

**Town of Auburn
Board of Selectmen
May 6, 2019
Town Hall**

7:00 p.m.

() Call to Order – Pledge of Allegiance

Approval of Payroll Manifest for the Week of April 29, 2019 – \$45,947.43
Approval of Accounts Payable Manifest for the Week of April 29, 2019 - \$9,160.25
Approval of Accounts Payable Manifest for the Week of May 6, 2019
Approval of Consent Agenda – Week of May 6, 2019

() Appointments with the Board

Carrie Rouleau-Cote – Building Safety Month

Amy Lachance – Old Home Day / Closure of Eaton Hill Road

() New Business

Solar Energy Systems Property Tax Exemption
Statewide Fire Station Water Quality Testing

() Old Business

Potential Addition / Renovation of Police Department
Unanticipated Repairs for Fire Department Apparatus
Vehicle Purchase – Parks & Recreation
Town Hall Front Porch & Exterior Painting Project

() Report / Comments of Ex-officio Board Representatives

() Other Business

() Next Meetings / Events

Saturday, May 11, 2019 – “Shred Day” – Town Hall Parking Lot – 9 AM - Noon
Monday, May 20, 2019 – Board of Selectmen Meeting – 7 PM

() Minutes

- April 22, 2019 Public Meeting
- April 22, 2019 Non-Public Meeting (x2)

() Adjourn

Note: “Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen’s Secretary at (603) 483-5052 x100, so that arrangements can be made.”



Proclamation

Building Safety Month — May, 2019

Whereas, the **Town of Auburn, New Hampshire** is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;

Whereas, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a U.S. based organization, that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, play, and;

Whereas, our nation benefits economically and technologically from using the International Codes® that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the world;

Whereas, these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; which, according to a FEMA-commissioned study by the National Institute of Building Sciences, provide \$11 in future mitigation benefits for every dollar invested, and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to America's prosperity, and;

Whereas, "No Code. No Confidence." the theme for Building Safety Month 2019, encourages all Americans to raise awareness of the importance of safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2019 encourages appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses, and,

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, we *The Board of Selectmen of the Town of Auburn*, Rockingham County, State of New Hampshire do hereby proclaim the month of May 2019 as Building Safety Month. Accordingly, we encourage our citizens to join with communities throughout the nation in participation in Building Safety Month activities.

Richard Eaton, Chairman

Keith Leclair, Vice Chairman

Todd Bedard, Selectman
AUBURN BOARD OF SELECTMEN



Old Home Day
June 1, 2019

Road closed 2:00-10:00 pm

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: April 30, 2019

Re: Solar Energy Systems Property Tax Exemption

In recent months, the Town has received a number of inquiries concerning the Solar Energy Systems Property Tax Exemption established under state statute (RSA 72:61 - 64), which is a discretionary exemption left to the local legislative body to adopt if it chooses to do so.

This is not an exemption that is currently available in the Town of Auburn. Looking at information available through the NH Office of Strategic Initiatives (formerly the NH Office of Energy and State Planning), as of June 11, 2018, there were 135 municipalities offering some form of solar exemption.

Currently, there are 44 residential and commercial properties in Auburn that are assessed for solar energy systems. These assessments have added \$945,000 to the Town's net assessed valuation. In addition, as of today, the Building Inspector has eight permits pending for additional solar installations at residential properties, while a ninth individual was in the office on April 30th discussing the permitting process for a pedestal solar system. Assuming the eight systems are installed, an additional \$144,560 is anticipated to be added to the Town's assessed valuation, bringing the solar total to \$1,089,560.

The inquiries that have come through the Town Office have been focused on how to put the solar energy systems property tax exemption before the voters. Like any warrant article, there are two ways for that to happen – the Board of Selectmen can place the article or a citizens' petition can place the article. In either case, the question that would have to appear to move this forward is as follows:

"Shall the town adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to (a specific dollar amount or a % of assessed value) of the assessed value of qualifying solar energy system equipment under these statutes."

In general, the question for the Board of Selectmen would be whether the Board would consider placing this question before the voters or if it has to come in by citizen petition. We are not under any immediate deadline on this item. The deadline for submitting petition warrant articles for the 2020 Town Warrant is January 14, 2020.

Thank you for your consideration.

Attachments

TITLE V TAXATION

CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

Solar Energy Systems Exemption

Section 72:61

72:61 Definition of Solar Energy Systems. – In this subdivision "solar energy system" means a system which utilizes solar energy to heat or cool the interior of a building or to heat water for use in a building and which includes one or more collectors and a storage container. "Solar energy system" also means a system which provides electricity for a building by the use of photovoltaic panels.

Source. 1975, 391:1. 1993, 93:1, eff. April 1, 1993.

TITLE V TAXATION

CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

Solar Energy Systems Exemption

Section 72:62

72:62 Exemption for Solar Energy Systems. – Each city and town may adopt under RSA 72:27-a an exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system as defined in RSA 72:61.

Source. 1975, 391:1. 1991, 70:26. 1993, 93:2. 2003, 299:17, eff. April 1, 2003.

TITLE V TAXATION

CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

Solar Energy Systems Exemption

Section 72:64

72:64 Application for Exemption. – Applications for exemptions under RSA 72:62 shall be governed by the provisions of RSA 72:33, 72:34, and 72:34-a.

Source. 1975, 391:1. 1977, 502:4. 1983, 155:10. 1995, 265:8, eff. Jan. 1, 1996.

Merrimack debating solar-panel tax exemption

113 properties in town:

Several New Hampshire communities offer an exemption.

By KIMBERLY HOUGHTON

Union Leader Correspondent

MERRIMACK — Following an outcry from residents, the town council is studying whether solar units on local properties should be exempt from taxes, an issue that other towns in the Granite State have wrestled with as the systems become more widespread.

Several communities in New Hampshire offer an exemption for solar energy systems. However, town officials decided two years ago that it would not place an item on the town warrant that could have adopted property tax exemptions for households with solar panel systems. Now, with solar becoming more popular, the council is revisiting that issue.

"It is a fixture to the property and has to be considered," Assessor Loren Martin told town officials last week.

The New Hampshire Department of Revenue Administration has stressed the importance of assessing solar statewide, Martin said.

Still, Martin said, about half of the New Hampshire communities that Avitar Associates of New England Inc. assesses are utilizing solar exemptions — some of them full exemptions and some of them partial exemptions.

"I have heard from both sides of the fence on it ... it is really dependent on the community. There is kind of a mixed bag of emotion on that," she said.

There are currently 113 properties in Merrimack that have solar systems in place, which includes four commercial properties. On average, the cost of a solar panel is about \$1,100, according to Martin, who said she currently assesses each solar panel at \$600.

Barbara Healey, town councilor, said the U.S. Department of Energy and the Appraisal Institute have both determined that solar panels increase the value of a home.

"We have been discussing this, I don't know, probably five years now," Martin said of the solar tax issue.

Martin did not provide an opinion on whether town officials should implement tax exemptions for solar units.

Patrick Del Duco has been designing, installing and maintaining commercial solar for several years. According to Del Duco, some communities that offer exemptions for

solar energy systems include Concord, Manchester, Bedford, Amherst, Milford, Londonderry and Hudson.

In Nashua, a homeowner with a \$200,000 home who installs a solar array on the home for about \$30,000 has the entire system fully exempt from taxes and the home value remains at \$200,000, Del Duco explained.

"This is the best-case scenario and what most towns are doing to encourage solar installations," Del Duco said in a statement.

Without some type of exemption in place, he said, a homeowner with a new solar array may experience a higher assessed value, meaning the money he or she is saving on energy costs is now being used to pay for higher taxes.

"The reality is that the solar array, as an asset, is only worth the value of your electrical savings," he said in a statement, explaining that if a solar array costs \$30,000 to install and saves \$1,080 per year, then the annual tax value should be \$1,080.

Using this policy, he said a resident in Merrimack would pay about an extra \$25 a year in increased assessed value, which he said is reasonable and would not prevent the installation of solar in the community.

"It is an interesting issue," said Tom Koenig, town councilor, who suggested that the council debate the issue further at an upcoming town council retreat.

April 30, 2017

Bill Herman

From: Chief Williams <mwilliams@auburnnhfire.org>
Sent: Thursday, May 02, 2019 12:49 PM
To: Bill Herman
Subject: FW: Water Quality Sampling at Fire Departments
Attachments: FireStations_Group1_20190416_FirstMailing_Letter.pdf

Bill, do you mind if we have this done?

Michael Williams
Chief of Department
Auburn N.H. Fire Dept.
603-661-5762 Cell
603-483-8141 Office
mwilliams@auburnnhfire.org

From: Carrie Rouleau-Cote <bldginsp@townofauburnnh.com>
Sent: Wednesday, May 1, 2019 10:14 AM
To: Jim Saulnier <fireinspector@auburnnhfire.org>; Chief Williams <mwilliams@auburnnhfire.org>
Cc: health <health@townofauburnnh.com>
Subject: FW: Water Quality Sampling at Fire Departments

From: Bennett, Derek <Derek.Bennett@des.nh.gov>
Sent: Wednesday, May 1, 2019 10:05 AM
To: Lewandowski, Sharon <Sharon.Lewandowski@des.nh.gov>
Subject: Water Quality Sampling at Fire Departments

Dear Fire Chief / Local Health Officer,

The New Hampshire Department of Environmental Services (NHDES) recently contacted officials in your community with the attached letter. The letter was an invitation to have DES sample water wells located at fire stations for poly and perfluoroalkyl substances (PFAS). Sampling results indicate that these compounds occur frequently near fire stations. Our records show that we have not heard a response from your community about sampling.

There is no cost to the town for NHDES to perform this work.

Specific fire stations in your community were selected due to their proximity to other nearby drinking water sources. Although these fire stations are the priority for sampling, NHDES will sample all wells in your community that serve a fire station.

Please consider contacting NHDES to schedule an appointment to sample. If you would like to have your well sampled please contact Sharon Lewandowski at (603) 271-8483 or send an email to Sharon.Lewandowski@des.nh.gov to set up an appointment. Thank you for your time.



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



April 18, 2019

«OWNER» «CO_OWNER»
«MAIL1» «MAIL2»
«MAIL_CITY» «MAIL_STATE» «MAIL_ZIP»

Subject: Statewide Fire Station Sampling
Water Quality Testing of Water Supply Well at:
«ADDRESS», «TOWN», NH

Dear Town Official,

The New Hampshire Department of Environmental Services (NHDES) is collecting samples from water supply wells at fire stations throughout the state and testing the samples for poly and perfluoroalkyl substances (PFAS). Sampling results to date indicate these compounds frequently occur at elevated levels in drinking water obtained from wells located at or near fire stations. The contamination is likely associated with Class B firefighting foam.

NHDES is prioritizing the sampling of the well at your fire station because of its proximity to other nearby drinking water sources. Fire stations located near large number of private water supply wells and/or public water systems (including schools) are a high priority for sampling over the next sixty days.

If you would like to have your well sampled by NHDES please contact Sharon Lewandowski at (603) 271-8483 or send an email to Sharon.Lewandowski@des.nh.gov to set up an appointment. Thank you for your time.

Sincerely,

Sharon Lewandowski
Sampling Program Supervisor / MtBE Remediation Bureau

Town of Auburn
Police Department Building Advisory Committee
April 29, 2019

Committee Members Present: Richard Eaton, Keith Leclair and Todd Bedard, Selectmen; Police Chief Ray Pelton and Lieutenant Charles Chabot, and Michael Rolfe, Police Commissioner.

Also Present: Town Administrator William Herman

Mr. Eaton called the meeting to order at 7:11 PM.

Review of Potential Project:

The Selectmen had hoped to see more members of the committee present to provide input into the potential of the reduced project from what had been developed in 2018. Mr. Leclair stressed they had wanted to give the committee members an opportunity to continue to provide input in a process they have been involved with for the past two years.

Chief Pelton indicated he would always be happy to meet with the other committee members when they had the chance to stop at the department and walk them through the space and concept for renovation of current space and the addition of the additional room.

The Committee members present felt the current thinking was the right approach to meeting most of the space needs of the department at a reasonable cost. Mr. Leclair indicated he felt the committee was addressing two of three pressing items including the personnel needs for separate male and female locker rooms and the records storage needs of the department.

The Committee members felt they needed a plan or design to work from in order to be able to determine the full scope and cost of the project. In addition to the plan for the building space, the others items of concern to the Committee included:

- Potentially extend the bump out space to the end of the building which would provide some additional storage space.
- Improve the drainage in the immediate area.
- Address HVAC issues which, at a minimum, requires the relocation of one of the outside air conditioner units.
- Re-shingle the existing roof at the same time the addition roof line is attached.
- Appropriately insulate the ceiling and walls of the police department facility.

Mr. Eaton felt there was time and funds available that would potentially allow for the planning for the project, and then at a minimum setting-up the foundation wall and slab,

frame and roof to close in the basic addition. He felt the rest of the work could be completed the following year. Mr. Leclair expressed concern about not having enough money available to do the project this year. He felt it would appear presumptuous if they built part of the project and then asked the voters to fund the balance of the unfinished project. Mr. Bedard suggested the Town needed to secure a plan from which more accurate costs could be developed and the Town would know what the project costs are as opposed to off-the-cuff estimates.

Development of Building Design / Plan

The Committee members were of unanimous consensus the concept of the building addition and renovation was the right approach and required the development of a formal design and plan. The Selectmen were in agreement the development of the plans would be funded through the Town Buildings Rehabilitation Fund.

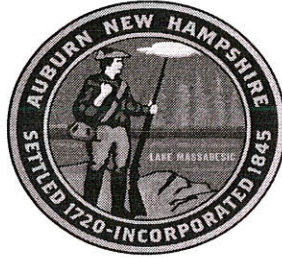
Mr. Eaton will contact Cindy Nye of Alternative Design in Manchester to develop the required plans. Mr. Herman asked for clarification if the plan would show an Option A with just the internal renovation and addition for the break room, and an Option B which was all of Option A in addition to an extended addition to the end of the building to provide additional general storage space. It was agreed both options would be requested.

Adjourn:

Mr. Eaton thanked the participants and moved to adjourn at 7:40 PM. Seconded by Todd Bedard. A vote was taken, all were in favor, the motion carried unanimously.

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen
Cc: Fire Chief Michael Williams

From: Bill Herman, CPM, Town Administrator
Date: April 26, 2019
Re: Unanticipated Repairs for Fire Department Apparatus

At the Board's April 22nd meeting, the Board discussed various unanticipated repairs for Fire Department apparatus with Chief Michael Williams and agreed to attempt to determine how two major repairs totaling \$6,922 might be covered.

These two repairs include the rebuilding of the pump on Forestry 1 for \$4,422 and the repair of a hydraulic leak on the ladder truck that came in at \$2,500.

In reviewing the overall Town budget at this point in the year, we have identified the following possible areas to cover these expenses:

01-4130-6-620-1	Town Report	\$ 741.04
01-4130-6-660-2	Voter Guide	\$ 80.08
01-4140-6-660-0	Election Expenses	\$ 1,492.13
01-4153-3-350-1	Legal Expenditures	\$ 1,000.00
01-4153-3-350-2	Labor Relations	\$ 500.00
01-4155-2-290-0	Longevity Pay	\$ 1,000.00
01-4191-3-350-1	P/Z Legal Expenditures	\$ 500.00
01-4191-3-390-2	P/Z Master Plan & Regulations	\$ 500.00
01-4299-0-391-0	Town Details	\$ 500.00
01-4316-3-390-1	Public Street Lighting	\$ 600.00

My belief is utilizing these funds from these accounts will not impair the provision of Town services or plans for efforts yet to be accomplished this year.

As presented, these budget amounts total \$6,913.25, leaving a balance of \$8.75 to be covered through the Fire Department's operating account.

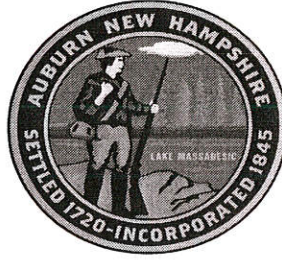
Should the Board be in agreement with this proposal, the following motion would be appropriate:

Move to approve the payment of a total of \$6,913.25 for the unanticipated repairs to Fire Department apparatus from 10 specified Town budget accounts, with the remaining balance to be covered by the operating budget of the Auburn Fire Department.

Thank you for your consideration.

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: May 1, 2019

Re: Parks & Recreation Pick-up Truck

As a follow-up to the Board's approval at your April 22nd meeting to purchase a 2006 GMC Sierra pick-up truck for Parks & Recreation, the transaction was completed on April 30th when the Town took possession of the vehicle.

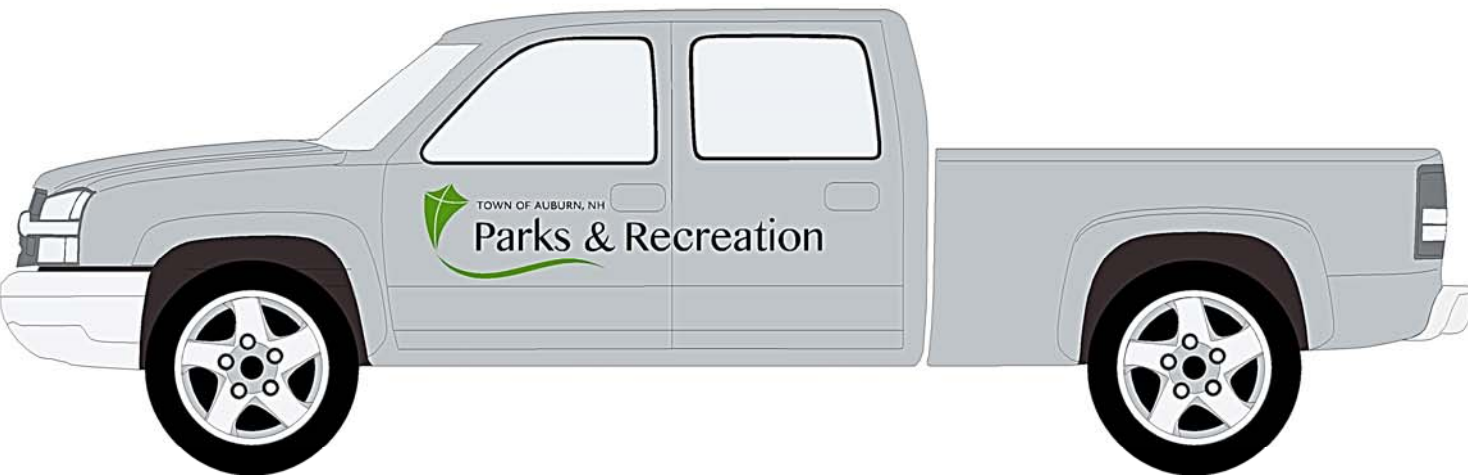
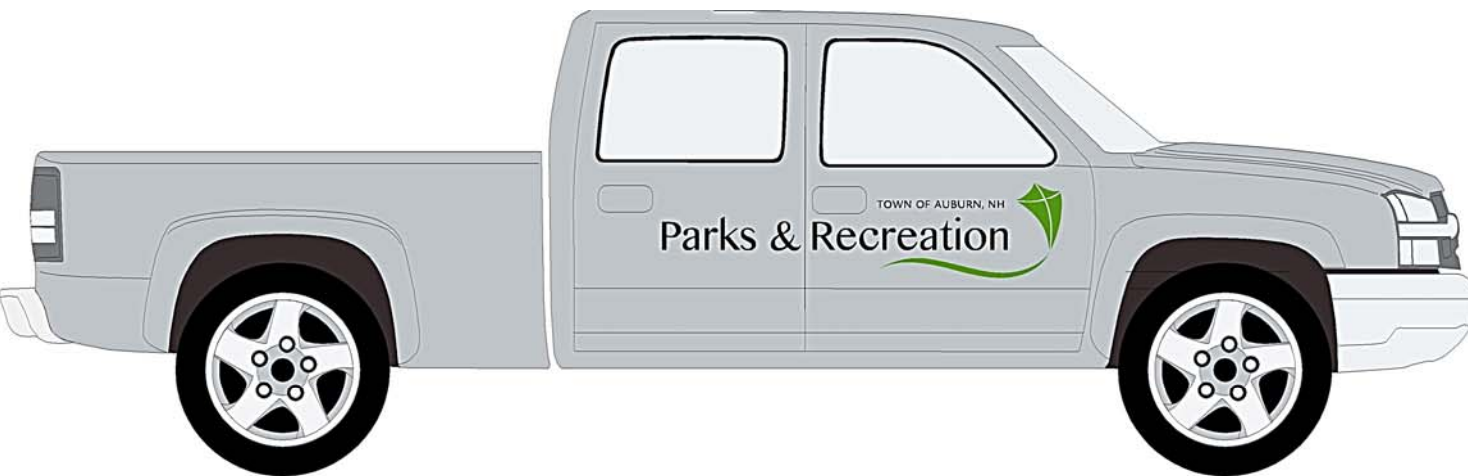
Over the first few days of May, steps were taken to transfer the title of the vehicle to the name of the Town of Auburn, in addition to registering the truck and securing municipal license plates for it.

We anticipate the vehicle will go to the service garage during the week of May 13 – 17 for the repairs and work the Board also discussed and supported. It will then be marked as a Town vehicle in the fashion depicted on the attached diagram. This work is being donated to the Town by a local resident.

Hopefully, the vehicle will be in service at some point during the week of May 20th.

Thank you for your consideration.

Attachment



**Town of Auburn
Board of Selectmen
April 22, 2019
7:00 PM**

Selectmen Present: Richard Eaton, Keith Leclair and Todd Bedard

Others Present Mike DiPietro, Michael Rolfe, Russell Sullivan, Marion Miller, Christine McLaughlin, Susan Goodhue, Mike Dobmeier, Amy Lachance, Parks & Rec. Coordinator, Fire Chief Michael Williams, Deputy Fire Chief Bob Seling, Police Chief Ray Pelton, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Eaton called the meeting to order at 7:00 pm.

Approval of Payroll Manifest for the Week of April 15, 2019 - \$52,709.31

Mr. Leclair motioned to approve the Payroll Manifest for the Week of April 15, 2019 in the amount of \$52,709.31. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Payroll Manifest for the Week of April 15, 2019 - \$1,566.57

Mr. Leclair motioned to approve the Payroll Manifest for the Week of April 15, 2019 in the amount of \$1,566.57. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of April 15, 2019 - \$480.00

Mr. Leclair motioned to approve the Accounts Payable Manifest for the Week of April 15, 2019 in the amount of \$480.00. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of April 22, 2019 - \$61,887.90

Mr. Leclair motioned to approve the Accounts Payable Manifest for the Week of April 22, 2019 in the amount of \$61,887.90. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Consent Agenda for the Week of April 22, 2019

Mr. Eaton read out loud and offered for inspection a copy of the Consent Agenda for the Week of April 22, 2019 some of which included: one (1) Tax Collector's Warrant/Yield Tax; one (1) Void Check Manifest; one (1) Pistol/Revolver License; and two (2) Applications for Property Tax Credit/Veteran's Credit.

Mr. Leclair motioned to approve the Consent Agenda for the Week of April 22, 2019. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Appointments with the Board

Fire Chief Michael Williams – Monthly Meeting

Fire Chief Williams presented his monthly report for March 2019 with 36 responses to incidents. Chief Williams highlighted the Department's assistance with ongoing Fire apparatus pump and driver training, more drivers are needed. March firehouse reports were exported to the State of N.H. The Department attended the NH Burning Permit Spring Training Session which took place in Auburn on March 27th. There is a revised SOP concerning those changes.

Chief Williams noted the Department worked with the clean-up crew hired to clean the mold at Station 2 and the painting was done. Chief Williams requested a walk-through of Station 2 with the BOS next month to address other items and concerns. The septic system was pumped out at Station 2. Mr. Eaton asked if there was a report generated from that inspection. Chief Williams noted everything is working well however the tank is generating an alarm for the pump system which could not be identified and will need to be researched further. Chief Williams will check with the Building Inspector to see if she has any specs on file. Mr. Eaton noted the roof over the door is estimated at \$885 and estimates should be provided to the BOS. Mr. Leclair added if something can wait, depending, it could be budgeted for next year. Chief Williams noted the backside of the roof joint on the left side is also being damaged by water and needs a rain diverter, gutter and downspout as well as exterior trim boards.

The Board of Selectmen agreed to do a walk through with Chief Williams at 5:30 PM before the next Selectmen's meeting.

New Business

Fire Department SOP #111 – Fire Permits

Chief Williams provided the Board with the proposed revised SOP #111 which addressed fire permit laws and administrative rules by category. Category I, II and III will issue for seven days. Burn permits can now be done online and there is a link to that on the Department's website and the Town webpage. Thursday nights were added from 6-7 PM.

Mr. Leclair moved to approve SOP #111 revised on April 22, 2019. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Repairs of Fire Department Apparatus

Chief Williams reported vehicle maintenance issues on Engine 1, Forestry 1, Tanker 1 and Tanker 2. Ladder hydraulic inspection failed and went for annual service. The ladder rails were dry and need to be greased annually which can be done in-house next year. Mr. Leclair asked if there were any maintenance records for the ladder. Chief Williams noted it had never been done before. Mr. Leclair recommended creating a new maintenance record for that.

Mr. Eaton asked about the estimates for the vehicle maintenance items. Chief Williams reported Engine 1 is back from Peterbilt and the \$5,500 bill was provided. The turbo failed right after it was replaced, was replaced again and is working fine now. The hydraulic pump for Engine 1 is approximately \$2,500. The pump seized in Forestry 1 and had to be rebuilt and is estimated at over \$4,000. Mr. Eaton summarized a cost for unanticipated vehicle maintenance

of over \$15,000 and Mr. Leclair questioned whether the Fire Dept. could cover this in its budget. Mr. Herman reported the Board had previously committed \$4,600 for the turbo with the balance to be covered by the Fire Department's operating budget. Mr. Leclair noted approximately \$6,922 needs to be addressed for the hydraulics and the rebuilding of the pump of Forestry 1. Mr. Herman was asked to review the Town budget to provide some recommendations for the Board's consideration at their next meeting.

Sale of Surplus Police Cruiser

Mr. Herman provided the Board with a Memorandum dated April 17, 2019 which detailed the 2014 Ford Explorer police cruiser has been taken out of service by the Police Department and is now surplus to be repurposed or sold by the Town. Mr. Herman noted this was previously used as the canine vehicle and has 91,658 miles. The Building Inspector was not interested in the vehicle for repurposing. The next State of New Hampshire surplus property auction is on Saturday, May 18th.

Mr. Eaton asked about the last sale and whether the Town had better luck with the auction or sealed bids. Mr. Herman noted the Town did about the same with two cruisers that were sold by sealed bid and one that was sold at auction last year. He noted with the auction, the Town will have a \$100 fee to tow the vehicle to the auction site and the auctioneer receives 10% of whatever the vehicle sells for.

Mr. Leclair asked Chief Pelton if the Sergeant Cashman had acquired a new vehicle for the K-9 Unit or if he was assigned a replacement older vehicle. Chief Pelton noted the K-9 Unit was assigned an existing cruiser.

Mr. Bedard moved to determine the 2014 Ford Explorer is a surplus vehicle and to authorize the Town Administrator to place the vehicle for sale at absolute auction in the State of New Hampshire Surplus Property Auction. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Vehicle Purchase Request – Parks & Recreation

Mrs. Lachance reported Parks & Recreation had found a vehicle which was approved with the 2019 budget for \$10,000. They offered the Seller, \$9,000 and the vehicle requires \$969 in work to pass inspection with an additional \$863 in other maintenance items which are covered in their maintenance budget. Mr. Dobmeier noted the 2006 truck had 127,000 miles and only one claim for glass, was maintained well with only two prior owners. The vehicle has aluminum ladder racks and the electric trailer brakes they need to pull the trailer. The book value was estimated to be \$12,500-\$13,000.

Mr. Eaton recommended affixing signs so that the public won't report sighting a strange vehicle on Town property.

Mr. Bedard moved to approve the spending of \$9,000 for Parks & Recreation to purchase a vehicle (2006 GMC Light Duty Sierra 1500 Crew Cab SLE 4WD 5.38L V8). Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Old Business

Potential Addition/Renovation of Police Department

Mr. Bedard stated the Board met last Tuesday with the Police Chief and Fire Chief. Mr. Bedard was in favor of getting real numbers together for the proposed project. Mr. Leclair noted out of courtesy the Building Advisory Committee should have a chance to weigh in. Mr. Herman recommended meeting with the Committee next Monday night, April 29th, at 7 PM at the Safety Complex. The Board agreed and Mr. Herman will notify the Committee members.

Report/Comments of Ex-Officio Board Representatives

Mr. Bedard - Parks & Recreation Committee

Mr. Bedard reported Parks & Recreation discussed the acquisition of the truck, the little league field and soccer club. Mr. Eaton asked about the lights for Eddows Field and Mrs. Lachance noted the lights and pricing are being finalized with plans for installation being looked at in late summer.

Mr. Leclair - Budget Committee and Planning Board

Mr. Leclair reported the Planning Board has been focused on reviewing proposed ordinances for Senior Housing. Stantec is working on the appropriate verbiage, including determining what is considered to be "senior" housing – age 55, age 62? Mr. DiPietro asked if there were other types of density being looked at. Mr. Eaton asked if clusters were being considered. Mr. Leclair noted the main focus was on Senior Housing, which would require some form of density or cluster allowance.

Mr. Eaton - Highway Safety Committee

Mr. Eaton was unable to attend the Highway Safety Committee meeting this month. Mr. DiPietro, who chairs that Committee, reported Sergeant Cashman had met with the School concerning the one way on Eaton Hill during drop off and pick up. Currently the School is using cones to keep vehicles from driving the wrong direction and will eventually have a portable sign which the custodian can bring in and out. Chief Pelton reported the radar trailer will be coming on May 10th and can collect data which will tell patrols the best times to be out there. Mr. DiPietro noted Sergeant Cashman had reported at the meeting that April's focus was on distracted driver patrols.

Other Business

Mr. Herman noted Target New England had fixed the back corner of Town Hall and painted most of the porch with the back still remaining. A stain on the chimney will be painted over and Mr. Eaton agrees it appears to have been caused by a rusty flange at the top of the chimney that should be replaced.

Mr. Eaton reported the Time Management workshop was well attended last week, while Dan Szczesny, who is a part-time Library Assistant at Griffin Free Library, also presented on his book published last year on the Mt. Washington seminar and then spoke of a book he is going to be writing on local physician Dr. Herman Sanders of Candia. He felt it was a very good overall program.

Next Meetings

Monday, April 29, 2019 Meeting at Safety Complex with Committee

Monday, May 6, 2019 Site Walk at Pingree Hill Fire Station – 5:30 PM
Board of Selectmen Meeting – 7 PM.

Minutes

- April 8, 2019 Public Meeting

Mr. Bedard motioned to approve the April 8, 2019 Public Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

- April 8, 2019 Non-Public Sessions x2

Mr. Bedard motioned to approve the April 8, 2019 Non-Public Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

- April 16, 2019 Site Walk

Mr. Bedard motioned to approve the April 16, 2019 Site Walk Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Non-Public Session – RSA 91-A:3, II (a) and (I) Consideration of the compensation of a public employee and Consideration of legal advice provided by legal counsel

Mr. Bedard motioned to go into non-public session under 91-A: 3, II (a) and (I) consideration of the compensation of a public employee and consideration of legal advice provided by legal counsel. Mr. Leclair seconded the motion. A roll call vote was taken: Mr. Eaton – yes, Mr. Leclair – yes, Mr. Bedard – yes. All were in favor, the motion passed unanimously.

The meeting room was closed to the public at 7:44 PM. The meeting room was reopened to the public at 7:58 PM.

Mr. Leclair moved to seal the minutes of the non-public session. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Mr. Leclair moved to approve the recommendation of the Finance Director to advance the Finance Assistant to Permanent Status and to approve a step increase for the Finance Assistant from a Labor Grade 7, Step 6, to a Labor Grade 7, Step 7 based on a positive performance evaluation. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Adjourn

Mr. Bedard motioned to adjourn the meeting at 7:58 pm. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Respectfully submitted,

Nancy J. Hoijer,
Recording Secretary