



VEHICLE REGISTRATIONS

ALL REGISTRATIONS NEED TO BEGIN AT THE TOWN CLERK'S OFFICE

Form of payment is either **CASH, CHECK OR CREDIT CARD** – Please note that we can only accept Mastercard and Discover at the window – When renewing online you may also use a Visa card (This is a VISA rule)

IMPORTANT: When using a Credit Card there is a 2.95% fee (minimum of \$1.50) charged. This is a processing fee and not retained by the town.

RENEWALS – You will need to bring in last year's (current) registration to complete a renewal. If your vehicle was registered in Auburn last year you may renew your vehicle on-line using **E-Reg** – found on the www.auburnnh.us website. If you are renewing a registration and you are **NEW RESIDENT TO AUBURN**, you will need to come in to the Town Clerk's office with your last year's registration along with proof of Auburn residency (mail received at your new **legal** Auburn address- not PO Box).

NEW VEHICLE REGISTRATIONS – To register a newly purchased vehicle you will need to present to the Town Clerk a Certificate of Origin, a Title or a Title Application (blue paper) prepared by a NH dealer for all vehicles 15 years or newer (1998 to present).

For vehicles over 15 years, you will need a bill of sale **PLUS** a previous NH Registration of vehicle purchased(or copy), OR a valid New Hampshire or out of state title, OR a completed VIN Verification form 19A (available at the Town Clerk's office)

TRANSFERS - To complete a transfer of plates from a previously owned vehicle to a newly purchased one you will need the information listed above under new vehicle registrations **PLUS** the **current** registration for the plates you wish to transfer. Please note that the first name on both vehicle registrations MUST agree to complete a transfer. If you do not have the **current** registration, you may receive one from the Town Clerk for a fee of \$17.50. The only exception would be when transferring a leased vehicle. In that case the second name on the registration and new paperwork must agree.

NEW RESIDENT REGISTRATIONS (MOVED FROM ANOTHER STATE)

New Auburn residents who have moved from another state will need the following to register their vehicle(s).

- Proof of Residency for the town of Auburn(Mail with legal address – not a PO Box)
- Out of State Registration
- License
- If the vehicle is 1998 or newer, you also need to bring in the title.
- If you do not have the title and a lienholder does, we need the complete name and address of the lienholder
- Current odometer reading for the vehicle