

Town of Auburn
Board of Selectmen
May 4, 2020

PUBLIC ACCESS BY REMOTE TELECONFERENCE
Dial In: 1-712-770-5323 Access Code: 639411

7:00 p.m.

() **Call to Order – Pledge of Allegiance**

() **Meeting Preamble During Covid-19 Emergency**

Approval of Payroll Manifest for the Week of April 27, 2020 -- \$44,932.92

Approval of Accounts Payable Manifest for the Week of April 27, 2020 -- \$11,670.00

Approval of Accounts Payable Manifest for the Week of May 4, 2020

Approval of Consent Agenda – Week of May 4, 2020

() **Appointments with the Board**

Bob Magnusson, Waste Management – Transfer Station Operations

() **Town Response to Covid-19 and State of Emergency Declaration**

General Update on Town Issues

() **New Business**

Appointment – Deputy Forest Fire Warden

() **Old Business**

Status Update on Appointment – Police Commission

() **Report / Comments of Ex-officio Board Representatives**

() **Other Business**

() **Next Meetings / Events**

Monday, May 11, 2020 – Workshop Meeting – Board of Selectmen & Library Trustees – 6:00 PM

Monday, May 18, 2020 – Board of Selectmen's Meeting – 7:00 PM

() **Minutes**

- April 20, 2020 Public Meeting
- April 20, 2020 Non-Public Meeting (x2)

() **Adjourn**

Note: Following various orders issued by Governor Sununu based on the State of Emergency declared on March 13, 2020, the general public will not be able to physically attend the Board of Selectmen's meeting, but can call 1-712-770-5323 and use Access Code 639411 when prompted to be able to listen to the meeting on any telephone.

MEETING PREAMBLE DURING COVID-19 EMERGENCY

Good Evening, as Chairman of the Board of Selectmen, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of City government and services, which are vital to public safety and confidence during this emergency.

Governor Sununu issued Emergency Order #12 on March 23rd which provides local government boards the ability to conduct business using technology to hold remote meetings and not provide a public place of meeting but provide for the public's ability to listen to the meeting. As such, this meeting will be conducted with the Board present in one place and the public having the ability to telephonically listen to the meeting.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Let's start the meeting by taking a Roll Call attendance for the benefit of the public who may be listening in to this meeting.

AGREEMENT FOR HOST-TOWN BENEFITS

1. Parties:

This agreement shall constitute a contract by and between the Town of Auburn, New Hampshire, and Waste Management of New Hampshire, Inc. (Waste Management), for valid mutual consideration, the receipt of which is hereby acknowledged.

2. Date of Performance:

Unless otherwise specific herein, the terms of this contract shall become operational and effective on the first day of the month following the date of the issuance to Waste Management, of the certificate of completion/occupancy of a transfer station as proposed in its site plan application to Auburn's Planning Board and all other approvals required from any state agency. In addition, the performance of this Agreement shall be contingent on any and all necessary votes by the legislative body or any relevant board or agency of the Town of Auburn.

3. Transition in Services:

On the first day of the month following Waste Management's completion of the transfer station in Auburn, Waste Management shall commence operation of a Citizen Drop-Off Facility for the use and benefit of the citizens of the Town of Auburn. Auburn's incineration facility shall cease operation thirty days after the commencement of operation of the Citizen Drop-Off Facility. Auburn residents shall be directed to deliver household trash to Waste Management's Citizen Drop-Off Facility described below. Waste Management agrees to store trash, recyclables and other solid waste to the extent necessary to allow Waste Management to receive and process Auburn's waste appropriately. It shall be the responsibility of Waste Management to facilitate this transition in cooperation with the Solid Waste Commission, and to make all provisions necessary to accept all non-hazardous Auburn household

waste within thirty days prior to Auburn's cessation of operations at the incineration facility.

Waste Management shall also make provisions for the collection and disposal of oil and batteries from Town residents. General oversight of this Agreement shall be conducted by the Solid Waste Commission.

The two full time employees at Auburn's incinerator will be afforded the good faith opportunity to be interviewed and evaluated by Waste Management of New Hampshire for employment.

4. Citizen Drop-Off Facility:

Waste Management will provide the Town of Auburn with an Auburn Citizen Drop-Off Facility (the "Facility") at no charge to the citizens or the Town of Auburn, which will allow Auburn residents to dispose of non-hazardous solid waste and refuse including recyclable materials, light residential demolition and construction debris, leaves, brush, yard waste, appliances and tires. The terms solid waste and refuse shall be defined to include the materials defined in NH RSA 149-M:1(XVII-a) and (XIX) as well as the above mentioned items. Waste Management shall limit the use of the Facility to Auburn residents, and will work in conjunction with the Town Selectmen's Office and the Solid Waste Commission, to implement a program for the annual issuance of stickers, disposal stickers, passes, or labels identifying citizens' vehicles as being permitted for use of the Auburn Citizens' Drop-Off Facility. The issuance of the permits will be administered by the appropriate Town office.

5. Design of Citizens' Drop-Off Facility and Area:

The design of the Citizens' Drop-Off Facility and Area shall be solely the responsibility of Waste Management. The design and construction shall also be subject to the

approval of the Planning Board and Building Inspector. This portion shall be open for citizens 7:00 a.m. to 4:00 p.m. six (6) days per week.

Waste Management will provide all necessary personnel, equipment, containers and facilities necessary to operate the Citizens' Drop-Off Facility at no expense to the Town or its citizens.

6. Recycling:

The Town of Auburn shall continue its present recycling program which is overseen by the Solid Waste Commission, except that Auburn residents shall use the Citizens' Drop-Off Facility and Area to collect recyclables, including yard waste, instead of the incineration facility currently on Chester Turnpike. The creation of appropriate receptacles, labeling, and the exact manner of collecting recyclables will be the responsibility of Waste Management in cooperation with the Solid Waste Commission of Auburn. Appropriate receptacles shall also be provided for the collection of yard waste. The determination of what materials are recycled from the Town of Auburn shall be the responsibility of the Solid Waste Commission, subject to Board of Selectmen and Waste Management approval. The recyclables collected at the drop off area, and any revenues generated therefrom, shall become the sole property of Waste Management, and are hereby acknowledged to be adequate consideration for this agreement.

7. Hazardous Waste:

Waste Management will provide the Town of Auburn with Financial Reimbursement of the Town's existing Household Hazardous Waste Day (HHWD) collection program. Waste Management will pay in full all invoices received by the Town of Auburn relating to the HHWD program, not to exceed \$1,000 per year, adjusted annually by the increase in the Consumer

Price Index (US Average - All Urban Consumers). Waste Management shall arrange for the collection of oil grade #2 and batteries and sale of these items off site from their facility.

8. Commercial Haulers:

Waste Management will also allow commercial haulers carrying the solid waste of Auburn residents only, to utilize the transfer facility at no charge. For the purposes of this agreement, the definition of "commercial hauler" is that definition contained within the Town ordinance. All tipping fees charged by Waste Management to commercial haulers for non-Auburn household waste shall belong to Waste Management. (In the Town of Auburn, there are two haulers that charge a fee to take household solid waste to the current Auburn facility. This household waste, although not delivered by individuals, is not a chargeable commercial endeavor as defined by Town Ordinance.) Commercial haulers shall be allowed to utilize the facility at no charge so long as they haul Auburn residential waste only. Waste Management reserves the right to revoke the rights of any commercial hauler in the event Waste Management discovers that the commercial hauler is attempting or has attempted to mix waste from other communities with Auburn waste and declare it solely as Auburn waste.

9. Closure of Auburn Incinerator and Landfill:

Waste Management hereby agrees to provide financial assistance to the Town for closure and reclamation of the Town's existing landfill on Chester Turnpike. The intent is that the incinerator and the landfill sites be returned to their former state of environmentally pristine natural land. All costs, expenses, fees, surcharges, materials, costs, labor costs,


and other expenditures relating or pertaining to the reclamation and closure of the landfill and incinerator shall be paid by the Town of Auburn with funds provided by Waste Management. Waste Management will make said funds available to the Town within five (5) days of receipt of invoices provided by contractors to the Town for work performed at the landfill site. In no event will Waste Management's obligation hereunder exceed the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00), not including peer review services.

Waste Management shall also provide peer review services for the closure and reclamation process at no cost to Auburn to facilitate closure and reclamation at the least possible cost to Auburn. In no event shall the provision of said peer review services obligate or cause Waste Management to accept any legal responsibility or liability to any party with respect to the closure of said Town facility.

Waste Management shall furnish a letter of credit, performance bond, or other appropriate security in the amount of Fifty Thousand Dollars (\$50,000.00) to secure its performance of the terms outlined in this section.

10. Term of the Agreement:

This agreement shall be in effect for the duration of Waste Management's occupancy and operation of a transfer station within the Town of Auburn, New Hampshire, and shall have a term equal to the period of time during which Waste Management or its transferees, successors or assigns operate a transfer facility in the Town of Auburn, said term not to exceed forty (40) years. In the event Waste Management ceases to operate the Transfer Station or transfer it to another owner than such transferee or new operator shall be bound by the terms of this agreement and Waste Management shall have no further liability pursuant to this agreement. ←

Waste Management transferees, successors and assign agree that a transfer station for the citizens of Auburn shall remain open for a period of not less than five years. 

Waste Management, its transferees, successors and assigns, hereby covenant not to construct an incinerator or landfill on the real property on which the transfer station is sited.

Waste Management agrees that the terms of this agreement may be incorporated in the conditions of approval issued by the Planning Board of the Town of Auburn.

11. Amendment:

This contract may be amended by the mutual consent of the Board of Selectmen and the management of Waste Management at any time, or if the parties mutually agree to amend the terms of this agreement when Waste Management applies for permit modification.

12. Reporting:

On a quarterly basis, Waste Management will provide the Town of Auburn statistical data on monthly volumes accepted into the facility and copies of all reports filed with the State of New Hampshire or the federal government with regard to the types of solid waste, volumes, and disposition of the materials processed through the transfer station.

13. General Terms:

Waste Management guarantees and covenants that incineration, landfill or handling of hazardous waste at the site of the transfer station will never occur. Should such activity be discovered by the Solid Waste Commission of Auburn or Zoning Officer, immediate cease and desist orders will be issued and the Town will be entitled to immediate injunctive relief, up to and including an order that the facility be closed. During such period as Waste Management is

in non-compliance with the Towns cease and desist order or any court injunction. Waste Management will pay all attorneys' fees and costs, including expert witness fees incurred by the Town in securing such injunctive relief if the Town successfully obtains said relief. Notwithstanding anything herein to the contrary, Waste Management reserves the right to handle any hazardous waste inadvertently delivered to or received at the transfer station in any manner required by state, local, or federal authorities with jurisdiction over such matters.

14. Access to the Transfer Station:

Waste Management agrees that its trucks, other than those providing a service to the Town of Auburn, shall not use local Auburn roads. Waste Management shall place a provision in its contracts with third parties who will be tipping at the transfer station, requiring the third parties to access the transfer facility only via Route 28 By-Pass and Route 101. Waste Management shall use its best efforts to notify all users of the facility with which it does not have a contract, including its own vehicles, that access to the facility shall be via Route 101 and 28 By-Pass.

15. Surety Bond:

Waste Management and its successors and assigns shall carry a surety bond, insurance policy, or issue a letter of credit to the Town of Auburn in the amount of Two Hundred Thousand Dollars (\$200,000.00) at all times during the term of this contract to ensure that it performs its ongoing obligations with regard to the operation of the Auburn Citizens' Drop-Off Facility and Area.

16. Attorneys Fees and Costs:

Waste Management agrees to pay any and all reasonable attorneys' fees, costs and expert

witness fees incurred by the Town of Auburn should legal action be required to enforce any of the provisions of this contract to the extent any such legal action on the part of the Town is successful.

17. Incinerator Equipment:

At the option of Waste Management, Waste Management shall purchase the Town of Auburn's equipment currently used at the incineration facility at its fair market value.

18. Indemnification:

Waste Management hereby agrees to indemnify, defend, and hold harmless the Town of Auburn for any and all property damage, personal injury, spills, clean-up costs, civil fines, surcharges, attorneys' fees, expert witness and engineering fees associated with Waste Management's operation of its Transfer Facility and the Auburn Citizens' Drop-Off Facility. In addition, Waste Management shall provide to the Town of Auburn on an annual basis, proof of casualty and liability insurance including the Town of Auburn as an additional insured in the minimum amount of \$2,000,000.00 per occurrence.

THE TOWN OF AUBURN

By its Selectmen,

Charles D. Kelley

February
January 5, 1996

Walter A. Smith

February
January 5, 1996

Paula J. Magloff

February
January 5, 1996

WASTE MANAGEMENT OF NEW HAMPSHIRE, INC.

By its duly authorized representative,

John L. Berg

January 31st, 1996

MONTH	2015		2016		2017		2018		2019	
	Gallons	Residents	Gallons	Residents	Gallons	Residents	Gallons	Residents	Gallons	Residents
January	0	0	57	15	23	8	8	2	0	0
February	0	0	11	4	30	8	15.5	4	0	0
March	0	0	26	8	57	8	21	6	14	2
April	0	0	43	14	13	7	31	6	34	7
May	38	11	34	11	14.5	7	0	0	21.5	6
June	39	25	11	2	33	9	45	9	25.5	4
July	0	0	21	6	13.5	4	28	8	4	4
August	67	15	37.5	8	23	6	24	4	50.5	11
September	41	12	41	11	47	9	39	8	2.5	2
October	27	5	30	7	73	16	14	3	41.5	10
November	47	11	22	7	45.5	9	24	6	9	5
December	15	4	37.5	9	0	0	8.5	3	0	0
Annual Total	274	83	371	102	372.5	91	258	59	202.5	51
Average/Month	22.83	7	30.92	9	31.04	8	21.50	5	16.88	4
Avg Gallons Received per drop-off	3.30		3.64		4.09		4.37		3.97	

NOTES:

- 2015 - Jan, Feb, Mar, Apr; no data recorded.
- JUL-2015 event was cancelled.
- CY/2019 Added, running update information.



Businesses Collecting Household Generated Used Oil

The following list is not a complete list of businesses that may accept household generated used oil, nor does it imply endorsement by the New Hampshire Department of Environmental Services. This list is offered as a reference in the search for outlets to properly dispose of household generated used oil. Before bringing used oil to any of these locations, the business should be contacted to ensure that it is willing and able to accept your oil.

For additional information contact the NHDES Used Oil Program at 603-271-6424 or usedoil@des.nh.gov.

Private Businesses Collecting Household Generated Used Oil			
Town	Business Name	Address	Phone
Bedford	O'Reilly Auto Parts	56 South River Rd.	(603) 222-1627
Berlin	VIP Tires & Service	56 South River Rd.	(603) 668-6040
Berlin	NAPA Auto Parts Berlin Auto Parts	123 Glen Ave.	(603) 752-4405
Bristol	O'Reilly Auto Parts	64 Lake St.	(603) 744-8100
Center Conway	NAPA Auto Parts Redstone Auto Parts	512 Eastman Rd.	(603) 752-4405
Claremont	AutoZone	113 Washington St.	(603) 542-0383
	VIP Tires & Service	366 Washington St.	(603) 543-3521
	NAPA Auto Parts Cricket Plant & Auto Parts LLC	73 Pleasant St.	(603) 543-3144
Colebrook	NAPA Auto Parts Coos Auto Supply LLC	16 Colby St.	(603) 237-5505
Concord	Advanced Auto Parts	136 Loudon Rd.	(603) 224-4795
	AutoZone	45 Fort Eddy Rd.	(603) 225-4243
	Jiffy Lube	150 Loudon Rd.	(603) 224-3300
	O'Reilly Auto Parts	162 Manchester St.	(603) 223-4089
	O'Reilly Auto Parts	189 Fisherville Rd.	(603) 369-4081
	O'Reilly Auto Parts	61 Hall St.	(603) 225-6691
	Proterized New England Co. LLC	14 Poplar Ave.	(401) 736-7920
	VIP Tires & Service	162 Manchester St.	(603) 224-4844
Conway	NAPA Auto Parts Bailey's Auto Supply	78 Main St.	(603) 447-5928

Derry	Advanced Auto Parts	10 Nashua Rd.	(603) 432-3084
	AutoZone	61 Crystal Ave.	(603) 434-2320
	Jiffy Lube	6 Ashleigh Dr.	(603) 425-0777
	O'Reilly Auto Parts	28 Manchester Rd.	(603) 421-0289
	NAPA Auto Parts Sanel Auto Parts	29 South Ave.	(603) 432-9536
Dover	NAPA Auto Parts Sanel Auto Parts	900 Central Ave.	(603) 742-7600
Enfield	Carquest Auto Parts	451 Route 4	(603) 632-4352
Epping	NAPA Auto Parts E & J Auto Parts, Inc.	329 Calef Hwy.	(603) 679-5412
Franklin	AutoZone	856 Central St.	(603) 934-9735
	NAPA Auto Parts Sanel Auto Parts	522 Central St.	(603) 934-5650
Goffstown	Advanced Auto Parts	553 Mast Rd.	(603) 622-6046
	O'Reilly Auto Parts	711 Mast Rd.	(603) 863-4344
Gorham	VIP Tires & Service	418 Main St.	(603) 466-5922
Hillsborough	O'Reilly Auto Parts	4 Intervale Dr.	(603) 464-5040
	VIP Tires & Service	4 Intervale Dr.	(603) 464-6200
	NAPA Auto Parts Sanel Auto Parts	80 Henniker St.	(603) 464-5504
Hooksett	Advanced Auto Parts	1292 Hooksett Rd.	(603) 222-3820
	AutoZone	1279 Hooksett Rd.	(603) 623-6854
	O'Reilly Auto Parts	1109 Hooksett Rd.	(603) 518-1302
Hudson	AutoZone	77 Derry St.	(603) 578-3851
Jaffrey	Advanced Auto Parts	80 Peterborough Rd.	(603) 593-3417
Keene	Advanced Auto Parts	23 Key Rd.	(603) 352-9219
	AutoZone	58 Key Rd.	(603) 355-3300
	NAPA Auto Parts Sanel Auto Parts	38 Emerald St.	(603) 352-1550
Laconia	O'Reilly Auto Parts	1033 Union Ave.	(603) 524-1438
	Advanced Auto Parts	163 Court St., Suite 5	(603) 556-8910
	AutoZone	311 Union Ave.	(603) 524-5261
	VIP Tires & Service	1033 Union Ave.	(603) 528-4390
	NAPA Auto Parts Sanel Auto Parts	359 South Main St.	(603) 524-3300
Landaff	Stockley Enterprises, Inc. DBA Stockley Trucking, Inc.	405 South Main St.	(603) 838-2860

Lancaster	NAPA Auto Parts Sanel Auto Parts	457 Main St.	(603) 778-2582
Lebanon	AutoZone	377 Miracle Mile	(603) 442-9517
Lincoln	NAPA Auto Parts Sanel Auto Parts	83 Main St.	(603) 745-3677
Littleton	VIP Tires & Service	862 Meadow St.	(603) 444-4497
	NAPA Auto Parts C&S Auto & Truck Parts	225 Union St.	(603) 444-2982
Londonderry	O'Reilly Auto Parts	3 Garden Ln.	(603) 421-0427
	S&S Metals Recycling, Inc.	196 Rockingham Rd.	(603) 537-1000
Manchester	Advanced Auto Parts	107 Pine St.	(603) 645-5995
	AutoZone	921 South Willow St.	(603) 668-7200
	Jiffy Lube	283 South Willow St.	(603) 626-0545
	O'Reilly Auto Parts	200 Gay St.	(603) 836-2090
	O'Reilly Auto Parts	445 Hooksett Rd.	(603) 222-1663
	Pep Boys	875 South Willow St.	(603) 624-6277
	VIP Tires & Service	445 Hooksett Rd.	(603) 629-9760
	NAPA Auto Parts Sanel Auto Parts	21 Dow St.	(603) 625-6921
Meredith	NAPA Auto Parts Sanel Auto Parts	331 Daniel Webster Hwy.	(603) 279-4824
Merrimack	VIP Tires & Service	714 Milford Rd.	(603) 883-8477
Milford	O'Reilly Auto Parts	48 Jones Rd.	(603) 249-3209
	Advanced Auto Parts	162 Elm St.	(603) 673-7020
	AutoZone	222 Elm St.	(603) 672-4253
	VIP Tires & Service	48 Jones Rd.	(603) 672-7502
	NAPA Auto Parts Sanel Auto Parts	184 South St.	(603) 673-2308
Nashua	Advanced Auto Parts	300 Main St.	(603) 598-0049
	AutoZone	100 Daniel Webster Hwy.	(603) 888-7555
	Jiffy Lube	620 Amherst St.	(603) 595-1305
	Jiffy Lube	77 East Hollis St.	(603) 880-6162
	Pep Boys	274 Amherst St.	(603) 598-6600
	NAPA Auto Parts Sanel Auto Parts	358 Main St.	(603) 882-8187
	Scrap Metals, Inc.	128 East Glenwood St.	(603) 396-6282
Newington	Tradebe Treatment and Recycling Northeast LLC	410 Shattuck Way	(888) 276-0887


Newport	Advanced Auto Parts	6 John Stark Hwy.	(603) 865-1083
	NAPA Auto Parts Cricket Plant & Auto Parts LLC	592 Sunapee St.	(603) 863-9700
North Conway	AutoZone	1921 White Mountain Hwy.	(603) 733-3096
North Hampton	Jiffy Lube	27 Lafayette Rd.	(603) 964-1133
Peterborough	NAPA Auto Parts Peterborough Auto Supply	136 Grove St.	(603) 924-7179
Plaistow	Advanced Auto Parts	5 Plaistow Rd.	(603) 378-2017
	AutoZone	12 Plaistow Rd.	(603) 382-6601
	Jiffy Lube	75 Plaistow Rd.	(603) 382-1713
Plymouth	O'Reilly Auto Parts	589 Tenney Mountain Hwy.	(603) 481-8989
	NAPA Auto Parts KLSC Parts, Inc.	17 Main St.	(603) 536-1554
Portsmouth	O'Reilly Auto Parts	2179 Lafayette Rd.	(603) 422-0932
	Advanced Auto Parts	2239 Lafayette Rd.	(603) 436-4068
	AutoZone	1981 Woodbury Ave.	(603) 334-6399
	Jiffy Lube	1817 Woodbury Ave.	(603) 436-3303
	Pep Boys	50 Durgin Ln.	(603) 890-0555
	VIP Tires & Service	2179 Lafayette Rd.	(603) 431-1125
	NAPA Auto Parts Sanel Auto Parts	170 West Rd., Suite 10	(603) 436-3834
Raymond	Advanced Auto Parts	55 Route 27	(603) 895-3904
Rindge	AutoZone	21 Commercial Ln.	(603) 899-6925
Richmond	Richmond Auto Sales	158 Whipple Hill Rd.	(603) 239-8917
Rochester	Advanced Auto Parts	703 Columbus Ave.	(603) 332-4821
	AutoZone	122 South Main St.	(603) 335-0294
	Jiffy Lube	195 Charles St.	(603) 335-3603
	O'Reilly Auto Parts	4 Milton Rd.	(603) 330-0590
	VIP Tires & Service	4 Milton Rd.	(603) 332-7442
Salem	Advanced Auto Parts	157 Main St.	(603) 893-5700
	Advanced Auto Parts	510 South Broadway	(603) 212-0063
	AutoZone	517 South Broadway	(603) 335-0294
	Jiffy Lube	323 South Broadway	(603) 898-8866
	Jiffy Lube	194 North Broadway	(603) 890-1333

	Pep Boys	524 South Broadway	(603) 890-0555
	NAPA Auto Parts Sanel Auto Parts	131 North Broadway	(603) 436-3834
Sanbornville	NAPA Auto Parts Sanbornville Auto Supply	1687 White Mountain Hwy.	(603) 522-3811
Seabrook	Advanced Auto Parts	738 Lafayette Rd.	(603) 474-0929
	AutoZone	519 Lafayette Rd.	(603) 474-8204
	Jiffy Lube	467 Lafayette Rd.	(603) 474-8927
	NAPA Auto Parts SJF Enterprises, Inc.	1 Batchelder Rd.	(603) 474-3023
Somersworth	AutoZone	503 High St.	(603) 750-3100
	VIP Tires & Service	6 Waltons Way	(603) 692-5550
	NAPA Auto Parts Sanel Auto Parts	37 Washington St.	(603) 692-5835
Stratham	AutoZone	29 Portsmouth St.	(603) 773-9814
	O'Reilly Auto Parts	4 West Rd.	(603) 772-0373
	VIP Tires & Service	4 West Rd.	(603) 772-4178
Tilton	O'Reilly Auto Parts	117 Laconia Rd.	(603) 286-2042
	O'Reilly Auto Parts	635 West Main St.	(603) 286-6272
Warren	C M Whitcher Transfer Facility	58 Whitcher Hill Rd.	(603) 764-9300
Weare	NAPA Auto Parts Sanel Auto Parts	467 South Stark Hwy.	(603) 529-2886
West Lebanon	Advanced Auto Parts	71 Main St.	(603) 298-7036
	Jiffy Lube	2 Market St.	(603) 298-5019
	NAPA Auto Parts Sanel Auto Parts	98 Main St.	(603) 298-8759
West Ossipee	NAPA Auto Parts Ossipee Auto Parts	2190 White Mountain Hwy.	(603) 539-2296
Whitefield	NAPA Auto Parts C&S Auto & Truck Parts	110 Lancaster Rd.	(603) 837-9094
Wolfeboro	NAPA Auto Parts Wolfeboro Auto Supply	6 Bay St.	(603) 569-1688
Woodsville	O'Reilly Auto Parts	174 Central St.	(603) 747-2733

Revised: July 18, 2019

CONCORD MONITOR

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COVID-19 LOCAL NEWS FUND
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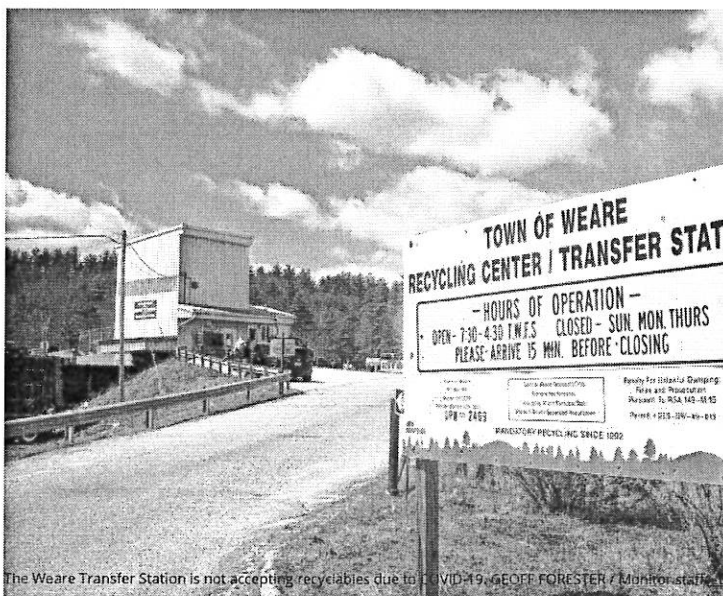
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News > State (/News/State/)

Between fear of virus on material and social distancing, COVID-19 has hit small-town recycling



The Weare Transfer Station is not accepting recyclables due to COVID-19. GEOFF FORESTER / Monitor staff



By DAVID BROOKS (/byline?byline=By DAVID BROOKS)
Monitor staff

Published: 4/20/2020 4:58:38 PM

You can add recycling at the town dump – sorry, I mean transfer station – to the list of activities that have been scrambled by COVID-19.

“We just reopened the transfer station on Tuesday. We were closed for three weeks,” Stephanie Giovannucci, assistant town administrator of Northfield, said in an interview last week. “Now that we’ve got a better understanding of COVID and what other places are doing, we’re more comfortable with it.”

Things are different at the recycling center, however. (Northfield picks up trash curbside but you have to bring recycling to the transfer station.)

Most Popular

At new woodworking shop in

Pembroke, it's not business as usual

(<https://www.concordmonitor.com/Your-new-business-looks-great-now-close-33212925>)

COVID Monday update: Hospitals hurting for cash, average of new cases rose to a record high

(<https://www.concordmonitor.com/covid-coronavirus-nh-new-hampshire-33967638>)

COVID Monday update: Average of new N.H. cases rose to a record high

(<https://www.concordmonitor.com/covid-coronavirus-nh-new-hampshire-33967638>)

Demonstration in front of State House calls to end lockdown, reopen businesses

(<https://www.concordmonitor.com/COVID-19-update-for-Saturday-state-house-rally-to-reopen-NH-33938689>)

When it's birds or animals vs. powerlines, the animals lose – but so do the lines - Granite Geek

(<https://granitegeek.concordmonitor.com/its-birds-or-animals-vs-powerlines-the-animals-lose-but-so-do-the-lines/>)

Jobs

11.20 | Education

Public Works Director

10.20 | Building Maintenance

Assistant Principal - Multiple Positions

10.20 | Education

Butcher Shop Counter Help

10.20 | Restaurant & Food Service

Special Education Teacher

08.20 | Education

Excavator Operators

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The staff doesn't help anybody directly and the town provides gloves and masks. You can't pay cash if you bring in an item that requires cost, such as an air conditioner with freon – only checks or pre-paid coupons. And there's no plastic taken because it has to be sorted into categories by hand, which is too much touching.

Another change is that the swap shop, a standard part of transfer stations statewide, had to end.

"We have what we call a Free Room, but that is closed. People have books, etc., old artificial Christmas trees, they can drop it off for other people," said Giovannucci.

Already struggling

Even before the pandemic arrived, recycling had been battered by a year of plummeting prices once China stopped taking most of our material. Towns and cities had been curtailing or in some cases ending their recycling programs because of soaring costs.

Then came COVID-19, bringing fear that the coronavirus could linger on recyclables and spread to public works employees, not to mention that people gathering at the transfer station, especially on Saturdays, would violate social isolation rules. The result is that some places have stopped recycling altogether, while others have placed restrictions.

"We are not doing any recycling because we had to physically go in and sort the plastics. Studies have shown the disease can stay on plastics for one or two days," said Joe Devine, town administrator of Henniker.

Surprisingly, he said this hasn't produced a big backlash despite people having spent years building up recycling habits. "The town has been very supportive of changes we made. They understand why we're doing what we're doing – we try to be transparent," he said.

The precarious nature of the recycling industry, which has been much discussed over the past year, may be part of the reason for acceptance.

"A lot of places are going away with recycling because of costs. We had looked at whether to cancel it," Devine said.

During the pandemic Henniker considered whether to take some types of recycling material but decided it would cause more problems than it would solve. "We didn't want to get people more confused," Devine said.

His advice to town residents: "Hold on to your stuff. Once (the pandemic) has passed we'll take it!"

Pittsfield, Weare and Canterbury are among other towns that have stopped taking any recyclables, telling people to toss them away with trash. "Once the emergency has passed, the Transfer Station will resume separating out the cardboard and recyclable plastics," says Weare's website.

Canterbury adds this item on its website: "If you separate the aluminum cans, they will be stored onsite and will be recycled at a later date."

One exception is the Hopkinton-Webster Transfer Station, where they've closed the office and the "share table" but otherwise have kept operations the same, trusting that the layout and the self-sorting, which cuts the need for employees to handle material, will keep people safe.

"When people sort, they have been keeping a respectful distance from each other," said Jolene Cochrane, transfer station supervisor.

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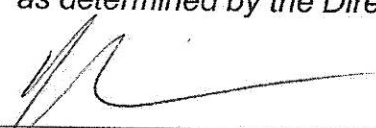
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State of New Hampshire
Department of Natural and Cultural Resources
Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	4/24/20	Town	Auburn	District	
CANDIDATE INFORMATION					
Name	Michael Sullivan				
Mailing Address	184 Coleman Rd				
E-mail Address	ms461@comcast.net				
Home Phone	(603) 483 - 8173	Cell Phone	(617) 688 - 3743		
Work Phone	(603) 483 - 8141	Date of Birth	11/24/60		
<p>By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands</p>					
 Candidate Signature				4, 24, 20 Date	

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue:

Fire Permits ☒

Official Warnings ☒



Forest Fire Warden Signature

4/24/20

Date

Chairperson, Mayor, Town/City Manager Signature

Date

Selectman Signature

Date

Selectman Signature

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

Date

Director, NH Division of Forests and Lands Signature

Date

**Town of Auburn
Board of Selectmen
April 20, 2020
Public Access by Remote Teleconference
Minutes**

6:00 PM

Selectmen Present: Keith Leclair, Todd Bedard and Michael Rolfe

Non-Public Session – RSA 91-A:3, II (c) – Reputation of someone other than a Board member

Mr. Leclair motioned to go into non-public session at 6:00 PM pursuant to RSA 91-A:3, II (c) Reputation of someone other than a Board member. Mr. Bedard seconded the motion. A roll call vote was taken: Mr. Leclair – aye, Mr. Bedard – aye and Mr. Rolfe – aye. All were in favor, the motion passed unanimously.

The meeting was closed to the public at 6:00 PM.

Mr. Bedard motioned to come out of non-public session at 7:01 PM. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

The meeting was opened to the public at 7:01 PM.

Mr. Bedard motioned to seal the minutes of the non-public session. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Others Present Fire Chief Michael Williams, Police Chief Ray Pelton (remotely), Linda Dross (remotely), Town Administrator William Herman and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Leclair called the meeting to order at 7:03 PM and led the Pledge of Allegiance.

Mr. Leclair announced that as Chairman of the Board of Selectmen, he was declaring that an emergency exists and was invoking the provisions of RSA 91-A:2 III (b). Federal, state and local officials have determined that gatherings of 10 or more people pose a substantial risk to the community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to the public safety and confidence during this emergency.

Governor Sununu issued Emergency Order #12 on March 23rd which provides local government boards the ability to conduct business using technology to hold remote meetings and not provide a public place of meeting but provide for the public's ability to listen to the meeting. As such, this meeting will be conducted with the Board present in one place and the public having the ability to telephonically listen to the meeting.

The Selectmen announced they were present by roll call: Mr. Leclair, Mr. Bedard and Mr. Rolfe. Mr. Leclair advised he would periodically check for comment from the public.

Approval of Payroll Manifest for the Week of April 13, 2020 - \$43,889.56

Mr. Bedard motioned to approve the Payroll Manifest for the week of April 13, 2020 in the amount of \$43,889.56. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of April 13, 2020 - \$500.00

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of April 13, 2020 in the amount of \$500.00. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of April 20, 2020 - \$8,820.00

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of April 20, 2020 in the amount of \$8,820.00. Mr. Leclair seconded the motion. A vote was taken, two were in favor (Leclair and Bedard) and one abstained (Rolfe), the motion passed 2-0-1.

Approval of Accounts Payable Manifest for the Week of April 20, 2020 - \$99,624.33

Mr. Bedard motioned to approve the Accounts Payable Manifest for the week of April 20, 2020 in the amount of \$99,624.33. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Consent Agenda for the Week of April 20, 2020

Mr. Leclair read out loud and offered for inspection a copy of the Consent Agenda for the Week of April 20, 2020 some of which included: one (1) Void Check Manifest and two (2) pistol/revolver licenses.

Mr. Bedard motioned to approve the Consent Agenda for the Week of April 20, 2020. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Appointments with the Board

Fire Chief Michael Williams – Monthly Meeting

Chief Williams indicated March was a busy month participating as Fire Chief and Emergency Management Director with weekly meetings since March 19th as well as a couple of virtual meetings and EMS training on Zoom. Classes have been cancelled due to COVID-19. Auburn has received more PPE from the state and reviewed protective policies. The summary of incidents was broken down with 40 for the month and the quarterly report for the first quarter was attached. Chief Williams recognized Lt. Sullivan who has been helpful as the new EMS Coordinator. A letter commending Captain Saulnier, Lt. Glennon, and Firefighters Boyle, Donovan and Newnan for their response to a Delta level cardiac related emergency on April 8th. Due to their quick and coordinated response the patient soon had a return of spontaneous pulses and was conversing with the Fire Department members upon arrival at the hospital.

In March the Assistance to Firefighters Grant was applied for to provide for portable digital radios and a PPE dryer/extractor. The Department will be notified in late summer. Information was received for the 50/50 Forestry grant the Town had been approved for, and a check for 50% reimbursement is expected back today.

The Chief and Deputy Chief attended the New Hampshire Fire Chief's Meeting in Boscawen.

Chief Williams reported the Office 365 update is completed, and shared calendars are being utilized. Operational policies and procedures are being continuously updated. The Department has assisted the Police Department with COVID-19 training and PPE for officers.

Lieutenant Glennon has been working on maintenance of apparatus. The air leak on Engine 2 was fixed. NE Fire worked with him on the new rescue and came here for that.

Mr. Leclair asked about the supply of PPE and Chief Williams indicated he picked up 50 more N95 masks, 30 shields and more gowns so there are approximately 100 in stock currently. There are six current cases of COVID-19 in Town and the number changes as those who recover are removed from the list after 21 days.

Chief Williams provided the Board with a copy of Auburn's Municipality Activity Report related to COVID-19 from the State's Web EOC portal which detailed local staff meetings and updates by date, supplies, telephone conferences, operational status and needs of the community, dispatch MOU, town hall emergency policies and scheduling, training with PPE, online burn permits, quarantine location at Station #2, potential exposures and self-quarantines.

Town Response to COVID-19 and State of Emergency Declaration

General Update on Town Issues

Police Chief Pelton thanked the Fire Department and Police Department for doing a great job. The Fire Department helped to get set up with PPE equipment and the Police Department is running with a full staff minus one officer who had to report to National Guard service and will be back at the end of the month. The office staff has been split between Saturday and Sunday schedule and there are an extra 25 PPE available. There are six COVID-19 cases in Town, two are new.

The Road Agent put up no-parking signs in the recreational areas addressed at the least meeting and Water Works has shifted out two officers. If the crowds continue to grow there will need to be coverage on Saturday and Sunday. There is a slight increase in mental health calls. A company from Hooksett has provided disinfecting services for the vehicles.

Chief Pelton reported the two new vehicles have been received and one is being outfitted. One new officer has been added. The Department is overall in good shape right now.

Mr. Herman reported things have been business as usual at Town Hall this past week, and we were now looking at financial issues moving forward. He reported the Town had positive cash flow into the month of July. As long as the first issue property tax bills can be issued in late May or by June 1st, the Town should remain in positive financial standing. He noted it was announced today FEMA applicant briefings will be announced this week and so it is possible this reimbursement may be available sooner than expected.

New Business

Appointment – Alternate Library Trustee

Mr. Herman reported the Board of Library Trustees are requesting the re-appointment of Alternate Trustee Brenda Beer for an additional one-year term.

Mr. Bedard motioned to appoint Brenda Beer as an Alternate Library Trustee for a term to expire in March 2021. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Applicants for Police Commission

The Board members agreed to table this item until their next meeting.

Storage Unit Request – Parks & Recreation

Mr. Herman provided a Memorandum to the Board dated April 17, 2020 relative to the request from Parks & Recreation for the rental of a second storage unit at the Castlerock Self-Storage facility using the \$2,000 funding retained in the operating budget for this situation. The Commission realizes the Municipal Aid Funding is in question and it is unlikely the storage facility would be built this year but next year. Mrs. LaChance reported there is a 10x15 unit coming up available possibly May 1st at \$135/mo. and could be cancelled month-to-month. The total cost through the end of 2020 would be \$1,080.

Mr. Bedard moved to approve the request to rent a 10x15 storage unit at a monthly cost of \$135 through the remainder of 2020 and to fund the expense from the Recreation Improvement budget account. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Proposals for Library Building & Land Evaluation

Mr. Herman indicated a Request for Proposal was issued in mid-March for the building and property evaluation at the Library. Eight proposals were submitted and have been circulated electronically to the Board of Selectmen and Library Trustees. A meeting of the two boards will be scheduled within a few weeks to determine how to move forward. Bids ranged from \$8,000 to \$27,000.

Old Business

Oil Collection Facility – Improvements

Mr. Herman provided a Memorandum dated April 16, 2020 relative to the Waste Oil Collection Facility Proposals, Bid Canvas Report and Estimates from Mattes Remodeling and Rolfe Builders LLC.

Mr. Rolfe provided one verbal quote at the last meeting and provided the back up documentation. Mr. Leclair met with two others, one of which was willing to provide an estimate. The descriptions of work were comparable. One bid was for \$3,500 and the other for \$1,800. Mr. Bedard noted he was in favor of the lower bid.

Mr. Leclair noted the issue is that Waste Management who was picking up once a month was unwilling to continue to do so until the roof was repaired. Mr. Leclair noted if the funds were in the budget the Property Repair Fund (Other than Buildings) could be utilized.

Mr. Bedard motioned to accept Rolfe Builders proposal at a cost of \$1,880 to be taken from the Property Repair Fund to repair the roof over the oil storage facility. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Other Business

Mr. Bedard asked about the Transfer Station and whether spots which were closed would open up and/or the timeframe to keep closed. Currently there is a three-bag limit. Mr. Herman will reach out to Waste Management for insights and Mr. Leclair asked to keep this on the agenda under Old Business.

Next Meetings/Events

Monday, May 4, 2020 – Board of Selectmen's Meeting – 7:00 PM as Conference Call

Minutes

- April 6, 2020 Public Meeting

Mr. Bedard motioned to approve the minutes of the April 6, 2020 Public Meeting. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

- April 6, 2020 Non-Public Meeting (x6)

Mr. Bedard motioned to approve the minutes of the April 6, 2020 Non-Public Meeting (x6). Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Adjourn

Mr. Rolfe motioned to adjourn the meeting at 7:36 PM. Mr. Bedard seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Respectfully submitted,

Nancy J. Hoijer,
Recording Secretary