Town of Auburn
Board of Selectmen
December 19, 2016
Town Hall
7:00 p.m.

( ) Call to Order – Pledge of Allegiance
Approval of Payroll for Week of December 12th, 2016
Approval of Accounts Payable for Week of December 19th, 2016
Consent Agenda – as of December 19th, 2016

( ) Public Hearing
Withdrawal & Expenditure from Town Building Capital Reserve Fund

( ) Appointments with the Board
Town Treasurer Christine Soucie – Investment Policy

( ) FY 2017 Budget Items
- Fertilization Proposal – Eddows Field

( ) New Business
Appointment of Library Trustee and Alternate Trustee
Parks & Recreation Administrative Assistant Position
Town & School District Training Program – April 18th, 2017
Salt Storage Building Proposals

( ) Old Business
Safety Complex Garage & Storage Building
Settlement of Health Trust Return of Surplus Case

( ) Other Business
Meeting with State Representatives & Senator Carson – January 9th, 2017

( ) Minutes
- December 5th, 2016 Public Meeting

( ) Non-Public Session
Pursuant to the provisions of RSA 91-A: 3, II (c) – Reputation of someone other than a member of the Board.

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

PUBLIC NOTICE

Pursuant to RSA 35 and Article 4 of the 2006 Town Meeting, the Auburn Board of Selectmen will hold a public hearing on Monday, December 19, 2016 beginning at 7:00 P.M. at the Auburn Town Hall for the purpose of receiving public comment concerning the withdrawal and expenditure of:

- The amount of $1,050 from the Town Building Rehabilitation Capital Reserve Fund for the repair and sealing of the stone foundation of the Griffin Free Public Library.

Board of Selectmen
Town of Auburn
December 5, 2016

Page No. of Pages

PROPOSAL

PHILIP BONI MASONRY

54 RIDGEWOOD CIRCLE
EPSOM, NH 03234
(603) 432-5211
CELL (603) 490-0177

PROPOSAL SUBMITTED TO: GRIFFIN AUBURN LIBRARY		PHONE	DATE: NOV 2016
STREET		JOB NAME	
CITY, STATE and ZIP CODE: Auburn NH		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

Back of Library Building by Large Air Conditioner Needs Repair approx 21' One Large hole, and Rest of Foundation has Loose Stones. Wall should be stucco, and Cracks should be Cemented Filled in. Should be sealed with a water Repelant spray To protect mortar Joints since They are close To ground

Labor + Materials $1050.-

- 2 pails compound
- 1 gal sealer
- mortar
- misc 220 mat
- del 780 labor

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: $1050.00 dollars ($ 1050.00).

Payment to be made as follows: When Job is Completed, $1050.00 by check

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Philip Boni

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

TOWN OF AUBURN INVESTMENT POLICY

I. PREFACE

The investment policy establishes a framework for the safe and prudent investment of public funds for the Town of Auburn and satisfies the requirements of the Revised Statutes Annotated, of the State of New Hampshire (RSA) 41:29. The Selectmen shall adopt this investment policy annually in accordance with RSA 41:9, VII.

It also provides guidance and direction for elected officials and staff in the daily conduct of investing activity in addition to improving consistency, creating and defining accountability and in ensuring that laws are followed.

II. SCOPE

The investment policy applies to all financial assets in the custody of the Town Treasurer of the Town of Auburn, New Hampshire. These funds are accounted for in the Town's annual audited financial reports and include the following:

a) General Fund
b) Special Revenue Funds
c) Capital Project Funds
g) Any new funds created by the Town in accordance with law, or by-law.

Furthermore, the investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

III. OBJECTIVES

The investment policy objectives are stated below:

- To ensure the preservation of capital and the protection of investment principal;
- To maintain sufficient liquidity to meet operating requirements;
- To satisfy all legal requirements;
- To seek market-average rate of return on investments taking into account risk and legal constraints and cash flow considerations.

IV. DELEGATION OF AUTHORITY

In accordance with chapter RSA 41:29, the responsibility for conducting investment transactions resides with the Town Treasurer, with the approval of the Board of Selectman. No person may engage in investment transactions except as provided under the terms of this policy and the internal procedures and controls hereby established.

V. DEPOSITS

All depository accounts of the Town must be held in the name of the Town. All income payable to the Town and all revenue received by the Town shall be forwarded to the Town Treasurer.

Funds required for weekly operating expenses will be kept in a General Fund checking account. Excess funds can be invested, keeping in mind that the excess funds must be accessible within a reasonable amount of time to meet operating expenses and be invested in accordance with RSA 41:29 subparagraph II which states:

> "The treasurer shall deposit all such moneys in participation units in the public deposit investment pool established pursuant to RSA 383:22 or in federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, except that funds may be deposited in federally insured banks outside

the state if such banks pledge and deliver to a third party custodial bank or the federal reserve bank collateral security for such deposits of the following types: (a) United States government obligations; (b) United States government agency obligations; or (c) Obligations of the state of New Hampshire in value at least equal to the amount of the deposit in each case."

VI. INVESTMENT INSTRUMENTS

Whenever the Town Treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the Town Treasurer may invest the same in the public deposit investment pool established pursuant to RSA 383:22, or in deposits, including money market accounts, or certificates of deposit, or repurchase agreements, and all other types of interest bearing accounts, of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government. The obligations may be held directly or in the form of securities of or other interests in any open-end or closed-end management-type investment company or investment trust registered under 15 U.S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and repurchase agreements fully collateralized by such obligations.

VII. PRUDENCE

The investment policy shall be managed in accordance with the Prudent Man or Prudent Person rule established by the State of New Hampshire. The definition of prudence is based on RSA 31:25-b as follows:

> "A prudent investment is one which a prudent man would purchase for his own investment having primarily in view the preservation of the principal and the amount and regularity of the income to be derived therefrom."

This standard requires, among other things, the following:

a) The Town Treasurer or any other person involved in the investment process shall refrain from personal business activity that could conflict (or appear to conflict) with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

b) The Treasurer or any other person involved in the investment process shall disclose to the Selectmen any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of this jurisdiction's portfolio.

c) Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

VIII. INTERNAL CONTROLS

The internal controls for the Town of Auburn shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, imprudent actions by employees and officers of the Town.

IX. INDEMNIFICATION

The Town Treasurer shall be indemnified by the Town of Auburn in accordance with RSA 41:6 "Such indemnification shall be bonded under a blanket bond from a surety company authorized to do business in this state. The bond shall indemnify against losses through the failure of officers covered to faithfully perform their duties or to account properly for all moneys or property received by virtue of their positions, or fraudulent or dishonest acts committed by the covered officers."

X. SAFEKEEPING AND COLLATERALIZATION

In accordance with RSA 41:29 V, the Town Treasurer shall ensure that prior to acceptance of any moneys for deposit or investment, including repurchase agreements, the federally insured bank shall have such funds, at the time of deposit or investment, secured by collateral having a market value at least equal to 102% of the amount deposited or invested over the FDIC limits. Such collateral shall be held by a third party custodian and segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

The banking institution shall provide the Town Treasurer with at least monthly reports of the Town's collateral position. In addition, collateral agreements shall comply with provisions set forth in the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (FIRREA), which require that the collateral agreement be:

1. in writing;
2. approved by the Board of Directors of the depository or its loan committee;
3. has been, continuously, from the time of its execution, an official record of the depository institution.

XI. ACCOUNTING

All cash bank balances will be reconciled monthly by the Treasurer and reported to the Finance Director on a monthly basis.

XII. REPORTING

A yearend report, including the balances for each account, shall be provided to the Selectmen within 30 days of the yearend.

XIII. PERFORMANCE EVALUATION

The Treasurer shall require, from any institution in which investing activity is conducted, sufficient routine reports/documentation to enable an accurate evaluation to be made as to the results of the Town's investment program as it relates to the Town's stated objectives, guidelines and policies, and to assist in revealing areas for potential improvement.

XIV. OTHER

This policy shall be reviewed annually by the Selectmen, or its designee, with changes made as warranted, followed by re-adoption by the governing body. The Treasurer reserves the right, to implement changes to this policy if it is deemed in the Town's best interest. Any such modifications to the policy shall be provided to the Selectmen for approval at the next available public session. This policy is available for public review and inspection.

XV. POLICY APPROVAL/ADMENDMENTS

The Selectmen approved adoption of the Town of Auburn Investment Policy at their meeting on December 19, 2016.

Effective Date:

This policy shall take effect upon adoption.

_____
James F. Headd

_____
Richard W. Eaton

_____
Dale W. Phillips
AUBURN BOARD OF SELECTMEN

Received and recorded this _____ day of _____, 2016

_____
Kathleen A. Sylvia, Town Clerk

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032

Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator
Date: November 30, 2016
Re: Follow-up Information & Proposal for Eddows Field Fertilization

Following up on your meeting on November 14th with various individuals concerning improvements to the Eddows Field, Pat Kelly has provided the attached information concerning potential fertilization for the Eddows Fields property.

As requested, he has secured proposals from three different vendors and is providing a recommendation of a potential course of action at a cost of $2,800. All of the proposals received, a comparative spreadsheet and Mr. Kelly's e-mail message with his recommendation is attached for your information.

At this point, this is just a budget consideration item for FY 2017. We are seeking the direction the Board is interested in and, more specifically, if you want to include the funding in the FY 2017 budget. If you do want to include the funding, the follow-up question is where do you want to include the funding – meaning a new line item in the Parks & Recreation budget or a new line item under General Government Buildings.

Assuming the Board wants to perform some level of fertilization for this property, I would recommend the Board fund whatever amount of money they deem appropriate in a line item under the General Government Buildings account in order for the Board to manage the business of the contract award and the like.

Thank you for your consideration.

Attachments

Bill Herman

From: Patrick Kelly <pat@kellyemail.net>
Sent: Tuesday, November 29, 2016 9:23 PM
To: Bill Herman; 'Zach Eaton'
Cc: d.nye@comcast.net; kmdobmeier@comcast.net; 'LISA'; rickeaton49@gmail.com; a.eisman@comcast.net; jimheadd@comcast.net
Subject: RE: Recreation Improvements
Attachments: GroundHog WE Baseball Commercial Service Proposal 2017-9.pdf; wayneeddows2016-17 Highest Quality Lawn Care.pdf; GroundHog WE Soccer Commercial Service Proposal 2017-9.pdf; Mainly Grass - Eddows Field Auburn Soccer.pdf; Mainly Grass - Eddows Field Little League.pdf

Hi Bill, I have received 3 sets of quotes from fertilizer companies per our discussion at the BOS meeting. Highest Quality, Groundhog, and Mainly Grass. Groundhog and Mainly Grass suggested 6 treatments, Highest Quality suggested 9. I think the 6 will be sufficient and the best pricing was from Mainly Grass out of Bedford. They were recommended by a local landscaping company. Zach plans to do reseeding on half of the baseball fields next year, so the Mainly grass quote is for only 2 of the baseball fields. I was unaware of this when I got the other two quotes but it's obvious how they would scale.

Vendor	Fields	Early Spring	Late Spring	Early Summer	Crabgrass	Late Summer	Fal
Highest Quality	Soccer	$ 450	$ 450	$ 450	$ 450	$ 450	$
Highest Quality	Baseball	$ 700	$ 700	$ 700	$ 700	$ 700	$
Groundhog	Soccer	$ 350	$ 350	$ 350	Included		$
Groundhog	Baseball	$ 450	$ 450	$ 450	Included		$
Mainly Grass	**Soccer**	**$ 275**	**$ 275**	**$ 275**	**Included**		**$**
Mainly Grass	**Baseball***	**$ 228**	**$ 228**	**$ 228**	**Included**		**$**
*two fields only per Zach, other quotes are for 4 fields							

So the total I suggest we budget for the Wayne Eddows complex for 2017 would be $2800. As I mentioned at the meeting, there has been a question in the past on whether this should be part of the BOS budget for town wide landscaping, or Parks and Rec budget for maintenance. Please advise.

Thanks,

Pat Kelly
603-289-4041

From: Bill Herman [mailto:townadmin@townofauburnnh.com]
Sent: Friday, November 18, 2016 10:08 AM
To: Pat Kelly <pat@kellyemail.net>; Zach Eaton <zach@prmulch.com>
Subject: Recreation Improvements

Good Morning –

Vendor	Fields	Early Spring	Late Spring	Early Summer	Crabgrass	Late Summer	Fall	Winterizer	Grub Control	Lime	*total*
Highest Quality	Soccer	$ 450	$ 450	$ 450	$ 450	$ 450	$ 450	$ 450	$ 450	$ 1,350	$ 4,950
Highest Quality	Baseball	$ 700	$ 700	$ 700	$ 700	$ 700	$ 700	$ 700	$ 700		$ 5,600
Groundhog	Soccer	$ 350	$ 350	$ 350	Included		$ 350		$ 350		$ 1,750
Groundhog	Baseball	$ 450	$ 450	$ 450	Included		$ 450		$ 450		$ 2,250
Mainly Grass	Soccer	$ 275	$ 275	$ 275	Included		$ 275		$ 400	$ 275	$ 1,500
Mainly Grass	Baseball*	$ 228	$ 228	$ 228	Included		$ 228		$ 342	$ 228	$ 1,254
*two fields only per Zach, other quotes are for 4 fields											

Auburn Soccer Club (Pat Kelly)
Lawn Care quote for Eddows Field (Soccer Field only)
27 Priscilla Ln. Auburn NH

2017

Step 1 Pre-emergent crabgrass control, Fertilization and Weed control.	$275.00
Step 2 Fertilization and broadleaf weed control	$275.00
Step 3 Fertilization and broadleaf weed control	$275.00
Step 5 Fertilization and broadleaf weed control	$275.00
Recommended beneficial services	
Lime	$275.00
Grub control & surface insect control	$400.00
Total 2017	$1775.00

Fertilizer is a granular phosphorus free product. We use broadleaf weed control as needed. We can adjust the program as needed to meet your needs. Treatments are done at approximately 5-7 week intervals. This will vary slightly based on weather conditions

John Savage
Mainely Grass Inc.
Bedford NH
603-232-0357

Auburn Little League (Zack Eaton)
Lawn Care quote for Eddows Field (2 Little League Field only)
27 Priscilla Ln. Auburn NH

2017

Step 1 Pre-emergent crabgrass control, Fertilization and Weed control.	$228.00
Step 2 Fertilization and broadleaf weed control	$228.00
Step 3 Fertilization and broadleaf weed control	$228.00
Step 5 Fertilization and broadleaf weed control	$228.00
Recommended beneficial services	
Lime	$228.00
Grub control & surface insect control	$342.00
Total 2017	$1482.00

Fertilizer is a granular phosphorus free product. We use broadleaf weed control as needed. We can adjust the program as needed to meet your needs. Treatments are done at approximately 5-7 week intervals. This will vary slightly based on weather conditions

John Savage
Mainely Grass Inc.
Bedford NH
603-232-0357

34 Margate Drive
Auburn, NH 03032
December 12, 2016

Trustees of
Griffin Free Public Library
22 Hooksett Rd
Auburn, NH 03032

Re: Resignation of Trustee

Dear Trustees:

Please accept my letter of resignation as a member of the Board of Trustees for the Griffin Free Public Library. I have enjoyed my tenure, first briefly as an alternate, and then the almost six years as a trustee and treasurer.

I would like to make my resignation effective as on December 31, 2016, pending discussion with the board this evening. I would be most willing to train the incoming treasurer/trustee and act as his assistant and/or backup, as needed. In order to do this, if you are in agreement, I suggest requesting that the BOS confirm me as an alternate trustee, effective January 1, 2017, or at whatever date is convenient.

Thank you for a most interesting and instructive six years. I look forward to the next one.

Sincerely,

Jean L. Worster

Jean L. Worster

APPOINTMENT OATH OF OFFICE

To Joseph G. Forest of Auburn in the County of Rockingham

WHEREAS, there is a vacancy in the position of Library Trustee in said town and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said, **Joseph G. Forest as Library Trustee** of the Town of Auburn and upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office. Term to expire in March 2017, or upon the selection of your successor.

Given under our hands this 19th day of December 2016

_____ _____ _____

Selectmen of the Town of Auburn

"I, Joseph G. Forest, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as Library Trustee for the Town of Auburn to the best of my abilities, agreeably to the rules and regulations of the Constitution and Laws of the State of New Hampshire; So help me God."

Signature .....

Address .....

Phone .....

E-Mail .....

Personally appeared the above named, Joseph G. Forest took and subscribed the foregoing oath.

State of New Hampshire, Rockingham County

On the ___ day of _____ of 2016

.....

Selectman, Moderator,

Town Clerk or Deputy Town Clerk

Received and Recorded .....

.....

Kathleen A. Sylvia, Town Clerk

APPOINTMENT OATH OF OFFICE

To Jean L. Worster of Auburn in the County of Rockingham

WHEREAS, there is a vacancy in the position of Alternate Library Trustee in said town and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you the said, **Jean L. Worster as Alternate Library Trustee** of the Town of Auburn and upon your taking the oath of office, and having this appointment and the certificate of said oath of office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office. Term to expire in March 2017, or upon the selection of your successor.

Given under our hands this 19th day of December 2016

_____ _____ _____

Selectmen of the Town of Auburn

"I, Jean L. Worster, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as Alternate Library Trustee for the Town of Auburn to the best of my abilities, agreeably to the rules and regulations of the Constitution and Laws of the State of New Hampshire; So help me God."

Signature .....

Address .....

Phone .....

E-Mail .....

Personally appeared the above named, Jean L. Worster took and subscribed the foregoing oath.

State of New Hampshire, Rockingham County

On the ___ day of _____ of 2016

.....

Selectman, Moderator,

Town Clerk or Deputy Town Clerk

Received and Recorded .....

.....

Kathleen A. Sylvia, Town Clerk

PARKS & RECREATION ADMINISTRATIVE ASSISTANT

The Town of Auburn, NH is seeking a part-time "hands on" administrative assistant for the Parks & Recreation Commission. The position is responsible for coordinating and organizing various events and programs offer by the Commission; manage the parks and recreation budget and finances; coordinating schedules for the use of various parks and recreation properties; performing administrative and clerical duties in support of the Commission, including taking minutes at their monthly meetings; plan, schedule and organizing two Senior Citizen recreation trips per year; maintain and update the Parks & Recreation web pages; writes monthly article for Auburn Village Crier; prepares annual reports, and other similar duties. The position is planned for 15 - 20 hours per week with office hours to be scheduled on two or three days, with the balance attending evening meetings or events. The ideal candidate shall have a strong customer service orientation, be able to multi-task and coordinate between volunteers, officials and the public, and have a minimum of three years of experience, preferably in a municipal setting. Submit cover letter and resume to: William Herman, Town Administrator, PO Box 309, Auburn, NH 03032, by the end of business January 9, 2017. EEO

December 14, 2016

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032

Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator
Date: December 15, 2016
Re: Town & School District Training Retreat – April 18th, 2017

I wanted to secure the Board's approval for a planned half-day training activity focused on decision making and leadership that we have been able to arrange for employees and officials of both the Town of Auburn and Auburn School District.

We are looking to hold the program at the Safety Complex on Tuesday, April 18th from approximately 9 AM until Noon. We'd plan on including breakfast and lunch for the participants around the program.

The program is entitled "Trouble in the Presidentials: What a Mountaineering Accident Can Teach Us about Decision Making, Leadership and Managing Risk". It would be presented by Ty Gagne, CEO of Primex. The program provides an in-depth analysis of a recent tragedy on Mount Washington and extends those lessons and others learned into people's daily roles as managers, elected officials, staff and team members.

Recently, AVS Principal Lori Collins had a shortened version of this presentation at an SAU Retreat, while I participated in the full program earlier this month at a workshop for New Hampshire and Maine municipal managers held in Portsmouth. I can tell you this is a first rate program that is educational, informative, entertaining and, at times, emotional.

Our plan is to build a participants' base of approximately 20 employees from the Fire Department, Library, Police Department, School District and Town Hall, in addition to potentially 14 elected officials from the Board of Selectmen, Library Trustees, Police Commissioners and School Board. This would make for a total of approximately 34 participants.

I mentioned this potential at a Department Heads meeting this week, and there was a lot of interest in this effort, and Ty Gagne has already agreed to present this program on this date in Auburn. This could be a very good initial program that potentially could evolve into an annual training event for the Town and School personnel and officials moving forward.

The only cost we would face would be providing the food for the participants. There is no cost to the Town for the actual training program itself.

At this point, we are seeking the Board's approval of this event and to be able to close Town Hall for that morning to enable our employees to participate.

Thank you for your consideration.

TOWN OF AUBURN, NEW HAMPSHIRE
PROJECT CANVAS REPORT

PROJECT: **SALT STORAGE FACILITY**
HIGHWAY PROPERTY

Date: December 9, 2016
Time: 4:00 PM

Vendor	*Bid Submitted*
Clear Span Fabric Structures South Windsor, CT (Does not include site work, paving & foundation)	
1,500 Ton Salt Capacity	$51,600
2,500 Ton Salt Capacity	$62,300
Iron Horse Structures North Conway, NH (Does not include site work or electrical)	
32' x 48' – Building	$38,750
Foundation	$36,225
TOTAL	$74,975
42' x 100' – Building	$70,500
Foundation	$58,600
TOTAL	$129,100
Bulk Storage, Inc. Beecher, IL (Does not include site work, paving or electrical)	
1,500 Ton Fabric Salt Building (50' x 64')	$149,950
2,500 ton Fabric Salt Building (60' x 84')	$193,200
1,500 ton New England Wind Salt Barn (50' x 64')	$282,150
2,500 ton New England Wind Salt Barn (60' x 84')	$432,650

Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074
Distribution Center 1440 Field of Dreams Way, Dyersville, IA 52040
Phone: 1.866.643.1010 • Fax: 1.800.457.8887
International Fax: 860.760.0210
Website: www.ClearSpan.com

9th December 2016

Ref: Salt Barn Request for Proposal

ClearSpan Submission Response

ClearSpan Fabric Structures International hereby presents two proposals, one for the 1500 ton capacity building and one for the 2500 ton capacity building.

Each structure was calculated based on the building being mounted to a minimum of an 8'H poured in place concrete wall.

The design of the structure is based on the 56'W building profile, attached, that will give sufficient height for salt delivery and load out processes.

The photos included are of the Manchester NH salt storage building that is of the same design as what is being proposed.

ClearSpan is open to discussion regarding the design and specifics of these proposals if needed to better suit the needs of the Town.

Per a conversation with Michael Dross on December 3rd ClearSpan has chosen to present the scope of work that we can handle in house only. This includes the design, manufacturing, delivery, and installation of the structure. The Town will need to provide the site preparation, asphalt, and concrete walls to their preferred height.

Sincerely,

Brad Williams
Senior Municipal Estimator
ClearSpan Fabric Structures International
800.603.4445 extension 1241
BWilliams@ClearSpan.com
www.ClearSpan.com

ClearSpan fabric structures international

Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074
Phone: 1.866.643.1010 • International Phone: 860.760.0046
Fax: 1.860.760.0210 • Website: www.clearspan.com

Cust ID: 8717365

Quote Number: 850108

QUOTE

Quote To:
MICHAEL DROSS
TOWN OF AUBURN
PO BOX 309
AUBURN NH 03032-0309

Phone: 6033034223 Fax:

Date: 12/9/2016
Expires: 4/15/2017
Truss Specialist: BRAD WILLIAMS
Fax: 860-760-0210
BWILLIAMS@CLEARSPAN.COM

Quote Total : **$51,600.00**

****

1500 TON SALT CAPACITY QUOTE

CAPACITY BASED ON BUILDING ERECTED ON A MINIMUM OF AN 8'H POURED IN PLACE CONCRETE WALL

SITE PREPARATION, PAVING, AND CONCRETE WALL CONSTRUCTION NOT INCLUDED IN THIS PROPOSAL.

****

Line	Part	Description	Qty	Price	Total Price
1	100106	56W RK BY 60L TRUSS BLDG 15'OC 50/90	1.00	$17,000.00	$17,000.00

Line	Part	Description	Qty	Price	Total Price
2	100106	56W RK END WALL PACKAGE SOLD REAR	1.00	$3,100.00	$3,100.00

Line	Part	Description	Qty	Price	Total Price
3	100106	56W RK END WALL PACKAGE FRONT WITH OPENING	1.00	$3,200.00	$3,200.00

Line	Part	Description	Qty	Price	Total Price
4	110452	36"WX36H" WALL LOUVER	2.00	$150.00	$300.00

Line	Part	Description	Qty	Price	Total Price
5	700001	STAMPED ENGINEERED DRAWING BUILDING NH PE	1.00	$1,500.00	$1,500.00

ClearSpan fabric structures international

Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074
Phone: 1.866.643.1010 • International Phone: 860.760.0046
Fax: 1.860.760.0210 • Website: www.clearspan.com

Cust ID: 8717365

Quote Number: 850108

QUOTE

Line	Part	Description	Qty	Price	Total Price
6	100007	SALE OF FREIGHT	1.00	$4,400.00	$4,400.00

Line	Part	Description	Qty	Price	Total Price
7	700000	STANDARD WAGE INSTALLATION	1.00	$22,100.00	$22,100.00

ClearSpan fabric structures international

Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074
Phone: 1.866.643.1010 • International Phone: 860.760.0046
Fax: 1.860.760.0210 • Website: www.clearspan.com

Cust ID: 8717365

Quote Number: 850114

QUOTE

Quote To:
MICHAEL DROSS
TOWN OF AUBURN
PO BOX 309
AUBURN NH 03032-0309

Phone: 6033034223 Fax:

Date: 12/9/2016
Expires: 4/15/2017
Truss Specialist: BRAD WILLIAMS
Fax: 860-760-0210
BWILLIAMS@CLEARSPAN.COM

Quote Total : **$62,300.00**

****

2500 TON SALT CAPACITY QUOTE

CAPACITY BASED ON BUILDING ERECTED ON A MINIMUM OF AN 8'H POURED IN PLACE CONCRETE WALL

SITE PREPARATION, PAVING, AND CONCRETE WALL CONSTRUCTION NOT INCLUDED IN THIS PROPOSAL.

****

Line	Part	Description	Qty	Price	Total Price
1	100106	56W RK BY 90L TRUSS BLDG 15'OC 50/90	1.00	$23,800.00	$23,800.00

Line	Part	Description	Qty	Price	Total Price
2	100106	56W RK END WALL PACKAGE SOLD REAR	1.00	$3,100.00	$3,100.00

Line	Part	Description	Qty	Price	Total Price
3	100106	56W RK END WALL PACKAGE FRONT WITH OPENING	1.00	$3,200.00	$3,200.00

Line	Part	Description	Qty	Price	Total Price
4	110452	36"WX36H" WALL LOUVER	2.00	$150.00	$300.00

Line	Part	Description	Qty	Price	Total Price
5	700001	STAMPED ENGINEERED DRAWING BUILDING NH PE	1.00	$1,500.00	$1,500.00

ClearSpan
fabric structures international

Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074
Phone: 1.866.643.1010 • International Phone: 860.760.0046
Fax: 1.860.760.0210 • Website: www.clearspan.com

Cust ID: 8717365

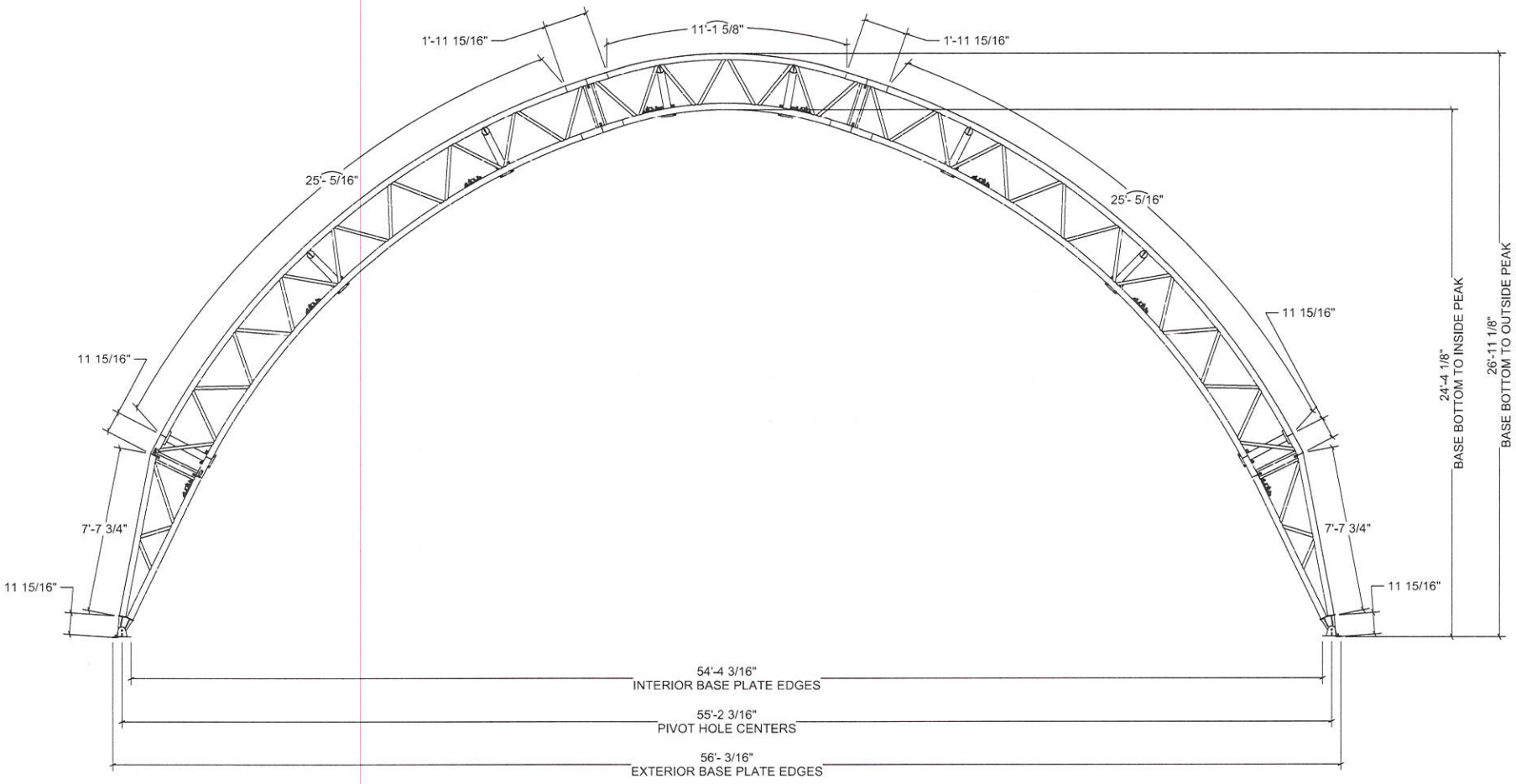
Quote Number: 850114

QUOTE

Line	Part	Description	Qty	Price	Total Price
6	100007	SALE OF FREIGHT	1.00	$4,400.00	$4,400.00

Line	Part	Description	Qty	Price	Total Price
7	700000	STANDARD WAGE INSTALLATION	1.00	$26,000.00	$26,000.00

FRONT PROFILE (DIMENSIONS)
- GRID REPRESENTS 24" SQUARES



OVER-THE-TOP: 84'-5 3/8" (1,013 3/8")

DEVELOPED BY
ClearSpan
A DIVISION OF
ENGINEERING SERVICES & PRODUCTS CO.
1440 18TH AVENUE, SW
OVERSVILLE, IA 52040
P: 563.875.8113
F: 563.875.2317
WWW.ESAPCO.COM

ORDER #

CUSTOMER #

CUSTOMER INFORMATION:

CUSTOMER CONTACT

CONTACT PHONE

STRUCTURE SKU #: TT5606020F

STRUCTURE SIZE: 56' X 20'

STRUCTURE DESCRIPTION:

SHEET TITLE: FRONT PROFILE (DIMENSIONS)

DRAWING DETAILS

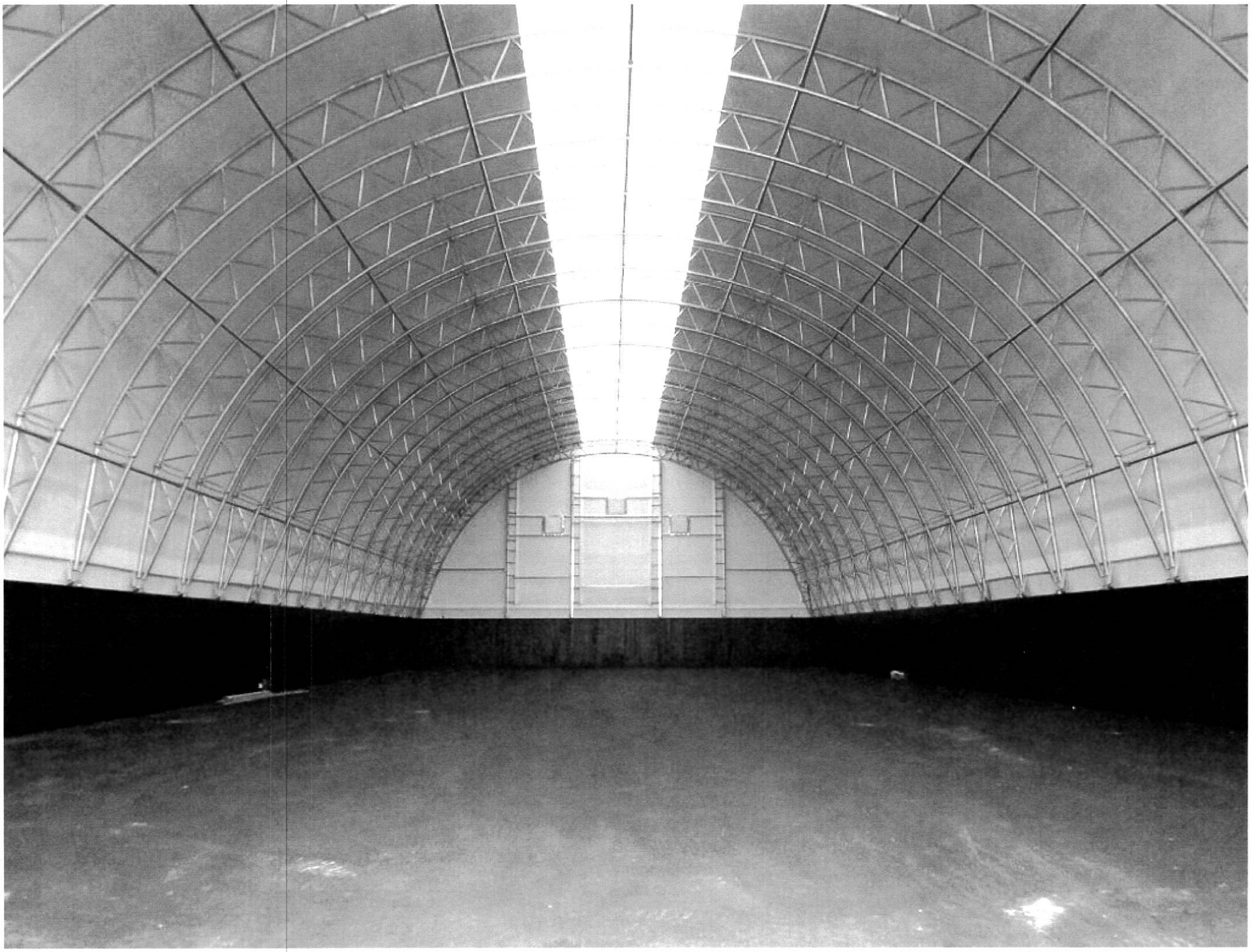
DRAWN BY:	CREATION DATE:
BAK	1/24/2013

REVISIONS:

NO.	BY:	REVISION DATE:
1	BAK	1/30/2013
2		
3		
4		

NOT TO SCALE | SHEET SIZE: 11X17

SHEET:
E1-1.0



Clearly the Best Structure

Our preferred building supplier Calhoun Super Structures is a family owned business that is 20+ years old. Calhoun is a long standing manufacturer of Steel Framed - Fabric Membrane buildings who has a proven track record for engineering durable structures.. Calhoun uses a process called post-fabrication Hot Dipped Galvanization. This process insures that both the inside and outside of the steel truss(and other hollow parts) is coated with zinc **after** it is welded and formed. It conforms to the ASTM A123 specification for Zinc coatings. Although our competitors will tell/sell you their steel coating is equivalent, there is nothing comparable in protecting the steel for durability and longevity.

Our company Iron Horse Structures is a Northeast distributor/installer for Calhoun. We are a family owned local business that strives to build a quality product for our customers. We will visit you to make sure you are getting the right product. We will be there during the installation process. We will also be there many years later if there are any service issues.
Iron Horse Structures has been in business for 10+ years and we have hundreds of building in operation in New England. We can provide references for many different sizes and options for the buildings.

Based on the information in the request for proposals I have provided you with two options.

Option 1 is based on the information that you were looking for a building approximately 30x50. In doing some calculations with our 8' high block wall this building would be able to store the following amount without any consideration for loading in the interior.

30' wide x 50' long x 8' tall wall = 12,000 Cubic Feet / 27 = 444.4 Cubic yards
This calculation does not include the amount stored in the cone shape when piled on top. You would gain another 200 to 250 cubic yards. Total approximate capacity of 650 to 700 cubic yards.

Salt is close to a 1 to 1 conversion from Cubic Yards to Tons.

Option 2: I believe this is the option that is going to more closely provide you with the options you are looking for. A building that is 42 x 100 or 4200 SF. The square footage can be configured differently depending on the amount of room available. I.e. 52 wide x 80 deep.

42 wide x 100 long x 8' tall wall = 33,600 Cubic Feet / 27 = 1,244.4 Cubic yards

An additional 700 to 750 cubic yards would be gained in the cone shape when piled up. This would give you a total capacity around 2,000 cubic yards or approximately 2,000 tons.

If you haven't already I would recommend you talk to other towns about there size buildings and how much are they storing.

Thank you for the opportunity.

Iron Horse Structures 3 Main St. Mercantile #28, PO Box 866, N.Eastham, MA 02651 www.ironhorsestructures.com
Ryan Burke PO Box 2743, North Conway, NH 03860 603-986-8731

Valid until 4/30/17

Clearly the Best Structure

December 9, 2016

Attn: Selectmen
PO Box 309
Auburn, NH 03032

Re: Constructing a Salt Storage Facility at the DPW facility for the Town

We are pleased to present the following proposal for your consideration.

Iron Horse Structures will supply, deliver and install:

(1) Calhoun Super Structure 32 CC Series building that is 48' long.
   a. The steel trusses will be placed 12' on center.
   b. The building will have an 8' side leg.
   c. The building will have fabric on four sides.
   d. The front will be framed with a large opening. Door not included.
   e. Each end wall will have two passive vents.
   f. Iron Horse Structures will provide stamped engineering plans to certify building meets 65lb snow load and 110 mph code requirements.
   g. We will provide Hot Dipped Galvanized steel trusses and non-FR heavy duty fabric.

Price for building installed = $38,750

(2) Foundation

   a. Owner will supply a gravel pad suitable for the block foundation per the engineer's drawings.
   b. Paving will occur after foundation is installed.
   c. Iron Horse Structures will supply, deliver, and install the 8' high concrete block foundation. The foundation will consist of 3000+psi concrete blocks. Block dimensions are 2'x2'x4' &8'. At each truss termination we will create a buttress. Where needed we will apply adhesive, caulk, and hydraulic cement.
   d. The foundation will be secured and interlocked with galvanized plating and screw anchors.
   e. The foundation will be designed and stamped by a Registered Professional Engineer.

Foundation price installed = $36,225

Total Building Price= $74,975

Pricing does not include sales tax-we will calculate and bill separately, if necessary.

Assumptions:

1) Pricing does not include site work or drainage.

2) There must be a minimum of 15' of clearance and level grade on all sides of the building with no wires overhead to allow lifts to operate around the structure to install trusses and cover.

Iron Horse Structures 3 Main St. Mercantile #28, PO Box 866, N.Eastham, MA 02651 www.ironhorsestructures.com
Ryan Burke PO Box 2743, North Conway, NH 03860 603-986-8731

3) All permits, licenses, taxes, engineering fees, site preparation, mechanical/electrical connections, trash removal, and any other costs not explicitly noted in this estimate are not included.

4) Does not include doors, windows, fans lighting, electrical service, insulation, plumbing, or any other utilities.

5) IHS will provide stamped plans building plans certified by a PE certified by the State. Site visits or testing by an engineer required by the town, city or state authorities are not included and will be an additional charge.

6) Customer may be required to provide a forklift and operator to unload the building components upon arrival and store safely until construction begins.

7) Payment Terms:

   25% down payment upon signing of contract and ordering of building to cover documentation, engineering costs and down payment to Calhoun.

   50% due immediately upon arrival of building materials

   25% due upon completion of project

Please call if you have any questions.

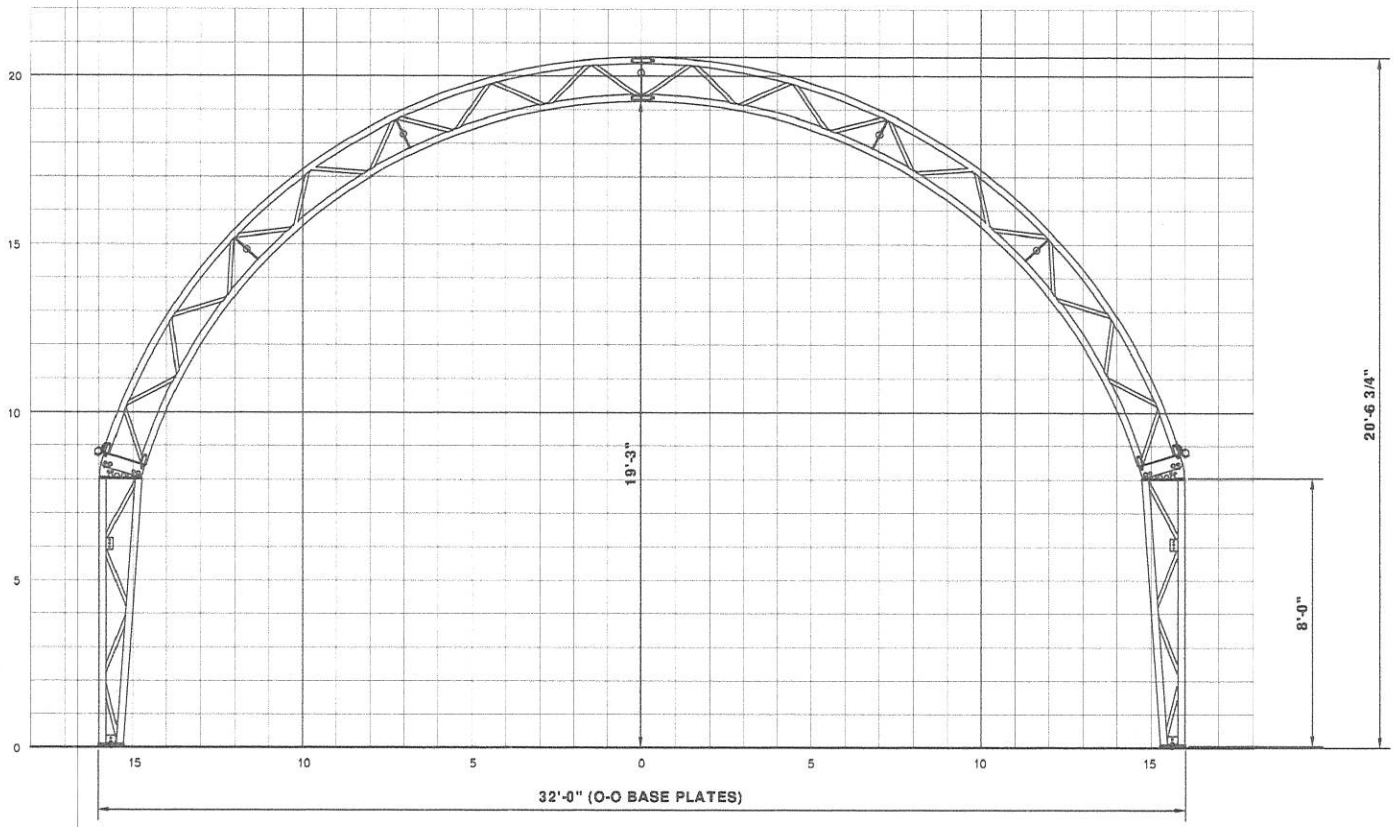
Sincerely,

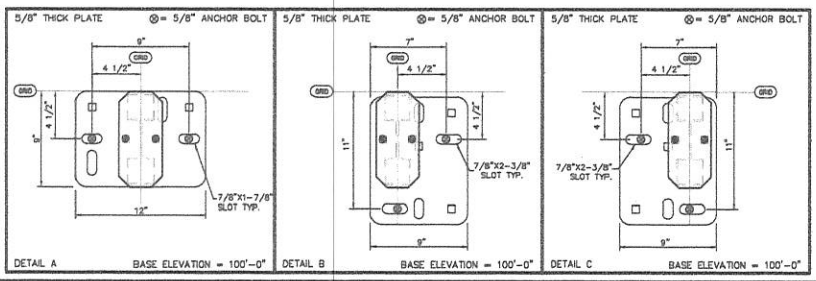
Ryan Burke
Iron Horse Structures
603-986-8731

_____	_____
Acceptance of proposal customer:	Acceptance of proposal IHS:
_____	_____
Print name and date	Print name and date

Proposal becomes a legal and binding contract upon receipt of deposit. No drawings will be started or materials ordered until receipt of deposit.

Y:\DESIGN\AUTOCAD\PROFILE DWG\2014 PROFILES\32 CC 8' STEEL LEG PROFILE.dwg
Mar 30, 2015 - 11:26pm





No.	DESCRIPTION	DATE
	REVISION / ISSUE	

Calhoun Superstructure Ltd.
3702 Bruce Rd #10
Tara, Ontario, Canada
N0H 2N0
800-265-3994
www.calhounsuperstructure.com

	NAME	DATE dd/mm/yyyy
DRAWN	L G G	13/06/2014
CHECKED	R W H	13/06/2014
ENG. APPR.		

PROPRIETARY AND CONFIDENTIAL
THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF CALHOUN SUPERSTRUCTURE. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF CALHOUN SUPERSTRUCTURE IS PROHIBITED.

CALHOUN

32' CC PROFILE
ON 8'-0" STEEL LEG

SIZE: D
DWG. NO.: CC-32
SCALE: N T S
SHEET 1 OF 1

Clearly the Best Structure

Valid until 4/30/17

December 9, 2016

Attn: Selectmen
PO Box 309
Auburn, NH 03032

Re: Constructing a Salt Storage Facility at the DPW facility for the Town

We are pleased to present the following proposal for your consideration.

Iron Horse Structures will supply, deliver and install:

(1) Calhoun Super Structure 42 CC Series building that is 100' long.
   a. The steel trusses will be placed 10' on center.
   b. The building will have an 8' side leg.
   c. The building will have fabric on four sides.
   d. The front will be framed with a large opening. Door not included.
   e. Each end wall will have two passive vents.
   f. Iron Horse Structures will provide stamped engineering plans to certify building meets 65lb snow load and 110 mph code requirements.
   g. We will provide Hot Dipped Galvanized steel trusses and non-FR heavy duty fabric.

Price for building installed = $70,500

(2) Foundation

   a. Owner will supply a gravel pad suitable for the block foundation per the engineer's drawings.
   b. Paving will occur after foundation is installed.
   c. Iron Horse Structures will supply, deliver, and install the 8' high concrete block foundation. The foundation will consist of 3000+psi concrete blocks. Block dimensions are 2'x2'x4' &8'. At each truss termination we will create a buttress. Where needed we will apply adhesive, caulk, and hydraulic cement.
   d. The foundation will be secured and interlocked with galvanized plating and screw anchors.
   e. The foundation will be designed and stamped by a Registered Professional Engineer.

Foundation price installed = $58,600

Total Building Price= $129,100

Pricing does not include sales tax-we will calculate and bill separately, if necessary.

Assumptions:

1) Pricing does not include site work or drainage.

2) There must be a minimum of 15' of clearance and level grade on all sides of the building with no wires overhead to allow lifts to operate around the structure to install trusses and cover.

Iron Horse Structures 3 Main St. Mercantile #28, PO Box 866, N.Eastham, MA 02651 www.ironhorsestructures.com
Ryan Burke PO Box 2743, North Conway, NH 03860 603-986-8731

3) All permits, licenses, taxes, engineering fees, site preparation, mechanical/electrical connections, trash removal, and any other costs not explicitly noted in this estimate are not included.

4) Does not include doors, windows, fans lighting, electrical service, insulation, plumbing, or any other utilities.

5) IHS will provide stamped plans building plans certified by a PE certified by the State. Site visits or testing by an engineer required by the town, city or state authorities are not included and will be an additional charge.

6) Customer may be required to provide a forklift and operator to unload the building components upon arrival and store safely until construction begins.

7) Payment Terms:

   25% down payment upon signing of contract and ordering of building to cover documentation, engineering costs and down payment to Calhoun.

   50% due immediately upon arrival of building materials

   25% due upon completion of project

Please call if you have any questions.

Sincerely,

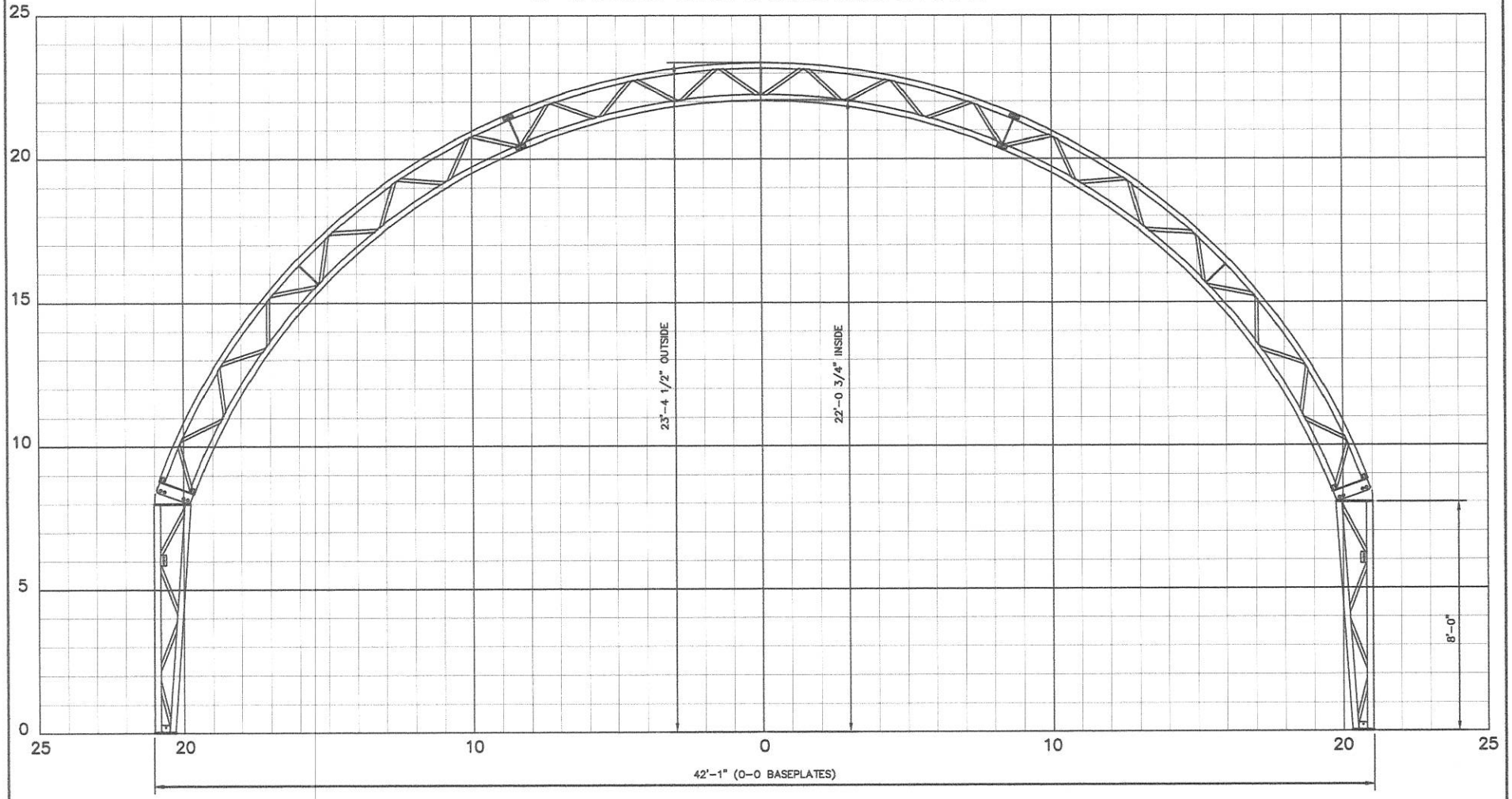
Ryan Burke
Iron Horse Structures
603-986-8731

_____	_____
Acceptance of proposal customer:	Acceptance of proposal IHS:
_____	_____
Print name and date	Print name and date

Proposal becomes a legal and binding contract upon receipt of deposit. No drawings will be started or materials ordered until receipt of deposit.

C:\Users\wtran\appdata\local\temp\AcPublish_4500\8' Steel Leg.dwg
Jan 12, 2011 - 9:05am

42' CC SUPERSTRUCTURE PROFILE
8' STEEL LEG CONSTRUCTION



No.	DESCRIPTION	DATE
1		1/10/11

REVISION / ISSUE

Calhoun Superstructure Ltd.
3702 Bruce Rd #10
Tara, Ontario, Canada
N0H 2N0
800-265-3994
www.calhounsuperstructure.com

	NAME	DATE
DRAWN	W H T	1/10/11
CHECKED	R H	1/10/11
ENG. APPR.		1/10/11

PROPRIETARY AND CONFIDENTIAL
THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF CALHOUN SUPERSTRUCTURE. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OFCALHOUN SUPERSTRUCTURE IS PROHIBITED

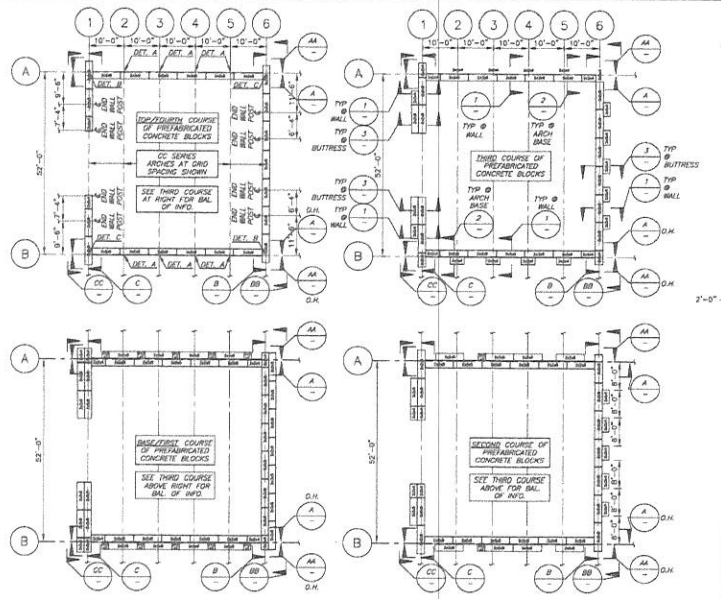
CALHOUN SUPERSTRUCTURE

42' CC PROFILE

8' Steel Leg

SIZE: A | DWG. NO.: 42'

SCALE: 1 SQUARE = 1' | SHEET 1 OF 1

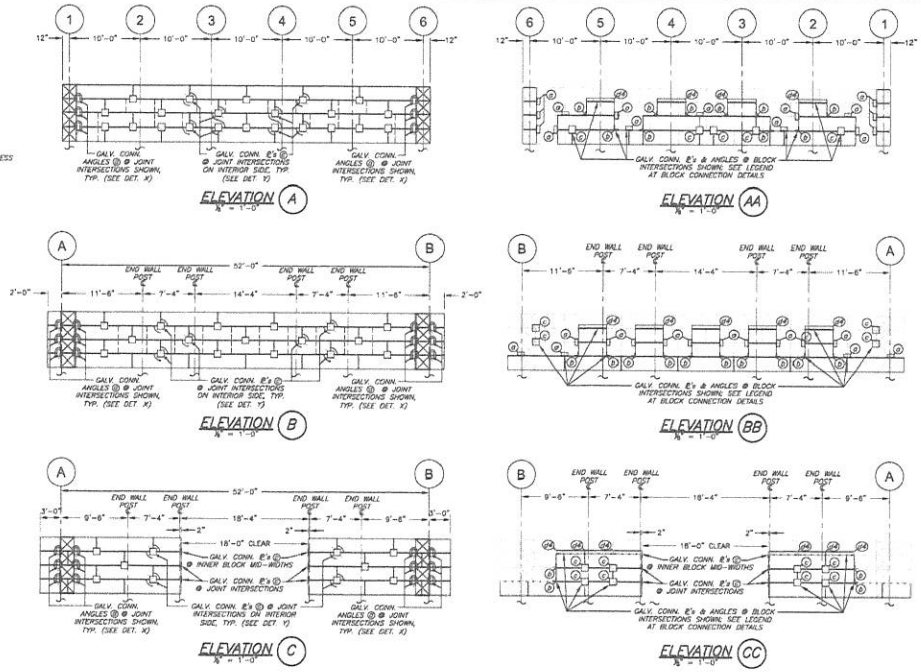


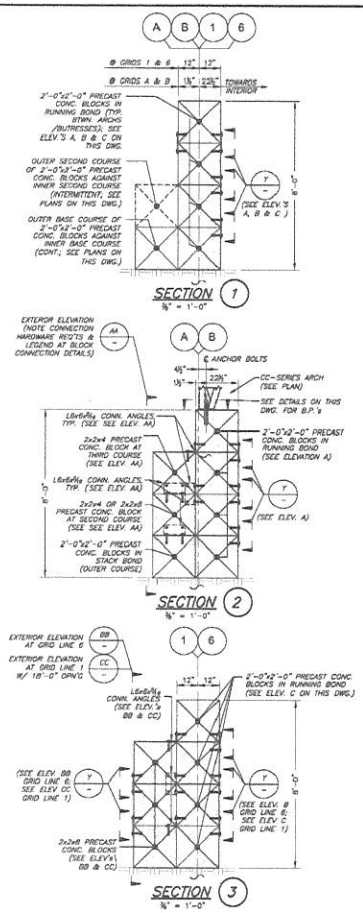
FOUNDATION PLANS BLOCK COURSING / KEY PLANS 52' x 50' (NOMINAL) LAYOUT

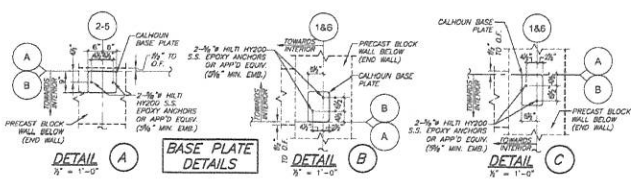
1/16" = 1'-0"

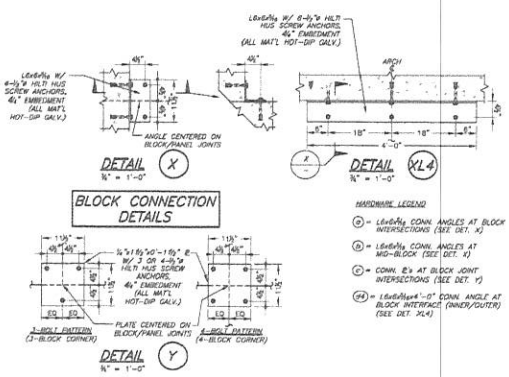
GENERAL NOTES

1. FOUNDATION WALLS AND BUTTRESSES ARE TO BE CONSTRUCTED OF 4 COURSES OF INTERLAND 2'-0" X 2'-0"-WIDE PRECAST CONCRETE BLOCKS (f'c = 4,000 PSI, NORMAL-WEIGHT). SEE COURSE LAYOUTS ON THIS DRAWING FOR SPECIFIC DIMENSIONAL REQUIREMENTS (BLOCKS SHOWN BY REQ'D DIMENSIONS, I.E. 2x2x4, INCLUDING LENGTHS). SEE INTERIOR AND EXTERIOR WALL ELEVATIONS ON THIS DRAWING.
2. FOUNDATIONS DESIGNED FOR FORCES SUPPLIED BY CALHOUN SUPERSTRUCTURE LTD. BASED ON GROUND SNOW LOAD OF 50 PSF (Pg) AND BASIC WIND SPEED OF 100 MPH (BOYLSTON, MA).
3. FOUNDATION DESIGN BASED ON ASSUMED ALLOWABLE BEARING CAPACITY OF 2,000 PSF FOR PROOF-ROLLED SUBGRADE. SUBGRADE MAY NOT CONTAIN ORGANICS OR UNCONTROLLED FILL MATERIALS.
4. THE SYMBOL "DET. A, ETC." INDICATES BASE PLATE DETAIL TYPE. REFER TO THE LAYOUTS ON THIS DRAWING.
5. REFER TO CALHOUN DRAWINGS FOR END WALL POST ANCHOR REQUIREMENTS ON GRID LINES 1 AND 6.









HARDWARE LEGEND

(a) = L6x6x5/16 CONN. ANGLES AT BLOCK INTERSECTIONS (SEE DET. X)

(b) = L6x6x5/16 CONN. ANGLES AT MID-BLOCK (SEE DET. X)

(c) = CONN. E's AT BLOCK JOINT INTERSECTIONS (SEE DET. Y)

(d) = L6x6x5/16x4'-0" CONN. ANGLE AT BLOCK INTERFACE (INNER/OUTER) (SEE DET. XL4)

Example

STRUBLE ENGINEERING, LLC
603 Main Street
Reading, MA 01867-3002
(781) 942-3845

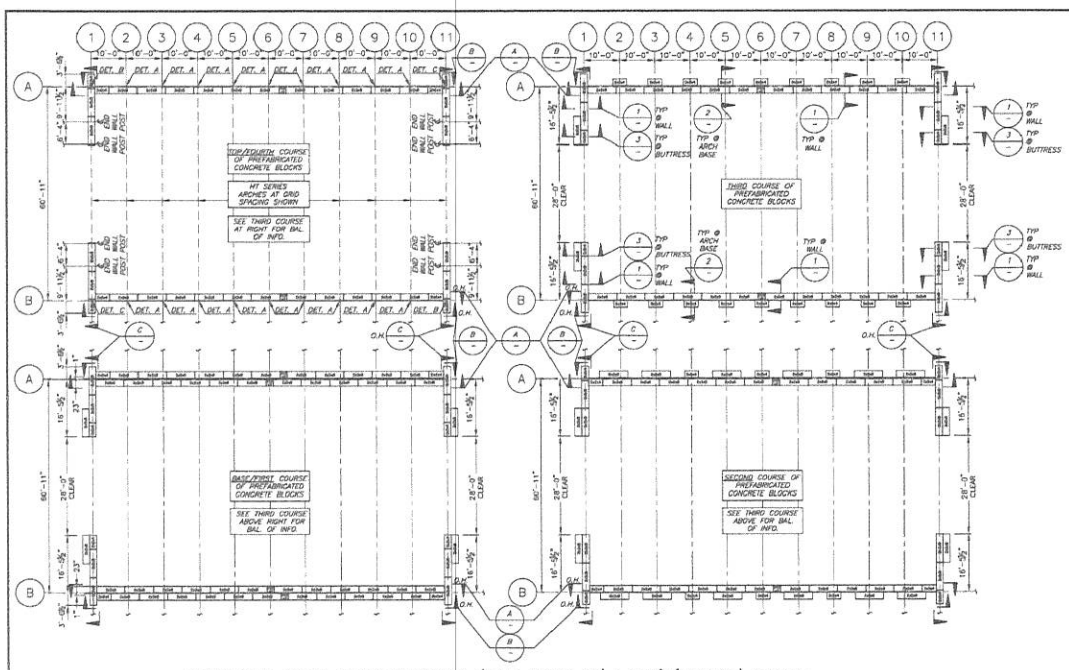
Iron Horse Structures
3 Main Street Mercantile
P.O. Box 866
North Eastham, MA 02651
(978) 430-6716

Boylston DPW Salt/Storage Shed: Town of Boylston, Owner
Elmwood Place, Boylston, MA 01505

Foundation for Calhoun Structure
52' x 50' CC-Series Steel Arch / Fabric Cover Building
Foundation Plans, Sections, Elevations and Details
Date: September 13, 2016 (Issued for Permit)

By: JWS

Drawing Number: S-1

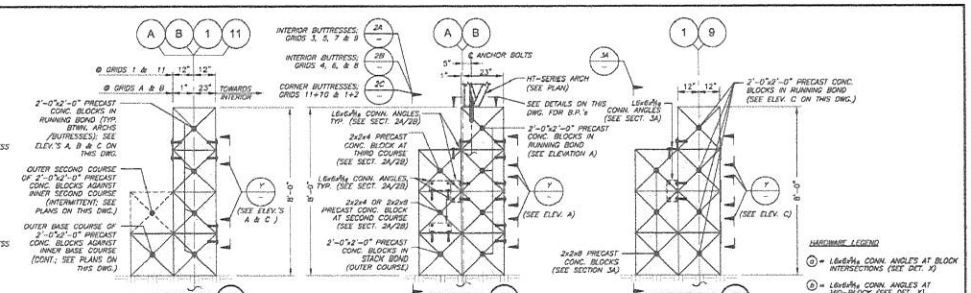


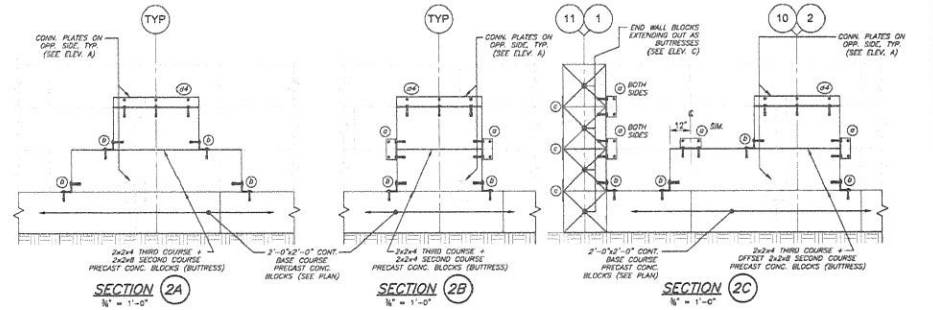
FOUNDATION PLANS BLOCK COURSING / KEY PLANS 60' x 100' (NOMINAL) LAYOUT

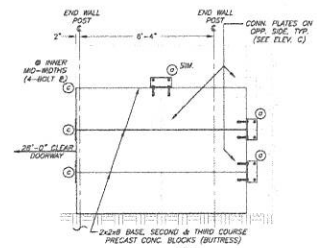
1/8" = 1'-0"

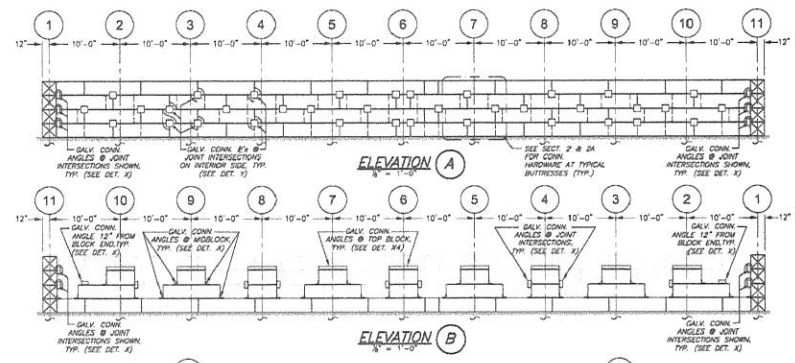
GENERAL NOTES

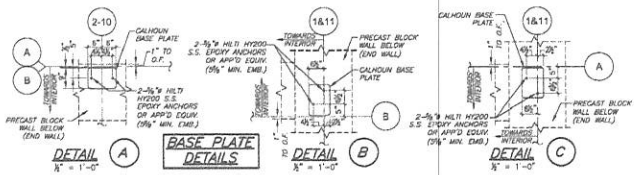
1. FOUNDATION WALLS AND BUTTRESSES ARE TO BE CONSTRUCTED OF 4 COURSES OF INTERLAID 2'-0" X 2'-0"-WIDE PRECAST CONCRETE BLOCKS (f'c = 4,000 PSI, NORMAL-WEIGHT). SEE COURSE LAYOUTS ON THIS DRAWING FOR SPECIFIC DIMENSIONAL REQUIREMENTS (BLOCKS SHOWN BY REQ'D DIMENSIONS, I.E. 2x2x4, INCLUDING LENGTHS). SEE INTERIOR AND EXTERIOR WALL ELEVATIONS ON THIS DRAWING.
2. FOUNDATIONS DESIGNED FOR FORCES SUPPLIED BY CALHOUN SUPERSTRUCTURE LTD. BASED ON GROUND SNOW LOAD OF 70 PSF (P_g) AND BASIC WIND SPEED OF 93 MPH (FREEDOM, ME)
3. FOUNDATION DESIGN BASED ON ASSUMED ALLOWABLE BEARING CAPACITY OF 2,000 PSF FOR PROOF-ROLLED SUBGRADE. SUBGRADE MAY NOT CONTAIN ORGANICS OR UNCONTROLLED FILL MATERIALS.
4. THE SYMBOL "DET. A, ETC." INDICATES BASE PLATE DETAIL TYPE. REFER TO THE LAYOUTS ON THIS DRAWING.
5. REFER TO CALHOUN DRAWINGS FOR END WALL POST ANCHOR REQUIREMENTS ON GRID LINES 1 AND 11.

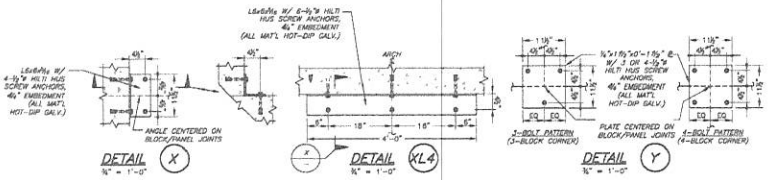


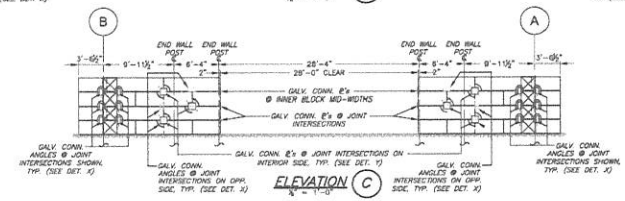












Example

STRUBLE ENGINEERING, LLC
603 Main Street
Reading, MA 01867-3002
(781) 942-3845

Iron Horse Structures
3 Main Street Mercantile
P.O. Box 866
North Eastham, MA 02651
(978) 430-6716

Freedom DPW Salt/Storage Shed: Town of Freedom, Owner
10 Skidgel Lane, Freedom, ME 04941
Foundation for Calhoun Structure
60' x 100' HT-Series Steel Arch / Fabric Cover Building
Foundation Plans, Sections, Elevations and Details
Date: June 27, 2016 (Issued for Permit)
By: JWS

Drawing Number: S-1

BULKSTORAGE inc.
28101 South Yates Ave., Beecher, Illinois 60401-3603
708-946-9595 Fax: 708-946-7898 • info@bulkstorageinc.com

BID

Date: December 07, 2016

To: Town of Auburn
Re: Salt Storage Building for the Town of Auburn, New Hampshire

Dear Sirs:

Thank you for considering our bid for the supply and installation of a new salt storage building.

1,500 ton Fabric Salt Building
Equipment, Labor and materials for the following scope of work-
50'x 64' Tensioned Fabric Building: Rated Salt capacity 1,500 tons
12" thick 10' tall cast in place concrete foundation wall
Supply and install all roofing, weather proofing and one end wall
Price- $149,950

2,500 ton Fabric Salt Building
Equipment, Labor and materials for the following scope of work-
60'x 84' Tensioned Fabric Building: Rated Salt capacity 2,500 tons
12" thick 10' tall cast in place concrete foundation wall
Supply and install all roofing, weather proofing and one end wall
Price- $193,200

1,500 ton New England Wing Salt Barn
Equipment, Labor and materials for the following scope of work-
50'x 64' Wood Framed Building: Rated Salt capacity 1,500 tons
12" thick 10' tall cast in place concrete foundation wall
Supply and install all roofing, weather proofing and one end wall
Price- $283,150

2,500 ton New England Wind Salt Barn
Equipment, Labor and materials for the following scope of work-
60'x 84' Wood Framed Building: Rated Salt capacity 1,500 tons
12" thick 10' tall cast in place concrete foundation wall
Supply and install all roofing, weather proofing and one end wall
Price- $432,650

Price does not include bonds, fees, permits, testing, inspection, site work, paving onsite and/or building floor, electric fixtures or services and sales tax.

Proposal shall expire April 1, 2017

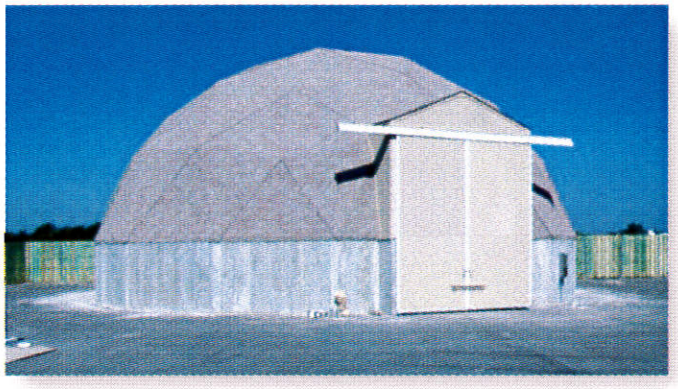
Please call with any questions.

Sincerely,

Zack Deery

BULK STORAGE CAN PROVIDE THE FACILITY YOU NEED!

DOMES



Most Efficient Use of Space
Stores the maximum amount of material in the minimum amount of space.

Storage Capacity
150 tons to over 8000 tons.

Base Walls
12" thick reinforced 10' tall poured concrete.

Style
Low visible profile. Natural shape.

BARNS

Customized Aesthetic Design
With windows, shutters, cupolas, doors, etc.

Customized Lean-to
For vehicle and equipment storage.

30 ft. High Center Aisle
For inside dumping & loading.

Additional Options
Overhangs, overhead doors, clerestory windows, multiple entrances and more.

FABRIC

Low Cost

Concrete Base Walls
Utilize our high quality leach-proof 10' wall design.

Hot Dipped Galvanized
Trusses galvanized inside and out after fabrication.

Fabric to Barn Upgrade
Build the cost saving fabric salt storage barn now. When your budget allows install our permanent barn structure on the existing concrete wall.

Bulk Storage will provide you with a complete set of bid specifications

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28101 South Yates Ave., Beecher, Illinois 60401-3603 708-946-9595 fax: 708-946-7898 • info@bulkstorageinc.com

Stantec

Memo

To:	Board of Selectmen	From:	J. Daniel Tatem Stantec
File:	Auburn, NH - Proposed Safety Complex Police and Recreation Departments Building Site File: 195110946	Date:	December 12, 2016

Reference: Safety Complex Police & Recreation Departments Building Site Feasibility Study

In accordance with the Town's request, we performed a brief feasibility study for the subject project, which includes the construction of a 36' x 72' garage / storage facility at the existing Auburn Safety Complex. The study addresses the eight items noted in our scope and fee letter dated November 10, 2016. We offer the following comments / suggestions for those items:

1. **Storm water management**
   - The additional impervious land coverage, as proposed, may require an alteration of the existing, southeastern detention basin to provide the same or a decrease in the peak rate of stormwater flow.
   - It is recommended that the stormwater from the proposed rooftop be directed to the southwestern detention basin.
   - During our site visits some significant, ongoing erosion was observed directly west of the northern detention basin. Per the RSL design plans, it appears that this runoff was intended to be directed to the northern basin. We recommend that a diversion swale be constructed to direct the stormwater into that basin.
2. **Existing leach field capacity**
   - As part of this study, the as-built plans for the existing leach field were reviewed.
   - The plans indicate that the leach field system was designed for 48 full-time employees, using 35 gpd per employee. Currently, the number of staff using the facility is two fulltime fire fighters, approximately 50 volunteer fire fighters, ten full time police officers and 10 part-time police officers. In addition to the employees, the complex includes a meeting room with a seating capacity of 50 people.
   - Considering that the existing loading is significantly less than the existing leach field capacity, no upgrades to the leach field will be necessary, to accommodate the new structure.
   - A plan must be provided to NHDES and the Auburn Building Department showing the proposed building, additional septic tank with pump chamber, and the proposed force main discharging into the existing leach field distribution box.
3. **Parking impacts**
   - The proposed structure will eliminate 8 parking spaces, currently used by the Police Department.

Reference: Safety Complex Police & Recreation Departments Building Site Feasibility Study

- The proposal will provide 6 indoor and one outdoor parking space, replacing all but one of the eliminated parking spaces.
- The two suggested parking spaces near the existing well do not appear feasible due to space limitations.

4. **Adjacent wetlands**
   - The proposed structure, pavement widening, and associated site work must be designed not to directly impact the existing wetland located to the east of the proposed structure and pavement widening.
   - The wetland in this area appears to be a Level 2 wetland finger (requiring a 75' vegetated buffer) that is contiguous with the larger wetland to the northeast of the site. Currently the vegetated buffer is maintained lawn, sloping from the edge of pavement to the wetlands.
   - The proposed structure and pavement widening will further encroach into the 75' wetland buffer. To mitigate and minimize the encroachment, we recommend the use of stabilized, vegetated slopes, and soil stabilized retaining walls with a guardrail system.
   - We also recommend that the eastern portion of the foundation be exposed, so it will function as a retaining wall, which will reduce the amount of disturbance to the existing slope, between the structure and the wetlands.
   - Furthermore, considering the buffer is lawn, we recommend that the reduced, grassed buffer be fertilized with an organic fertilizer that is low in nitrogen. This will help reduce environmental impacts, to the wetland.
5. **Zoning Ordinance Compliance:**
   - The subject site is located within the Residential 2 (R2) zone, which permits municipal buildings, so the new building and pavement expansion would also be permitted.
   - The proposed structure will meet the front, side, and rear property setbacks.
   - The combined coverage of the existing and proposed structures will be below the maximum allowable coverage of 5%.
6. **Site Plan Regulation Compliance**
   - The proposed design will be in general compliance with the current requirements of the Site Plan Regulations.
7. **Alternatives**
   - We evaluated both potential locations (the northeastern corner of the existing parking lot and within the foot print of the existing northerly detention basin) for the structure and recommend that the proposed building be situated at the northeastern corner of the existing parking lot.
   - The recommended location will maintain the existing traffic flow pattern through the site and should reduce/eliminate disturbance to the northern detention basin and training area.

Reference: Safety Complex Police & Recreation Departments Building Site Feasibility Study

8. Site impacts

- The impacts to the site and the surrounding area will be minimal. The reduced, vegetated buffer to the eastern wetland should be minimized to the most practical extent, using stabilized, vegetated slopes, retaining walls and environmentally friendly fertilizers.
- The addition of a garage / storage facility for parking will be a benefit to the adjacent wetland, reducing salting and sanding of the existing outdoor parking area. It will also contain any leaking petroleum products from the vehicles.
- The area of current, significant slope erosion should be corrected and stabilized, reducing siltation of the existing wetland.
- The traffic patterns will remain unchanged, because the proposed structure will be located outside of the current traffic flow.

Warrant Article – Safety Complex Storage Garage

To see if the Town will vote to raise and appropriate the sum of Two hundred thousand dollars **($200,000**) to design, permit and construct a secure two-story storage and garage building on the grounds of the Safety Complex for use by the Police Department, Parks & Recreation and Town Hall. Of the $200,000, $141,000 would come from the unreserved fund balance (surplus) as of December 31, 2016 with the balance of $59,000 to be raised by taxation in 2017. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the storage garage building is constructed or by December 31, 2019, whichever is sooner.

(Recommended / Not Recommended by the Board of Selectmen)
(Recommended / Not Recommended by the Budget Committee)

OR

To see if the Town will vote to raise and appropriate the sum of Two hundred thousand dollars **($200,000**) to design, permit and construct a secure two-story storage and garage building on the grounds of the Safety Complex for use by the Police Department, Parks & Recreation and Town Hall. The $200,000 would come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional funds to be raised by taxation in 2017. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the storage garage building is constructed or by December 31, 2019, whichever is sooner.

(Recommended / Not Recommended by the Board of Selectmen)
(Recommended / Not Recommended by the Budget Committee)

OR

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of One hundred-forty-one thousand dollars ($141,000) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. The $141,000 will be transferred from the unexpended fund balance (surplus) as of December 31, 2016.

(Recommended / Not Recommended by the Board of Selectmen)
(Recommended / Not Recommended by the Budget Committee)

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032

Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator
Date: December 15, 2016
Re: Finalization of Return of Surplus Funds by LGC/HealthTrust

Since our last report to the Board on this issue on October 7, 2016, I am pleased to report that the return of surplus funds by the Local Government Center / Health Trust has been settled and finalized.

Attorneys representing the eight municipalities were able to settle the matter with the HealthTrust on December 12, 2016.

The settlement amount for the Town of Auburn is $5,156.00, which is slightly higher than the $4,614.06 we had been anticipating. As part of the settlement, the HealthTrust would not agree to cover the legal expenses of the eight communities in bringing the matter forward.

As a result, we should receive a check from the HealthTrust by December 19th in the amount of $5,156. The check has been prepared by Health Trust and has been received by the Douglas, Leonard & Garvey firm, who was putting it in the mail to us today.

The Town is obligated to pay the legal expenses of Douglas, Leonard & Garvey, which is one-third of the settlement amount or $1,781.89. That payment is included in the accounts payable manifest for the week of December 19th.

As a result, the net gain by the Town of Auburn is $3,374.11.

Attached for your information is a detailed breakdown of the numbers for all eight municipalities.

Thank you for your consideration.

Attachment

Town	Refund Amount	Less one-third Attorney Fees	Payout After Fees	Percentage of Total	Proportional Share of Expenses	Attorney Fees plus Expenses
Auburn	5,156.00	1,718.67	3,437.33	0.02	63.22	$1,781.89
Bennington	5,139.00	1,713.00	3,426.00	0.02	63.02	$1,776.02
Meredith	44,713.00	14,904.33	29,808.67	0.16	548.31	$15,452.64
Northfield	15,088.00	5,029.33	10,058.67	0.05	185.02	$5,214.35
Peterborough	29,619.00	9,873.00	19,746.00	0.11	363.22	$10,236.22
Plainfield	5,271.00	1,757.00	3,514.00	0.02	64.64	$1,821.64
Salem	169,018.00	56,339.33	112,678.67	0.61	2072.66	$58,411.99
Temple	4,483.00	1,494.33	2,988.67	0.02	54.97	$1,549.30
	278,487.00	92,828.99	185,658.00	1.00	3,415.06	$96,244.05

TOWN OF AUBURN

December 8, 2016

Rep. Jess Edwards
33 Rattlesnake Hill Road
Auburn, NH 03873-2141

Dear Representative Edwards:

On behalf of the Auburn Board of Selectmen, I am pleased to write and offer congratulations on your election to the New Hampshire Legislature and to wish you success in the ensuing two years.

We are also writing to invite you and your colleagues who Represent Rockingham County District #4 in the New Hampshire House of Representatives and State Senator Sharon Carson to meet with the Auburn Board of Selectmen to discuss the issues facing the current Legislative Session.

We would invite you to meet with the Board of Selectmen on Monday, January 9, 2016 at 7:00 PM at the Auburn Town Hall.

The Auburn Selectmen felt it would be a good opportunity to make sure that as local and state elected officials who represent the residents of Auburn, everyone had a chance to meet and get to know each other, while also discussing and sharing ideas about potential measures to face the next session of the Legislature.

If we can provide any information to you prior to January 9th, please don't hesitate to contact me. We would be pleased to provide any information we can.

Thank you for your consideration, and we look forward to meeting with you on January 9th here in Auburn.

Sincerely,
TOWN OF AUBURN

William G. Herman, CPM
Town Administrator

Cc: Board of Selectmen

PO Box 309 • Auburn, NH 03032-0309
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BUILDING/ZONING: (603) 483-0516 • PLANNING: (603) 483-0799 • FAX: (603) 483-0518