

**Town of Auburn
Board of Selectmen
November 7, 2016
Town Hall
7:00 p.m.**

() Call to Order – Pledge of Allegiance

Approval of Accounts Payable for Week of November 7th, 2016
Consent Agenda – as of November 7th, 2016

() Appointments with the Board

Brian Duggan – Presentation of Operational & Risk Analysis of Auburn Fire Department

() FY 2017 Budget Presentations

- Griffin Free Public Library
- Planning and Zoning
- Ambulance Service
- Fire Truck Lease/Purchase
- Fire Department – Dispatch Services
- Regional Associations
- Street Lights
- Debt Service

() New Business

Optional Veteran's Tax Credit (RSA 72:28-b)

() Old Business

Conceptual Designs for Town Hall Front Stairs
TAP Grant Program Process Update
PELRB Grievance Hearing

() Other Business

() Minutes

- October 31st, 2016 Public Meeting

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

2017 PROPOSED LIBRARY
TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Dept/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
	As of December	As of December	As of December	As of December	As of October				
Library									
1 01-4550-3-340-0	34,389.75	37,000.00	36,929.80	37,181.00	37,181.00	38,403.85	3%		
Grand Total:	34,389.75	37,000.00	36,929.80	37,181.00	37,181.00	38,403.85	3%	0.00	0.00



2017 Budget Recommendations

Lending Materials

FY 2016
\$12,900

FY 2017
\$13,051

The NH Downloadable Books cost is anticipated to increase from \$928 to \$1,079 (an increase of \$151). The increase will allow more material to be added as usage of this service continues to grow. It also reflects the increasing cost of electronic materials. Over the past year, the cost per circulation for Auburn has been just 30 cents each. This is a great value for Auburn residents and a huge savings over what an individual would pay to purchase the same material. This increase is not optional if we want to continue to provide this service.

During the summer months of this year, we saw an increase in circulation of our physical items over last year. However, the cost of printed material is not anticipated to increase in the short-term. Therefore, no additional increase is being requested with the goal of maintaining our level of service for printed resources for FY 2016.

Programs

FY 2016
\$1,000

FY 2017
\$1,000

This line helps pay for the cost to bring programming to the library. As we are on target for spending this line for 2016 we are not requesting an increase for 2017.

Computer Systems

FY 2016
\$5,700

FY 2017
\$5,700

This line funds items including our library catalog, antivirus software for our computers, our website and the replacement of one computer. There is no requested increase to this line for 2017.

Equipment/Furnishings

FY 2016
\$1.00

FY 2017
\$1552.85

We are looking to add two tablet arm chairs to better meet the demand for soft seating for studying and working on a computer/tablet. The library proposes that one chair is paid out of the regular operating budget and one to be paid from library donations. The cost of an entry level chair in this category has been priced at \$1552.85.

Maintenance**FY 2016****FY 2017****\$6,500****\$6,500**

We are on target to spend down this line for FY 2017. Next year, we are planning to paint one side of the library building and to replace the railing on the front porch. The cost of replacing the railing is not included in the above line as we would like to know if it is the preference to put the cost in maintenance or in the town shared building maintenance line. The quote from Build Savvy, LLC for the railing is \$3,250.

Supplies**FY 2016****FY 2017****\$1,800****\$1,600**

Although we are on target for spending this line in 2017, we are proposing a \$200 decrease for 2017 in order to help offset increases in other lines.

Training/Professional Journals**FY 2016****FY 2017****\$ 2,000****\$2,000**

This line pays for professional journals used in the selection of resources and for conference attendance and professional development opportunities for library staff.

Utilities**FY 2016****FY 2017****\$7,280****\$7,000****Overall****FY 2016****FY 2017****\$37,181****\$38,403.85**

The net change in this budget over last year is: \$1,222.85.



100% Satisfaction Guaranteed

Item # or Keywords

ONLINE
LIVE CHAT

About Us Contact Us 800.548.7204

Shipping Quote

Quantity Quote

Express Order

My Cart 0 Items \$0.00

Supplies

Furniture

Equipment

Educational Products

New Products

Clearance

Sale

Log in



Virtual Room Designer

Customer Rewards Program

Request Catalogs

Bids & Contracts

Product Categories

- ▶ Atlantis Quickship Furniture
- ▶ Archival
- ▶ AV Equipment, Furniture & Supplies
- ▶ Boards & Easels
- ▶ Books and More
- ▶ Book Trucks
- ▶ Classroom & Office Furniture
- ▶ Classroom & Teaching Supplies
- ▶ Classroom Library
- ▶ Displays
- ▶ Early Childhood
- ▶ Educational Play & Manipulatives
- ▶ Gymnasium Equipment
- ▶ Indoor & Outdoor Book Returns
- ▶ Kid's Zone
- ▶ Library Furniture
- ▶ Library Promotion
- ▶ Library Shelving
- ▶ Library Supplies
- ▶ Office Supplies & Equipment
- ▶ Security
- ▶ Signage
- ▶ Tech Zone
- ▶ Teen Zone
- ▶ NEW PRODUCTS
- ▶ WEB SALE
- ▶ SHOP BY BRAND
- ▶ Gift Certificates
- ▶ CLEARANCE

Home / / COMMUNITY Encore Tablet Arm Chair - Arms, Left Hand Tablet

« Back to COMMUNITY Encore Tablet Arm Chair

☐ Email a Friend Print

COMMUNITY Encore Tablet Arm Chair - Arms, Left Hand Tablet

Modular seating system allows flexibility and mobility

COMMUNITY



Description

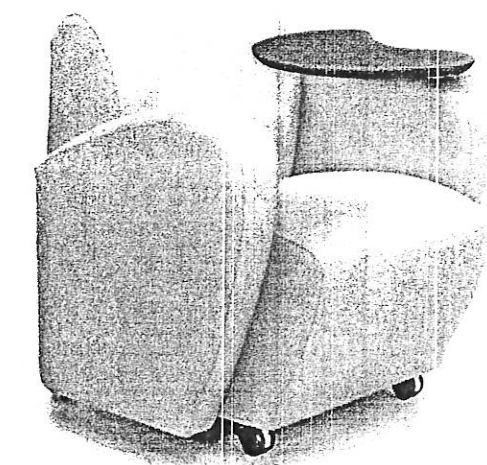
Specs

Shipping

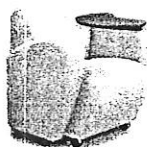
Reviews

- Rotating tablet is 19-1/4"W x 10-3/4"D and easy stows to the side of the chair
- Seats are 8-1/2" thick and backs are 7-1/2" thick polyurethane foam
- Frames are made of kiln-dried maple
- 2" Dual-wheel, easy-rolling locking casters for mobility
- 18" seat height
- CAL 117 code compliant

Fabric shown can be special ordered, please call for details



Enlarge Image



Fabric :



Wood :



RECENTLY VIEWED



COMMUNITY Encore Tablet Arm Chair



COMMUNITY Corbin Lounge Seating

Description	Part #	Options	Price	Qty.
COMMUNITY Encore Tablet Arm Chair - Arms, Left Hand Tablet	94-04733	Fabric Color: - Choose Option - ▼	\$1,346.95	1
		Wood Finish: - Choose Option - ▼		

Add to Cart



100% Satisfaction Guaranteed

Item # or Keywords

ONLINE
LIVE CHAT

About Us Contact Us 800.548.7204

Shipping Quote

Quantity Quote

Express Order



My Cart 1 Items \$1,346.95

Supplies

Furniture

Equipment

Educational Products

New Products

Clearance

Sale

Log in



Virtual Room Designer

Customer Rewards Program

Request Catalogs

Bids & Contracts

My Shopping Cart

Print

Have a Bid Number or Sale catalog? Just enter the Catalog Code, as shown on the back cover of your sale catalog, or your Bid Number below. For your browsing convenience, accurate prices will be shown in the product charts on this site. Discounted prices will then be transported to your cart.

Please Note: You must be **Logged In** before entering your Bid/Contract code and the discounts cannot be used with any other promotional or sale offer.

Catalog Code:

Submit

Bid or Coupon/Promo Code:

Apply



ABOUT SSL CERTIFICATES

Remove Product

Unit Price

Qty

Total Price



Item #: 94-04732

COMMUNITY Encore Tablet Arm Chair - Arms,
Right Hand Tablet
view details »

\$1,346.95

1

\$1,346.95

Update Cart

* If you have changed the quantity of any of your items,
please make sure to update the cart before checking out.

Total: \$1,346.95

Calculate Shipping Costs

Hide Details

Select Country: United States ▼

Select State: New Hampshire ▼

Enter Zip: 03104

Calculate Shipping

Cart Total: \$1,346.95

Shipping Cost: \$205.90

Tax: \$0.00

Total Cost: \$1552.85

Note: If you are Tax Exempt please indicate this in the Order Comments field on the Shipping page during checkout. Taxes will be removed during processing.

If you have a **Gift Certificate**, please enter the certificate number during checkout and the amount will be applied to your order.

International orders please call our Customer Service Department at 800-548-7204 for shipping charges

Continue Shopping

Please log in if you'd like to save your cart in a wishlist or email.

Checkout

2017 PROPOSED PLANNING & ZONING
TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Depl/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
	As of December	As of December	As of December	As of December	As of October				
Planning & Zoning									
1 01-4191-3-320-1	2,025.50	1,009.50	0.00	3,000.00	382.30		-100%		
2 01-4191-3-350-1	8,477.85	13,578.20	9,566.75	29,000.00	10,949.14		-100%		
3 01-4191-3-390-1	0.00	0.00	0.00	250.00	0.00		-100%		
4 01-4191-3-390-2	0.00	0.00	8,444.25	31,950.00	1,712.39		-100%		
5 01-4191-3-390-3	37.38	49.93	0.00	250.00	12.47		-100%		
6 01-4191-6-620-1	0.00	664.00	0.00	1,000.00	0.00		-100%		
7 01-4191-6-645-0	455.00	155.00	920.00	600.00	655.00		-100%		
8 01-4191-6-650-1	132.00	0.00	226.95	500.00	756.00		-100%		
9 01-4191-6-660-1	0.00	0.00	0.00	1.00	0.00		-100%		
10 01-4191-6-670-1	0.00	41.82	0.00	50.00	0.00		-100%		
11 01-4191-6-680-1	2,525.28	1,957.05	2,628.24	3,000.00	2,055.95		-100%		
Grand Total:	13,653.01	17,455.50	21,786.19	69,601.00	16,523.25	0.00	-100%	0.00	0.00

2017 PROPOSED AMBULANCE
TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Dept/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
As of December	As of December	As of December	As of December	As of December	As of October				

General Fund									
Ambulance									
1 01-4215-3-390-1									
Derry Ambulance Service	54,697.63	60,167.00	66,184.00	76,269.00	72,802.50	80,083.00	5%		
Ambulance Total	54,697.63	60,167.00	66,184.00	76,269.00	72,802.50	80,083.00	5%	0.00	0.00
Grand Total:	54,697.63	60,167.00	66,184.00	76,269.00	72,802.50	80,083.00	5%	0.00	0.00

Term	Annual Payment
YEAR — 1 (JULY 1, 2013 - JUNE 30, 2014)	\$57,302
YEAR — 2 (JULY 1, 2014 - JUNE 30, 2015)	\$63,033
YEAR — 3 (JULY 1, 2015 - JUNE 30, 2016)	\$69,336
YEAR — 4 (JULY 1, 2016 - JUNE 30, 2017)	\$76,269
YEAR — 5 (JULY 1, 2017 - JUNE 30, 2018)	\$83,896

34,668

38,135

41,448

4.2 The Town of Derry Fire Department shall invoice the Town of Auburn at least thirty (30) days prior to the payment due date, provided that this Agreement is not cancelled as herein specifically permitted during its term. In the event of such cancellation, payment due shall be prorated to the date of termination and no further payments shall be due for any period after the date of termination.

4.3 All payments shall be sent to:

Tax Collector
Town of Derry
PO Box 405
Derry, New Hampshire 03038-0405

4.5 All other correspondence and notices other than legal notices as outlined in paragraph 3.3 shall be sent to:

Fire Chief
Derry Fire Department
14 Manning Street
Derry, New Hampshire 03038

5. CONTRACT TERMS

5.1. The Town of Derry has the right to request negotiations on raising the fee annually. The Town of Derry must notify the Town of Auburn, in writing, no later than September 1, of each year, if it wishes to exercise this right. Any increases in fees must be approved by the Town of Auburn Board of Selectmen within thirty (30) days of the proposed fee increase. If the Town of Auburn Board of Selectmen does not approve the fee increases, then the Contract shall terminate without further action of either party on July 1st of the following year.

5.2 Auburn reserves the right to cancel this agreement for breach of the conditions contained in the agreement 120 calendar days after the date upon notifying the Town of Derry in writing,

2017 MACHINERY, VEHICLES & EQUIPMENT
TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Dept/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
	As of December	As of December	As of December	As of December	As of October				
Machinery, Vehicles & Equipmen									
1 01-4902-7-700-1	75,517.41	75,518.21	72,695.61	72,696.00	72,695.61	72,696.00			
Grand Total:	75,517.41	75,518.21	72,695.61	72,696.00	72,695.61	72,696.00	0%	0.00	0.00

2017 PROPOSED FIRE
TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended 2013	Expended 2014	Expended 2015	Budgeted 2016	Expended YTD 2016	Dept/Comm Request 2017	% Chg 16/17	BOS Approved 2017	Budget Comm Approved 2017
		As of December	As of December	As of December	As of December	As of October				
General Fund										
Fire Department										
1 01-4220-3-390-5	Derry Dispatch	35,282.00	38,810.00	41,674.00	44,824.00	43,757.00	45,945.00	3%	44,824.00	44,824.00
Narrative for Column # 6										
Negotiated contract with Derry Fire for dispatch services.										
Narrative for Column # 8										
BOS approved 10/31/2016										
Narrative for Column # 9										
Budget Committee approved 11/3/2016.										
Fire Department Total		35,282.00	38,810.00	41,674.00	44,824.00	43,757.00	45,945.00	3%	44,824.00	44,824.00
Grand Total:		35,282.00	38,810.00	41,674.00	44,824.00	43,757.00	45,945.00	3%	44,824.00	44,824.00

3. COMPENSATION

3.1 The maximum annual value of this contract is specified below per year of the agreement. The Town of Derry / Derry Fire Department shall invoice the Town of Auburn the said contract value and shall submit its invoice to the Town of Auburn on or before June 30th for the assigned annual payment.

TERM	ANNUAL PAYMENT
YEAR 1 (JULY 1, 2015-JUNE 30, 2016)	\$42,690
YEAR 2 (JULY 1, 2016-JUNE 30, 2017)	\$44,824
YEAR 3 (JULY 1, 2017-JUNE 30, 2018)	\$47,065
YEAR 4 (JULY 1, 2018-JUNE 30, 2019)	\$49,418
YEAR 5 (JULY 1, 2019-JUNE 30, 2020)	\$51,888

If the Town of Derry increases and maintains staffing levels at two (2) trained Fire / EMS dispatchers for the reception and transmittal of all emergency calls at all times, then an additional annual fee, based upon the Town of Auburn's prorated share of the cost by population and dispatches would be due:

TOWN	ANNUAL PAYMENT
Auburn	.25 of 50% of projected new hire expense (not to exceed \$15,000)

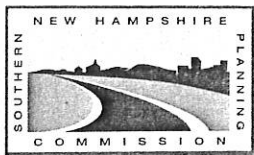
2017 PROPOSED ADVERTISING & REGIONAL ASSOCIATIONS
TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Dept/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
As of December	As of December	As of December	As of December	As of December	As of October				
General Fund									
Advertising & Regional Assoc									
1 01-4197-0-001-1 NH Municipal Association	4,113.77	4,646.86	4,651.00	4,831.00	4,831.00	5,049.00	5%		
2 01-4197-0-001-2 Southern NH Planning	3,176.46	3,158.83	3,215.51	3,290.00	3,289.86	3,534.48	7%	0.00	0.00
Advertising & Regional Assoc Total	7,290.23	7,805.69	7,866.51	8,121.00	8,120.86	8,583.48	6%	0.00	0.00
Grand Total:	7,290.23	7,805.69	7,866.51	8,121.00	8,120.86	8,583.48	6%	0.00	0.00

NHMA 2017 Dues

4% Increase, Min \$1,020, Max \$26,780

	2017 Dues	2016 Dues	Difference	
			\$	%
Total	1,081,990	1,040,374	41,616	4.00%
Acworth	1,020	980	40	4.08%
Albany	1,020	980	40	4.08%
Alexandria	1,465	1,402	64	4.54%
Allenstown	3,173	3,067	106	3.45%
Alstead	1,594	1,510	84	5.55%
Alton	7,599	7,472	126	1.69%
Amherst	11,360	10,774	587	5.45%
Andover	2,034	1,986	47	2.39%
Antrim	2,128	2,067	61	2.93%
Ashland	1,863	1,839	24	1.30%
Atkinson	6,545	6,220	326	5.24%
Auburn	5,049	4,831	218	4.52%
Barnstead	3,890	3,732	157	4.22%
Barrington	7,604	7,380	224	3.04%
Bartlett	4,664	4,431	233	5.26%
Bath	1,020	980	40	4.08%
Bedford	23,719	22,286	1,433	6.43%
Belmont	6,045	5,670	376	6.63%
Bennington	1,128	1,075	53	4.92%
Benton	1,020	980	40	4.08%
Berlin	6,880	6,623	257	3.89%
Bethlehem	2,101	2,052	49	2.39%
Boscawen	2,893	2,807	87	3.08%
Bow	7,735	7,373	362	4.91%
Bradford	1,502	1,485	17	1.13%
Brentwood	4,282	4,096	186	4.54%
Bridgewater	1,727	1,655	72	4.33%
Bristol	3,114	2,962	152	5.14%
Brookfield	1,020	980	40	4.08%
Brookline	4,505	4,334	172	3.96%
Campton	3,014	2,934	80	2.72%
Canaan	3,192	3,101	91	2.94%
Candia	3,426	3,270	156	4.76%
Canterbury	2,085	1,979	106	5.34%
Carroll	1,405	1,366	39	2.85%
Center Harbor	1,720	1,766	(46)	-2.58%
Charlestown	3,630	3,566	63	1.78%
Chatham	1,020	980	40	4.08%
Chester	4,327	4,071	256	6.28%



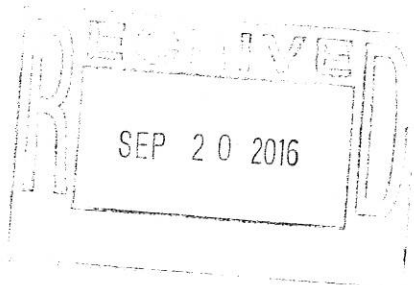
SNHPC

Southern New Hampshire Planning Commission

438 Dubuque Street, Manchester, NH 03102-3546, Telephone (603) 669-4664 Fax (603) 669-4350
www.snhpc.org

September 6, 2016

Ron Poltak, Planning Board Chair
Town of Auburn
P.O. Box 309
Auburn, NH 03032



Re: SNHPC Membership Fee - Fiscal Year 2018

Dear Mr. Poltak:

Please be advised the Town of Auburn's membership fee for the period of July 1, 2017 to June 30, 2018 will be in the amount of **\$3,534.48**.

The membership fee for Auburn is based upon a rate of \$0.665 per capita applied to the 2015 population estimate for your municipality, which is 5,315. The New Hampshire Office of Energy and Planning, under RSA-A:25, has prepared this estimate which will, in part, be used in the distribution of rooms and meals tax funds for your town.

Thank you for your participation and support. We look forward to working with you again next year.

Sincerely,

SOUTHERN NEW HAMPSHIRE
PLANNING COMMISSION

David J. Preece, AICP
Executive Director/CEO

DJP/lm

Enclosure

cc: SNHPC Representatives
Town Planner

2017 PROPOSED PUBLIC LIGHTING (STREET)

TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Dept/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
As of December	As of December	As of December	As of December	As of December	As of October				
Street Lighting									
1 01-4316-3-390-1	12,785.17	13,335.81	13,284.22	13,500.00	9,612.52	13,500.00			
Grand Total:	12,785.17	13,335.81	13,284.22	13,500.00	9,612.52	13,500.00	0%	0.00	0.00

2017 PROPOSED DEBT SERVICE
TOWN OF AUBURN

	1 Expended 2013	2 Expended 2014	3 Expended 2015	4 Budgeted 2016	5 Expended YTD 2016	6 Dept/Comm Request 2017	7 % Chg 16/17	8 BOS Approved 2017	9 Budget Comm Approved 2017
As of December	As of December	As of December	As of December	As of December	As of October				
General Fund									
Principle on LT Bonds & Notes									
1 01-4711-4-410-1 Long Term Bond Principle	0.00	0.00	0.00	1.00	0.00	1.00			
Principle on LT Bonds & Notes Total	0.00	0.00	0.00	1.00	0.00	1.00	0%	0.00	0.00
Interest on LT Bonds & Notes									
2 01-4721-4-420-1 Long Term Bond Interest	0.00	0.00	0.00	1.00	0.00	1.00			
Interest on LT Bonds & Notes Total	0.00	0.00	0.00	1.00	0.00	1.00	0%	0.00	0.00
Interest on Tax Anticipation									
3 01-4723-4-420-1 Tax Anticipation Interest	0.00	0.00	0.00	1.00	0.00	1.00			
Interest on Tax Anticipation Total	0.00	0.00	0.00	1.00	0.00	1.00	0%	0.00	0.00
Grand Total:	0.00	0.00	0.00	3.00	0.00	3.00	0%	0.00	0.00

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: November 2, 2016

Re: Optional Veteran's Tax Credit (RSA 72:28-b)

During the 2016 NH legislative session, HB 430 was adopted, resulting in an amendment to RSA 72:28 entitled "72-28-b All Veteran's Tax Credit", which took effect on August 8, 2016.

In very simple terms, the state law has been amended to allow a municipality to provide for a Veterans Tax Credit for all veterans who have a minimum of 90 days on active service in the armed forces of the United States and was honorably discharged or is an officer honorably separated from service. This would be inclusive of active duty by a member of the National Guard or reserve. Prior to this amendment, the Veterans Tax Credit was generally only available to veterans who served during particular designated declared conflicts.

Data indicates there is a total population in Rockingham County of 230,276 individuals 18 years of age and older, and that 10.2% of that total (23,377) are veterans who reside in Rockingham County. The only specific count of adult residents for Auburn is the voter checklist. The Checklist Supervisors report the current checklist includes 4,108 registered voters in Auburn.

Assuming the Rockingham County veteran population is dispersed proportionally throughout the county, we estimate there are 419 veterans residing in Auburn at this time.

Currently there are 16 veterans who qualify for the \$2,000 Tax Credit for Service Connected Total Disability. And there are 269 veterans receiving the \$500 Veterans Credit totaling \$134,500 in redistributed tax dollars.

If every veteran we estimate applies for and qualifies for the Optional Veterans Tax Credit, the amount of redistributed tax dollars could reasonably increase to \$201,500 (134 additional veterans x \$500), an increase of \$67,000.

The estimated fiscal impact from the potential adoption of the Optional Veteran's Tax Credit, based on the 2016 net assessed valuation, would be \$0.10 per thousand on the tax rate.

The adoption of the Optional Veterans Tax Credit would have to be decided by Town Meeting voters in the same fashion the current Veterans Tax Credit was adopted. We are seeking direction from the Board of Selectmen for whether this is an issue the Board would want on the Town Meeting warrant.

Thank you for your consideration.

Attachments

Veterans Data Central

GENERAL DEMOGRAPHICS FOR VETERANS



Rockingham County, New Hampshire

Source: ACS 2009-13 Five-Year National Estimates Veterans Select Demographic Data.

Data Reliability <i>About Data</i> High Reliability Estimate ? Reliability Estimate ? Low Reliability Estimate ? Not Available ?	Rockingham County, New Hampshire		Reliability	United States	
	Number	Percent		Number	Percent
VETERAN POPULATION					
Total Civilian Population Age 18 or Older Estimate	230,276	(X)		236,576,902	(X)
Veteran Population Age 18 or Older Estimate	23,377	10.2		21,263,779	9.0
Male Veteran Population Age 18 or Older Estimate	21,866	93.5		19,709,452	92.7
Female Veteran Population Age 18 or Older Estimate	1,511	6.5		1,554,327	7.3
AGE					
Veteran Population Age 18 or Older Estimate	23,377	(X)		21,263,779	(X)
Veteran Population Ages 18 to 34 Estimate	1,345	5.8		1,723,443	8.1

Data Reliability	Rockingham County, New Hampshire		United States	
<u>About Data</u>	High Reliability Estimate ?			
	Reliability Estimate ?			
	Low Reliability Estimate ?			
	Not Available ?			
Male Veteran Population Ages 18 to 34 Estimate	1,115	82.9	1,397,538	81.1
Female Veteran Population Ages 18 to 34 Estimate	230	17.1	325,905	23.3
Veteran Population Ages 35 to 54 Estimate	5,776	24.7	5,345,824	25.1
Male Veteran Population Ages 35 to 54 Estimate	5,115	88.6	4,634,244	86.7
Female Veteran Population Ages 35 to 54 Estimate	661	11.4	711,580	13.3
Veteran Population Ages 55 to 64 Estimate	5,799	24.8	4,908,389	23.1
Male Veteran Population Ages 55 to 64 Estimate	5,466	94.3	4,649,009	94.7
Female Veteran Population Ages 55 to 64 Estimate	333	5.7	259,380	5.3
Veteran Population Ages 65 to 74 Estimate	5,368	23.0	4,505,687	21.2
Male Veteran Population Ages 65 to 74 Estimate	5,272	98.2	4,399,549	97.6
Female Veteran Population Ages 65 to 74 Estimate	96	1.8	106,138	2.4
Veteran Population Ages 75 or Older Estimate	5,089	21.8	4,780,436	22.5
Male Veteran Population Ages 75 or Older Estimate	4,898	96.3	4,629,112	96.8
Female Veteran Population Ages 75 or Older Estimate	191	3.8	151,324	3.2
PERIOD OF SERVICE				
Veteran Population Age 18 or Older Estimate	23,377	(X)	21,263,779	(X)

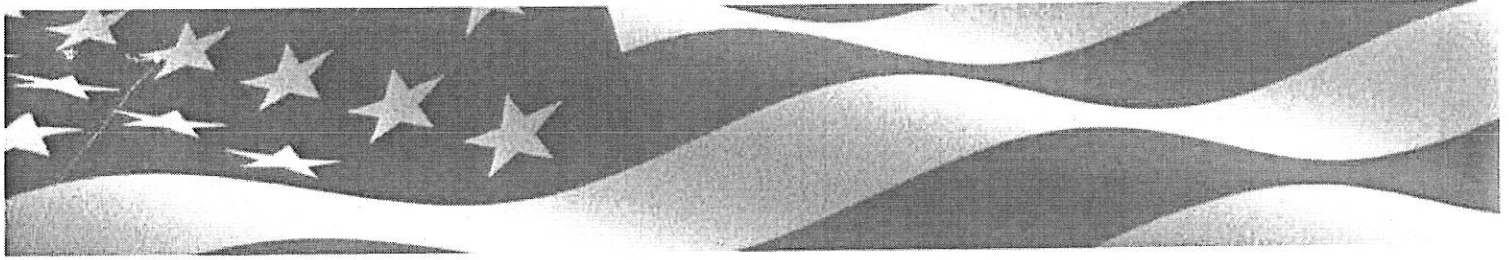
Data Reliability	Rockingham County, New Hampshire		United States	
<u>About Data</u>				
High Reliability Estimate ?				
Reliability Estimate ?				
Low Reliability Estimate ?				
Not Available ?				
Veteran Population Age 18 or Older: Served in Gulf War II Estimate	2,062	8.8	2,436,603	11.5
Veteran Population Age 18 or Older: Served in Gulf War I Estimate	3,279	14.0	3,527,457	16.6
Veteran Population Age 18 or Older: Served in Vietnam War Estimate	9,000	38.5	7,461,638	35.1
Veteran Population Age 18 or Older: Served in Korean War Estimate	2,979	12.7	2,436,776	11.5
Veteran Population Age 18 or Older: Served in WW II Estimate	1,842	7.9	1,834,657	8.6
Veteran Population Age 18 or Older: Served Pre WW II Estimate	37	0.2	24,577	0.1
Veteran Population Age 18 or Older: Did Not Serve During War Estimate	6,070	26.0	5,286,903	24.9
RACE AND ETHNICITY				
Veteran Population Age 18 or Older Estimate	23,377	(X)	21,263,779	(X)
White Alone-Includes Hispanic Veterans Estimate	22,719	97.2	17,876,432	84.1
Black Alone-Includes Hispanic Veterans Estimate	174	0.7	2,351,368	11.1
Native American /Alaska Native Alone-Includes Hispanic Veterans Estimate	73	0.3	154,403	0.7
Asian Alone-Includes Hispanic Veterans Estimate	79	0.3	271,471	1.3
		0.0	31,800	0.2

Data Reliability	Rockingham County, New Hampshire		United States	
<u>About Data</u>				
High Reliability Estimate ?				
Reliability Estimate ?				
Low Reliability Estimate ?				
Not Available ?				
Native Hawaiian/Other Pacific Islander Alone- Includes Hispanic Veterans Estimate				
Some Other Race Alone- Includes Hispanic Veterans Estimate	78	0.3	245,889	1.2
Two Plus Races Alone- Includes Hispanic Veterans Estimate	254	1.1	332,416	1.6
White Non-Hispanic Veterans Estimate	22,615	96.7	17,028,861	80.1
Hispanic Veterans Estimate	206	0.9	1,189,625	5.6
SERVICE-CONNECTED DISABILITY RATING				
Veteran Population Age 18 or Older Estimate	23,377	(X)	21,263,779	(X)
Veterans with Service-Connected Disability Rating Estimate	3,327	14.2	3,478,892	16.4
POVERTY				
Veterans with Poverty and Disability Status Determined Estimate	23,203	(X)	20,891,328	(X)
Veterans Living Below The Poverty Level Estimate	893	3.9	(X)	(X)
DISABILITY				
Veterans with Poverty and Disability Status Determined Estimate	23,203	(X)	20,891,328	(X)
Veterans with a Disability Estimate	4,962	21.4	5,514,442	26.4
Veterans with a Disability Living Below the Poverty Level Estimate	376	7.6	541,396	9.8

Data Reliability	Rockingham County, New Hampshire		United States	
<u>About Data</u>				
High Reliability Estimate ?				
Reliability Estimate ?				
Low Reliability Estimate ?				
Not Available ?				
EMPLOYMENT AND UNEMPLOYMENT				
Veteran Population 18 to 64 in Labor Force Estimate	10,786	(X)	9,017,244	(X)
Veteran Population 18 to 64 in Labor Force Employed Estimate	10,202	94.6	(X)	(X)
Veteran Population 18 to 64 in Labor Force: Unemployed Estimate	584	5.4	783,201	8.7
Veteran Population 18 to 34 in Labor Force Estimate	1,184	(X)	1,444,730	(X)
Veteran Population 18 to 34 in Labor Force: Employed Estimate	1,106	93.4	1,266,358	87.7
Veteran Population 18 to 34 in Labor Force: Unemployed Estimate	78	6.6	178,372	12.4
Veteran Population 35 to 54 in Labor Force	5,261	(X)	(X)	(X)
Veteran Population 35 to 54 in Labor Force: Employed	5,035	95.7	(X)	(X)
Veteran Population 35 to 54 in Labor Force: Unemployed Estimate	226	4.3	360,697	7.9
Veteran Population 55 to 64 in Labor Force Estimate	4,341	(X)	3,010,869	(X)
Veteran Population 55 to 64 in Labor Force: Employed Estimate	4,061	93.6	2,766,737	91.9
Veteran Population 55 to 64 in Labor Force: Unemployed Estimate	280	6.5	244,132	8.1
EDUCATION				
Veteran Population Age 25 or Older Estimate	23,194	(X)	20,951,162	(X)

Data Reliability	Rockingham County, New Hampshire		United States	
<u>About Data</u>				
High Reliability Estimate ?				
Reliability Estimate ?				
Low Reliability Estimate ?				
Not Available ?				
Veteran Population Age 25 or Older: Less Than High School Graduate Estimate	1,242	5.4	1,619,810	7.7
Veteran Population Age 25 or Older: High School Graduate Estimate	6,931	29.9	6,186,314	29.5
Veteran Population Age 25 or Older: Some College and AA Degree, Less Than BA Degree Estimate	8,030	34.6	7,629,679	36.4
Veteran Population Age 25 or Older: BA Degree or More Estimate	6,991	30.1	5,515,359	26.3

1025 Vermont Avenue, NW Suite 606 Washington, DC 20002
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Veterans in New Hampshire 2014

Veterans are described by the American Community Survey (ACS) from the U.S. Census Bureau as men and women who have served on active duty in the U.S. Armed Forces and who were civilians at the time of the survey. Members of the Reserve and National Guard are counted as veterans if they had ever been called to active duty.

Periods of Service

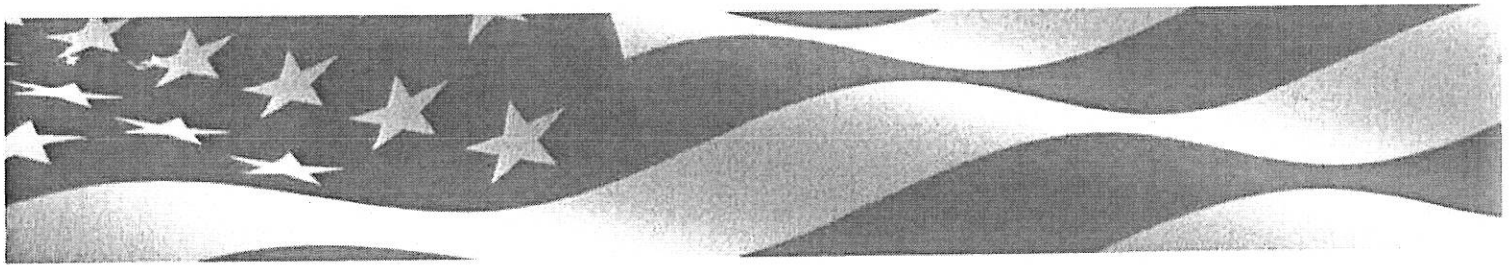
- About 18,300 veterans served during the periods prior to the Vietnam Era, including the Korean War and World War II.
- Around 36,000 veterans age 25 and over served solely during the Vietnam Era and 18,330 veterans served during the period between the Vietnam Era and first Gulf War.
- Almost 10,200 veterans age 25 and older served solely during the first Gulf War (Desert Storm), and roughly 2,000 of those had also served during the Vietnam Era.
- Another 4,600 veterans served during both Gulf War periods, and 5,100 served solely during the second Gulf War period.

Number of New Hampshire Veterans Who Served During Periods of Conflict and Peace

Veterans who served by period	Pre-World War II November 1941 or earlier	World War II December 1941 to December 1946	Peace Time January 1947 to June 1950	Korean War July 1950 to January 1955	Peace Time February 1955 to July 1964	Vietnam Era August 1964 to April 1975	Peace Time May 1975 to July 1990	Gulf War I August 1990 to August 2001	Gulf War II September 2001 or later
Pre-World War II only	73								
World War II, no Korean War, no Vietnam Era		15,877							
Between Korean War and World War II only			101						
Korean War and World War II, no Vietnam Era		642	642	642					
Vietnam Era and Korean War and World War II		187	187	187	187	187			
Vietnam Era and Korean War, no World War II				950	950	950			
Korean War, no Vietnam Era, no World War II				10,535					
Between Vietnam Era and Korean War only					11,453				
Vietnam Era, no Korean War, no World War II						36,022			
Gulf War (8/1990 to 8/2001) and Vietnam Era						1,583	1,583	1,583	
Gulf War (9/2001 or later), and Gulf War (8/1990 to 8/2001), and Vietnam Era						361	361	361	361
Between Gulf War and Vietnam Era only						18,330			
Gulf War (8/1990 to 8/2001), no Vietnam Era								10,187	
Gulf War (9/2001 or later) and Gulf War (8/1990 to 8/2001), no Vietnam Era								4,632	4,632
Gulf War (9/2001 or later), no Gulf War (8/1990 to 8/2001), no Vietnam Era									5,176
Total for Period	73	6,706	934	12,314	12,590	39,103	20,274	16,763	10,169

Source: 2013 American Community Survey, 1 year estimates

Data Source: U.S. Census Bureau, 2013 American Community Survey 1-Year Estimates, Tables S2101, B21002, B21005, B21007, B21100, C21007; American Fact Finder <http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>



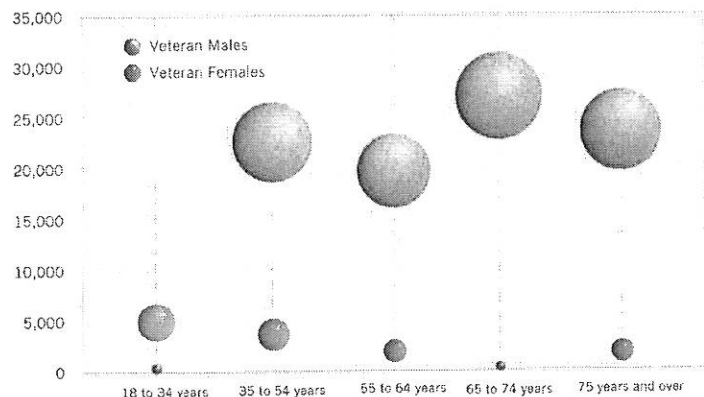
Labor Force Experience

- There were 53,320 veterans age 18 to 64 years, and 79.7 percent participated in the labor force.

Age and Gender

- In 2013, there were more than 106,100 veterans age 18 and over in New Hampshire.
- The groups with the largest numbers of veterans were males age 65 to 74 years, with 27,000, and males age 75 or over, with 23,600.
- The largest number of female veterans, about 3,600, was for age 35 to 54 years.
- The youngest age cohort, age 18 to 34 years, had the smallest numbers of veterans for both males and females.

Age and Gender of Veterans in New Hampshire 2013

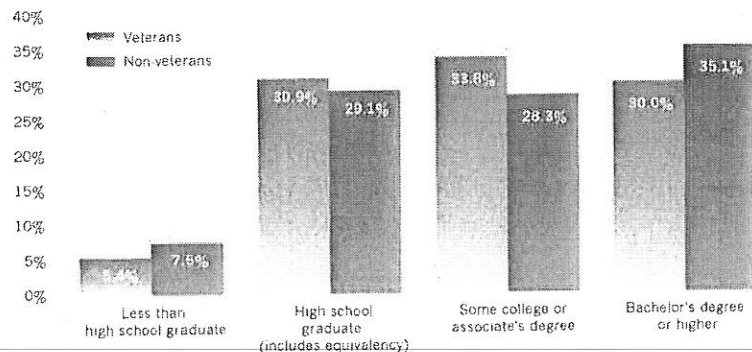


Source: 2013 American Community Survey 1-year estimates Table: B21001: SEX BY AGE BY VETERAN STATUS FOR THE CIVILIAN POPULATION 18 YEARS AND OVER Universe: Civilian population 18 years and over

Educational Attainment

- Slightly more than one-third, 33.8 percent, of New Hampshire veterans age 25 and over had some college or an Associate's degree, compared to 28.3 percent of non-veterans with similar educational attainment.
- A slightly larger share of veterans, 30.9 percent, had a high school diploma or equivalent, than were non-veterans, 29.1 percent.
- A smaller share of veterans had a Bachelor's degree, 30.0 percent compared to 35.1 percent of non-veterans.
- Only 5.4 percent of veterans and 7.5 percent of non-veterans had education of less than a high school diploma.

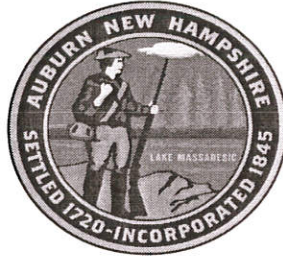
Educational Attainment of New Hampshire Veterans Compared to Non-veterans 2013



Source: 2013 American Community Survey 1-year estimates B21003: VETERAN STATUS BY EDUCATIONAL ATTAINMENT FOR THE CIVILIAN POPULATION 25 YEARS AND OVER Universe: Civilian population 25 years and over

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: October 25, 2016

Re: Conceptual Designs – Town Hall Front Steps

Last week we received the attached conceptual designs from Alternative Design, Inc., for potential changes to the front steps of the Auburn Town Hall.

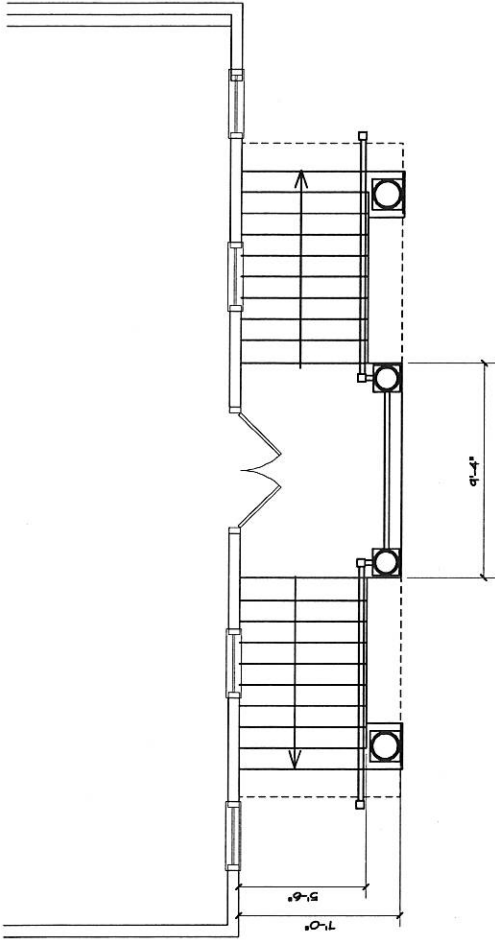
These are the result of your request for designs to consider for potentially changing the roof over the front steps and the front steps themselves.

Before a rendering is done, which you had indicated an interest to post on line and have available for the public to see at the Town Hall, the folks at Alternative Design, Inc., are seeking feedback or comments on the conceptual designs.

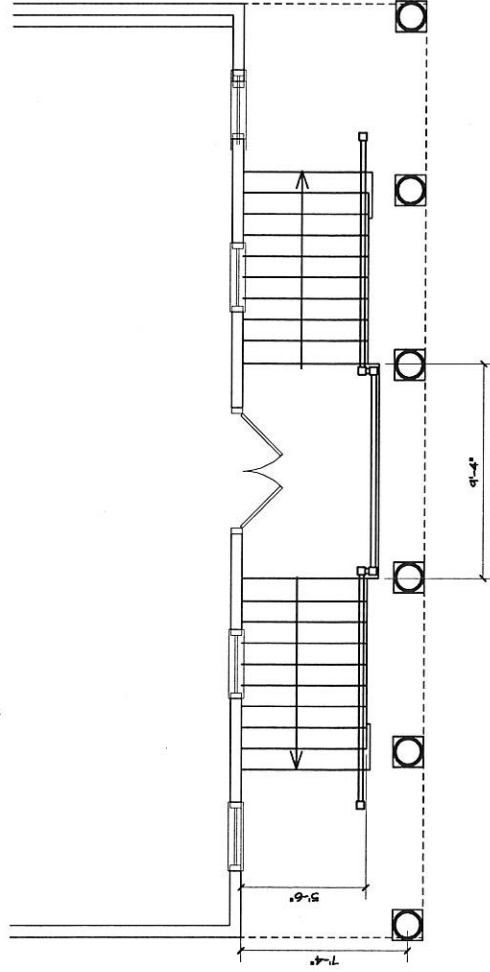
We are seeking input on your thoughts on the two conceptual designs and suggestions you may have for those, in addition to how you want to proceed from here.

Thank you for your consideration.

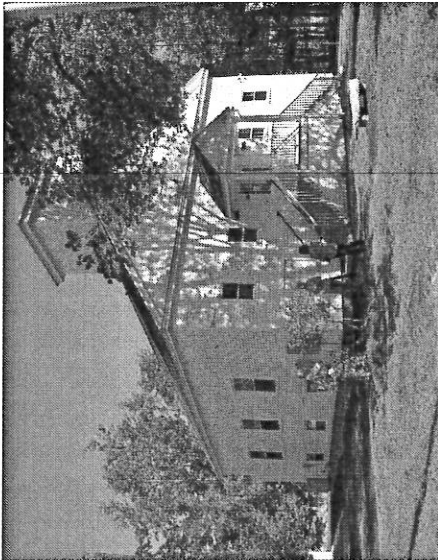
Attachments



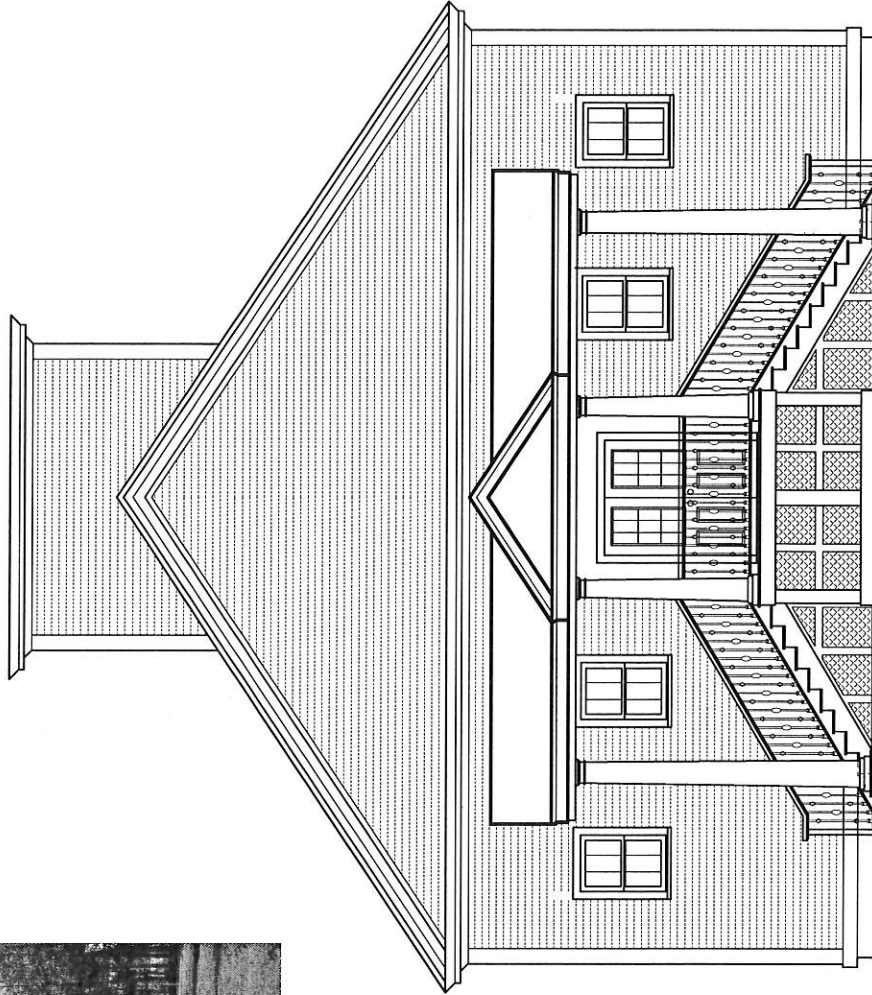
1 FIRST FLOOR PLAN @ OPTION 1
A4 SCALE: 1/4" = 1'-0"



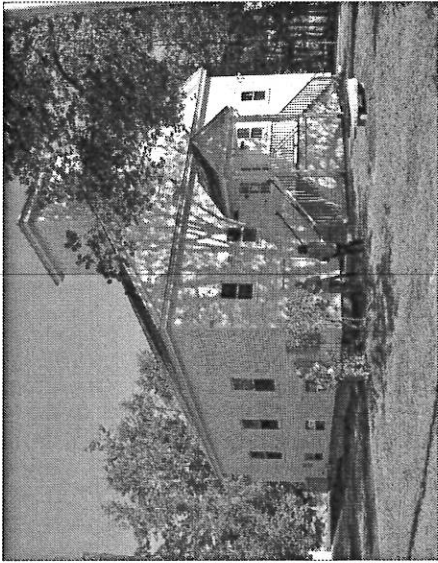
1 FIRST FLOOR PLAN @ OPTION 2
A4 SCALE: 1/4" = 1'-0"



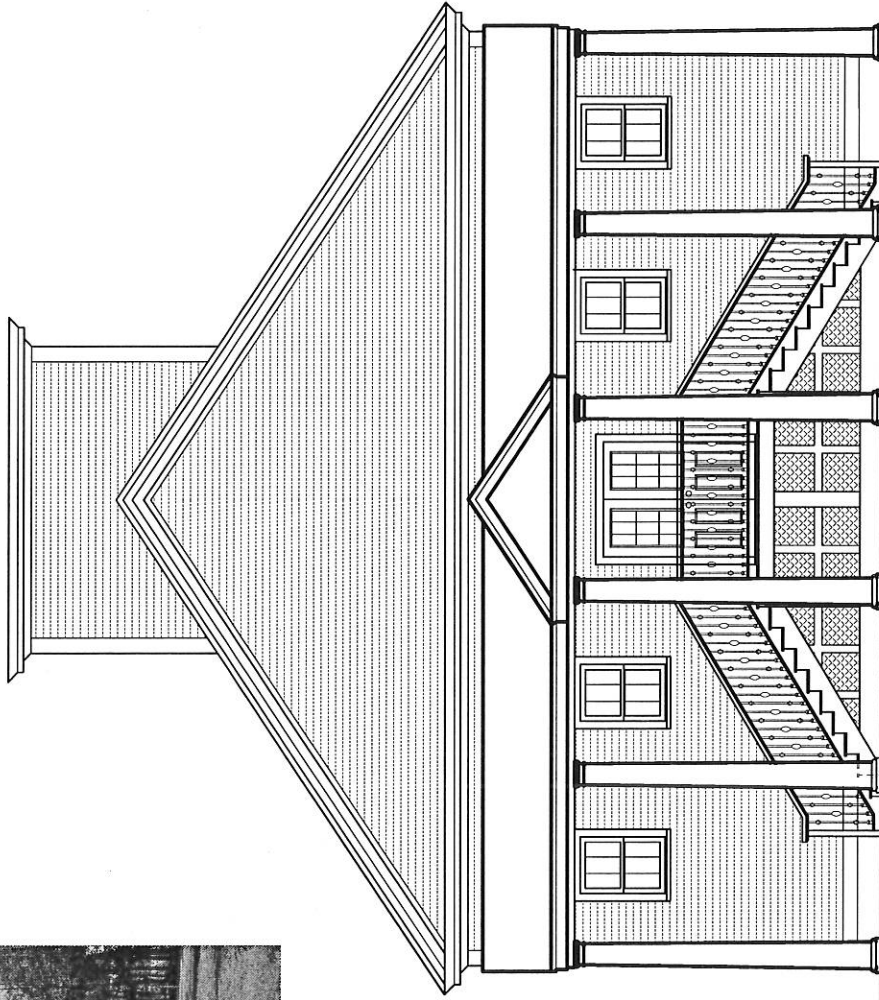
Alternative
 Designs
 Inc.
 16-274



1 FRONT ELEVATION - OPTION 1
 A1 SCALE: 1/4" = 1'-0"



Alternative
Designs
Inc.
16-274



1 FRONT ELEVATION - OPTION 2
AI SCALE: 1/4" = 1'-0"

Bill Herman

From: rosie40@comcast.net
Sent: Tuesday, November 01, 2016 4:23 PM
To: Bill Herman
Subject: Improvement to Town Hall Front Entrance

I like the look of the design of Option 1 of the Improvement to the Town Hall Front Entrance, but Option 2 is more practical because the roof covers the last step which is granite and is more slippery than the wooden steps, and also covers part of the walkway. Marion Miller, Hooksett Road.

Bill Herman

From: Kathleen Porter <Kathleen.Porter@lbpa.com>
Sent: Wednesday, November 02, 2016 5:28 PM
To: Bill Herman
Subject: Town Hall Stairs

Hi bill.

I prefer the option that covers the stairs completely, it seems safer and will offer some protection from the weather which means the stairs might last longer. That's my two cents, can't wait to see how it turns out!

Kathi

Kathleen Porter
Business Development Manager



Boston | Manchester | Portland

Mobile: 603.365.2771

Office: 603.622.5450 x106

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Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: November 3, 2016

Re: TAP Grant Program Process Update

As you are aware, the Town of Auburn was one of 54 communities throughout New Hampshire applying for funds available through the NH Department of Transportation (NHDOT) under the Transportation Alternatives Program (TAP).

The Auburn project was a proposed multi-use path along NH Route 121 from Eaton Hill Road to Shore Drive that would provide a safe connection for walkers, bicyclists, hikers, runners, snowshoers and cross-country skiers from the center of Auburn to various trails leading around the lake and to other parts of the community.

While Auburn was one of 54 projects submitted throughout the state, we were one of six submitted from the Southern New Hampshire Planning Commission (SNHPC) region. Other communities submitting projects were Bedford, Goffstown, Londonderry, Manchester and Windham.

Part of the grant application process requires the regional planning commission to review and score the applications from their region to establish a ranking of priority of the projects within the region. The SNHPC completed that process on October 25th when the membership of the Commission amended a Technical Advisory Committee recommendation of the rankings for the six regional projects.

The application by the City of Manchester was ultimately ranked as the #1 project for the SNHPC region followed by Bedford (#2), Auburn (#3), Goffstown (#4), Londonderry (#5) and Windham (#6).

The SNHPC recommendations are a part of the NHDOT review and scoring process and represents I believe approximately 16% of the NHDOT scoring process. The top four projects from the SNHPC receive points in this category in the NHDOT process with Manchester receiving 100 points, Bedford 75 points, Auburn 50 points and Goffstown 25 points.

The regional rankings show the Auburn project is a competitive project, and I would stress the SNHPC ranking is only a portion of the overall review and criteria reviewed by the NHDOT.

At this point, a review of all project applications is being conducted by the NHDOT and is expected to be complete by the end of November. Decisions on the grant applications are supposed to be announced by the NHDOT Commissioner in December.

Attached for your information is the overall scores and review of the six projects by the SNHPC review committee.

Thank you for your consideration.

Attachments

REPORT

TO: Technical Advisory Committee
Southern New Hampshire Planning Commission

FROM: Nathan Miller, AICP, Principal Transportation Planner, SNHPC, (603) 669-4664,
nmiller@snhpc.org

DATE: October 20, 2016

RE: Transportation Alternatives Program- TAC Scoring Subcommittee Results

RECOMMENDED ACTION

Review Subcommittee scoring and recommend MPO adoption of proposed ranking of TAP Priorities.

SUMMARY

At their September 15, 2016 Meeting, the SNHPC TAC adopted the weighted criteria to be used for evaluating and prioritizing the region's 2016 Transportation Alternatives Program (TAP) project applications. At the same meeting, the TAC appointed a three-person Scoring Subcommittee to work with SNHPC staff in evaluating the projects and developing a prioritization recommendation. The TAC members appointed to the Subcommittee were George Sioras of Derry, Rebecca Harris of Frankestown, and Mike Whitten of the MTA.

On September 28, 2016, the Subcommittee met to evaluate the region's TAP applications. The Subcommittee rated each individual criterion on a scale of 1 through 6 with the highest ranked project in a category receiving six points and the lowest ranked project in a category receiving one point.

The results of the Subcommittee's scoring process are detailed on the enclosed table, and are summarized below.

- #1- Bedford (4.91 Weighted Score)
- #2- Manchester (4.87 Weighted Score)
- #3- Auburn (3.65 Weighted Score)
- #4- Goffstown (2.84 Weighted Score)
- #5- Londonderry (2.46 Weighted Score)
- #6- Windham (2.27 Weighted Score)

At the October 20, 2016 meeting, we will provide a project-by-project explanation of the reasoning behind the Subcommittee's scoring recommendation. As discussed at the September meeting, the Subcommittee's rankings are a recommendation, and may be accepted or modified by the full TAC at the October meeting.

DRAFT SNHPC TAC SCORING SUBCOMMITTEE EVALUATIONS (September 28, 2016)

Category	Auburn			Bedford			Goffstown			Londonderry			Manchester			Windham			
	Raw Score	Weight	Weighted Score	Raw Score	Weight	Weighted Score	Raw Score	Weight	Weighted Score	Raw Score	Weight	Weighted Score	Raw Score	Weight	Weighted Score	Raw Score	Weight	Weighted Score	
Potential for Success	Project Readiness and Support	3	13%	0.39	6	13%	0.78	2	13%	0.26	1	13%	0.13	5	13%	0.65	4	13%	0.52
	Financial Readiness	3	18%	0.54	5	18%	0.9	1	18%	0.18	6	18%	1.08	4	18%	0.72	2	18%	0.36
	Feasibility	3	8%	0.24	6	8%	0.48	2	8%	0.16	1	8%	0.08	4	8%	0.32	5	8%	0.4
Safety	Level of Stress Analysis	4	14%	0.56	5	14%	0.7	3	14%	0.42	1	14%	0.14	6	14%	0.84	2	14%	0.28
	Improve Safety Conditions	3	10%	0.3	6	10%	0.6	4	10%	0.4	2	10%	0.2	5	10%	0.5	1	10%	0.1
	Project Connectivity	5	19%	0.95	6	19%	1.14	3	19%	0.57	1	19%	0.19	4	19%	0.76	2	19%	0.38
Socioeconomic Benefits		4	13%	0.52	2	13%	0.26	5	13%	0.65	3	13%	0.39	6	13%	0.78	1	13%	0.13
	Multi-Modal Connectivity	3	5%	0.15	1	5%	0.05	4	5%	0.2	5	5%	0.25	6	5%	0.3	2	5%	0.1
	Total	28		3.65	37		4.91	24		2.84	20		2.46	40		4.87	19		2.27

School Lunch Participation Rates

Auburn	11.28%
Bedford	6.40%
Goffstown	20%
Londonderry	9.60%
Manchester	56.80%
Windham	4.10%

11-4-2016: Motion to continue 11-9-16 PH Conference is granted. Parties to file an appropriate motion regarding the 11-22-16 hearing, which remains on the docket. D. Ingersoll/PELRB.

NEW HAMPSHIRE
Free Labor Relations Board

New England Police Benevolent Association,
Auburn Police Union

and

Town of Auburn, Police Commission

Case No. G-0195-3

Assented-To Motion to Continue Pre-Hearing Conference

NOW COMES the New England Police Benevolent Association, Inc. (NEPBA) with the assent of the Town of Auburn, Police Commission, and respectfully requests that the Pre-Hearing Conference scheduled on November 9, 2016, be rescheduled to a date in January (to be determined and submitted to the PELRB next week). As reason therefore, Counsel for the NEPBA has a scheduling conflict. Counsel for the Town assents to this motion.

WHEREFORE, the parties respectfully request that this Honorable Board allow the Motion to Continue the Pre-Hearing Conference.

Dated: November 3, 2016

Respectfully submitted,
For the NEPBA:

By: /s/ Peter J. Perroni
Nolan Perroni, P.C.
73 Princeton St., Suite 306
No. Chelmsford, MA 01863
978-454-3800
peter@nolanperroni.com

CERTIFICATE OF SERVICE

I hereby certify that a copy of this motion has been sent, via electronic mail, to Kathleen C. Peahl, Attorney for the Town, on November 3, 2016.

By: /s/ Peter J. Perroni

**Town of Auburn
Board of Selectmen
October 31, 2016**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Road Agent Mike Dross, Fire Chief Ed Gannon, Checklist Supervisor Susan Jenkins, Mike DiPietro, Jean Gagnon, John Bacheller, Paula Marzloff, Susan Goodhue, Mikey Rolfe, Linda Dross, Russell Sullivan, Scott Norris, Norman Bouley, Dennis & Pauline Vieira, and Town Administrator William Herman

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Approval of Payroll for Week of October 31st, 2016:

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$45,421.86 for the week of October 31st, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of October 31st, 2016

2016 Property Tax Rate:

- ❖ Acceptance of 2016 Tax Rate of \$20.25
- ❖ RSA 75:7 Oath in Attesting to Property Valuation Inventory

Land Use Change Tax Warrant:

- ❖ 18 Sunrise Circle (Tax Map #9, Lot #28-1), 4.780 acres - \$4,000

Boston Post Cane Certificate:

- ❖ George Frederick Dodd

Pistol/Revolver License:

- ❖ Seven (7) Licenses

Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Public Hearing

Mr. Headd convened a public hearing for the purpose of receiving public comment concerning the withdrawal and expenditure of:

- The amount of \$11,900 from the Town Building Rehabilitation Capital Reserve Fund for the replacement of the roof and addition of a gutter at the Griffin Free Public Library.
- The amount of \$7,300 from the Town Building Rehabilitation Capital Reserve Fund for the repair of the roof at the Highway Department garage, including replacing steel roof purlins and insulation.

Mr. Headd noted these two projects had been approved earlier in the year by the Board of Selectmen, and the public hearing was the formal process to transfer the approved costs from the Town Building Rehabilitation Capital Reserve Fund. There were no questions or comments from the public.

Mrs. Phillips moved to authorize the withdrawal and expenditure of \$11,900 for the replacement of the roof and addition of a gutter at the Griffin Free Public Library and the amount of \$7,300 for the repair of the roof at the Highway Department garage, including replacing steel roof purlins and insulation. These funds to be withdrawn from the Town Building Rehabilitation Capital Reserve Fund. Mr. Eaton seconded the motion. All were in favor, the motion passed unanimously.

Road Acceptance – Mountain Road Extension

Mrs. Phillips reported this item was carried forward from the last meeting. She indicated the site walk for the road had been conducted earlier in the day and Stantec Consulting has provided a written report indicating the required road work has been completed, the roadway deed and associated easements have been provided to the Town, and has recommended a maintenance surety of \$6,528.98 be held for this project. She further indicated the only action not taken at this point is a vote by the Planning Board to recommend acceptance of the road, which is scheduled for the Board's November 2nd meeting. Mr. Eaton indicated the Board of Selectmen should delay acting on the road until their next meeting on November 7th. Mr. Herman noted if the Board is comfortable with the status and conditions of the road, they could vote to conditionally accept the road based subject to a vote to recommend acceptance by the Planning Board. That is the process the Board used for the road acceptance in Longmeadow Preserve in 2013.

Road Acceptance – Ledgewood Drive, Saddle Hill Drive and Seavey Drive

Jean Gagnon was seeking the acceptance of Ledgewood Drive, Saddle Hill Drive and Seavey Drive. Road Agent Dross reported the site walk on these roads was conducted earlier in the day and the roads are complete and ready for acceptance. He felt the developer had done a good job with the roads, including providing an additional one-half inch of pavement, and he had no concerns about accepting the roads. Stantec Consulting has provided a written report indicating the required road work has been completed, the roadway deed, associated easements as-built plans and monumentation

plans have been provided to the Planning Board, and has recommended a maintenance surety of \$22,877.30 be held for this project.

Mr. Dross mentioned Stantec would be providing some recommendations for addressing the November 1st deadline for road acceptance in the Town policy moving forward. He felt there needed to be some flexibility depending on the given year's weather conditions, and that would be what Stantec would be addressing. Mr. Eaton felt it would be important and noted he suggested similar sentiments at the December 21, 2015 Board meeting when his subdivision roads were discussed. He felt there had to be some leeway and the Town would get a better job if folks were not rushing to meet an absolute deadline.

Mr. Eaton moved to conditionally accept Mountain Road Extension, Ledgewood Drive, Saddle Hill Drive and Seavey Drive contingent upon the Planning Board's recommendation at their November 2, 2016 meeting. Seconded by Mrs. Phillips. A vote was taken, all were in favor, the motion carried unanimously.

Supervisors of the Checklist

Account Number	Account Description	Proposed Amount	Approved Amount
01-4140-1-165-5	Checklist Supervisors	\$1,400	\$1,400

Susan Jenkins advised the Selectmen the budget proposal is significantly reduced from 2016 because there will be only the Town and School District election in March, as opposed to four elections held in 2016. Mrs. Jenkins noted the high turnover other communities were having with Supervisors of the Checklist due to the big changes in process and procedures that have been established statewide for voter registration and elections. She noted there is significant training now involved, in addition to increased reporting both before, during and after elections. She would like the Board to consider increasing the rate of pay for the Supervisors to be more reflective of the work load now associated with the positions, and to also be reflective of the Town's over all wage scale. She felt the wages could be adjusted within the budget amount of \$1,400. The Board agreed to deal with the rate of pay at a later meeting.

Mrs. Phillips moved to approve the Checklist Supervisors budget of \$1,400 as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Fire Department

Account Number	Account Description	Proposed Amount	Approved Amount
01-4220-3-370-1	Occupational Health	\$500	\$500
01-4220-3-390-2	Forest Fires	\$1	\$1
01-4220-3-390-3	Equip. Maintenance	\$4,200	\$4,200
01-4220-3-390-4	Radio Repair	\$1,000	\$1,000
01-4220-3-390-5	Derry Dispatch	\$44,824	\$44,824
01-4220-3-390-7	Fire & Rescue Training	\$17,000	\$17,000
01-4220-3-390-8	Haz Mat	\$6,553.52	\$6,553.52
01-4220-5-550-1	Building Maintenance	\$9,000	\$9,000
01-4220-6-610-1	New Equipment	\$15,000	\$15,000
01-4220-6-610-4	New Radios	\$4,200	\$4,200
01-4220-6-610-6	SCBA Maintenance	\$5,000	\$5,000
01-4220-6-611-1	Water Hydrants	\$10,000	\$10,000
01-4220-6-640-0	Dues, Subs. & Software	\$2,500	\$2,500
01-4220-6-660-1	Rescue Supplies	\$2,000	\$2,000
01-4220-6-660-2	Protective Clothing	\$10,000	\$10,000
01-4220-6-670-1	Office & Cleaning Supplies	\$2,500	\$2,500
01-4220-6-690-1	Misc Grants	\$7,236	\$7,236
01-4220-6-690-2	Dry Hydrants	\$500	\$500
01-4220-7-700-1	Truck Lease/Purchase	\$13,025	\$13,025
01-4220-7-710-1	Truck Maintenance	\$15,000	\$15,000
01-4220-7-720-1	Apparatus Fuel	\$11,000	\$11,000
Total		\$181,039.52	\$181,039.52

Fire Chief Gannon reviewed the Fire Department's proposed operating budget with the Selectmen, noting the budget proposal is approximately \$5,000 less than the approved budget for 2016. He outlined for the Board the plans to improve a small section of Town with dead spots for their portable radios by purchasing a mobile repeater for Car 1, which will enable portable radios to in essence broadcast over that device and cover the area. It will also improve mobile communications with Derry and Chester. The Chief noted the slight increase in the Haz Mat cost is a proportional increase for all communities in the regional haz mat district based on population counts, while the fire truck lease/purchase is for the payment due on the Command vehicle secured last year. The Chief also noted the Department is participating in the Town's addition of the WEX gas card system, which enables the Town to purchase fuel at nearly any gas station as opposed to dealing exclusively with the State of NH fuel facilities. This enables the Town to take advantage of low prices when they exist at commercial pumps, or the State pumps should they have the lower costs.

Mrs. Phillips moved to approve the Fire Department budget of \$181,040 as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

New Business:

Fire Department ATV

Chief Gannon reported the Department has been working to make their off-road Gator vehicle safe for operations on public roads. He noted the vehicle is capable of traveling upwards of 47 MPH, and they have included a horn, brake lights and turn indicators to enable the vehicle to be considered "street legal". He asked the Board to consider voting to acknowledge the vehicle as an emergency vehicle that could be used on the streets in the Town of Auburn. If the Board did this, the Chief would secure license plates for the vehicle and formally have it available for use on the roads of Auburn as may be needed. Should the vehicle be needed in another community, the Department would still trailer it to the other community.

Mr. Eaton moved to recognize the Auburn Fire Department ATV "Gator" is now 'street legal' and, as such, may be used on public roads within the Town of Auburn. For use in any other community, the "Gator" will be trailed to the community before being put into use. Mrs. Phillips seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Fire Watch Rate of Pay

Chief Gannon asked the Board to consider establishing the rate of pay for Fire Watch details as identified under the Town of Auburn Special Events and Fire Watch Ordinance to be similar to the rate paid for police details. The Chief indicated he has implanted a department policy that only Certified Firefighter 1's or higher can be assigned to a Fire Watch detail to ensure adequate knowledge and experience for the assignment. He indicated he would like to pay the assigned firefighter \$40 per hour for a Fire Watch detail, the same rate earned through a police detail. He felt it should be billed out at a higher rate to cover the payroll-related expenses. Mr. Eaton asked what the police detail rates are and the Town Administrator indicated the officer received \$40 per hour, while the Town bills the police detail out at \$57 per hour.

Mr. Herman noted the Town should probably not use the \$57 per hour rate for Fire Watch details, as the police rate includes an amount for the use of a cruiser that goes with the officer, which will not be the case for a Fire Watch detail. He also noted the actual cost will depend on whether the Fire Watch detail is done by one of the full-time firefighters or the call firefighters. He understood they all would have the ability to do a Fire Watch, so the billable rate should be something in a middle range that would average to cover the Town's expenses. He indicated the associated payroll expenses for a full-time firefighter would be approximately \$13 per hour, while for a call firefighter they would be approximately \$4. Through the Board's discussions, there was a consensus to use \$12 as the addition to the \$40 hourly rate for a total of \$52 per hour cost for the Fire Watch detail.

Mrs. Phillips moved to set the rate to be charged for Fire Watch details at \$52.00 per hour, \$40.00 of which would be paid to the firefighter performing the detail. Mr. Eaton seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Highways and Roads

Account Number	Account Description	Proposed Amount	Approved Amount
01-4312-3-385-1	Shimming	\$130,000	\$130,000
01-4312-3-385-2	Spring/Summer Storms	\$8,500	\$8,500
01-4312-3-385-3	Summer Subcontractor	\$138,000	\$138,000
01-4312-3-385-4	Striping	\$20,000	\$20,000
01-4312-3-385-5	Tree/Brush Cutting	\$42,000	\$42,000
01-4312-3-385-6	Crack Sealing	\$1	\$1
01-4312-3-385-9	Summer Misc. Supplies	\$3,000	\$3,000
01-4312-3-386-3	Winter Subcontractor	\$382,000	\$382,000
01-4312-3-386-4	Winter Salt	\$170,000	\$170,000
01-4312-3-386-5	Winter Sand	\$5,000	\$5,000
01-4312-3-386-6	Winter Repairs	\$8,000	\$8,000
01-4312-3-387-2	Bridge & Culvert	\$5,000	\$5,000
01-4312-3-387-4	Guardrails, Gates, Etc.	\$1,000	\$1,000
01-4312-3-388-1	Signs & Safety Equip.	\$3,500	\$3,500
01-4312-3-390-0	Catch Basin Maintenance	\$5,000	\$5,000
01-4312-3-390-2	Storm Water Maintenance	\$22,500	\$15,000
Total		\$948,501	\$941,001

The Road Agent indicated he was able to reduce funding requests for winter sand and summer bank run gravel, but he increased requests for shimming, summer subcontractor and tree/brush cutting to address specific work ahead. The Road Agent also noted an increase in winter subcontractors as he is seeking to provide a \$5 across the board rate adjustment for plow operators and equipment. He noted the last time a rate adjustment was made was in 2010.

Mr. Dross also felt the Board could reduce the Storm Water Maintenance line from \$22,500 to \$15,000. He felt they did the bulk of the work needed this year and that, moving forward, they were looking at mowing the facilities annually and to have Stantec monitor the sites for needed ongoing maintenance. He felt the more aggressive work of cleaning the storm water infrastructure out would be required every two or three years.

Mrs. Phillips moved to approve the Highway Department budget of \$941,001 as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Salt Storage Facility:

The Road Agent asked if the Board would consider placing a warrant article for the establishment of a larger salt & sand storage facility. He felt it would be in the Town's best interest to have a facility that could store between 3,000 and 5,000 tons of salt. With such a facility, the Town could stockpile most of the material it needed at the beginning of the winter season, and not have to fight for delivery of material after each storm. He felt such a facility should have a cement foundation with 8-to-10 foot cement walls, and either wood construction or a fabric top.

In general the Board members agreed looking at such a facility made good sense for the Town. They felt the Town should secure prices for such a structure with the Town saving money by handling the site work and paving through its own sources. They felt the Town should look at both styles of building fairly quickly in order to develop a budget number.

Mr. Eaton also felt the Board should look at the potential of a garage and storage capacity for the Town, noting the Police Department, Town Hall and Parks & Recreation all have identified needs. He felt the Board should look at potentially dedicating the proceeds from the sale of the former fire station towards this effort. He also thought using a firm such as Alternative Design, Inc., could enable to the Board to capture the potential needs, establish a design and secure a construction price.

The Board agreed to hold a workshop meeting on this potential project, and to involve representatives of the Police Department so the Board could better understand what space and needs the department has identified. The Town Administrator will schedule the meeting for an agreeable date and time during the first full week in November.

New Business:

Mutual Aid Agreement – Town of Chester

Mr. Herman provided the Board with an updated version of the Mutual Aid Agreement Auburn had with the Town of Chester for building inspection and code enforcement services. He indicated the Town of Chester has initiated the renewal process, where the first agreement was for the time period of May 20, 2013 through May 19, 2015. In general terms, the agreement allows the Towns to have their respective building inspectors cover for each other on short term basis for vacations, illnesses, etc. If approved, this would be another two year agreement commencing from the date of approval.

Mrs. Phillips indicated the original agreement had been in place when she worked at the Town Hall, and it had been helpful to both communities.

Mr. Eaton moved to approve the proposed "Mutual Aid and Assistance Agreement" between the Towns of Auburn and Chester to provide mutual aid to one another in the area of building inspection and code enforcement services at appropriate times. The Agreement will be in effect from November 1, 2016 through October 31, 2018. Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Old Business:

Conceptual Designs – Town Hall Front Steps

Mr. Herman provided the Board with two conceptual designs from Alternative Design, Inc., for the potential changes to the front steps and roof of the Auburn Town Hall. He was looking for some general direction as to how the Board might want to proceed from here.

The Board agreed the conceptual designs should be posted on the Town's web site to encourage any public input. And the item should be listed on the Board's agenda for the next meeting.

Dearborn Road

The Road Agent reported that all of Dearborn Road has been paved. Within the coming week or two, they would be finishing the ditch lines, tying in driveways and handling the finish work of the road project.

Skating Rink

The Road Agent reported the two skating rinks have been measured and it will take approximately 94 tons of material to put a one-inch paved surface over both skating rinks. He reported that the contractor believes the problem is the original berm was not a constant pour of the paved surface, but was added after the initial paving. Even though it was tacked on, the belief is the water is seeping out through the area of the berm. A one-inch overall over the surface and the berm, which could then be sealed, would curtail the current issues.

Non-Public Session:

Mrs. Phillips moved to enter into Non-Public Session at 8:00 PM pursuant to the provisions of RSA 91-A: 3, II (a) compensation of a public employee and (c) reputation of someone other than a member of the Board. Second by Mr. Eaton. A roll call vote was taken: Mr. Headd – yes; Mr. Eaton – yes; Mrs. Phillips – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman.

Mrs. Phillips moved to come out of Non-Public Session at 8:42 PM. Seconded by Mr. Eaton. A roll call vote was taken: Mr. Headd – yes; Mr. Eaton – yes; Mrs. Phillips – yes. The motion passed.

Mrs. Phillips moved to seal the minutes of the Non-Public Session. Seconded by Mr. Eaton. A vote was taken, all were in favor, the motion carried unanimously.

Mrs. Phillips moved to authorize a step increase for Firefighter Patrick Glennon from a Labor Grade 6, Step 15 to a Labor 6, Step 16, based on a positive performance evaluation. Seconded by Mr. Eaton. A vote was taken, all were in favor, the motion carried unanimously.

Adjourn:

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion. All were in favor, the meeting was adjourned at 8:44 PM.