

*Griffin Free Public Library  
Board of Trustees Meeting  
August 13, 2018*

**Present:** Nancy Mayland, Chair; Liz Michaud, Secretary, Joe Forest, Treasurer; Sharon Bluhm, Alternate  
Kathy Growney, Library Director; Jeanni Worster, Alternate.

**Also Attending:** Fay Hanscomb

Nancy Mayland called the meeting to order at 6:35 pm.

Opportunity for the public to speak

Review previous minutes

- Reviewed the minutes of the June Board of Trustees meeting.
- Motion to approve the minutes made by Liz Michaud/Nancy Mayland 2<sup>nd</sup>. All in favor.

Correspondence

- None

Treasurers Report:

- Reviewed the Treasurers Report for June.
- Motion to approve the minutes made by Liz/joe 2<sup>nd</sup>. All in favor
- Reviewed the Treasurers Report for July.
- Motion to approve the minutes (as corrected) made by Nancy /Joe 2<sup>nd</sup>. All in favor

Directors Report:

- Report reviewed.
- Stats look good.

Friends of the Library:

- Duck Race: The Friends will have three tables, Popcorn, Pick A Duck and Made in Auburn and they need volunteers
- Renewed the See Science Museum Pass

Book Sale:

- Kathy is working with Better World Books about taking the left over books after the book sale next year. There are a few options: we pack it and we ship but they pay for shipping, there is an option where we could make additional money but its labor intensive and not that big a payout. Kathy will get more information
- Kathy suggested a new policy for weeding the donations before the sale, some items will go to Good Will before the sale.
- Fay spoke:
  1. We did not have as many customers and did not have enough volunteers for moving the books. Next year we need more dollies. Kathy is buying labels to help sorting while moving, and a discussion was held about pre-sorting in the sheds
  2. A suggestion was made to use a face book event to get volunteers, and maybe add a Friday afternoon time for sorting too. We need a Point Person at school to direct volunteers.
  3. Suggestions were made about incenting volunteers: Maybe cheap library t-shirts for volunteers – give them to the first volunteers, Ice Cream, Pizza.
  4. Friends bake sale: The items were too expensive, making all items the same price didn't work. Items should be laid out differently and more organized. Keep the sale items simple , no extra coffee/popcorn/etc.
  5. Next year might not be able to use the gym due to the cafeteria construction, but we should know by March. If that is the case we will need optional locations: perhaps safety complex along with tent.
  6. Need new signs
  7. Fay is doing the crier write up, include that we made over \$4K
  8. Motion to use \$1000 from the Book Sale for Hoopla made by Liz Michaud/Nancy Mayland 2<sup>nd</sup>. All in favor.

Old Business:

- Reviewed the Maintenance/Repairs List - nothing new
- Next Strategic Planning Meeting scheduled for Monday September 17th at 6:30.
- Alternate Trustee – need a written resignation from MB Lufkin. Will wait till Fall to advertise for a new alternate
- Budget Discussion: reviewed the budget details and it will be submitted this month.
- Reviewed Staff proposed budget

New Business:

- Duck Race – AHA send memo requesting to use library – POP – electricity - performers – Would like to use the side lawn for tractors and maybe the back area for laying out the ducks.
  - Need to bring their own cords and cover the electric cords on the ramp.
  - Someone from AHA to be point person to vendors on Friday - and during duck race
  - Must be on the right side of the fence

Action Items:

- Liz to talk to town hall about hard copy of meeting minutes

Motion to adjourn made by Joe Forest / Liz Michaud 2<sup>nd</sup>. All in favor  
Meeting adjourned at 8:44 PM

Liz Michaud  
Secretary