

**Town of Auburn
Board of Selectmen
August 2, 2021
Town Hall
7:00 p.m.**

() Call to Order – Pledge of Allegiance

Approval of Payroll Manifest for the Week of July 19, 2021 -- \$47,111.98
Approval of Accounts Payable Manifest for the Week of July 26, 2021 -- \$106,756.68
Approval of Accounts Payable Manifest for the Week of July 12, 2021 -- \$6,395.00
Approval of Accounts Payable Manifest for the Week of July 26, 2021 - \$35,475.00
Approval of Payroll Manifest for the Week of August 2, 2021
Approval of Consent Agenda – Week of August 2, 2021

() Appointments with the Board

() New Business

- Insulation of Remainder of Safety Complex Ceiling
- 2021 Groundwater Monitoring Annual Summary Report
- Potential Project Discussions for FY 2021 ARPA Funds

() Old Business

- Vacancies on the Zoning Board of Adjustment

() Report / Comments of Ex-officio Board Representatives

() Other Business

() Next Meetings / Events

- Monday, August 9, 2021 – Citizen Broadband Advisory Committee – 7:00 PM
- Monday, August 16, 2021 – Board of Selectmen's Meeting – 7:00 PM
- Monday, August 30, 2021 – Board of Selectmen's Meeting – 7:00 PM

() Minutes

- July 12, 2021 Public Meeting
- July 12, 2021 Non-Public Session
- July 20, 2021 Workshop Meeting

() Non-Public Session – Pursuant to the provisions of RSA 91-A:3, II (b)

The hiring of any individual as a public employee

() Adjourn

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

Bill Herman

From: Michael Russell <Michael.Russell@truteam.com>
Sent: Monday, July 19, 2021 10:09 AM
To: Bill Herman
Subject: FW: Work Agreement Quote TOWN OF AUBURN NH / 55 Eaton Hill Rd, AUBURN, NH, 03032 / Quote # 80594884 - 1 / Branch # 675
Attachments: quote-80594884-1.pdf
Importance: High

Bill,

Attached is the quote for the rest of the building. The attics above the weight room and conference rooms will be treated just like the area of the police station. The attics over the bay area and storage closets (fire department) will be treated conventionally as there is not heating or air conditioning in these attic spaces. Please let me know if you have any questions.

Regards,
Mike Russell
Retrofit Account Manager

New England, 110 Perimeter Road, Nashua, NH 03063-1301

Insulation, Gutters, Garage Doors, Shelving, and more

Office: 603-324-1974
Cell: 603-689-8378
Fax: 603-889-3385
Email: michael.russell@truteam.com
Websites: <http://www.truteam.com/>



QUALITY INSULATION WORK AGREEMENT

License #: NONE ON FILE

Branch#: 675 | 110 Perimeter Rd | Nashua, NH 03063-1301 | (603) 889-6647

CUSTOMER/BUILDER

TOWN OF AUBURN NH / 1339511
PO BOX 309
AUBURN, NH 03032
(603) 483-5052

JOB SITE INFORMATION

55 Eaton Hill Rd
AUBURN, NH 03032

TRADE: INSULATION

QUOTE #: 80594884 / 1

ISSUE DATE: 07-19-2021

SALES PERSON: Russell, Michael C

Base

Work Area	Item	Notes
Ceiling Area Vaulted	OPEN CELL FOAM R - 32 BAYSEAL OCX = 9 Nominal Inches & Coating	INSTALL R32 OPEN CELL FOAM AND THERMAL BARRER PAINT ON THE ATTIC ROOF LINE OVER THE LOWER CONFERENCE ROOM AND OVER THE UPPER CONFERENCE ROOM AND WEIGHT ROOM.
Gable Walls	OPEN CELL FOAM R - 21 BAYSEAL OCX = 5.75 Nominal Inches & Coating	INSTALL R21 OPEN CELL FOAM AND THERMAL BARRER PAINT ON THE ATTIC GABLE END WALLS OVER THE LOWER CONFERENCE ROOM AND OVER THE UPPER CONFERENCE ROOM AND WEIGHT ROOM.
Attic	IBL USG ALL - IN - ONE ALL - BORATE 25 LB R - 30 BLOW	OPEN BLOW THE ATTICS OF THE BAY AREA AND THE CLOSETS WITH R30 CELLULOSE INSULATION.
Baffles, Ventr Chutes	BAFFLE. POLYVENT PLUS, 50 / BD	EXTEND BAFFLES ABOVE THE BAY AREA AND STORAGE CLOSETS TO MAINTAIN VENTILATION
Attic Access	SHEATHING SP ATLAS SHEATHING, 2", 4'X8' SHT	CUT AN ACCESS INTO THE ATTIC FLAT ABOVE THE BAY AREA. A PERMANENT ACCESS PANEL WILL BE INSTALLED FOR FUTURE ACCESS. THIS ACCESS WILL BE FROM INSIDE THE ATTIC ABOVE THE WEIGHT ROOM. CUT ANOTHER PERMANENT ACCESS IN A STORAGE CLOSET.
Air Infiltration	INSULATION FOAM SEALANT	AIR SEAL ALL ATTIC PENETRATIONS ABOVE THE BAY AREA AND ABOVE THE STORAGE CLOSETS
Air Infiltration	FOAM CF812 WINDOW & DOOR 22.5 OZ.	

BASE TOTAL: **\$29,390.00**

OPTIONS - Initial the sections that you would like added and/or reduced from base total.

SOUND WALLS

Work Area	Item	Notes
Sound Wall	IBL USG ALL - IN - ONE ALL - BORATE 25 LB R - 15 DENSE PACK	INSTALL PACKED CELLULOSE IN THE WALL BETWEEN THE INTERVIEW ROOM AND THE OFFICE AREA. IF NECESSARY HOLES WILL BE DRILLED, PLUGGED, AND ONE COAT OF COMPOUND APPLIED.

Initial: _____ TOTAL for option: **+ \$432.00**

NOTE: This agreement consists of multiple pages. If you do not receive the number of pages noted below, please contact Contractor directly at the telephone number stated above.

Draft stop, fire block, fire stop (IBC 718.4.1, 718.4.2 and 718.4.3 or locally adopted equivalent), and fire rated caulking are not included within Contractor's Work unless specifically listed above.

Contractor is willing to furnish to you all material and labor required for the Scope of Work, subject to the terms and conditions stated in this agreement.

TERMS OF PAYMENT: Payment in full due as stated on invoice regardless of any payment arrangements you have with third parties. Visit www.truteambillpay.com to manage your invoices and make payments online with TruTeam Bill Pay.

CELLULOSE NOTICE. If cellulose is to be applied with a wet spray application, you must allow adequate time for it to cure and dry before installing drywall or other materials. The adequate time required varies depending upon climate, altitude and weather. Do not install vapor barriers, vapor retarders, dry wall, or other interior finish until the material has dried to less than 20% moisture content. Time to cure will vary based on climate and weather. Be sure to schedule your trades accordingly.

ACCEPTANCE: Contractor may change and/or withdraw this agreement if Contractor does not receive your signed acceptance within 10 business days after the Date stated above.

PRICING: The prices stated in the Scope of Work above will remain firm for 60 days after the Date stated above. If performance of this agreement extends beyond this 60 day period, you agree to pay Contractor's then current pricing ("Price") for any Work performed after that 60 day period. The Prices are based only on the terms and conditions expressly stated in this agreement. The Prices exclude any and all terms and conditions not expressly stated herein, including, without limitation, any obligation by Contractor to name you or any third-party as an additional insured on its insurance policy; to provide per project aggregate insurance coverage for the Work; to participate in any owner controlled, wrap, or similar insurance program; to indemnify or defend you or any third-party from any claims, actions and/or lawsuits of any kind or nature whatsoever except to the limited extent state in Section 18 of this agreement. Any terms or conditions required by you by contract or otherwise in addition to or inconsistent with those expressly stated in this agreement will result in additional charges and/or higher Prices. Any additional work performed is subject to Contractor's then current pricing (unless Contractor otherwise agrees in writing) and to this agreement.

CUSTOMER:

By: _____

SIGNATURE

TITLE

Company Name: _____

CONTRACTOR:

By: _____

SIGNATURE

TITLE

Date: _____

THE INFORMATION CONTAINED IN THIS AGREEMENT IS CONFIDENTIAL. NEITHER THIS AGREEMENT NOR ITS TERMS MAY BE DISCLOSED TO THIRD PARTIES.

1. **ACCEPTANCE.** This agreement is expressly limited to and made conditional upon your acceptance of its terms and conditions. Any of your terms and conditions which are in addition to or different from those contained herein which are not separately agreed to in writing (except additional provisions specifying quantity, description of the products or work ordered and shipping instructions) are deemed material and are hereby objected to and rejected. You waive your objection to any terms and conditions contained herein if Contractor does not receive written notice of your objection within ten business days of the date of this agreement. You will in any event be deemed to have assented to all terms and conditions contained herein if any part of the products or work described herein are provided or performed. Please note particularly the Limited Warranty, Limitation of Remedies and Limitations on Actions and Liability provisions set forth below. You acknowledge that the prices stated are based on the enforceability of these terms and conditions, and on the Limited Warranty, Limitation of Remedies and Limitation of Actions and Liability provisions below, that the price would be substantially higher if Contractor could not limit its liability as herein provided, and that you accept these provisions in exchange for such lower prices.

2. **LIMITED WARRANTY.** All work performed by Contractor is warranted to be free from defects in material and workmanship for one year from the date of completion of the installation subject to the terms below. Contractor makes no warranties regarding products sold but assigns to you any manufacturer warranties relating to the products. **THIS EXPRESS WARRANTY IS IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESSED, IMPLIED OR STATUTORY, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** This limited warranty does not cover damages relating to (a) accident, misuse, abuse, neglect, or normal wear and tear; (b) failure to use or maintain the product in accordance with manufacturer's instructions; and (c) alteration, repair or attempted repair by anyone other than Contractor or its authorized representative. You shall be solely responsible for the correctness of the plans and specifications and shall release and hold harmless Contractor from any damages resulting from improper, inadequate or vague information supplied by you. Contractor does not take on any obligation to inspect or evaluate the work of other parties in any manner or aspect. This warranty is not transferable.

3. **INSURANCE.** Contractor shall maintain workers' compensation (employer liability), as required by law, and \$1,000,000 in general liability insurance while performing the work. Contractor reserves the right to be self insured to the extent allowed by applicable law. Contractor does not agree to name any other persons or entities as additional insureds.

4. **LIMITATION OF REMEDIES.** Your sole and exclusive remedy against Contractor for any and all claims for damages arising out of or alleged to have arisen out of the Work will be limited to the repair or replacement by Contractor, at Contractor's option, of any nonconforming work or to the issuance of a credit for such nonconforming work in accordance with these terms and conditions provided Contractor is given a reasonable opportunity to inspect the work and confirms such nonconformity. This exclusive remedy shall not be deemed to have failed of its essential purpose so long as Contractor is willing and able to repair or replace the nonconforming work and, in any event, Contractor's maximum liability for any damages shall be limited to the total amount paid to Contractor for the Work under this agreement. This Limitation of Remedies clause shall apply to the parties to this agreement as well as to the current owner(s) of the project and its' their respective successors and assigns. If you receive a claim for damages by any owner arising out of or alleged to have arisen out of the Work, you agree to give written notice to Contractor of the claim and provide Contractor an opportunity to inspect the alleged damages within 30 days after Contractor's receipt of the notice. If you fail to give the required notice and/or fail to allow Contractor an opportunity to inspect the alleged damages within 30 days, you hereby waive any and all rights for damages and/or correction of work against Contractor. This Limitations of Remedies may be plead as a complete bar to any action in violation of this clause.

5. **LIMITATIONS ON ACTIONS AND LIABILITY.** All claims and/or lawsuits including but not limited to claims or lawsuits for indemnity and/or contribution against Contractor arising under this agreement must be made within 13 months from the date of completion of the installation. **CONTRACTOR WILL NOT BE LIABLE FOR ANY LOSS, DAMAGE OR INJURY RESULTING FROM DELAY IN DELIVERY OF THE PRODUCTS, OR FOR ANY FAILURE TO PERFORM THAT IS DUE TO CIRCUMSTANCES BEYOND ITS CONTROL. CONTRACTOR DISCLAIMS ALL LIABILITY FOR ANY AND ALL DAMAGE WHICH MIGHT BE SUSTAINED BY ANY PERSON WHO MAY BE ALLERGIC TO OR AFFECTED BY THE EMANATION OF PARTICLES FROM CERTAIN TYPES OF INSULATION. THE MAXIMUM LIABILITY, IF ANY, OF CONTRACTOR FOR ALL DAMAGES, INCLUDING WITHOUT LIMITATION CONTRACT DAMAGES AND DAMAGES FOR INJURIES TO PERSONS OR PROPERTY, WHETHER ARISING FROM CONTRACTOR'S BREACH OF THIS AGREEMENT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY OR OTHER TORT WITH RESPECT TO THE PRODUCTS, OR ANY SERVICES IN CONNECTION WITH THE PRODUCTS, IS LIMITED TO AN AMOUNT NOT TO EXCEED THE CONTRACT PRICE. IN NO EVENT SHALL CONTRACTOR BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, LIQUIDATED, OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION, LOST REVENUES AND PROFITS, ATTORNEYS FEES AND/OR COSTS EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE RIGHT TO RECOVER DAMAGES WITHIN THE LIMITATIONS SPECIFIED IS YOUR EXCLUSIVE REMEDY IN THE EVENT THAT ANY OTHER CONTRACTUAL REMEDY FAILS OF ITS ESSENTIAL PURPOSE.**

6. **PRICES, TERMS AND SHIPMENT.** No cash discounts, back charges, set offs or counterclaims are allowed unless specified by Contractor. In addition to the prices specified, you agree to pay any federal, state or local excise, use, occupational, or similar tax now in force or to be enacted in the future, assessed against Contractor or you by reason of this transaction. No retention is permitted unless Contractor agrees otherwise in writing. Any past due payment will be, at Contractor's option, subject to interest at 1.5% per month (18% per annum) to the extent permitted by law. You agree to receive (or permit Contractor to receive) near the work site, any materials needed to complete the Work. You agree to protect such materials from damage or loss and provide Contractor free of charge, with reasonable use of light, heat, water, power, storage space and use of available elevators and hoists as needed. Title to all materials under this agreement shall not transfer to you until Contractor receives payment in full. Contractor may charge you a fee and its actual expenses if the job site is not ready for work on the date you specify.

7. **FORCE MAJEURE.** Contractor shall not be liable for any delay, failures, or default in performance of this agreement or otherwise, in whole or in part, caused by the occurrence of any contingency beyond the control either of Contractor or of suppliers to the Contractor. Such contingencies include but are not limited to failure or delay in transportation, acts of any government or any agency or subdivision thereof, judicial action, labor disputes, fire, accident, acts of nature, severe weather, product allocation or shortages, labor shortages, fuel shortages, raw material shortages, machinery or technical failure, or work that cannot be completed because of another contractor covering the pertinent portion of the building. If any contingency occurs, Contractor may allocate production, deliveries, and performance of work among its customers or substitute substantially similar materials, in its sole discretion, without liability for doing so.

8. **CONFIDENTIALITY.** If you visit Contractor's premises or you otherwise receive any proprietary or confidential information from Contractor, you shall retain such information as confidential and not use or disclose it to any third party without Contractor's written consent.

9. **CREDIT APPROVAL.** Shipment and delivery of goods and performance of work shall at all times be subject to the approval of Contractor's credit department and Contractor may at any time decline to make any shipment or delivery or perform any work except upon receipt of payment or upon terms and conditions or security satisfactory to Contractor. By signing this agreement, you authorize Contractor to check your credit and references.

10. **CANCELLATION.** This agreement, or any part of it, may only be cancelled with Contractor's written approval. In the event of cancellation of this agreement, or any part hereof, you shall pay: (a) the contract price of all completed items; (b) that portion of the contract price that is equal to the degree of completion of products or work in process, effective on the date Contractor receives notice of cancellation; (c) the cost of any materials and supplies which Contractor shall have purchased to perform and which cannot be readily resold or used for other or similar purposes; (d) a restocking fee; and (e) any expenses incurred by Contractor (including legal fees and judgments) as a result of the cancellation of subcontracts or purchases related to this agreement.

11. **DEFAULT.** You may terminate this agreement for Contractor's default, wholly or in part, by giving Contractor written notice of termination as follows. You may give a written notice of termination only if Contractor has received a written notice from you specifying such default, the default is not excusable under any provision hereof, and the default has not been remedied within thirty (30) days (or such longer period as may be reasonable under the circumstances) after Contractor's receipt of the notice of default. Delivery of nonconforming products or work by Contractor shall give you the rights set forth in paragraph 4 hereof but shall not be deemed a default for purposes of termination. In the event of termination for default, you shall be relieved of the obligation to pay for work not performed by Contractor prior to the effective date of such termination. A default on Contractor's part shall not subject Contractor to liability, through payment by Contractor, set off or otherwise, for any other damages, whether direct, consequential or incidental, and whether sought under theories of contract or tort.

12. **ASSIGNMENT.** You may not assign this agreement or any claim against Contractor relating to this agreement.

13. **GOVERNING LAW.** This agreement shall be construed, interpreted and the rights of the parties determined in accordance with the laws of the State of Contractor's address first listed on the front of this agreement.

14. **DISPUTES AND MANDATORY MEDIATION.** In the event that a dispute arises over the reasonableness of or entitlement to fees charged by Contractor, the prevailing party will be entitled to reasonable attorneys fees and costs. In all other disputes of any nature, each party shall pay its own fees and costs. Except as required to protect confidential information and to obtain preliminary injunctive relief to prevent irreparable harm, you and the Contractor agree that prior to the initiation of any legal action the parties will engage in facilitative mediation of any and all disputes in any way related to this agreement. If the parties cannot agree upon a facilitative mediator within 30 days of when the dispute arose, one will be selected pursuant to the Commercial Mediation Rules of the American Arbitration Association. Each party will share equally the fees of the facilitative mediator and costs of the mediation.

15. **INSULATION DOES NOT PREVENT FROZEN PIPES.** Insulating around water lines in an unconditioned or semi-conditioned area will not prevent pipes from freezing or accumulating condensation. To decrease the possibility of frozen pipes, locate any water pipes within a conditioned area, such as internal walls rather than external walls. If you do not locate the pipes within an internal wall, you hold Contractor harmless and release Contractor from any claims relating to frozen or burst pipes.

16. **SEVERABILITY.** If any provision on this agreement is not enforceable, that provision shall be effective only to the extent permitted by law and all other provisions of this agreement shall remain.

17. **ENTIRE AGREEMENT.** This instrument contains the entire agreement of the parties relating to the subject matter hereof and may only be waived, changed, modified, extended or discharged orally by a writing signed by the party against whom enforcement of any such waiver, change, modification, extension or discharge is sought. The terms and conditions of this agreement supersede any agreement to which it is attached.

18. **INDEMNITY.** Each of the parties to this agreement agrees to defend and indemnify one another from any and all claims, actions and/or lawsuits caused by the party's negligent acts or omissions. This indemnity clause and the obligations created herein shall control and take priority over any contrary indemnity agreement entered into prior to this agreement. Furthermore, this indemnity clause and the obligations created herein shall control and take priority over any contrary indemnity agreement entered into subsequent to this agreement unless the subsequent agreement specifically refers to this indemnity clause and declares it null and void.



QUALITY INSULATION

ADDENDUM

License #:NONE ON FILE

Branch#: 675 | 110 Perimeter Rd | Nashua, NH 03063-1301 | (603) 889-6647

CUSTOMER/BUILDER

TOWN OF AUBURN NH / 1339511
PO BOX 309
AUBURN, NH 03032
(603) 483-5052

JOB SITE INFORMATION

55 Eaton Hill Rd
AUBURN, NH 03032

TRADE: INSULATION

QUOTE #: 80594884 / 1

ISSUE DATE: 07-19-2021

SALES PERSON: Russell, Michael C

Quality Insulation ("Contractor") and Customer each agree to amend the agreement ("Agreement") for the Project specified above as follows:

1. Customer has contracted with Contractor for the installation of spray polyurethane foam in accordance with the scope of work ("Work") specifically set forth in the Agreement. This Addendum modifies the terms of the Agreement and its exhibits and addenda. If any of the terms and conditions of this Addendum should conflict with any terms and conditions of the Agreement this Addendum shall control. These modifications are mutually agreed to by the parties and are supported by legal consideration. Customer's acceptance shall be evidenced by permitting Contractor to perform the Work.
2. Contractor agrees to incorporate by reference the scope of work and terms and conditions as set forth in Contractor's Proposal, dated July 19, 2021, including all exclusions contained therein.
3. In performing work, Subcontractor is not inspecting or assessing, and undertakes no responsibility to inspect or assess, the Project site (or any component or system thereof) for any purpose other than to perform the Work. The rights and obligations between Contractor and Customer concerning Work performed by Contractor shall be as expressly stated in the Proposal.
4. Customer acknowledges that the spray polyurethane products and the installation specifications selected by the Customer and described in the Work are subject to building codes and evaluation reports which contain express requirements and/or recommendations which are outside the Work unless expressly enumerated in the Proposal. Such requirements and/or recommendations may include, but are not necessarily limited to: installing a specified attic hatch; limiting entry to the attic or crawl space only for service of utilities and not permitting storage in the attic or crawl space; ensuring that (a) there are no interconnected attic, crawl space or basement areas, (b) the air in the attic or crawl space is not circulated to other parts of the building, (c) combustion air and attic ventilation is provided when required, (d) the attic assembly has been properly constructed and (e) a code official has provided the required inspections.
5. The Contractor bears no responsibility for the failure of the Customer, developer, builder, owner or subsequent owner, to use and maintain the attic space in strict accordance with the applicable building codes and evaluation reports.
6. Building codes may require, and evaluation reports may specify, a thermal barrier or ignition barrier be applied to the spray foam applied insulation. A thermal barrier or ignition barrier is not included within the Work unless specifically listed in the Proposal.

CUSTOMER:

By: _____

Date: _____

CONTRACTOR:

By: _____

Date: _____

**DES Waste Management Division
29 Hazen Drive; PO Box 95
Concord, NH 03302-0095**

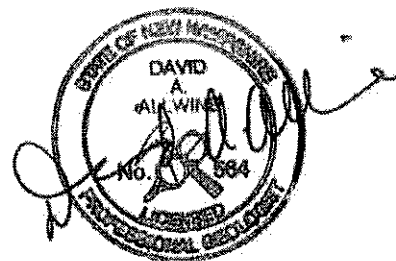
**2021 GROUNDWATER MONITORING
ANNUAL SUMMARY REPORT
Auburn Landfill
Chester Turnpike
Auburn, NH 03032**

**NHDES Site #: 199002015
Project Type: Landfill Closure
Project Number: 1521**

Prepared For:
Town of Auburn
47 Chester Road, P.O. Box 309
Auburn, NH 03032
Phone Number (603) 483-5052
RP Contact Name:
Board of Selectmen
RP Contact Email:
townadmin@townofauburnnh.com

**David
A.
Allwine,
PG** Digitally
signed by
David A.
Allwine, PG
Date:
2021.07.15
15:15:32
-04'00'

Prepared By:
Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 200
Auburn, NH 03032
Phone Number: (603) 669-8672
Contact Name: David A. Allwine, P.G.
Contact Email: dave.allwine@stantec.com



Date of Report: July 15, 2021

Groundwater Monitoring Report Cover Sheet

Site Name: Auburn Landfill

Town: Auburn

Permit #: GWP-199002015-A-004

Type of Submittal (Check all that apply)

- ☒ Annual Summary Report (year) : 2021
 - ☐ Data Submittal (month and year per Condition #7 of Permit):
-

Check each box where the answer to any of the following questions is "YES"

Sampling Results

- ☐ During the most recent monitoring event, were any new compounds detected at any sampling point?
Well/Compound:
- ☐ Are there any detections of contamination in drinking water that is untreated prior to use?
Well/Compound:
 - ☐ Do compounds detected exceed AGQS?
- ☐ Was free product detected for the first time in any monitoring point?
 - ☐ Surface Water (*visible sheen*)
 - ☐ Groundwater (*1/8" or greater thickness*)Location/Thickness:

Contaminant Trends

- ☐ Do sampling results show an increasing concentration trend in any source area monitoring well?
Well/Compound:
- ☐ Do sampling results indicate an AGQS violation in any of the GMZ boundary wells?
Well/Compound:

Recommendations

- ☒ Does the report include any recommendations requiring DES action? (*Do not check this box if the only recommendation is to continue with existing permit conditions.*)
 - Add PFAS to GMP list of analytes for MW-101 and MW-102.

This form is to be completed for groundwater monitoring data submittals and periodic summary reports submitted to the New Hampshire Department of Environmental Services Waste Management Division.



Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 200, Auburn NH 03032

July 15, 2021
File: 191710504

Attention: Groundwater Management Permits Coordinator
New Hampshire Department of Environmental Services
29 Hazen Drive; PO Box 95
Concord, NH 03302-0095

Reference: 2021 Annual Summary Report
Auburn Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521

Dear Sir or Madam,

On behalf of the Town of Auburn, Stantec Consulting Services Inc. (Stantec) is pleased to submit the 2021 Annual Summary Report for the above-referenced site (the "Site"). The Site's location is depicted on Figure 1. This report documents the results for the groundwater and surface water sampling conducted at the Site in April 2021. The work described herein was completed in accordance with the Site's Groundwater Management Permit (GMP) No. GWP-199002015-A-004, which was issued on March 24, 2020.

BACKGROUND

From the 1940s until the 1970s, the Site was utilized as a municipal landfill for the Town of Auburn. An open burning dump area was also located at the Site until 1978, when an incinerator was constructed. From that time until 1998, the Site was utilized for recycling activities, ash disposal, burial of construction/demolition debris, and the burning of brush and slash. Since 1998, when the incinerator officially closed, the Site has operated as a transfer station under an agreement with Waste Management of New Hampshire.

In 1989, a *Hydrogeologic Study Report* was prepared by Hoyle, Tanner & Associates, Inc. (HTA) in response to a request from the New Hampshire Department of Environmental Services (NHDES). The investigation included determination of local bedrock and soil characteristics, groundwater flow and surface drainage patterns, and an evaluation of groundwater monitoring requirements. Results of a seismic refraction survey indicated that bedrock was present at a depth of approximately 20 feet to 50 feet below grade. Bedrock reportedly slopes down to the south and is overlain by glacial till and sand deposits. Seven observation wells were installed in test pits excavated throughout the Site. Gauging data collected from these wells and an existing dug well at the Site indicated that shallow groundwater flow was generally directed to the west-southwest towards Little Massabesic Lake. Based on this groundwater flow information, HTA proposed that four permanent monitoring wells be installed at the Site.



**Reference: 2021 Annual Summary Report
Auburn Landfill, Chester Tumpike, Auburn, NH
NHDES Site #199002015, Project #1521**

In December 1999, HTA installed the four monitoring wells as a part of the closure and capping of the ash and construction/demolition debris disposal areas. Monitoring well MW-1 was installed upgradient of the ash stockpile. Monitoring well MW-2 was installed downgradient of the ash stockpile, but upgradient of the construction and demolition debris disposal area. Monitoring well MW-3 was installed downgradient from the construction and demolition debris disposal area, but upgradient of the former open burning dump that was closed in 1978. Monitoring well MW-4 was installed downgradient of the former open burning dump. All four of these wells were installed as overburden monitoring points.

Sampling of these four monitoring wells, in addition to two surface water sampling locations, was first conducted on March 19, 2000. Samples were submitted for laboratory analysis of pH, chloride, nitrate, specific conductivity, dissolved Resource Conservation and Recovery Act (RCRA) 8 metals, and volatile organic compounds (VOCs). Results indicated the presence of arsenic, barium, chromium, lead, and/or mercury at concentrations exceeding their respective Ambient Groundwater Quality Standard (AGQS) in the monitoring wells. No other parameters were detected at concentrations above their respective AGQS in the samples. A second round of sampling conducted on July 6, 2001 did not indicate the presence of any of the analyzed parameters at concentrations above AGQS.

On August 31, 2001, HTA submitted a *Solid Waste Facility Phase II Hydrogeologic Study and a Groundwater Management Permit Application* to the NHDES. The first GMP, #GWP-199002015-A-001, was issued on November 27, 2002 and required the sampling of the Site's four monitoring wells (MW-1 through MW-4) and two surface water locations (SW-1 and SW-2) in April, July and November of each year. Analytical parameters included specific conductance, pH, nitrate, sulfate, total Kjeldahl nitrogen (TKN), chloride, iron, and manganese in April, July and November of each year; VOCs in April of each year; and drinking water metals in April 2003, April 2005, and April 2007.

On January 7, 2009, Stantec submitted a *Groundwater Management Permit Renewal Application* to the NHDES. The renewal application recommended that groundwater monitoring be reduced to twice per year. On March 12, 2010, GMP #GWP-199002015-A-002 was issued for the Site. This permit required sampling of the Site's four monitoring wells and two surface water locations in April and November of each year with analysis of specific conductance, pH, nitrate, sulfate, TKN, chloride, iron, manganese, and arsenic (for monitoring wells MW-1 and MW-3 only). In addition, analysis of the NHDES Full List of VOCs (including 1,4-dioxane) and drinking water metals was required in April 2011 and April 2014.



July 15, 2021
Groundwater Management Permits Coordinator
Page 3 of 11

Reference: 2021 Annual Summary Report
Auburn Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521

On February 11, 2015, Stantec submitted a *Groundwater Management Permit Renewal Application* to the NHDES. The renewal application recommended that groundwater monitoring continue with the program being performed at that time. On March 24, 2015, GMP #GWP-199002015-A-003 was issued for the Site. This permit requires sampling of the Site's four monitoring wells and two surface water locations in April of each year with analysis of specific conductance, pH, nitrate, sulfate, TKN, chloride, iron, and manganese. In addition, analysis of the NHDES Full List of VOCs (including 1,4-dioxane) and drinking water metals is required in April 2019. Groundwater sampling in general accordance with the GMP has been conducted since its issuance.

On December 3, 2019, Stantec submitted a *Groundwater Management Permit Renewal Application* to the NHDES. The renewal application recommended that groundwater monitoring continue as performed under the existing permit, with the addition of sampling for per- and polyfluoroalkyl substances (PFAS) by USEPA Method 537.1. The GMP Renewal Application also recommended the installation of additional monitoring wells downgradient of the landfill. On March 24, 2020, GMP #GWP-199002015-A-004 was issued for the Site. This permit requires sampling of the Site's four monitoring wells and two surface water locations in April of each year with analysis of specific conductance, pH, nitrate, sulfate, TKN, chloride, iron, manganese, arsenic, and PFAS. In addition, 1,4-dioxane was to be sampled for and analyzed during the April 2020 sampling event, analysis for the NHDES Full List of VOCs (including 1,4-dioxane) and drinking water metals was to be conducted in April 2024 and, finally, samples for PFAS analysis were to be collected from the 518 and 612 Raymond Road water supply wells in April 2024. Groundwater sampling in general accordance with the GMP has been conducted since its issuance.

On January 28, 2020 Stantec directed New England Boring of Derry New Hampshire to advance two soil borings downgradient of the landfill and complete the borings as 2" PVC permanent monitoring wells. The location of monitoring wells MW-101 and MW-102 are depicted on attached Figure 2. Boring logs for the two wells are also attached

CONCEPTUAL SITE MODEL

The Site, which is located at the northeast corner of the Chester Turnpike and Raymond Road intersection, is currently utilized as a transfer station for Town of Auburn municipal waste. The Site was formerly utilized for disposal of municipal waste, construction and demolition debris, and incinerator ash. The Site is situated in a rural area of northeastern Auburn. Residences are located to the south and east of the Site. The areas to the north and west of the Site are mostly undeveloped and wooded.

Based on their presence in groundwater at concentrations exceeding AGQS, arsenic, manganese, sulfate, and PFAS are the primary contaminants of concern (COCs) for the Site. The



**Reference: 2021 Annual Summary Report
Auburn Landfill, Chester Turnpike, Auburn, NH
NHDES Site #199002015, Project #1521**

presence of these COCs may be attributable to the historical disposal of materials containing these COCs in the Site's former waste disposal areas. The approximate limits of the waste disposal areas are depicted on Figure 2. Infiltrating rainwater could have mobilized arsenic, manganese, sulfate, and PFAS from the waste materials and allowed these contaminants to migrate into groundwater.

Since arsenic and manganese are elemental contaminants, they cannot be degraded; they can only be dispersed or transformed. Dispersion would occur through migration of dissolved arsenic and manganese with the flow of groundwater. Transformation of arsenic and manganese between more or less mobile forms can be affected by redox potential. In addition, since these COCs are positively charged, they will be more likely to be bound to soils with higher cation exchange capacities (such as clays or organic materials).

Sulfate is a fully oxidized form of sulfur. Sulfate is stable under aerobic conditions but is reduced to bisulfide under anaerobic conditions. Sulfides generated from sulfate reduction can form low solubility metal-sulfide compounds that precipitate out of groundwater. Therefore, sulfate reduction may lower dissolved-phase metal concentrations.

Based on current and historical well gauging data, overburden groundwater flow is generally directed to the southwest. Depth to overburden groundwater is generally within 10 feet of ground surface, except in areas of landfilling where the surface grade has been raised. Overburden materials at the Site primarily consist of sand and gravel. Based on an historical seismic survey, depth to bedrock at the Site ranges from approximately 20 to 50 feet below ground surface. The bedrock surface reportedly slopes down to the south. No bedrock monitoring wells have been installed at the Site.

Potential routes for human exposure to contaminated groundwater include direct contact and ingestion. Direct contact could occur through excavation activities that reach the groundwater table. Ingestion could occur through uptake of contaminated groundwater by water supply wells. Nearby residential properties to the south and east of the Site utilize private water supply wells. The closest known water supply well is located approximately 400 feet south of the Site on an adjoining property across the Raymond Road/Chester Turnpike intersection (Map 11, Lot 14).

Potential environmental receptors include an unnamed brook located immediately east and south of the former waste disposal areas and a perennial stream located northwest of the former waste disposal areas. Both of these surface water features flow in a generally westerly direction towards wetlands associated with Little Massabesic Lake, which is located approximately 3,700 feet west of the Site.



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WORK PERFORMED

Work conducted during the reporting period includes the GMP-required sample event conducted on April 6, 2021.

April 2021 GMP Sampling Event - During the April 6 sampling event, Stantec recorded groundwater elevation data and collected groundwater samples from monitoring wells MW-1, MW-2, MW-3, and MW-4, and surface water samples from the SW-1 monitoring point per the GMP. Sample location SW-2 was observed to be dry, which has historically occurred quite frequently. Groundwater elevation data were also collected from newly installed wells MW-101 and MW-102. Monitoring well and surface water sampling locations are shown on Figure 2.

Groundwater elevations in monitoring wells were gauged using an electronic water level meter. Groundwater elevation data are summarized on Table 1. Prior to collecting groundwater samples, a minimum of three well volumes were purged from each monitoring well using dedicated Delrin® foot valves and polyethylene tubing (inertial pumps). Samples from the surface water locations were collected using a dedicated polyethylene bailer. Specific conductance and pH were measured in the field using a properly calibrated water quality meter.

Groundwater samples were collected into laboratory-supplied bottles and submitted under chain of custody to a New Hampshire-certified analytical laboratory for analysis. Samples collected from MW-1 to MW-4 and SW-1 were analyzed for nitrate, sulfate, TKN, chloride, iron, manganese, arsenic, and PFAS by EPA Method 537 Rev 1.1 Modified. A field blank was also collected and analyzed by EPA Method 537 Rev 1.1 Modified for quality assurance/quality control (QA/QC). PFAS sample collection was in accordance with the NHDES Standard Operating Procedure (SOP) #HWRB-21. The PFAS isomers reported included the list of nine compounds recommended by the NHDES as the minimum analytes at PFAS investigations.¹ Monitoring well samples for metals analysis were filtered in the field using 0.45-micron in-line disposable filters and analyzed as dissolved metals. Surface water samples for metals analysis were not filtered and, therefore, were analyzed as total metals. It should be noted that the SW-1 PFAS sample was not collected on April 6, 2021 due to a shortage of lab supplied bottles. The SW-1 PFAS sample was collected on April 29, 2021. The April 2021 laboratory reports (2) are attached.

¹ List of PFAS tested included perfluorononanoic acid (PFNA), perfluorooctanoic acid (PFOA), perfluoroheptanoic acid (PFHpA), perfluorohexanoic acid (PFHxA), perfluoropentanoic acid (PFPeA), perfluorobutanoic acid (PFBA), perfluorooctanesulfonic acid (PFOS), perfluorohexanesulfonic acid (PFHxS), and perfluorobutanesulfonic acid (PFBS).



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GROUNDWATER FLOW

Depth to groundwater measured during the April 2021 sampling event ranged from 4.62 feet below top of well casing at MW-2, to 25.78 feet below top of well casing at MW-3. Depth to groundwater measurements were generally within their historical ranges. Current and historical groundwater gauging data are presented on Table 1.

Using the April 2021 groundwater elevation data, Stantec constructed groundwater flow contours depicted on Figure 2. Based on these data, the direction of groundwater flow at the Site is generally to the southwest, which is consistent with historical results.

SAMPLING RESULTS

Summaries of the analytical results collected at monitoring wells and surface water locations over the most recent five years are presented in Tables 2 and 3, respectively (attached). A discussion of the results of the April 2021 sampling is provided below.

MW-1

Monitoring well MW-1 is located upgradient of the landfill at the northeastern end of the former waste disposal areas adjacent to an ash disposal area. Manganese was detected above its AGQS for the first time since November 2012 at a concentration of 311 µg/L. It should be noted that the AGQS for manganese was reduced from 840 micrograms per liter (µg/L) to 300 µg/L on January 1, 2021. No other AGQS exceedances were observed during the April 2021 sample event. Arsenic was detected above laboratory reporting limits but below its AGQS of 10 µg/L at a concentration of 6.0 µg/L. Multiple PFAS isomers were detected at a concentration above laboratory reporting limits but below their respective AGQS.

MW-2

Monitoring well MW-2 is located southwest (downgradient) from the ash disposal area. Manganese was detected at a concentration exceeding its AGQS of 300 µg/L during the April 2021 sampling event at a concentration of 5,870 µg/L. Arsenic was detected above its AGQS at a concentration of 89 µg/L. Perfluorooctanoic acid (PFOA) and perfluoro-octanesulfonate (PFOS) both slightly exceeded their AGQS at concentrations of 14.2 nanograms per liter (ng/L) and 18.4 ng/L, respectively. No other AGQS exceedances were identified.

MW-3

Monitoring well MW-3 is located between a former construction and demolition debris disposal area and the former municipal waste landfill. Manganese, at 2,720 µg/L, was detected at a



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concentration exceeding AGQS during the April 2021 event. PFOA, PFOS, and perfluorohexanesulfonate (PFHxS) were detected at concentrations of 76.1 ng/L, 67.8 ng/L, and 27.5 ng/L, respectively, exceeding their applicable AGQS. No other parameters were detected at concentrations exceeding AGQS during the April 2021 sampling event.

MW-4

Monitoring well MW-4 is located in the southwestern portion of the waste disposal areas adjacent to the former municipal waste landfill. PFOA and PFOS were detected at concentrations of 36.1 ng/L and 46.3 ng/L, respectively, exceeding their applicable AGQS. No other parameters were detected at concentrations exceeding AGQS during the April 2021 sampling events.

MW-101

Monitoring well MW-101 is located west and downgradient of the former municipal waste landfill. MW-101 was sampled for the first time during the April 2020 sampling event and was not sampled during the April 2021 sampling event. During the April 2020 event, PFOA and PFOS were detected in the sample from this well, the detected concentrations did not exceed their applicable AGQS.

MW-102

Monitoring well MW-102 is located southwest and downgradient of the former municipal waste landfill. MW-102 was sampled for the first time during the April 2020 sampling event and was not sampled during the April 2021 sampling event. During the April 2020 event, no PFAS compounds were detected in the sample from this well at concentrations exceeding laboratory reporting limits.

SW-1

Surface water sample point SW-1 is collected in the unnamed brook located south and east of the landfill where it crosses Raymond Road. No parameters were detected at concentrations exceeding Water Quality Criteria (WQC) during the April 2021 sampling event. No PFAS isomers were detected above laboratory reporting limits during the April 2021 sampling event.

SW-2

Surface water sample SW-2 is collected from the perennial stream located northwest of the landfill. SW-2 was found to be dry during the April 2021 sampling event; therefore, a sample could not be collected.



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HISTORICAL TRENDS

INORGANIC PARAMETERS

MW-1

The metals arsenic, chromium, lead, and manganese were detected at concentrations above their AGQS during the well's first sampling event in March 2000. However, only arsenic and manganese were subsequently detected at concentrations exceeding AGQS in this well.

Arsenic was detected at its highest concentration (154 µg/L) in March 2000 and was not detected above its AGQS again until April 2009 (at a concentration of 19 µg/L). Between 2009 and 2014, the detection of arsenic in the well at concentrations exceeding AGQS was sporadic. AGQS exceedances of arsenic have not been detected since 2014.

Since peaking at 3,700 µg/L in July 2008, manganese concentrations have generally decreased to below AGQS. Manganese concentrations have remained below AGQS since November 2012, with the exception of the most recent April 2021 sampling event when AGQS was exceeded at a concentration of 311 µg/L (due in part to the manganese AGQS being lowered from 840 µg/L to 300 µg/L on January 1, 2021).

Other analyzed metals have not been detected above their AGQS and/or laboratory reporting limits since the well was first sampled in March 2000. MW-1 arsenic and manganese trends are depicted in Figure 3. The March 2000 sampling data have been omitted from these figures to more effectively present subsequent data.

MW-2

The metals arsenic, barium, chromium, lead, manganese, and mercury were detected at concentrations above their AGQS during the well's first sampling event in March 2000. However, only manganese has been detected above its AGQS since that time with the exception of arsenic in April 2019 and April 2021, which was detected at concentrations of 138.5 µg/L and 89 µg/L, respectively. Beginning in April 2007, the concentration of manganese exhibited a generally increasing trend. During the April 2013 sampling event, manganese was detected at its highest recorded concentration in this well (33,900 µg/L). Beginning in 2016, manganese concentrations began to decline, but based on the most recent data, are stable but still above AGQS. Manganese concentration trends for MW-2 are depicted on Figure 4.



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MW-3

The metals arsenic, barium, chromium, lead, manganese, and mercury were detected at concentrations above their AGQS during the well's first sampling event in March 2000. Of these metals, only arsenic and manganese have continued to be detected above their AGQS. Arsenic and manganese concentrations appear to exhibit a generally decreasing trend. Arsenic and manganese trends are depicted on Figure 5.

In addition to these metals, sulfate has also been repeatedly detected at concentrations above its AGQS. However, the detected concentrations of sulfate have remained below the AGQS of 500,000 µg/L since 2012 and sulfate concentrations appear to exhibit a generally decreasing trend over time. The sulfate trend in this well is depicted on Figure 6.

MW-4

The metals arsenic, chromium, lead, manganese, and mercury were detected at concentrations above their AGQS during the well's first sampling event in March 2000. However, no metals have been detected at concentrations above AGQS in this well since manganese last exceeded its AGQS in April 2004.

SW-1

Iron has been the only analyte detected at a concentration exceeding WQC at this surface water location. Iron exceeded the Fresh Chronic WQC during the July 2000 sampling event only. No other analytes have been detected at concentrations exceeding WQC.

SW-2

Iron and lead have historically been the only analytes detected at concentrations above WQC at this surface water location. Chloride exceeded its WQC for the first time in April 2017, and again in April 2018 at concentrations of 401,000 µg/L and 280,000 µg/L, respectively. In April 2020 the chloride concentration was 260,000 µg/L, suggesting a rising trend for chloride at this location. Iron was detected at concentrations exceeding the Fresh Chronic WQC during the August 2006, April 2007, and April 2017 sampling events, while lead was detected at a concentration exceeding the Fresh Chronic WQC during the April 2007 sampling event only. No other analytes have been detected at concentrations exceeding WQC. This location has been dry during approximately half the GMP-required sampling events.



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PFAS

One or more PFAS compounds were detected above laboratory reporting limits in four of the on-site monitoring wells (MW-1 to MW-4) during the most recent sampling event in April 2021. Exceedances of the PFOA and PFOS AGQS' were present in MW-2 to MW-4. The highest total PFAS concentration (255.11 ng/L) was detected in MW-3, which is located within the waste disposal area. During the April 2020 sampling event, none of the PFAS compounds detected in downgradient well MW-101 exceeded AGQS, although PFOA was detected at a concentration (10.4 ng/L) only slightly below its AGQS of 12 ng/L. No PFAS compounds were detected in MW-102 at concentrations above laboratory reporting limits. Except for MW-2, the April 2020 total PFAS results were the highest concentrations detected in the site monitoring wells.

VOLATILE ORGANIC COMPOUNDS

Analysis for VOCs was not required during this sampling event. Groundwater and surface water samples have been analyzed for VOCs periodically over their monitoring history. Samples were most recently analyzed for VOCs in April 2019. No VOCs have been detected in groundwater or surface water samples at concentrations exceeding AGQS or WQC, respectively. The most notable VOC detections were at MW-1 during the April 2009 sampling event, when several petroleum-related VOCs were detected at concentrations below AGQS. Otherwise, VOC detections have mainly occurred when contaminants were also detected in the laboratory method blanks, suggesting possible laboratory contamination. Only one VOC (acetone) was detected in the samples collected during the April 2019 sampling event.

CONCLUSIONS

Based on the April 2021 sampling results, the following parameters were detected at concentrations above AGQS, and based on historical data, show the listed trends:

Parameter	Locations with AGQS/WQC Exceedances	Contaminant Trend
Arsenic	MW-2	Variable
Manganese	MW-1	Stable
	MW-2	Down
	MW-3	Down
PFOA	MW-2	Variable
	MW-3	Variable



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NHDES Site #199002015, Project #1521

	MW-4	Up
PFOS	MW-2	Up
	MW-3	Variable
	MW-4	Variable
PFHxS	MW-3	Variable

RECOMMENDATIONS

Based on the data summary presented above, Stantec recommends that sampling of the Site's monitoring wells and surface water locations continue in accordance with the GMP to monitor on-going contaminant trends.

Given the detection of PFAS at concentrations just slightly below AGQS at the downgradient property line, Stantec recommends that the current GMP for the Site be amended to add the requirement for the sampling and analysis of samples from MW-101 and MW-102 for PFAS analysis on an annual basis (April each year).

We trust that this information is sufficient for your needs. If you have any questions or comments, or require any additional information, please call the undersigned.

Regards,

STANTEC CONSULTING SERVICES INC.

Jacob Poirier
Staff Scientist
Phone: 603-391-7787
Fax: (603) 669-7636
Jacob.Poirier@stantec.com

David A. Allwine, PG
Senior Associate
Phone: (603) 206-7553
Fax: (603) 669-7636
David.Allwine@stantec.com

Attachments: Tables 1-3
Figures 1-6
April 2021 Laboratory Reports (2)
MW-101 and MW-102 Boring Logs

c. William Herman, Town of Auburn

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: July 14, 2021

Re: Air Compressor and Tools for Highway – ARPA Funds

Road Agent Michael Dross is requesting the Board consider the potential of acquiring and installing an air compressor and power tool attachments for use at the highway garage property off Chester Turnpike.

The attached Grainger quotation for \$3,406.93 covers the purchase of an Ingersoll Rand electric air compressor with two different impact wrenches. To complete this effort would be the cost of having an electrician install the compressor.

If this is of interest to the Board, we believe this total expense could be an appropriate item included in the Town's utilization of the federal American Recovery Plan Act (ARPA) funds.

Should the Board agree with this potential, the following motion would be appropriate:

Motion to obligate an amount not to exceed \$4,406.93 from the American Rescue Plan Act funds for the purchase and installation of an electric air compressor and power tool attachments for the highway garage property as described in the quotation from Grainger dated July 13, 2021.

Thank you for your consideration.

Attachment



Quotation

370 E INDUSTRIAL PK
MANCHESTER, NH 03109
Ph : (603) 668-7161
Fax: (603) 668-8495

Customer Information

TOWN OF AUBURN
47 CHESTER RD
AUBURN NH 03032-3342

Billing Information

TOWN OF AUBURN
PO BOX 309
AUBURN NH 03032-0309

Shipping Information

TOWN OF AUBURN
47 CHESTER RD
AUBURN NH 03032-3342

Information

Grainger Quote Number 2048185328
Validity Start Date 07/13/2021
Validity End Date 08/13/2021
Creation Date 07/13/2021
Grainger EIN Number 36-1150280
PO # MIKE ROLFE
PO Create Date
PO Release #
Customer Number 824139638
Department Number
Project/Job Number
Requisitioner Name
Attention
Caller MIKE ROLFE
Telephone Number 6033154372
Page 1 / 2

Freight Forwarder

We will deliver according to the following terms and conditions:

Incoterms® 2020: FOB ORIGIN
Freight Terms: Prepaid
Carrier: * See line item detail
Payment Terms: Net 30 days after invoice date

Special Instructions:

Item PO-Line	Material	Description	Expected Del Date	Qty	Unit	Price	Total in USD
10	4M310	Electric Air Compressor, 2 Stage, 24 cfm Mfg Brand Name: INGERSOLL RAND Manufacturer Part No: 2475N7.5-V-230/1 Carrier:		1.00	EA	2,566.77	2,566.77
20	2YY83	Compressor Oil, 1L, All Season Select Mfg Brand Name: INGERSOLL RAND Manufacturer Part No: 38440228 Carrier:		3.00	EA	10.93	32.79



Quotation

370 E INDUSTRIAL PK
MANCHESTER, NH 03109
Ph : (603) 668-7161
Fax: (603) 668-8495

Information

Grainger Quote Number 2048185328
Creation Date 07/13/2021
Customer Number 824139638
Page 2 / 2

Item PO-Line	Material	Description	Expected Del Date	Qty	Unit	Price	Total in USD
30	4C974	Vibration Isolation Pad,6" L.,4" W.,1" H Mfg Brand Name: MASON Manufacturer Part No: 4C974 Carrier:		3.00	EA	34.75	104.25
40	2Z747	Impact Wrench,Air Powered,8000 rpm Mfg Brand Name: INGERSOLL RAND Manufacturer Part No: 231C Carrier:		1.00	EA	198.70	198.70
50	21AA51	Impact Wrench,Air Powered,4500 rpm Mfg Brand Name: SPEEDAIRE Manufacturer Part No: 21AA51 Carrier:		1.00	EA	504.42	504.42
Sub Total							3,406.93
Total USD							\$ 3,406.93

Please reference our Grainger Quote Number, your Grainger Customer Number, and method of payment when remitting payment.

These items are sold for domestic consumption in the United States. If exported, purchaser assumes full responsibility for compliance with US export controls.

This transaction is subject to W.W. Grainger, Inc. sales terms and conditions. For a copy, please visit the website at <http://www.grainger.com> or refer to the current catalog.

Thank you for the opportunity to provide this quotation. Please note that all the prices are based on products and quantities quoted. Any changes to the products and/or quantities may result in different pricing. The non-catalog freight policy applies unless freight amount is listed above. Please contact the Grainger office shown above if you have further questions or need to submit a new request.

Town of Auburn

Town Hall
47 Chester Road
P.O. Box 309
Auburn, NH 03032



Town Administrator

William G. Herman, CPM
Phone: (603) 483-5052 Ext. 111
Fax: (603) 483-0518
E-Mail:
townadmin@townofauburnnh.com

To: Board of Selectmen

From: Bill Herman, CPM, Town Administrator

Date: July 29, 2021

Re: Zoning Board of Adjustment Vacancies

As a recap for the Board, two members of the Zoning Board of Adjustment (ZBA) have submitted their resignations from the board – Chairman Mark Wright whose resignation is effective September 1st, and Dennis Vieira, whose resignation was effective immediately.

The ZBA did not have a July meeting and is next scheduled to meet on August 24th. Chairman Wright is expected to attend that meeting, while there are three alternate members of the board, any one of whom could be designated to fill the open seat by the Board chair.

The terms of office held by Mr. Wright and Mr. Vieira are the same, their terms were through March 2022. The Board has the authority to make appointments at any time for either position or can allow the Board to move forward with three appointed full members and three alternate members until March.

Whether the Board acts now or at a later date, it seems the practical approach would be to make appointments that would serve through March 2025 – effectively the next full three-year terms for both positions.

Beyond the potential of appointing existing alternate members, we have had an expression of interest for this board from Nicholas "Nick" Pappas of Bunker Hill Road. Mr. Pappas has verbally indicated an interest in serving the Town on this Board and is in the process of submitting the Town's Volunteer Form for the Board's consideration.

We look to follow any direction the Board has in this area. We are just making sure the open positions are not forgotten.

Thank you for your consideration.

**Town of Auburn
Board of Selectmen
July 12, 2021
Minutes
7:00 PM**

Selectmen Present: Keith Leclair, Todd Bedard and Michael Rolfe

Others Present: Parks & Recreation Coordinator Amy Lachance, Police Chief Ray Pelton, Michael DiPietro, Alan Villeneuve, Daniel Busa, Marjorie Busa, Eric Mitchell, Attorney Patricia Panciocco, Tom Zapora, John MacGilvary, Sheila MacGilvary, Melissa Shelley, Shane Shelley, Steve Kimball, Town Treasurer Christine Tewksbury, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Leclair called the meeting to order at 7:02 PM and led the Pledge of Allegiance.

Approval of Accounts Payable Manifest for the Week of June 28, 2021 - \$154,316.56

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of June 28, 2021 in the amount of \$154,316.56. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of June 28, 2021 - \$15,550.00

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of June 28, 2021 in the amount of \$15,550. Mr. Leclair seconded the motion. A vote was taken, Mr. Rolfe abstained, Mr. Leclair voted aye, and Mr. Bedard voted aye. The motion passed 2-0-1.

Approval of Payroll Manifest for the Week of July 5, 2021 - \$51,836.51

Mr. Bedard motioned to approve the Payroll Manifest for the week of July 5, 2021 in the amount of \$51,836.51. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of July 12, 2021 - \$1,706,385.98

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of July 12, 2021 in the amount of \$1,706,385.98. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of July 12, 2021 – \$35,292.50

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of July 12, 2021 in the amount of \$35,292.50. Mr. Leclair seconded the motion. A vote was taken, Mr. Rolfe abstained, Mr. Leclair voted aye, and Mr. Bedard voted aye. The motion passed 2-0-1.

Approval of Consent Agenda for the week of July 12, 2021

Mr. Leclair read out loud and provided for inspection a copy of the Consent Agenda for the week of July 12, 2021 some of which included: seven (7) Abatement – Refund Requests and six (6) pistol/revolver licenses.

Mr. Bedard motioned to approve the Consent Agenda for the week of July 12, 2021. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Public Hearing – Parking Regulation Ordinance Amendment per RSA 41:11

Consideration of establishing a no parking zone on the west side of Tower Hill Road, in addition to limiting parking at the trailhead access off the cul-de-sac of Morgen Drive

Mr. Leclair opened the Public Hearing at 7:02 PM.

Mr. Herman referenced the proposed Town of Auburn Parking Regulations Ordinance Section 5, Subsection c) TOWER HILL ROAD: In consideration for the specific safety considerations associated with the recreational area on Tower Hill Road and the need for emergency vehicles from either Auburn or Candia to have a clear travel path to respond to calls for service throughout this area, parking shall be allowed only on the east side only in the designated areas of Tower Hill Road. It shall be unlawful for any persons, firm or corporation to park a motor vehicle at any time on the west side of Tower Hill Road in the designated areas.

Chief Pelton explained where the designated areas were on Tower Hill Road and that the trial period worked very well. Mr. Leclair noted there was significantly increased traffic to these areas during Covid. Mr. Leclair explained the second proposal is to address complaints made by a citizen.

Mr. Herman referenced the proposed Town of Auburn Parking Regulations Ordinance Section 5, Subsection d) TOWER HILL TRAILWAY ACCESS/MORGEN DRIVE CUL-DE-SAC: In consideration for the specific residential considerations associated with the Tower Hill Trailway Access located off the cul-de-sac on Morgen Drive, there shall be no parking allowed at the trailway access point between 8:00 PM and 8:00 AM. It shall be unlawful for any persons, firm or corporation to park a motor vehicle between 8:00 PM and 8:00 AM at the trailway access off the cul-de-sac on Morgen Drive.

John MacGilvary of 90 Morgen Drive noted Manchester Water Works already has rules that no one be on the property from 8 PM to 8 AM and don't enforce them, encouraging use in the off

hours for hunting and fishing. An easement was granted for access and the potential restriction on parking seems unfair.

Shane Shelley of 51 Maple Farm Road noted there were already no parking signs and asked what the Board was trying to do. Mr. Leclair explained Manchester Water Works (MWW) does not want to encourage people who may spend the night on the property, however the ordinance concerns parking which has nothing to do with MWW or their private property. A citizen complained about a lot of early morning activity on Morgen Drive and their lot is the most impacted by that activity. Temporary barricades needed to be installed there last year. Parking on Morgen Drive previously was wide open and now is limited to four spaces. *Google Maps* was directing visitors to that location. They have been contacted and asked to correct the situation but have taken no action. A precedent could be set and it needs to be thought through first. Mr. Shelley added there is illegal dumping going on there as well.

Chief Pelton noted the no parking signs are not enforceable without the proposed ordinance. Vehicles could be ticketed but would not be towed. People from the neighborhood are not the ones causing the disturbances.

Steve Kimball of 126 Morgen Drive expressed concerns about the ability of local people to park there and use the access for hunting and fishing and questioned if MWW was consulted to see if they want this ordinance. Mr. Leclair clarified the ordinance concerns parking on a public way not access to the private ROW, so it is not an issue involving MWW.

Mr. Bedard stated he sympathized with the homeowner. There are some going earlier than normal and he is looking for balance, taking both needs into account.

Sheila MacGilvary expressed concerns about the authenticity of the homeowner's complaint being verified. A parking ban may not solve the problem and every homeowner has to deal with nuisances like the 5 AM trash pick-up. The homeowner knew when he bought the property there was a public access and this is to be expected. One person's complaints impact a lot of people.

Mr. DiPietro questioned when people can't park on Morgen Drive if they will cause another parking nuisance further down the road and Mr. Leclair noted during the trial period this has not been the case. Mr. Bedard noted there are several other ways to access the MWW property. It is not the intent to shut down access only to limit one point at one period of time.

Mr. Shelley asked what would happen if a resident had a birthday party that went past 8 PM, how would they differentiate who is at a birthday party and who is using the trail and asked could there be a sign for no overnight parking.

Chief Pelton noted the Department is not going to sit there and monitor for violations but would respond to complaints as they are able. However he expressed concerns about using a parking ban to control noise. The Town has no noise ordinance. Mr. Bedard added a noise ordinance has been brought up many times in the past.

Tom Zapora of 142 Morgen Drive stated no one has a clue what they've been through being woken up at 5-5:30 AM to people talking and unloading equipment like it was 5-5:30 at night. He estimated 80-90% of the disruptive activity is happening between 5 AM and 8 AM and 10-20% after 8 PM. He also faulted inaccurate information was posted on social media before the meeting.

Mr. Bedard questioned whether residents could have access via their dump stickers. Chief Pelton noted the Department could tell by the license plates who were Auburn residents. Mr. Bedard noted the Board did not have the public input it now has and recommended tabling approval of subsection d.

With no further comments, Mr. Leclair closed the public hearing for deliberations at 7:47 PM.

Mr. Bedard motioned to approve Section 5, Subsection c of the Town of Auburn Parking Regulations Ordinance as presented and to table approval of Section 5, Subsection d. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Appointments with the Board

Town Treasurer Christine Tewksbury – Local Investment Policy

Town Treasurer Christine Tewksbury explained an annual review of the Town's investment policy is required of the governing body by state statute, and asked the Board to consider re-adoption of the existing policy which still reflects current statutes and conditions.

Mrs. Tewksbury explained the \$8.8 million dollars currently in the general fund will not earn a lot of interest in today's market. Mr. Herman noted the NHPDIP has historically yielded a better return than commercial banking.

Mr. Bedard motioned to adopt the Town of Auburn Investment Policy as presented. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Daniel Busa and Marjorie Busa, 180 Appletree Road (Tax Map #17, Lot #63) – Application for Restoration of Involuntarily Merged Lots pursuant to RSA 674:39-aa

Mr. Leclair informed the applicants who were present with their attorney and engineer the Board had consulted with Town Counsel on the issue of the second application to unmerge pursuant to RSA 674:39-aa since the June 21st meeting.

Mr. Leclair stated "We have confirmed that a prior Board of Selectmen on March 25, 2019 determined the actions of the prior owners of this property with the conveyance of it as one lot in 1963 was not an action of the Town and therefore the lots were voluntarily merged, not involuntarily merged. The 2019 decision was a final decision that could have, but was not, appealed by the Busas. Therefore, the Busas cannot now challenge the 2019 decision's determination that there was no merger by action of the Town of Auburn. As a result, this Board

will not take any action on the current application by the Busas as the issue has already been acted on in 2019.”

Alan Villeneuve – Status of Town Storage Building Project

Alan Villeneuve reported the structure has been built with the roof added Sunday and the doors coming soon. He indicated Mr. Rolfe has done a great job with excavation. Mr. Villeneuve would like to coordinate the electrical trench by hiring an outside contractor within his project budget.

Mr. Leclair thanked Mr. Rolfe who donated his time. Mr. Rolfe noted that *Dig Safe* was done.

Mr. Leclair asked the targeted completion date and Mr. Villeneuve noted it is planned to be complete by the end of summer. The size of the garage doors needs adjusting to 9’ high and can be 10’ wide.

New Business

Potential Project Discussions for FY 2021 ARPA Funds

Mr. Herman submitted three additional potential projects for consideration with funding from the ARPA Funds coming this year and next, which were:

1. The \$17,190 Groundwater Hydrogeological Review submitted by the Conservation Commission in the Town’s FY 2021 budget for Tasks #1 and #2 potable well inventory and potential resource evaluation. Task #3, \$8,110 Site Development Regulation was scheduled for management in FY 2022. The entire project is \$25,300.
2. Insulation Project at the Safety Complex for the ceiling of the Police Department, \$13,695. This project was approved but not funded or budgeted in FY 2021. It was assumed funding would be from the Building Rehabilitation Capital Reserve Fund.
3. Auburn Town Hall Telephone System, \$4,950 for replacement and installation of telephone system at the Town Hall.

Mr. Herman provided the updated CIP schedule together with a proposal from Vision Communications for the upgrade and replacement of the Town Hall telephone system and an invoice from Quality Insulation dated June 29, 2021 for the insulation project. Mr. Herman noted the funds must be obligated before 12/31/2024 and spent by 12/31/2025.

The Board reviewed the CIP schedule and noted the Storage Building and Police Department Body Cameras can be removed now.

Mr. Villeneuve asked about the multi-use path and Mr. Leclair noted it was scheduled for 2023. The small rink is in the budget and the softball lights are scheduled for 2022.

Mrs. Lachance noted the Parks & Recreation vehicle handed down from the Police Department is working great and they will continue to use the existing large trailer.

Mr. Rolfe recommended having Mr. Villeneuve look at the Town Hall roof. Mr. Herman noted that while it is scheduled it does not necessarily need to be replaced yet.

Mr. Herman noted the Fire Department tanker will coincide to swap out with the existing apparatus lease purchase. Chief Pelton noted the hybrid cruiser is working well.

Mr. Leclair noted he was in favor of the groundwater hydrogeological review project going through the Budget Committee process instead of funded through ARPA funds. The Board was in concurrence.

Mr. Bedard motioned to obligate up to a total of \$13,695 from the American Rescue Plan Act funds for the insulation work at the Auburn Safety Complex performed by Quality Insulation of Nashua. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Mr. Bedard motioned to obligate up to a total of \$4,950 from the American Rescue Plan Act funds for the purchase and installation of a replacement telephone system for the Town Hall as presented by Vision Communications of Manchester. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Mr. Leclair asked if the Fire Department gear extractors had been ordered. Mr. Herman believed they had been, but will check with the Fire Chief.

Chief Pelton reported the lavatory facilities for the Police Station were ordered.

Resignation of Zoning Board of Adjustment Members

Mr. Herman provided copies of emails from Mark Wright and Dennis Vieira as resignation from the Zoning Board of Adjustment. Mr. Vieira's resignation is effective July 1, 2021 and Mr. Wright's resignation will be effective September 1st.

Mr. Leclair noted Mr. Wright has served since 1993 and is moving. Mr. Herman noted there is no July meeting for the ZBA, so the August would be the last for Mr. Wright.

Mr. Bedard motioned to accept with regret the resignation of Mark Wright from the Zoning Board of Adjustment. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Mr. Leclair thanked Mr. Wright for 28 years of service.

Mr. Bedard motioned to accept with regret the resignation of Dennis Vieira from the Zoning Board of Adjustment. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Fire Chief Request – Pumping of Apparatus Bay Separator Tanks

Mr. Herman provided a request from Chief Williams and invoices from Kent Septic Service of Hooksett totaling \$865 for cleaning the apparatus bay separator tanks at the Safety Complex and Pingree Hill Fire Station. This work was never budgeted. He is asking the Board to consider funding from the Buildings Rehabilitation Fund and Mr. Herman noted the Chief will put it in the future budget.

Mr. Leclair recommended Chief Williams find funding for it in his budget somewhere as the Building Rehabilitation Fund is not the appropriate account to fund this and the Board will help the Department in some other way.

Appointment of Temporary Deputy Town Clerk

Mr. Herman noted the Town Clerk will be on vacation in early August. The Deputy Clerk position is vacant with applicants currently being scheduled for interviews. However, certification can take some time and certainly would not be complete for early August. Mrs. Sylvia is recommending appointment of Katie Carroll Nesman of Rollinsford as a temporary Deputy Town Clerk. She is already certified with 25 years of experience, and performs per diem work for other communities.

Mr. Bedard motioned to accept the recommendation of the Town Clerk Kathleen Sylvia and appoint Katie Carroll Nesman of Rollinsford as Deputy Town Clerk for the month of August, 2021. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Old Business

Results of June 26th State of NH Property Auction

Mr. Herman provided the Board with a copy of the final statement from James St. Jean Auctioneers for the surplus property auction held on June 26, 2021 at White Farm in Concord, NH. The Town of Auburn netted \$6,300 from the sale of the 2006 GMC 1500 four-door pick up with 138,883 miles on it. The Town paid \$9,000 for the vehicle three years ago.

Report/Comments of Ex-Officio Board Representative

Mr. Rolfe reported on activity with the Planning Board including a home on Eaton Hill, final approval for re-development of a King Street commercial property, conditional approval for Auburn Heights development and a conceptual presentation for Tanglewood at Rockwood Terrace.

Mr. Leclair noted the first collective bargaining meeting with the Auburn Police Union will be held on July 13th.

Next Meeting/Events

Monday, August 2, 2021 – Board of Selectmen's Meeting – 7:00 PM

Monday, August 16, 2021 – Board of Selectmen's Meeting – 7:00 PM

Minutes

June 21, 2021 Public Meeting

Mr. Bedard motioned to approve the June 21, 2021 Public Meeting Minutes as amended. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

June 21, 2021 Non-Public Sessions (x2)

Mr. Bedard motioned to approve the June 21, 2021 Non-Public Meeting Minutes (x2) as written. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Adjourn

Mr. Bedard motioned to adjourn at 8:31 PM. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Respectfully submitted,

Nancy Hoijer
Recording Secretary

**Town of Auburn
Board of Selectmen and Board of Library Trustees
Workshop Meeting
July 20, 2021**

Selectmen Present: Keith Leclair Todd Bedard and Michael Rolfe

Trustees Present: Nancy Mayland, Elizabeth Michaud and Marilyn Cavanaugh, Trustees; and Cindy Berling, Alternate Trustee

Also Present: Library Director Kathryn Growney, Parks & Recreation Coordinator Amy Lachance and Town Administrator William Herman.

Mr. Leclair called the meeting to order at 6:03 pm

Review Work to Date of Library Consultant

Since being engaged in the fall of 2020, Library Consultant Patience Kenney Jackson has been working with the Library Trustees and administration and staff of the library on a needs assessment for the Griffin Free Public Library, as well as detailed area description for each area of the library. This effort is intended to assist the Town in developing potential plans for an expanded library facility and community center.

Library Director Kathryn Growney provided the Selectmen with an update concerning the total circulations of the library (physical and electronic excluding databases); total physical material circulation by month; program attendance and the number of active patrons of the library. She also outlined the current physical structure of the library which includes three main rooms built in 1895 when the Town had a population of 620, and an additional room and support area that was built in 2000 when the Town's population totaled 4,682. In 2021, the Town's population is approximately 5,600.

In developing the needs assessment for the Griffin Free Public Library, the consultant assembled a library holdings and circulation comparison of 15 other New Hampshire libraries in communities whose population is close to Auburn's, ranging from a low of 4,140 to a high of 6,244. The 2019 data secured through the NH State Library indicates the average square foot space of these municipal libraries is 6,883 or 1.28 sf per capita. The total items in collections were 33,064 with a total circulation of 33,243 and children's circulation of 13,472. This data compared to Auburn's 1,940 total square feet or 0.35 sf per capita. The total items in collection is 16,809 with a physical circulation of 18,045 and circulation of children's materials of 10,515.

The Selectmen were presented with a copy of the "Building Needs Assessment and Library Building Program" report dated April 14, 2021 which provides a detailed description of what happens in each space of the library including appropriate furnishings; location within the building; what other services / spaces should be in close

proximity; any specific architectural features needed for the area, and the square feet necessary to house the specific space. In general terms, the report indicates the space for the library should total 7,025 square feet, while the space recommended for the community center space was 2,500 square feet.

Ms. Growney noted there was a lot of information and detail in the consultant's report, which the Trustees had seen an earlier version and worked with the consultant on some modifications they felt would make sense for Auburn. She indicated the consultant's job was to outline what is needed for a community of this size including some space for future growth, but it was felt that recommendation was likely too large for what might be supported locally. She indicated they did not change too much because they felt that was a discussion and decision to be made overall by the Town.

Nancy Mayland stressed there was a lot of data in the report and the Trustees felt the Board of Selectmen needed time to digest the information. The Trustees were not looking to make any type of decisions at this meeting. She stressed the report is very detailed in terms of space needs for each function or purpose within the library.

Mr. Leclair asked how many patrons the library had and Ms. Growney reported there were currently 3,500 library card holders of which 1,600 have been used at least once during the past year. She further indicated from an eyeball perspective, the belief is the largest segment of users are young families and retired individuals.

Mrs. Mayland noted the current space of the library is full of collections, furniture and equipment for operations which does not leave very much room for meeting room space. It was felt that was among the biggest drawbacks to the current library facility. Mrs. Mayland and Ms. Growney both stressed the library needs to involve the community with looking at the current operations and facilities to gain a recognition of their perception of the need and support for an expanded facility.

Mr. Leclair expressed a concern for potential overlapping of efforts with programs offered and managed by the Auburn Village School (AVS), Parks & Recreation and the Library. Ms. Growney indicated just the opposite is the case, that with limited resources, all three entities work together to ensure they are not attempting to do the same things, even though they may be reaching the same audiences. She further indicated the AVS and Library jointly use an online calendar system called Burbio which clearly prevents both entities from scheduling conflicting programs on similar dates. She indicated Parks & Recreation could also become a user of the program to further alleviate this concern.

Mr. Leclair asked if the Trustees had an estimated project number in terms of cost to construct a new facility. Mrs. Mayland indicated they really do not and felt it was way too soon to be talking numbers. General discussion led to an estimation that current construction costs are ranging between \$310 and \$500 per square foot. With an approximate 10,000 square foot facility, the likely price tag would be upwards of \$5 million.

Mrs. Mayland noted it could potentially be that much, but reported the Trustees are anticipating organizing a major fund-raising campaign to raise as much as half the anticipated project cost. She indicated they do not expect the taxpayers to foot the bill for the whole expense and they will be invested in the project before proposing it formally for the Town's consideration.

Mr. Bedard said he was truly on a listening effort to take in as much information and thoughts on this effort as possible. He noted his family have been users of the library as their children were growing and stressed his belief and support in the need for a community center facility to meet the needs of various ages and organizations.

Mr. Leclair also suggested they be looking at the overall operational costs for a larger facility. From his experience with proposing a building project for the Auburn Village School, that is a large part of the discussion with the public, not just the construction costs. Mr. Rolfe asked whether there were any grants available for this type of project. Ms. Growney reported there are not many available for construction and a few that did exist, Auburn did not qualify for due to the Town exceeding various financial standards. However, there would be grants applied for other things like computers, equipment, furniture and the like.

Mr. Leclair asked what sort of timing the Trustees were looking at for a potential project. It was suggested the design of a project could occur in 2022, fund-raising would take place between 2022 and 2024, and a project might be ready to go to a Town Meeting vote in 2024.

Discussion of Future Steps

Moving forward, Mrs. Mayland and Ms. Growney reported the library had a community survey ready to go the public and were planning to kick that off during the Duck Race event on September 11th. With information from the consultant and the community survey, it was felt the next steps for 2022 were funding conceptual architectural drawings for a facility, followed by the holding of a community focus group session similar to what the school district and Parks & Recreation did a few years ago.

Fund-raising and public awareness efforts such as having conceptual drawings available for public inspection at AVS events, the Library, Eddows Field, Concerts in the Park and other venues would help outreach with the public. Also, use of the Auburn Village Crier and existing social media sites for greater distribution of information and public outreach.

The results of all these efforts will determine the timing for advancing a formal proposal and bond issue to the voters.

Adjourn

Mr. Bedard moved to adjourn; Mr. Rolfe seconded the motion. All were in favor, the motion passed, and the meeting adjourned at 7:08 pm

Respectfully submitted,

William G. Herman
Town Administrator