

**Town of Auburn
Board of Selectmen
September 13, 2021
Town Hall
7:00 p.m.**

() Call to Order – Pledge of Allegiance

Approval of Accounts Payable Manifest for the Week of September 6, 2021 -- \$1,274,814.37

Approval of Accounts Payable Manifest for the Week of September 6, 2021 -- \$17,725.00

Approval of Payroll Manifest for the Week of September 13, 2021 -- \$54,526.14

Approval of Consent Agenda – Week of September 13, 2021

() Appointments with the Board

Hills Road – Drainage Concerns

() New Business

- Project Discussions for FY 2021 ARPA Funds
- Highway Safety Agency Grant Agreement
- Household Hazardous Waste Collection Event – September 25th

() Old Business

- Vacancies on the Zoning Board of Adjustment

() Report / Comments of Ex-officio Board Representatives

() Other Business

() Next Meetings / Events

- Saturday, September 25, 2021 – E-Waste Collection Day – 9 AM – 2 PM
- Monday, September 27, 2021 – Board of Selectmen's Meeting – 7:00 PM
- Monday, October 4, 2021 – Board of Selectmen's Meeting – 7:00 PM

() Minutes

- August 30, 2021 Public Meeting
- August 30, 2021 Non-Public Sessions (x3)

() Non-Public Session – Pursuant to the provisions of RSA 91-A:3, II (d)

Consideration of the acquisition, sale or lease of real property

() Adjourn

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

TOWN OF AUBURN
2021 AMERICA RESCUE PLAN ACT (ARPA) FUNDS

Date	BOS Obligation	Amount	Notes	Date	Vendor Expenditure	Amount
6/21/2021	Gear Extractor and Dryer - FD	\$45,000.00	NTE*			
6/21/2021	Two toilet/lav combos - PD	\$11,000.00	NTE*	6/30/2021	Legacy Mechanical Services	\$4,950.00
				7/28/2021	Legacy Mechanical Services	\$4,950.00
6/21/2021	Completion of storage building	\$25,840.00		9/1/2021	Pidcor, Inc.	\$21,490.00
				9/8/2021	J.H. Rolfe Construction	\$3,500.00
				9/22/2021	Alarm Systems Plus	\$645.00
6/21/2021	Telephone system - Fire Department	\$8,500.00	NTE*	6/14/2021	Vision Communications	\$3,550.00
	Telephone System - Police Department			8/11/2021	Vision Communications	\$4,475.00
6/21/2021	Eddows Field Clubhouse Repairs	\$3,000.00	NTE*	8/11/2021	NH CORE Properties, LLC	\$3,003.00
6/21/2021	BOS Office Desk & Chair	\$1,200.00	NTE*	6/23/2021	W.B. Mason	\$1,114.98
7/12/2021	Ceiling insulation of PD Office Area	\$13,695.00		7/14/2021	Quality Insulation	\$7,000.00
7/12/2021	Telephone System - Town Hall	\$4,950.00		7/20/2021	Vision Communications	\$4,950.00
8/2/2021	Air Compressor with Tool Attachment and Installation - Highway	\$4,406.93	NTE*	8/25/2021	Grainger	\$3,605.63
TOTAL		\$117,591.93				\$63,233.61
ARPA Funds Received		\$292,188.81				\$292,188.81
Balance Available:		\$174,596.88				\$228,955.20

* Notes - NTE short for "Not To Exceed"

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: September 8, 2021

Re: Highway Safety Agency Grant Agreement

Annually, the Auburn Police Department has been able to secure grant funding through the Office of Highway Safety in the Department of Safety for various high visibility mobilization patrols. This year is no exception with a proposed grant for the "Join the NH Clique" patrols, "Drive Sober or Get Pulled Over" patrols and "U Drive, U Text, U Pay" patrols.

The various patrols will operate between December 17, 2021 and September 5, 2022 and are intended to be overtime enforcement activity beyond regular patrol shift work of the department. The grant funds being made available to Auburn totals \$3,400.

Attached for the Board's benefit is the base information on the current proposed grant agreement and financial allotments.

To finalize this process, it would be appropriate for the Board to approve the proposed grant agreement and to designate the Town Administrator to Authorized Contract Signatory for this agreement. The following motion would be appropriate:

Move to approve the Office of Highway Safety Grant Agreement totaling \$3,400.00 for the Auburn Highway Safety Grant and to designate the Town Administrator as the Authorized Contract Signatory for this agreement.

Thank you for your consideration.

Attachment

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

Grant Agreement Title: Auburn Highway Safety Grant

Grant Agreement #: 22-010

1. Identification and Definitions.

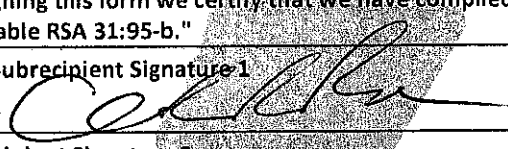
1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name Auburn Police Department		1.4. Subrecipient Address PO Box 339, Auburn, NH 03032	
Chief of Police Name: Ray Pelton Grant Contact Name: Lillian Deeb		Chief of Police email: rpelton@townofauburnnh.com Grant Contact's email: ldeeb@townofauburnnh.com	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify)) Town Government		1.4.2 DUNS # 042416040 Exp Date: 03/29/2022 UEI # Exp Date:	
1.5. Subrecipient Phone # 603-483-2134	1.6. Effective Date 10/01/2021	1.7. Completion Date 09/30/2022	1.8. Grant Limitation \$ 3,400.00 <small>(Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(vii))</small>
1.9. Grant Officer for State Agency Kim Roberts		1.10. State Agency Telephone Number 603-271-6708	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Charles R. Pelton, Chief	
Subrecipient Signature 2		Name & Title of Subrecipient Signor 2	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on ____ / ____ / ____, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14 State Agency Signature 1 X _____ Date: _____		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: ____ / ____ / ____			
1.17. Approval by Governor and Council (if applicable) By: _____ On: ____ / ____ / ____			

EXHIBIT A

OHS Grant Award		
Project Titles	Federal Budget	Minimum Match Required
SPEED ENFORCEMENT PATROLS	\$ 0.00	\$ 0.00
DUI ENFORCEMENT	\$ 0.00	\$ 0.00
DISTRACTED DRIVING	\$ 0.00	\$ 0.00
PEDESTRIAN BICYCLE	\$ 0.00	\$ 0.00
JOIN THE NH CLIQUE	\$ 850.00	\$ 212.50
DRIVE SOBER OR GET PULLED OVER	\$ 1,700.00	\$ 425.00
U DRIVE, U TEXT, U PAY	\$ 850.00	\$ 212.50
E-CRASH EQUIPMENT (MDT)	\$ 0.00	\$ 0.00
E-CRASH EQUIPMENT (Printers/Scanners/Receivers)	\$ 0.00	\$ 0.00
Total <small>Total amount Federal funds obligated to the subrecipient: (2 CFR § 200.331(a)(1)(vii))</small>	\$ 3,400.00	\$ 850.00
Project Costs: 80% Federal Funds, 20% Applicant Share (Minimum Match Required).		

Awarding Agency: Office of Highway Safety (OHS)
Federal Awarding Agency: National Highway Traffic Safety Administration (NHTSA), US DOT NHTSA Region 1 55 Broadway, RTV-8E Cambridge, MA 02142
Budget period (new) – 10/1/2021 to 9/30/2022
Is This a Research and Development Project: NO

Scope of Work

High Visibility Mobilizations

Departments have an allowable budget to conduct overtime enforcement during each of the time periods listed below. Unspent funds from a campaign period cannot be rolled over into any other time period or enforcement activity.

Grant-funded overtime enforcement activity may occur any day and time but primary efforts should be directed at the specified campaign theme; departments are encouraged to use their own internal data to conduct enforcement activity in their community hotspots.

NOTE: Please e-mail your Field Representative, in advance, if a mobilization effort will not be conducted.

Join the NH Clique Enforcement Patrols- \$850 total: The purpose of this mobilization is to enforce the Child Restraint Law for anyone under 18 years of age, as well as to educate unbelted occupants 18 years and older regarding the importance of wearing seatbelts. Patrols must be conducted during daylight hours at locations such as elementary schools, high schools, shopping centers, and/or locations where drivers and passengers up to the age of 18 are known to frequent. **Prior** to officers conducting "Join the NH Clique Patrols", they must complete a **one-time** Online training course; "Child Passenger", sponsored by Police Standards and Training. A certificate of completion, by the officer conducting the patrol, must be submitted with the grant reimbursement request. **Note:** Officer's patrol time will not be paid for, if this online training was not completed **prior** to the patrol.

- **Required Dates:**

- One 3-4 hour patrol conducted on kickoff day- **Saturday, May 23, 2022**
- The remaining patrol hours shall be conducted between **May 24, 2022 - June 5, 2022, 3rd Quarter**

Drive Sober or Get Pulled Over-\$850 each: The purpose of these two mobilizations will focus on the apprehension of the impaired driver.

- **\$850- Required Dates of the first mobilization:**

- One 3-4 hour patrol conducted on kickoff day **Friday, December 17, 2021**
- The remaining patrol hours shall be conducted between **Saturday, December 18, 2021 - Saturday, January 1, 2022- 1st Quarter**

- **\$850- Required Dates of the second mobilization:**

- One 3-4 hour patrol conducted on kickoff day **Friday, August 19, 2022**
- The remaining patrol hours shall be conducted between **Saturday, August 20, 2022 - Monday, September 5, 2022-4th Quarter**

U Drive, U Text, U Pay-\$850 total: The purpose of this mobilization is to enforce New Hampshire's Hands Free Electronic Device Law, as well as other activities that occur behind the wheel that cause the driver to be distracted.

- **Required Dates:**

- One 3-4 hour patrol conducted on kickoff day **Thursday, April 7, 2022**
- The remaining patrol hours shall be conducted between **Friday, April 8, 2022 - Monday April 11, 2022- 3rd Quarter**

Grantee Initials: 

Date: 8-31-21

Grantee Initials: _____

Date: _____

Grantee Initials: _____

Date: _____

HOUSEHOLD HAZARDOUS WASTE DAY

SATURDAY, SEPTEMBER 25, 2021

8:00am – 12:00pm



ACCEPTED ITEMS:

- Oil base paint
- Pesticides
- Fertilizer
- Cleaning products
- Brake fluid
- Pool chemicals

NOT ACCEPTED ITEMS:

- Motor oil
- Latex paint
- Medical waste
- Ammunition
- Fire extinguishers

Household Limit: 5 gallons

WHERE? End of Industrial Drive off Old Manchester Road (Exit 4 off Route 101) across from the Safety Complex in Raymond

Questions: Call Raymond Public Works at 895-7036 or email Stacey at sgrella@raymondnh.gov

Sponsored by the Towns of Raymond, Nottingham and Auburn

TITLE LXIV PLANNING AND ZONING

CHAPTER 673 LOCAL LAND USE BOARDS

Appointment and Terms of Local Land Use Board Members

Section 673:7

673:7 Planning Board Members Serving on Other Local Boards. –

- I. Any 2 appointed or elected members of the planning board in a city or town may also serve together on any other municipal board or commission, except that no more than one appointed or elected member of the planning board shall serve on the conservation commission, the local governing body, or a local land use board as defined in RSA 672:7.
- II. In counties in which there are located unincorporated towns or unorganized places, the county commissioners shall determine which members of the planning board for those towns and places, if any, may serve on other municipal boards or commissions.

Source. 1983, 447:1. 1989, 266:10. 1992, 64:7. 2007, 266:4. 2008, 391:4. 2011, 190:1, eff. Aug. 13, 2011. 2019, 105:2, eff. Aug. 20, 2019.

TITLE LXIV PLANNING AND ZONING

CHAPTER 672 GENERAL PROVISIONS

Words and Phrases Defined

Section 672:7

672:7 Local Land Use Board. – "Local land use board" means a planning board, historic district commission, inspector of buildings, building code board of appeals, zoning board of adjustment, or other board or commission authorized under RSA 673 established by a local legislative body.

Source. 1983, 447:1. 2010, 226:4, eff. Aug. 27, 2010.

APPLICATION FOR BOARDS/COMMITTEES

NAME: Nick Pappas DATE: 08/04/2021

ADDRESS: 471 Bunker Hill Road Auburn, NH 03032

TELEPHONE: 603-851-8263

BOARD/COMMITTEE APPLYING FOR: Zoning Board of Adjustments

ARE YOU AVAILABLE TO ATTEND EVENING MEETINGS? Yes

Please list any experience, skills and/or qualifications which you feel would especially suit you for this position: _____

Alderman with the City of Manchester (body overseeing ZBA).

Public affairs business owner working with local ZBA's across NH, Mass and VT.

EDUCATION

	Name of School	Course of Study	Years Completed	Degree
Elementary	Northwest			
Highschool	Manchester West		4	HS
College	UNH		1	

Other (Specify) _____

CURRENT EMPLOYER

Name of Company: Yankee Solution, LLC. Length of Employment: 12

Describe your position: _____

Owner - Managing client services and running day to day operations

Additional comments: _____

I am hope I can be of service to the town of Auburn with my experiences working with other Zoning Board's to continue to grow our town while ensure we keep our community.

Signature: 

APPLICATION FOR BOARDS/COMMITTEES

NAME: Steven F. Kimball DATE: 12 Aug 2021

ADDRESS: 126 Morgen Dr

TELEPHONE: 603 483 0826

BOARD/COMMITTEE APPLYING FOR: Zoning Board

ARE YOU AVAILABLE TO ATTEND EVENING MEETINGS? Yes

Please list any experience, skills and/or qualifications which you feel would especially suit you for this position: I have owned a small real estate investment company for over 20 years with property in several NH towns (not Auburn).

I have experience working with planning and zoning boards relative to that business.

EDUCATION

	Name of School	Course of Study	Years Completed	Degree
Elementary	Kimball/Rundlett, Concord, NH		1980	
Highschool	Simon's Rock Early College	Liberal Arts	1983	AA
College	University of NH	Elec. Engineering	1986/1991	BSEE/MSEE

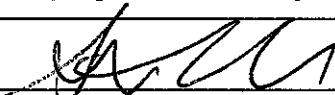
Other (Specify) _____

CURRENT EMPLOYER

Name of Company: BAE Systems Length of Employment: 33 yrs

Describe your position: Chief Scientist. Create technology to protect US military personnel. "We Protect Those Who Protect Us"

Additional comments: As an Auburn resident for over 30 yrs, I'd like to contribute to keeping this the best place (in my opinion) to raise a family in NH.

Signature: 

**Town of Auburn
Board of Selectmen
August 30, 2021
Minutes
7:00 PM**

Selectmen Present: Keith Leclair, Todd Bedard and Michael Rolfe

Others Present: Parks & Recreation Director Amy Lachance, Tax Collector Susan Jenkins, Steve Kimball, Sergeant James Huard, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Leclair called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

Approval of Accounts Payable Manifest for the Week of August 23, 2021 - \$142,881.20

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of August 23, 2021 in the amount of \$142,881.20. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of August 23, 2021 - \$9,075.00

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of August 23, 2021 in the amount of \$9,075. Mr. Leclair seconded the motion. A vote was taken, Mr. Rolfe abstained, Mr. Leclair voted aye and Mr. Bedard voted aye. The motion passed 2-0-1.

Approval of Payroll Manifest for the Week of August 30, 2021 - \$54,526.14

Mr. Bedard motioned to approve the Payroll Manifest for the week of August 30, 2021 in the amount of \$54,526.14. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of August 30, 2021 - \$51,970.00

Mr. Bedard motioned to approve the Accounts Payable Manifest for the Week of August 30, 2021 in the amount of \$51,970. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Consent Agenda for the week of August 30, 2021

Mr. Leclair read out loud and provided for inspection a copy of the Consent Agenda for the week of August 30, 2021 some of which included: Annual Financial Filings/NHDRA MS-535 and MS-1, one (1) Raffle Permit, one (1) Forest Protection Federal Excess Property Program/Equipment

Request for Stewart & Stevenson Five (5) Ton Vehicle, three (3) Applications for Property Tax Credits or Exemption and two (2) Void Check Manifests.

Mr. Bedard motioned to approve the Consent Agenda for the week of August 30, 2021. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Public Hearing – Dog Registration on Town Property (Previously Advertised)

Regulation recommended by the Parks & Recreation Commission to assist in the management of dogs at Town parks and ballfields. (RSA 41:11-a). Mr. Leclair read out loud the Public Hearing Notice and opened the hearing to the public at 7:03 PM.

Mr. Bedard noted Wayne Eddows Field experiences the most frequent violation in this area, despite signs requesting there be no dogs on the field. Having an ordinance would give more enforcement ability.

Mr. Leclair asked Sergeant Huard if he thought the Department would have any difficulty enforcing the ordinance and he indicated there would be no issues enforcing the ordinance. The ordinance would be for any time of day or night as dogs are not allowed on Town fields and any Town-owned Park or Cemetery.

Mr. Leclair reviewed the section concerning Procedures for Payment on Page Two of the ordinance. A fine of \$50 is imposed after the first offense and \$100 for each additional offense. The Board discussed the amount of the unpaid fine after seven days for the first offense and after seven days for each additional offense and the Board agreed each period would be an additional \$10 imposed upon the existing fine.

Mr. Leclair asked Parks & Recreation Director Amy Lachance if she was okay with it, and she indicated yes.

Mr. Leclair closed the public hearing at 7:10 PM.

Mr. Bedard motioned to approve the adoption of the Dog Regulation on Town Properties Ordinance as presented with the addition of the \$10 charge per seven-day period after the first offense and additional offenses. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

New Business

Project Discussions for FY 2021 ARPA Funds

Mr. Herman provided the Board with a spreadsheet outlining the projects which the Board has already agreed to fund using the 2021 American Rescue Act (ARPA) Funds, disbursement dates and the total cost and balance available. To date, a total of \$117,591.93 has been allocated of the \$292,188.81 in ARPA Funds received with \$174,596.88 remaining available. A total of \$59,088.61 has been disbursed.

Mr. Herman noted Chief Williams is working on the Gear Extractor and Dryer. He indicated \$4,406.93 had been allocated to the purchase and installation of an Air Compressor at the Highway Department and \$3,605.63 has been spent to purchase the unit with work still to take place by an electrician to install the unit.

Mr. Herman noted the Building Inspector Carrie Rouleau-Cote had received notice the Building Department's online permit software would be out of service by the end of August. The Town received less than 30 days' notice from the vendor. She is working on finding a replacement program. The previous program was at no cost to the Town as the provider received a portion for each permit. It is not likely the replacement program will be at no cost to the Town but would more likely have an initial set-up expense and then an annual licensing fee, which he indicated could be an expense from the ARPA funds.

Mr. Herman also reported the Cemetery Trustees are working with Calef Campground to bring water service to the Longmeadow Cemetery. He indicated this would be a project included in the Trustee's FY 2022 budget that would involve picking up the water line to be brought to the cemetery property line and extending the line into the cemetery with the placement of some spickets. His understanding is there would be no charge to the Town for the water usage which is seasonal from April to November. He thought the Trustees would secure an estimate from Mr. Plaza.

Mr. Herman noted the ceiling was insulated in the PD Office Area on July 14th for \$7,000 of the \$13,695 set aside for insulation updates. He noted only a portion of the project work has been done to date, so only a portion of the project cost has been paid.

Request for Ladder 1 Repairs from Fleet Maintenance Expendable Trust Fund

At the Board's August 16, 2021 meeting Fire Chief Williams reported on the repair of Ladder One after being sent to Greenwood Fire Apparatus. Since that meeting the Chief has received and provided the invoice for the repairs which totals \$13,098.49. Mr. Herman estimated the balance of the Fleet Maintenance Expendable Trust Fund was between \$50,000-\$75,000. Repairs to Ladder One were not in the Department's Operating Budget.

Mr. Bedard motioned to authorize the expense of repairing Ladder 1 totaling \$13,098.49 to come from the Fleet Maintenance Expendable Trust Fund. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Old Business

Determination of Decision for Involuntary Merger Application for 145 Appletree Road (Tax Map #17, Lot #45)

Mr. Leclair asked if the applicant who were not present, were aware of the agenda this evening and Mr. Herman indicated their representative has been notified.

Mr. Leclair noted that on April 8th the Town received an Application for Restoration of Involuntary Merged Lots at 145 Appletree Road. Eric Mitchell presented the application on behalf of the owners on May 10th. The Board concluded the meeting and indicated they would take the matter under consideration and consult with Town Counsel.

Mr. Leclair found that a previous owner had applied for a variance with the Zoning Board of Adjustment in 1976 and described the lot as one acre. The lot size cannot be used in its totality for one benefit and not be applied for another. The lot was merged by conduct of that former owner and not the Town. Mr. Rolfe and Mr. Bedard agreed.

Mr. Rolfe motioned to deny the application of Gary Michaud, Trustee for restoration of involuntarily merged lots pursuant to RSA 674:39-aa filed on April 8, 2021 for 145 Appletree Road, Auburn, NH (Tax Map #17, Lot #45). Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Vacancies on the Zoning Board of Adjustment

Mr. Herman provided applications to the Zoning Board of Adjustment from Nick Pappas and Steven F. Kimball. Mr. Herman noted Mark Wright, who is a full member, has resigned his position as of September 1st. Patrick Bergeron had recently been appointed to move up from alternate to full member leaving a vacancy for one alternate position. As a result, the ZBA currently has four full members and two alternates and can continue meeting.

The Board agreed to see if the two existing alternates wished to remain alternates or be moved up to full members first and then the Board will determine what position(s) may need to be filled.

Insulation of Remainder of Safety Complex Ceiling

Mr. Herman provided a quote from Quality Insulation dated 8-17-21 for \$19,717 to complete the insulation of the Safety Complex training room on the Fire Department side of the building. Funding could come from ARPA or the Building Rehabilitation Capital Reserve Fund. Mr. Leclair noted ceiling tiles have been damaged in the past, repainted and shown additional staining. The Department's weight training room is directly above the training room.

Mr. Bedard noted the extent of the issue does not seem clear and possibly a plumber should look at the pipes. They may need to be wrapped to prevent condensation. Mr. Herman will see if this is something that could be done by Mike O'Callaghan. The Board agreed to hold off.

Report/Comments of Ex-Officio Board Representative

Mr. Leclair noted the Budget Committee has not met yet.

Mr. Bedard indicated Parks & Recreation discussed the dog ordinance presented tonight

Next Meeting/Events

Monday, September 13, 2021 – Board of Selectmen's Meeting – 7:00 PM

Saturday, September 25, 2021 – E-Waste Collection Day – 9 AM – 2 PM

Monday, September 27, 2021 – Board of Selectmen's Meeting – 7:00 PM

Minutes

August 16, 2021 Public Meeting

Mr. Bedard motioned to approve the August 16, 2021 Public Meeting Minutes. Mr. Leclair seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Non-Public Session – Pursuant to the provisions of RSA 91-A:3, II (I) and (c)

Consideration of legal advice provided by Town Counsel and to discuss matter if discussed in public could adversely affect the reputation of someone other than a member of the Board.

Mr. Leclair motioned to go into Non-Public Session pursuant to 91-A:3, II (I) and (c). Mr. Rolfe seconded the motion. A vote was taken: Mr. Leclair voted aye, Mr. Bedard voted aye and Mr. Rolfe voted aye. The motion passed unanimously.

The meeting room was closed to the public at 7:32 PM.

Mr. Bedard motioned to come out of Non-Public Session. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

The meeting room was reopened to the public at 8:24 PM.

Mr. Leclair motioned to seal the minutes of the Non-Public Session. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Other Business

Mr. Leclair noted the budget for the storage building was under by approximately \$4,000 and the Board would like to pay Mr. Rolfe for his time spent on the site work for this project. Mr. Leclair noted Mr. Villeneuve could pay him as part of his contract, but he noted as this is already part of the budget approved, the Town could make payment directly to the contractor.

Mr. Bedard motioned to pay Rolfe Construction the sum of \$3,500 for the work at the storage building. Mr. Leclair seconded the motion. A vote was taken. Mr. Rolfe abstained. Mr. Leclair voted aye, Mr. Bedard voted aye. The motion passed 2-0-1.

Adjourn

Mr. Bedard motioned to adjourn at 8:27 PM. Mr. Leclair seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Respectfully submitted,

Nancy Hoijer
Recording Secretary