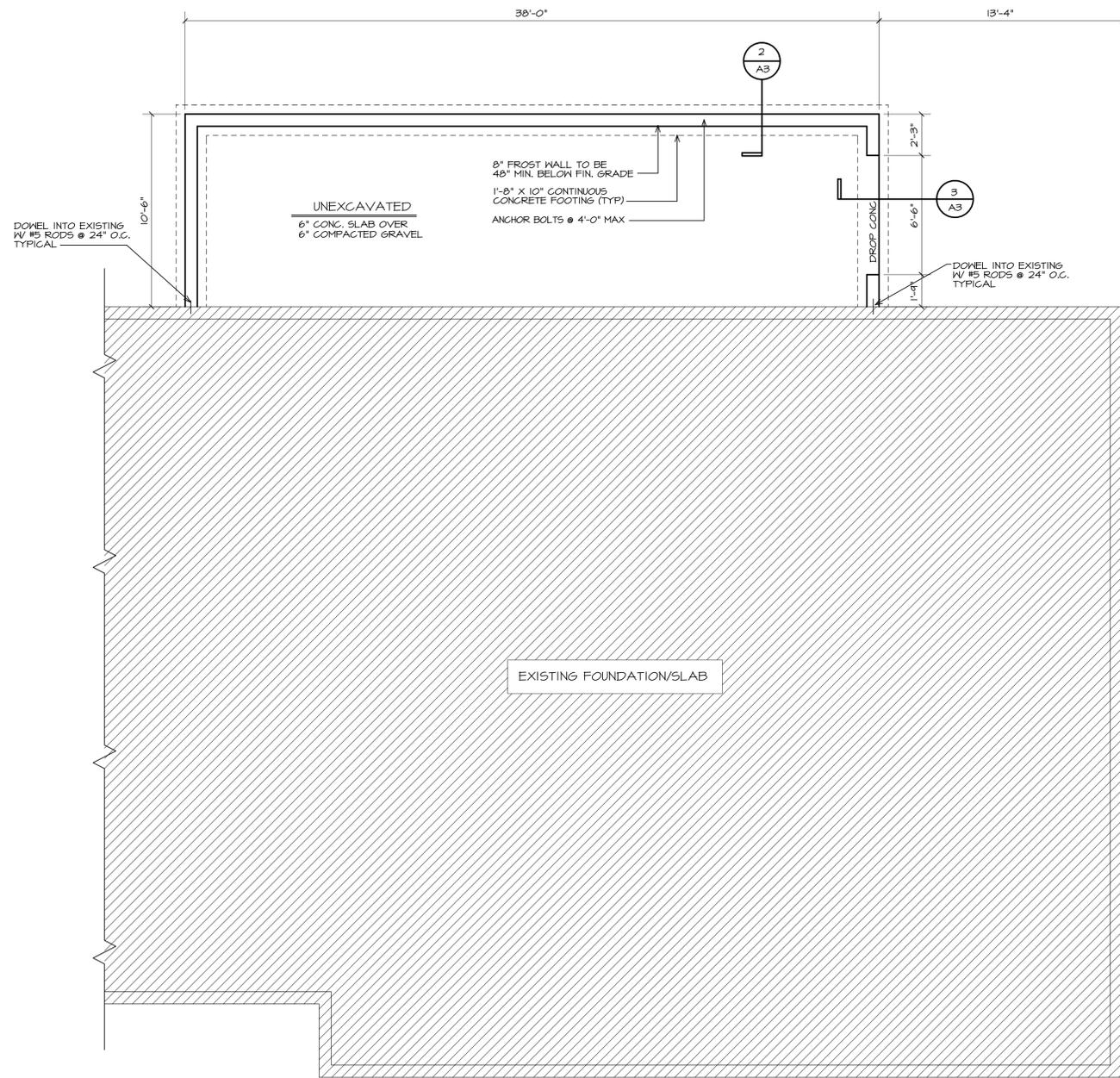
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55 EATON HILL ROAD, AUBURN NH

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A2



1 FOUNDATION PLAN
SCALE: 1/4" = 1'-0"

- ### GENERAL NOTES
- A. ROOF TRUSSES DESIGNED BY OTHERS
PLYWOOD SHEATHING 15# BUILDING PAPER & 20 YEAR SHINGLES W/ ICE SHIELD AT RAFTER TAILS AND VALLEYS.
 - B. R-38 FIBERGLASS BATT INSULATION
 - C. METAL DRIP EDGE, 1X4 PINE BLOCKING (SUB-FASCIA) 1X8 PINE BOARD FASCIA, & 3/8" EXTERIOR AC PLYWOOD SOFFIT WITH 2" CONTINUOUS LOUVERED VENTS (TYPICAL)
 - D. 2X6 STUDS 16" O/C, R-21 FIBERGLASS BATT INSULATION IN BETWEEN, 1/2" PLYWOOD SHEATHING & EXTERIOR SIDING W/ "TYVEK" OR EQUAL (OPTIONAL) AND 5/8" GYP. BD. ON THE INTERIOR.
 - E. 2-2X6 TOP PLATES AND 1-2X6 SHOE (P.T.) (BOTTOM PLATE)
 - F. 1X3 STRAPPING AT 16" O/C & 5/8" GYP. BD. (TYPICAL)
 - G. CONTINUOUS RIDGE VENT
 - H. HURRICANE CLIPS AND FRAMING ANCHORS DESIGNED BY TRUSS MANUF.
 - J. 2" RIGID INSULATION INSIDE FACE OF CONCRETE WALL TO TOP OF SLAB

DESIGN LOADS

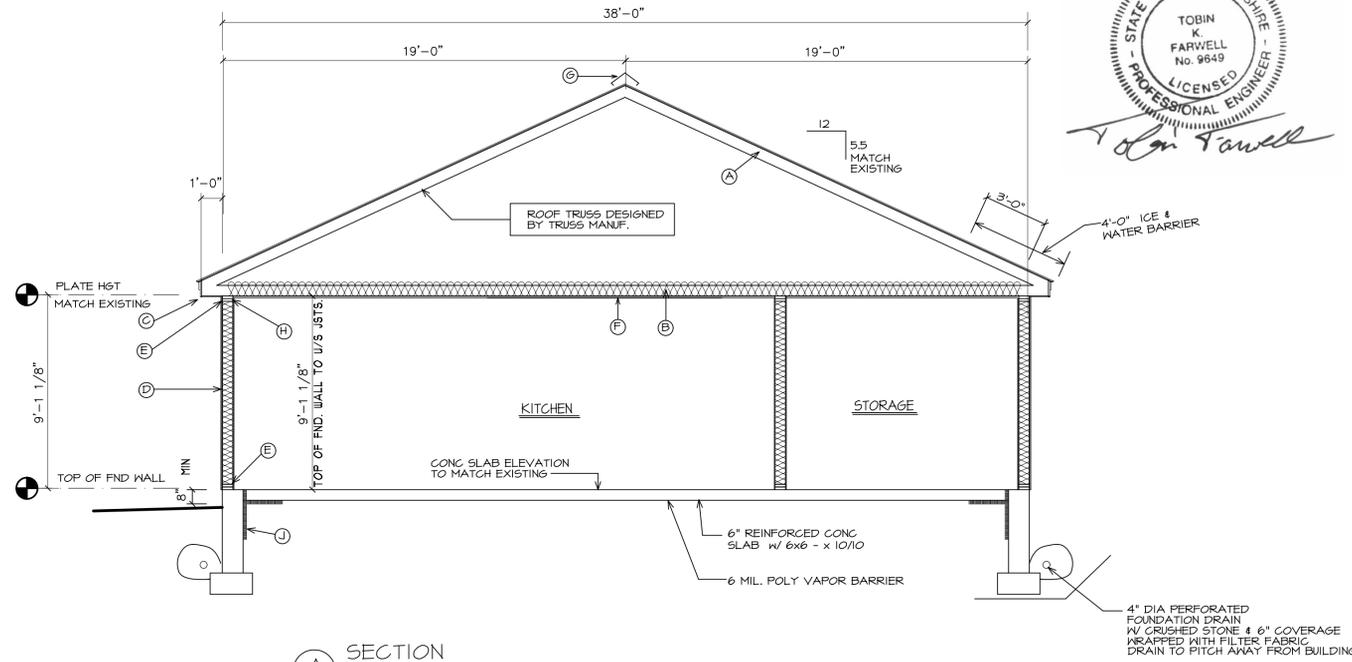
GROUND SNOW LOAD: 65 PSF

WHERE PREENGINEERED FLOOR OR ROOF TRUSSES ARE USED, TRUSS MANUFACTURER MUST PROVIDE SHOP DRAWINGS WITH BEAR SEAL OF REGISTERED ENGINEER IN STATE IN WHICH WORK IS TO BE PERFORMED.

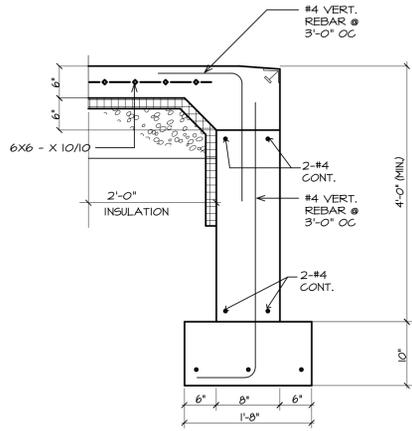
ALL LUMBER MUST BE NO. 2 OR BETTER, SPRUCE - PINE - FIR.

PROVIDE MOISTURE VAPOR RETARDERS IN ALL FRAMED WALLS, FLOORS AND ROOF/CEILING IN ACCORDANCE WITH I.R.C. SECTIONS R-506.2.3 AND R601.3

ATTIC ACCESS (MIN 22" X 30") LOCATION TO BE DETERMINED BY CONTRACTOR

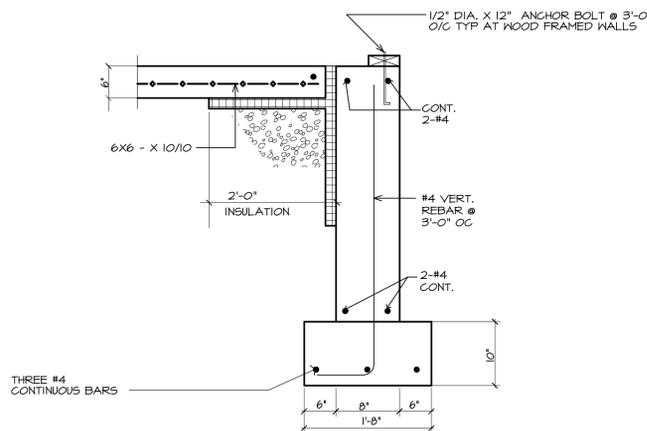


2 SECTION
SCALE: 1/4" = 1'-0"

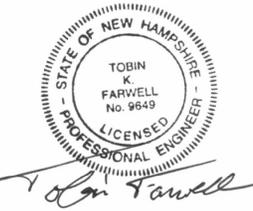


3 LOW FND WALL @ OPENINGS
SCALE: 3/4" = 1'-0"

NOTE: DIMENSIONS AND REINFORCEMENT SAME AS SHOWN IN LOW FND WALL EXCEPT AS NOTED OTHERWISE



2 LOW FND WALL DETAIL
SCALE: 3/4" = 1'-0"



NOTE: SEE DRAWING CS FOR CONCRETE AND ADDITIONAL INFORMATION



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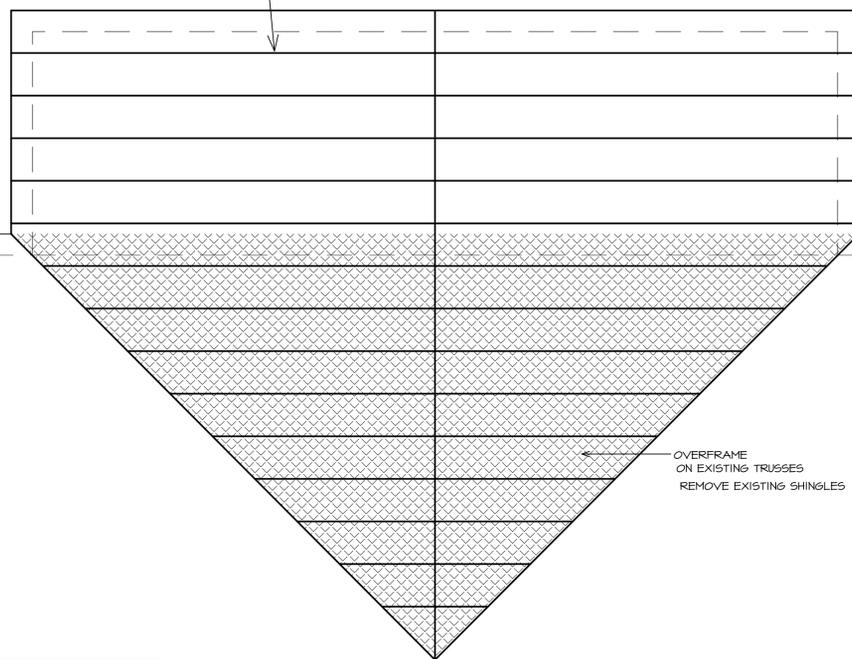
A3

NOTES:

1. PSL MANUFACTURER TO VERIFY CONNECTION TO TOP STUDS
2. TRUSS MANUFACTURER TO PROVIDE CONNECTION OF TRUSSES TO 2-2X6 PLATE
3. SEE COVERSHEET FOR ADDITIONAL TRUSS NOTES

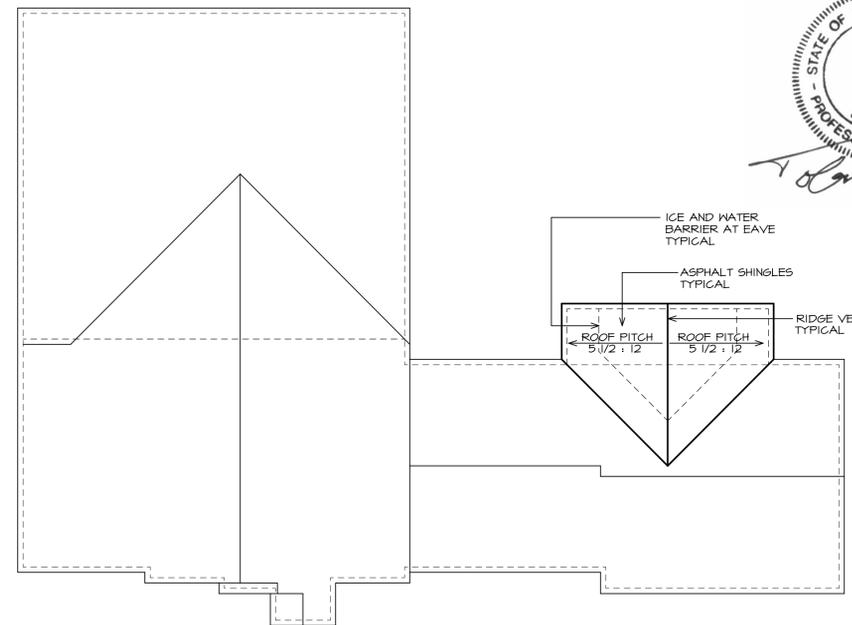
ROOF FRAMING:

MANUFACTURED ROOF TRUSSES
 @ 2'-0" O/C TYP.

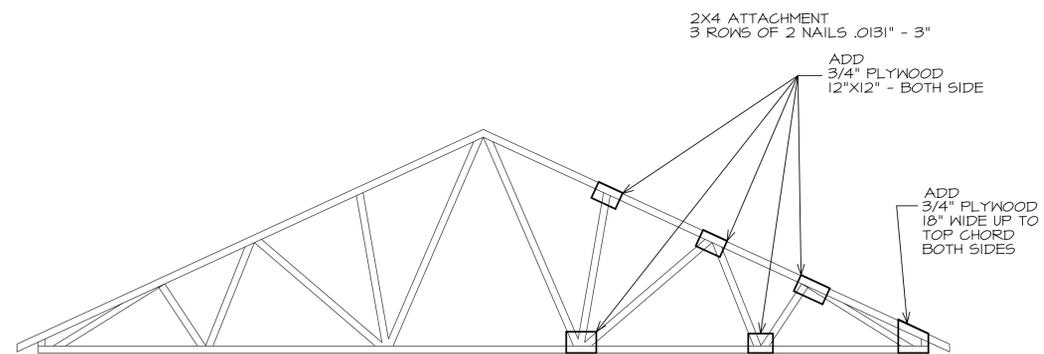


OVERFRAME
 ON EXISTING TRUSSES
 REMOVE EXISTING SHINGLES

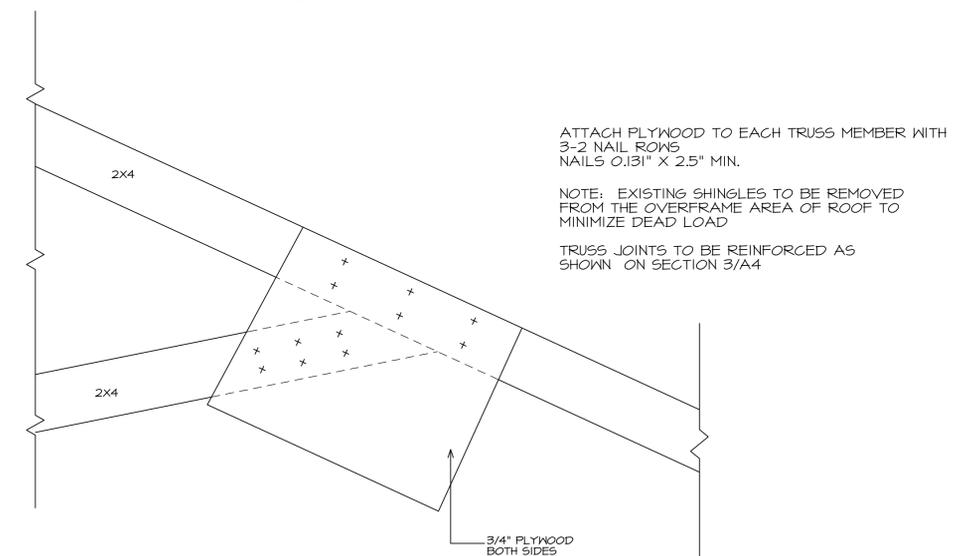
1 ROOF FRAMING PLAN
 SCALE: 1/4" = 1'-0"



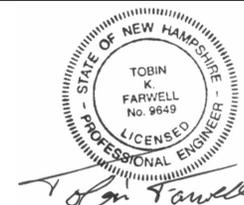
2 ROOF PLAN
 SCALE: 1/4" = 1'-0"



3 EXISTING TRUSS-NEW REINFORCING
 SCALE: N.T.S.



4 TRUSS DETAIL
 SCALE: N.T.S.



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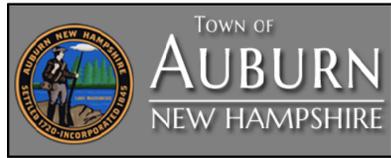
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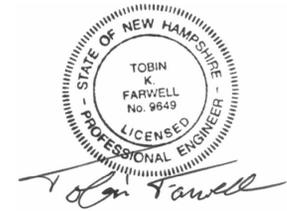
NO.	DATE	DESCRIPTION

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A4



BUILDING ADDITION FOR: AUBURN SAFETY COMPLEX 55 EATON HILL RD., AUBURN NH



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DRAWING INDEX:

- CS COVER SHEET & GENERAL NOTES
- A-1 CODE - FLOOR PLAN - WALL TYPES
- A-2 ELEVATIONS
- A-3 FOUNDATION - SECTION
- A-4 ROOF PLAN AND ROOF FRAMING PLAN

CODES:

- ALL CONSTRUCTION SHALL FOLLOW LOCAL STATE BUILDING CODE, MANUFACTURES' SPECIFICATIONS, AND WELL KNOWN INDUSTRY STANDARDS. IF ANY QUESTIONS SHALL ARISE, THE DESIGNER OR ENGINEER ON RECORD SHALL BE CONTACTED.
- INTERNATIONAL BUILDING CODE 2009 (IBC 2009), INTERNATIONAL EXISTING BUILDING CODE (IEBC 2009) AND THE NATIONAL FIRE PROTECTION CODE 2015 (NFPA 2015), AND THE REFERENCED STANDARDS INCLUDED THEREIN. AHJ = AUTHORITY HAVING JURISDICTION.

DESIGN LOADS:

- UNIFORM FLOOR LIVE LOAD: 100 PSF
- UNIFORM FLOOR DEAD LOAD: 10PSF
- ROOF SNOW LOAD (AHJ):
 - GROUND SNOW LOAD: 65 PSF (TOWN, STATE SPECIFIC)
- WIND DESIGN:
 - EXPOSURE CATEGORY: B (A-D, R301.2.1.4) (B IS NORMAL)
 - WIND SPEED ZONE (AHJ): 100 (90 - 120, MOST OF NORTHERN AND WESTERN NH AND WESTERN MA=90, CENTRAL AND SOUTH NH AND MA = 100, NH COAST, BOSTON AND SOUTH = 110, CAPE COD AND ISLANDS = 120, R301.2.4)
 - TOPOGRAPHIC EFFECTS (AHJ): N2 (YES/NO)
- DAMAGE:
 - WEATHERING: SEVERE (CONCRETE) (R301.2(3))
 - TERMITE INFESTATION PROBABILITY: L2 (YES/NO)
- DESIGN FROST DEPTH OF 4 FEET BELOW FINISHED GRADE (4' IS TYPICAL; VERIFY AS NEEDED WITH AHJ)
- WINTER DESIGN TEMP: NH: 0 DEG. F, MA 10 DEG. F. (PER 301.2(1))
- FLOOD HAZARD (AHJ): NOT KNOWN

GENERAL NOTES:

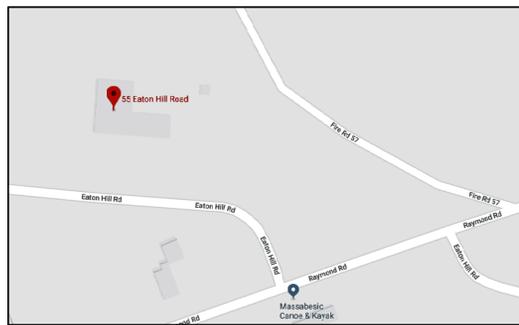
- THESE DRAWINGS REPRESENT AN OVERALL DESIGN CONCEPT. THEY ARE PREPARED WITH THE INTENT TO DEMONSTRATE THE OVERALL DESIGN ARRANGEMENT AND METHODS OF ASSEMBLY TO THE VARIOUS COMPONENTS. THE DRAWINGS DO NOT INDICATE EXTENSIVE DETAILS. THE CONTRACTOR SHALL HAVE REVIEWED THESE PLANS, SEEN THE SUBJECT PROPERTY, AND BE CAPABLE OF EXECUTING THE DETAIL WORK AS NECESSARY TO ACHIEVE THE INTENDED RESULT, IN A MANNER CONSISTENT WITH QUALITY WORKMANSHIP WITHIN THE REGION.
- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE NATIONAL STATE AND LOCAL CODES, REGULATIONS AND FHAA VAS MFS.
- CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT SITE BEFORE BEGINNING CONSTRUCTION. ANY DISCREPANCIES SHALL BE REPORTED TO ALTERNATIVE DESIGNS INC. FOR JUSTIFICATION AND OR CORRECTION BEFORE PROCEEDING WITH WORK.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING BASELINES AND LAYING OUT THE WORK SO THAT CONSTRUCTION CONFORMS TO DIMENSIONS AND ELEVATIONS SHOWN ON THE DRAWINGS.
- THE CONTRACTOR SHALL KEEP THE WORK AREA CLEAN THROUGHOUT THE JOB, REPAIR ALL DAMAGE, IF ANY, TO EXISTING FACILITIES AND REMOVE ALL DEBRIS PRIOR TO COMPLETION. DISPOSAL IN ACCORDANCE TO NH REGULATIONS.
- ALL DIMENSIONS SHOULD BE READ OR CALCULATED AND NEVER SCALED.
- ALL DIMENSIONS AND CONDITIONS MUST BE VERIFIED IN THE FIELD BY THE CONTRACTOR. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE DESIGNER OR STRUCTURAL ENGINEER BEFORE PROCEEDING.
- IN THE EVENT OF A CONFLICT BETWEEN PLANS, SPECIFICATIONS, AND DETAILS, THE DESIGNER OR STRUCTURAL ENGINEER SHALL BE NOTIFIED IMMEDIATELY FOR CONSULTATION. IF CONDITIONS AT THE SITE ARE DIFFERENT THAN SHOWN, THE DESIGNER OR STRUCTURAL ENGINEER SHALL BE NOTIFIED BEFORE ANY WORK IS PROCEEDED WITH.
- ALTERNATIVE DESIGN ASSUMES NO LIABILITY AS A RESULT OF ANY CHANGES OR NON CONFORMANCE WITH THESE PLANS EXCEPT UPON THE WRITTEN APPROVAL OF THE DESIGNER OR ENGINEER ON RECORD.
- ALTERNATIVE DESIGN ASSUMES NO LIABILITY FOR WORK PERFORMED WITHOUT AN ACCEPTABLE PROGRAM OF TESTING AND INSPECTION AS APPROVED BY THE ENGINEER ON RECORD.
- REPRODUCTION OF DESIGNER PLANS AND STRUCTURAL DRAWINGS FOR SHOP DRAWINGS IS NOT PERMITTED.
- SECTIONS, DETAILS, NOTES, METHODS, OR MATERIALS SHOWN AND/OR NOTED ON ANY PLAN, SECTION, OR ELEVATION SHALL APPLY TO ALL OTHER SIMILAR LOCATIONS UNLESS NOTED OTHERWISE.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL SHORING AND BRACING REQUIRED DURING CONSTRUCTION. TEMPORARY SUPPORTS REQUIRED FOR STABILITY DURING ALL INTERMEDIATE STAGES OF CONSTRUCTION SHALL BE REMOVED AFTER CONSTRUCTION AND ARE THE RESPONSIBILITY OF THE CONTRACTOR.

FOUNDATIONS:

- FOUNDATIONS CONSIST OF CONTINUOUS FOOTINGS ASSUMED TO BEAR ON COMPACTED STRUCTURAL FILL PLACED ON UNDISTURBED NATURAL SOIL HAVING AN ASSUMED ALLOWABLE BEARING PRESSURE OF 2500 PSF (TO BE VERIFIED BY BUILDER). IF THE SOIL AT BEARING DEPTH IS DISTURBED OR THE ACTUAL ALLOWABLE BEARING PRESSURE IS LESS THAN 2500 PSF, THEN A QUALIFIED GEOTECHNICAL ENGINEER SHALL BE CONSULTED.
- UNLESS OTHERWISE NOTED, FOOTINGS SHALL BE CENTERED UNDER SUPPORTED MEMBERS.
- THE BOTTOM PERIMETER FOUNDATIONS SHALL BE DESIGN FROST DEPTH BELOW FINISHED GRADE.
- THE BOTTOM 3 INCHES OF FOOTING EXCAVATIONS SHALL BE FINISHED BY HAND SHOVEL.
- FINISH EXTERIOR GRADE SHALL BE AT LEAST 6" BELOW TOP OF FOUNDATION WALL.
- PLACE BACKFILL SIMULTANEOUSLY ON BOTH SIDES OF WALLS TO THE GRADES INDICATED.
- UNBRACED/UNBALANCED FOUNDATION WALLS: MAXIMUM UNBALANCED FILL: 24" WITHOUT DESIGN/ENGINEER INPUT/APPROVAL. (EXAMPLE: GARAGE SLAB ON GRADE WHERE BACKFILL WILL BE MORE THAN 24" BELOW TOP OF SLAB) (SEE R404.1.2) (ENGINEER DESIGN REQUIRED WHEN >48")

GENERAL NOTES:

- THESE DRAWINGS REPRESENT AN OVERALL DESIGN CONCEPT. THEY ARE PREPARED WITH THE INTENT TO DEMONSTRATE THE OVERALL DESIGN ARRANGEMENT AND METHOD OF ASSEMBLY TO THE VARIOUS COMPONENTS. THE DRAWINGS DO NOT INDICATE EXTENSIVE DETAILS. THE CONTRACTOR SHALL HAVE REVIEWED THESE PLANS, SEEN THE SUBJECT PROPERTY, AND BE CAPABLE OF EXECUTING THE DETAIL WORK AS NECESSARY TO ACHIEVE THE INTENDED RESULT IN A MANNER CONSISTENT WITH QUALITY WORKMANSHIP WITHIN THE REGION.
- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE NATIONAL, STATE, AND LOCAL CODES, REGULATIONS, AND SHALL CONFORM TO THE CRITERIA SET FORTH IN THE I.B.C., 2009 CODE
- CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT SITE BEFORE BEGINNING CONSTRUCTION. ANY DISCREPANCIES SHALL BE REPORTED TO ALTERNATIVE DESIGNS INC. FOR JUSTIFICATION AND/OR CORRECTION BEFORE PROCEEDING WITH WORK.
- THE OWNER AND CONTRACTOR SHALL HOLD HARMLESS THE DESIGNER FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES INCLUDING LEGAL FEES ARISING OUT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK BY THE CONTRACTOR.
- ALL DIMENSIONS SHOULD BE READ OR CALCULATED AND NEVER SCALED.
- THE CONTRACTOR SHALL FURNISH AND INSTALL ALL TEMPORARY AND PERMANENT SHORING AND REINFORCEMENT NECESSARY FOR COMPLETING THE WORK.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING BASELINES AND LAYING OUT THE WORK SO THAT CONSTRUCTION CONFORMS TO DIMENSIONS AND ELEVATIONS SHOWN ON THE DRAWINGS.
- THE CONTRACTOR SHALL KEEP THE WORK AREA CLEAN THROUGHOUT THE JOB, REPAIR ALL DAMAGE, IF ANY, TO EXISTING FACILITIES AND REMOVE ALL DEBRIS PRIOR TO COMPLETION. DISPOSAL IN ACCORDANCE TO NH REGULATIONS.



LOCUS MAP

55 EATON HILL RD, AUBURN NH

PROJECT STATISTICS

PROPOSED KITCHEN/STORAGE ADDITION: 399 SF. +/-



- PROVIDE FORMWORK FOR ALL FOOTINGS, WALLS, AND PIERS. EARTH FORMED FOUNDATIONS ARE NOT ALLOWED
- SUB-SOIL SHALL HAVE 3/4" MAXIMUM AGGREGATE WITHIN 12" OF SLAB ON GRADE ANCHOR BOLTS: 1/2" X 4" (MIN. 1" EMBEDMENT) @ 4' OC AND BETWEEN 6"-12" OF EACH 10' END. (R403.1.6)

CONCRETE:

- CONCRETE SHALL BE A MIX DESIGNED FOR ULTIMATE STRENGTH IN ACCORDANCE WITH ACI 211J TO ACHIEVE THE DESIRED COMPRESSIVE STRENGTH. STANDARD MINIMUM 3000 PSI FOR FOOTINGS AND INTERIOR FLOOR, 3500 PSI FOR WALLS AND GARAGE SLAB. (R402.2)
- CONCRETE SHALL NOT BE CAST IN WATER OR ON FROZEN GROUND. CONCRETE SHALL NOT BE EXPOSED TO WATER (I.E. RAIN) DURING SETTING PERIOD.
- CONCRETE FLOORS SHALL BE PLACED OVER MIN. 4" THICK POROUS LAYER (SUCH AS CRUSHED STONE) WITH DRAINAGE AND APPROVED VAPOR BARRIER. (R405.2.2)
- TOP OF FOUNDATION WALLS AND SLABS SHALL BE SMOOTH AND LEVEL.
- NO PIPE GREATER THAN 4" DIAMETER SHALL PASS THROUGH CONCRETE WITHOUT PERMISSION OF THE STRUCTURAL ENGINEER. PIPE SLEEVES SHALL BE PROVIDED AND SPACED A MINIMUM THREE DIAMETERS APART.
- KEYS SHALL BE 2"x4" WITH BEVELED SIDES UNLESS OTHERWISE NOTED
- CONSTRUCTION JOINTS SHALL BE FORMED WITH A KEY, AND REINFORCING SHALL BE LAPPED TO DEVELOP THE FULL TENSION CAPACITY OF THE (SMALLER) BAR.
- EXPOSED CONCRETE SHALL BE RUBBED IMMEDIATELY AFTER REMOVAL OF FORMS AND SNAP TIES REMOVED TO FLUSH.
- OPENINGS IN CONCRETE WALLS SHALL BE LOCATED, SIZED, AND REINFORCED (WITH THE EXCEPTION OF SMALL OPENINGS AND/OR SLEEVES OF A SIZE THAT WILL NOT DISPLACE OR INTERRUPT THE CONTINUITY OF THE REINFORCING) AS SHOWN ON RESPECTIVE DETAILS. ANY ALTERATIONS REQUIRE APPROVAL OF THE STRUCTURAL ENGINEER.
- DO NOT BACKFILL FOUNDATION WALLS UNTIL THE CONCRETE HAS BEEN IN PLACE FOR SEVEN (7) DAYS AND ATTAINED 75% OF ITS DESIGN COMPRESSIVE STRENGTH, AND FLOOR DIAPHRAGMS ARE IN PLACE. (R404.1.1)

REINFORCING STEEL:

- REINFORCING STEEL SHALL BE NEW STEEL BAR, FREE FROM LOOSE RUST AND SCALE, AND CONFORMING TO ASTM A615, GR 60.
- STANDARD MINIMUM FOUNDATION FOOTING: 16" WIDE X 8" HIGH WITH NO REINFORCING.
- STANDARD MINIMUM VERTICAL FOUNDATION WALL REINFORCING FOR COMMON CONDITIONS:

WALL HEIGHT	MAX. BACKFILL	WALL THICKNESS	HORIZONTAL REINFORCING (R404.1.2)	VERTICAL REINFORCING
8'	7'	8"	1 #4 WITHIN 12" OF TOP AND 1 #4 AT MID-HEIGHT	#6 @ 36" OC *
9'	8'	10"	1 #4 WITHIN 12" OF TOP AND #4 BARS AT THIRD HEIGHTS	#6 @ 30" OC *
10'	9'	10"	1 #4 WITHIN 12" OF TOP AND #4 BARS AT THIRD HEIGHTS	#6 @ 30" OC **

- TABLE ABOVE ASSUMES BEST SOIL CLASS SN, GP, SM AND SP.
- * AT 8' AND 9' WALLS, VERTICAL REINFORCING NOT REQUIRED IF 75% DESIGN COMPRESSIVE STRENGTH AND 7 DAYS BEFORE BACKFILL IS ATTAINED
 - ** AT 10' WALLS, ADDITIONAL ENGINEERING REQUIRED IF BACKFILLED BEFORE 75% DESIGN COMPRESSIVE STRENGTH IS ATTAINED

- FLATWORK: WELDED WIRE FABRIC (WFF 6"x6" X NO. 10) RECOMMENDED IN ALL FLATWORK. IT SHALL CONFORM TO ASTM A185. LAP TWO SQUARES AT JOINTS AND TIE AT 3'-0" O.C. FURNISH WFF IN FLAT SHEETS.
- PLAN CONTROL JOINTS AT 10'-12" OC BOTH DIRECTIONS. WFF MUST NOT CROSS CONTROL JOINTS.
- DECOUPLE FLATWORK FROM WALLS.
- WELDED WIRE FABRIC SHALL BE SUPPORTED ON CONCRETE BRICKS SP. AT 24" OC EACH DIRECTION ON GRADE. WELDED WIRE FABRIC SHALL BE SUPPORTED ON ELEVATED DECK WITH CONTINUOUS BOLSTERS LOCATED OVER JOISTS AND BEAMS.
- CLEAR CONCRETE COVER OVER BARS SHALL BE IN ACCORDANCE WITH ACI 308.
- ACCESSORIES SHALL HAVE (FURNISHED LEGS AND BE PLASTIC-DIPPED AFTER FABRICATION. ACCESSORIES FOR REINFORCING SHALL BE IN ACCORDANCE WITH THE MOST CURRENT ACI EDITION.
- LAP REINFORCING TO DEVELOP THE FULL TENSION CAPACITY OF THE (SMALLER) BAR.
- NO BARS SHALL BE CUT OR OMITTED IN THE FIELD BECAUSE OF SLEEVES, DUCT OPENINGS, OR RECESSES. BARS MAY BE MOVED ASIDE WITHOUT CHANGE IN LEVEL WITH THE PRIOR APPROVAL OF STRUCTURAL ENGINEER.
- ANCHOR BOLT MATERIAL SHALL CONFORM TO ASTM A36, A307, OR BETTER, AND MEET IRC 2004 CODE.

WOOD:

- WORK SHALL BE IN ACCORDANCE WITH THE AMERICAN WOOD COUNCIL, ANSI/APA, "NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION 2012 (NDS)" INCLUDING "DESIGN VALUES FOR WOOD CONSTRUCTION", NATIONAL FOREST PROTECTION ASSOCIATION.
- ALL LUMBER SHALL BE NEW AND STRAIGHT AS DESCRIBED IN "STANDARD GRADING RULES FOR NORTHEASTERN LUMBER" BY NORTHEASTERN LUMBER MANUFACTURERS ASSOCIATION.
- NEW WOOD FOR STRUCTURAL USE SHALL HAVE A MOISTURE CONTENT AS SPECIFIED IN THE "NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION".
- WOOD CONSTRUCTION SHALL CONFORM TO IBC 2009 CHAPTER 23 AND SECTION 2308 "CONVENTIONAL LIGHT-FRAME CONSTRUCTION".
- FRAMING FOR WALLS AND JOISTS SHALL BE SPRUCE/PINE -FIR NO. 1 OR 2 OR BETTER, UNLESS NOTED OTHERWISE. DIMENSIONAL LUMBER REPRESENTS NOMINAL SIZES.
- SHEATHING PANELS SHALL BE MARKED WITH THE AMERICAN PLYWOOD ASSOCIATION (APA) TRADEMARK AND SHALL MEET THE LATEST US PRODUCT STANDARD PS 1 OR APA PRP -108 PERFORMANCE STANDARDS.

- ALL WALL SHEATHING PANELS SHALL BE NOMINAL 1/2" THICK APA RATED, UNLESS OTHERWISE NOTED, FASTEN WITH 8D COMMON NAIL SPACED AT 6" OC AT PANEL PERIMETER SUPPORTED EDGES AND 12" OC AT INTERIOR INTERMEDIATE SUPPORTS (FIELD). 1 -3/8" MIN. FASTENER PENETRATION. LAY WALL WITH REQUIREMENTS OF IRC 604.
- ALL ROOF SHEATHING PANELS SHALL BE 5/8" THICK UNLESS NOTED OTHERWISE. C -D EXTERIOR GRADE, APA RATED EXPOSURE 1 MEETINGS DOG PSI OR PS2. FASTEN WITH 8D COMMON NAILS SPACED AT 6" OC AT PANEL PERIMETER SUPPORTED EDGES AND 6" OC AT INTERIOR INTERMEDIATE SUPPORTS (FIELD). 1 -3/8" MIN. FASTENER PENETRATION. LAY ROOF SHEATHING WITH LONG DIMENSION PERPENDICULAR TO SUPPORT MEMBERS.
- WOOD TO STEEL AND WOOD TO WOOD BOLTED CONNECTORS SHALL BE MADE WITH ASTM A307 BOLTS WITH FLAT WASHERS. BOLT HOLES IN WOOD SHALL BE 1/32" LARGER THAN THE BOLT. WOOD NAILERS SHALL BE FASTENED WITH 3/8" DIA. BOLTS STAGGERED AT 20" OC UNLESS OTHERWISE NOTED.
- FASTENING SCHEDULE (SEE ALSO R602.3(1)).
 - PLATE TO STUD, DIRECT: 2 - 16D
 - STUD TO PLATE, TOENAIL: 4 - 8D
- WOOD IN CONTACT WITH SOIL, MOISTURE, WEATHER, CONCRETE, OR MASONRY SHALL BE PRESSURE TREATED SOUTHERN PINE NO. 2, OR BETTER AND APPROVED FOR THE APPLICATION.
- BRACING: THE PERMANENT LATERAL BRACING SYSTEM INCLUDES PLYWOOD, WALL AND ROOF SHEATHING WITH FASTENING AND LAYOUT AS DEFINED BY SECTION 602. CONTRACTOR SHALL PROVIDE TEMPORARY BRACING AS REQUIRED TO LATERALLY SUPPORT THE STRUCTURE DURING CONSTRUCTION.
- ENGINEERED LUMBER (LVL, ETC.) SHALL MATCH MANUFACTURER AND SERIES LISTED OR APPROVED EQUIVALENT. PROVIDE LATERAL SUPPORT AT ALL BEARING POINTS AND ALONG COMPRESSION EDGES AT INTERVALS OF 24" OC, OR CLOSER.
- MINIMUM SECTION WIDTH = 1-3/4", 3-1/2", 5-1/4" AND 7" MEMBERS MAY BE COMBINATIONS OF 1-3/4" MEMBERS. FOLLOW MANUFACTURER'S GUIDELINES FOR MULTIPLE MEMBER CONNECTIONS AND FOR SIDE LOADED BEAMS.
- WOOD CONSTRUCTION CONNECTORS SHALL BE MANUFACTURED BY SIMPSON STRONG-TIE CO., INC., OR APPROVED EQUAL, AND INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS, INCLUDING FASTENERS.
- ALL FLUSH FRAMING TO HAVE APPROPRIATELY SIZED METAL JOIST HANGERS.
- LATERAL RESTRAINT REQUIRED AT ENDS OF FLOOR FRAMING/SOLID BLOCK OF SAME MATERIAL (R502.3)
- BRIDGING OR CONT. VXS BRACE NAILED TO UNDERSIDE OF FLOOR FRAMING REQUIRED AT 8' INTERVALS (R502.1.1)
- HEADERS: DEFAULT (MAX. 48" SPAN UNLESS POINT LOAD FROM ABOVE OR LATERAL BRACING REQUIREMENTS, SEE R502.5)
 - INTERIOR: (2) 2X8
 - EXTERIOR: (2) 2X10 WITH 2-1/2" RIGID FOAM INSULATION.
- WIND BRACING: PROVIDE DIAGONAL WIND BRACING AT ALL OUTSIDE CORNERS. AT CORNERS WITH LESS THAN 48" OF PANEL WALL, USE ALTERNATE BRACING PANELS IN ACCORDANCE WITH R602.10.3.3. (GENERAL REFERENCE: R602)
- RAFTER/CEILING JOIST HEEL CONNECTIONS (VALUED CL65 @ 1/3) TABLE R602.5.(4)

PRE-ENGINEERED WOOD TRUSSES:

- ALL PRE-ENGINEERED WOOD TRUSSES SHALL CONFORM TO ANSI/APA "2002 NATIONAL DESIGN STANDARDS FOR METAL PLATE CONNECTED WOOD TRUSS CONSTRUCTION"
- THE MANUFACTURER OF THE PRE-ENGINEERED TRUSSES SHALL BE A TRUSS PLATE INSTITUTE (TPI) CERTIFIED PLANT. PROOF OF CERTIFICATION SHALL BE SUBMITTED TO THE DESIGNER/ENGINEER PRIOR TO FABRICATION OF THE WOOD TRUSSES.
- THE CONTRACTOR SHALL ENSURE PROPER HANDLING, BRACING, AND LATERAL RESTRAINT IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS. ALL TEMPORARY AND PERMANENT TRUSS BRACING (INDIVIDUAL AND OVERALL) SHALL BE DESIGNED BY THE TRUSS MANUFACTURER AND INSTALLED BY THE CONTRACTOR. ALL PERMANENT TRUSS BRACING/LATERAL RESTRAINT REQUIREMENTS AND LOCATIONS SHALL BE DETAILED AND SUBMITTED PRIOR TO CONSTRUCTION TO THE ENGINEER OF RECORD BY THE TRUSS MANUFACTURER. ALTERNATIVELY, THE TRUSS DESIGNER MAY DESIGN ALL TRUSSES SUCH THAT NO PERMANENT LATERAL RESTRAINT IS REQUIRED.
- ALL ROOF TRUSSES SHALL BE DESIGN FOR THE FOLLOWING UNIFORM LOADS WITH 5/12 OR 3/12 MAX BEARING. COORDINATE TRUSS BEARING WITH BEARING WALL FRAMING WIDTH:
 - SNOW LIVE LOAD: GROUND SNOW LOAD X 0.7 = 65 PSF
 - BOTTOM CHORD LIVE LOAD (ATTIC): 20 PSF
 - TOP CHORD DEAD LOAD: 10 PSF
 - BOTTOM CHORD DEAD LOAD: 10 PSF
- TRUSS SHALL BE DESIGNED FOR AN UNBALANCED UNIFORM SNOW LOADING AS WELL AS ANY DRIFTED VALLEY SNOW LOADING CONDITIONS, AND WIND LOADING AS SPECIFIED IN THE PROJECT BUILDING CODE.
- PRE-ENGINEERED ROOF TRUSSES TO BE APPROVED BY THE STRUCTURAL ENGINEER. TRUSS SHOP DRAWINGS SHALL BE DESIGNED, STAMPED, AND SUBMITTED BY A LICENSED PROFESSIONAL ENGINEER QUALIFIED TO PERFORM THE WORK IN THE STATE WHERE THE PROJECT IS LOCATED. SUBMITTAL SHALL INCLUDE ALL LOADING COMBINATIONS, A FULL REPORT FOR EACH TRUSS, AND TEMPORARY AND PERMANENT LATERAL TRUSS RESTRAINT LAYOUT AND DETAILS.
- THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL VENTS, STACKS, RISERS, DRAINS, ETC. BEFORE TRUSSES ARE FIXED IN PLACE.
- ALL TRUSSES SHALL HAVE HURRICANE CLIPS INSTALLED AT EACH END OF EACH TRUSS IN ORDER TO PREVENT LIFT.
- ALL TRUSS TO TRUSS CONNECTIONS ARE RESPONSIBILITY OF THE TRUSS MANUFACTURER.
- ALL TEMPORARY AND PERMANENT TRUSS BRACING (INDIVIDUAL AND OVERALL) IS THE RESPONSIBILITY OF THE TRUSS DESIGNER, BRACING AND LATERAL TRUSS RESTRAINT (INCLUDING DETAILS) SHALL BE SHOWN ON TRUSS DESIGN DRAWINGS AND TRUSS ERECTION DRAWINGS.

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AUBURN SAFETY COMPLEX
ADDITION TO EXISTING BUILDING
55 EATON HILL ROAD, AUBURN NH

Contractor to check & verify all dimensions & structural members before construction. All construction shall be in strict compliance with the State of New Hampshire or Massachusetts Building Codes, whichever applicable.

NO.	REVISIONS

14-157
JUNE 2014
SHEET 1 OF 5

CS

**Town of Auburn
Board of Selectmen
June 17, 2019
7:00 PM**

Selectmen Present: Richard Eaton, Keith Leclair and Todd Bedard

Others Present Michael Rolfe, Mike DiPietro, Parks & Recreation Coordinator Amy Lachance, Patrick Kelly, Parks & Recreation Commissioner; Road Agent Michael Dross, Linda Dross, Dale Phillips, Lt. Charles Chabot, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Eaton called the meeting to order at 7:00 pm.

Approval of Payroll Manifest for the Week of June 10, 2019 - \$49,309.53

Mr. Leclair motioned to approve the Payroll Manifest for the Week of June 10, 2019 in the amount of \$49,309.53. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of June 10, 2019 - \$40,000.00

Mr. Leclair motioned to approve the Accounts Payable Manifest for the Week of June 10, 2019 in the amount of \$40,000.00. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of June 17, 2019 - \$105,829.31

Mr. Leclair motioned to approve the Accounts Payable Manifest for the Week of June 17, 2019 in the amount of \$105,829.31. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Consent Agenda for the Week of June 17, 2019

Mr. Eaton read out loud and offered for inspection a copy of the Consent Agenda for the Week of June 17, 2019 some of which included: three (3) Application for Property Tax Credits/Exemptions/Veterans Tax Credit, one (1) Discharge of Tax Deferral Lien, Unlicensed Dog Warrant/RSA 466:14 for 177 unlicensed dogs, one (1) Elderly and Disabled Tax Deferral Notice, two (2) items relative to the FY 2018 Audit, Health Trust Secure Member Portal Authorized User Access Form, two (2) Abatement/Refund Requests and two (2) pistol/revolver licenses.

Mr. Leclair motioned to approve the Consent Agenda for the Week of June 17, 2019. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Appointments with the Board

Amy Lachance, Parks & Recreation – Severance School Recommendation

Ms. Lachance reported Manchester Water Works has offered the use of the former Severance School building to the Town for a community center. After touring the building and compiling a list of ideas for use of the building, Ms. Lachance indicated she and Mr. Herman had prepared a framework of the history and written outline of ideas for use, proposed lease details, building operations, and general proposal for a possible partnership in this area. She reported the Parks & Recreation Commission has had several discussions and reviewed the proposal before unanimously voting to support this recommendation for a pilot effort at their June 10, 2019 meeting. The next step would be to for the Board of Selectmen to vote to move forward.

Mr. Eaton indicated the proposal would be to enter a five-year agreement with MWW for use of the Severance School as a community center for Auburn.

Mr. Herman noted more work needs to be done to develop better specific numbers, but discussions should first be held with Manchester Water Works before that could reasonable be accomplished. He also noted there were a number of potential projects that have been proposed between the Town and MWW, and suggested it may be beneficial to attempt to address them all together if possible. In addition to the proposed community center, Mr. Herman noted several long-term items of interest to the Town, School District and MWW:

- Access Road, Parking Lots & Drainage System – AVS Property

Mr. Leclair noted the access road on the side of the school is gated and the Fire Department would like it reopened to provide access to the back of the school prior to issuance of Certificate of Occupancy. Mr. Leclair also noted the parking lot has no documentation to show that half is on MWW property.

- Temporary/Permanent Access Road – Safety Complex and MWW
- Realignment of Intersection of Depot Road and Hooksett Road

Mr. Herman indicated the Town performed a survey for this potential approximately two years ago with the approval of MWW.

- Expansion of Auburn Village Cemetery

Mr. Herman indicated the Cemetery Trustees would want to expand the Auburn Village Cemetery.

Mr. Herman proposed the Board schedule a workshop meeting for this overall discussion, and the Board agreed to meet on Monday, July 8, 2019 at 7:00 PM.

Update on Eddows Fields Lighting Project

Mr. Kelly updated the Board concerning the lights at Eddows Recreational Fields. Mr. Kelly reported meeting with Mr. Skeffington concerning the installation of poles and he is willing to donate labor and equipment to install the poles and hang the fixtures, and the Town would pay for the poles. Mr. Kelly reported the cost of the poles for the soccer fields are between \$700 and \$800 per pole, with four required. But that was half of the original project estimate. He also noted poles for the parking lot would be between \$350 and \$400, with two required. Based on the pricing, Mr. Kelly proposed also adding poles at the softball fields while the ground work is

being done. He indicated these would also cost \$700-\$800 each, and four would be needed. Mr. Skeffington had advised that he had installed the existing cross arms himself and noted while they look rusty, they are made of good gauge steel and would be good for another 50 years, a savings of \$2,500. Mr. Kelly reported Parks & Recreation will be meeting with Glen Shaw of Auburn Electric and Gemini Electric concerning the wiring and trenching. Conduits could be run now to prepare for the softball lights in the future. The consensus of the Board was they agreed with the proposed work for the soccer and softball fields as outlined, and authorized the Town Administrator to follow through with the appropriate purchases.

New Business

May Report from Fire Chief

Chief Williams, who will be present at a July Board meeting, provided a written copy of his May 2019 report.

Summer Equipment Storage Request/Manchester Rowing Alliance

The Manchester Rowing Alliance, a registered non-profit, by letter dated June 12, 2019, requested use of the town-owned parking lot off Priscilla Lane for storage of equipment for the summer months. A photo of the equipment to be stored was provided and includes their 60+ foot crew trailer, second smaller crew trailer and one or two safety launches. The largest trailer carries 14 racing shells. The Board agreed the Rowing Alliance would have a key to the gate in order to have access to their property while it was there.

Mr. Leclair was in agreement with working with the Rowing Alliance, but noted he was reluctant to set a precedent of having private parties store items there with no benefit to the Town. He felt community involvement would be a determining factor, and Mr. Eaton noted 12 kids from Auburn belong to the rowing club. Mr. Herman noted the Rowing Alliance is willing to sign a hold harmless agreement and will provide a certificate of insurance naming the Town as a co-insured.

Mr. Leclair motioned to allow the Manchester Rowing Alliance to store up to four (4) trailers with equipment on the spare lot off Priscilla Lane for the summer months. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Volunteer – Highway Safety Committee Vacancy

Mr. Herman provided an email dated June 4, 2019 from Dennis Vieira indicating his willingness to serve on the Highway Safety Committee.

Mr. Bedard motioned to appoint Dennis Vieira to the Highway Safety Committee for a term to expire in March 2020. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Street Signs – Eaton Hill Road Extension

Mr. Herman noted the School Board suggested at the joint meeting on June 11th current traffic signs limiting access to Eaton Hill Road Extension by the Auburn Village School potentially be changed to a sign with “Do Not Enter” in big letters with information below concerning times in smaller letters. Lt. Chabot will check with NHDOT to determine what the size regulations may be for signs on Hooksett Road as approval would be needed if the sign were on the Hooksett

Road. Lt. Chabot recommends making the road a one-way for consistency and safety during Kindergarten pick up and drop off as Kindergarten gets out at noon. Mr. Dross noted this would increase traffic in other locations. The Board agreed to wait for Lt. Chabot's report from NHDOT.

FY 2018 Audit

Mr. Herman noted the auditors were here for four days last week completing the field work portion of the audit, and things appear to have gone well. The formal audit report is not expected for several months.

Planning for FY 2020 Budget Process and Schedule

Mr. Herman provided a Memo dated June 13, 2019 outlining the timeline for the upcoming FY 2020 budget which begins with the first Selectmen's budget meeting on September 9, 2019. All department and board budget proposals are due to be submitted to Finance Office by August 23, 2019. Mr. Leclair noted the larger or discretionary items should meet with the Selectmen last. Mr. Herman noted he also anticipated initiating the CIP update process this week so the Planning Board would be able to process the update by the end of August in time for the information to be available for the FY 2020 budget process.

Old Business

Community Forum/Meeting – September/October

The Board discussed the best way to engage the community in a forum with the Selectmen and proposed the Auburn Village School Open House and/or Town Meeting. Mr. Bedard proposed a 15-minute presentation followed by individual question and answer availability with each of the Selectmen taking a half hour shift at the Open House. Mr. Leclair indicated he is still in favor of doing some sort of presentation at Town Meeting. The Board agreed to discuss this further at their next meeting.

Proposal for Addition to the Police Department

Mr. Eaton reported a meeting is scheduled with the structural engineer at the Police Department tomorrow morning at 10 AM.

Report/Comments of Ex-Officio Board Representatives

Mr. Bedard - Parks & Recreation Committee

Mr. Bedard reported Parks & Recreation Committee discussed issues at the field with Kenyon Lawn Maintenance, where to go with Severance School and the lights at Eddows Field.

Mr. Leclair - Planning Board

Mr. Leclair noted Planning Board meets again this week, but will not meet in July. At its last meeting they discussed some of the properties previously discussed. Mr. Rolfe added Longmeadow Church were only able to subdivide three lots due to the wetlands.

Other Business

Road Agent Dross updated the Board concerning work on Spofford Road. The ledge will be removed, 2,300' underdrains, then gravel. Mr. Dross has not heard back about overlays for

Lovers Lane, Acorn Avenue, Joan Drive and Walnut Drive. A section of Hooksett Road will be shim and overlay, then Eaton Hill Road, Spofford Road, Wildwood Road, and Raymond Road to 182 Eaton Hill. Mr. Dross reported a recurring sink hole in front of 58 Windsor Drive. Work on two culverts is also needed on Maple Farm Road and Morgen Drive.

Mr. Eaton clarified the work on Chester five corners was moved to last so that when Spofford Road is done, Lakeview Way, which needs six catch basins, will begin next.

Next Meetings/Events

Monday, July 1, 2019 – Board of Selectmen’s Meeting – 7:00 PM

Monday, July 8, 2019 – Workshop Meeting – 7:00 PM

Monday, July 22, 2019 – Board of Selectmen’s Meeting – 7:00 PM

Minutes

- June 3, 2019 Public Meeting

Mr. Bedard motioned to approve the June 2, 2019 Public Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

- June 11, 2019 Workshop Meeting

Mr. Bedard motioned to approve the June 11, 2019 Workshop Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Non-Public Session – RSA 91-A: 3, II (a)

Mr. Eaton motioned to go into non-public session pursuant to RSA 91-A: 3, II (a) consideration of the compensation of a public employee. Mr. Leclair seconded the motion. A roll call vote was taken: Mr. Eaton – yes; Mr. Leclair – yes; Mr. Bedard – yes. With all in favor, the motion passed unanimously.

The meeting room was closed to the public at 7:50 PM.

The meeting room was reopened to the public at 8:02 PM.

Mr. Leclair motioned to seal the minutes of the non-public session. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Adjourn

Mr. Eaton motioned to adjourn the meeting at 8:03 pm. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Respectfully submitted,

Nancy J. Hoijer,
Recording Secretary