

**TOWN OF AUBURN,
NEW HAMPSHIRE**

ANNUAL FINANCIAL REPORT

**AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014**

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PLODZIK & SANDERSON

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Auburn
Auburn, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Auburn as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 19 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Auburn, as of December 31, 2014, or the changes in financial position thereof for the year then ended.

*Town of Auburn
Independent Auditor's Report*

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Auburn as of December 31, 2014, and the respective changes in financial position and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 7) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Auburn basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

August 6, 2015

*Plodzik & Sanderson
Professional Association*

Management's Discussion and Analysis

This narrative is provided as an overview and analysis of the financial activities of the Town of Auburn for the year ended December 31, 2014. It should be considered in conjunction with the Town's financial statements and footnotes following this section. The accompanying financial statements have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Financial Highlights

- The assets of the Town of Auburn exceed its liabilities at December 31, 2014 by **\$11,517,735** (net position). The change in net position represents a **2% decrease** from the prior year's net position of **\$11,721,036**. The decrease is due to an accounting change in depreciable assets and not from general operations.
- As of the close of the current reporting year, the Town of Auburn reported a general fund balance of **\$2,054,889**, which includes a **\$32,774 in nonspendable**, **\$41,571 in restricted**, **\$85,787 in committed**, **\$265,406 in assigned** and **\$1,629,351 in unassigned** fund balance. General fund total expenditures for 2014 were **\$5,055,632**. Long term liabilities have been **reduced** by **\$142,273** for the year. There was an **increase** of **\$617,119** (43%) in the general fund balance from December 31, 2013 to December 31, 2014.
- The Town of Auburn lease obligations at year end were **\$478,995**. This shows a decrease of the Town's lease obligations by **\$129,771** from the prior year. This decrease is due to payoff of a fire truck.
- It should be noted that in the 2014, there was an accounting change implemented for fixed assets and its associated depreciation. This change should better state net fixed assets for the Town. An adjustment to prior year balance forward is represented in the financial statements and stated in Note 17.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the financial statements of the Town of Auburn, which are comprised of three components:

- A. Government-wide financial statements,
- B. Fund financial statements, and
- C. Notes to the financial statements.

This report also contains miscellaneous supplementary information in addition to the basic financial statements.

- A. The **government-wide financial statements** are designed to provide the readers with a broad overview of the financial position of the Town of Auburn. They are similar to private sector financial statements and include the following:
 1. A *statement of net position* shows the Town's assets less its liabilities as of the end of the current reporting year. The difference is reported as net position. Over a period of time, this report is useful in determining whether or not the Town's financial position is improving or declining. Assets and liabilities are generally measured using current values with one major exception being capital assets, which are reported at historical cost less accumulated depreciation.
 2. A *statement of activities* shows how the Town's net position changed during the current reporting year. The statement includes all underlying events throughout the year, regardless of whether or not the Town's cash flow is influenced. In other words, revenues that are earned but not collected and expenses that are incurred but not yet paid are reported in this statement and are presented in the form of receivables and payables as of the end of the current reporting year.

The governmental activities reported in the financials for the Town of Auburn include general government, public safety, highways and streets, health, welfare, culture and recreation, conservation, and capital outlay.

- B. **Fund financial statements:** A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. All of the funds of the Town of Auburn can be divided into two categories: governmental and fiduciary.

Governmental funds: Governmental funds essentially account for the same functions reported in the government-wide statement of activities. Unlike the government-wide financial statements however, the governmental fund financial statements focus on near-term inflows and outflows. Governmental funds state the balance of expendable resources available at the end of the reporting year. The governmental fund financial statements give a closer view than the government-wide financial statements and may be useful in evaluating the Town's near-term financing requirements and available resources.

In comparing functions between the two sets of statements, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation that can be used to facilitate a comparison between governmental funds and governmental activities of the whole government.

The Town of Auburn maintains four individual governmental funds. The operations of each fund are accounted for separately and are comprised of assets, liabilities, fund equity, revenues and expenditures. The various funds are reported by major fund, with the non-major funds being aggregated into a single column. Combining statements are presented later on in the report to show the aggregate of these funds. The basic governmental fund financial statements can be found on page 8 – 13 of this report.

An annual appropriated budget is adopted each year for the general fund. The budget to actual statement of revenues, expenditures and changes in fund balance for the general fund is included on page 14.

Fiduciary Funds: Fiduciary funds are used to account for resources held or established under an agreement for the benefit of outside parties. Fiduciary funds are not reflected in the government-wide financial statements due to the fact that the resources are not available to support the Town's programs. The basic fiduciary fund financial statement can be found on page 15 of this report.

- C. **Notes to the financial statements:** The notes are intended to provide additional information that is essential in order for the reader to fully understand the data that is provided in both the governmental-wide financial statements and fund financial statements.

Other information: The combining and individual fund schedules can be found immediately following the notes to the financial statements.

Government-wide Financial Analysis

As previously pointed out, the statement of net position report is useful in determining whether or not the Town's financial position is improving or declining. As also noted in the Financial Highlights section of this report, the Town of Auburn reported net position of **\$11,517,735** at the close of the report year ended December 31, 2014.

Of this amount, 75% represents the Town's investment in capital assets (land, building, machinery and equipment); less any related outstanding debt used to acquire them. While these capital assets are used to provide services to the citizens of Auburn, it is important to note that these assets are not available for future spending. Although the Town's capital assets are reported net of related debt, the resources needed to satisfy such debt must be provided from other sources, as the capital assets themselves cannot be used to liquidate these liabilities.

Less than 2% of the Town's net position represent resources that are restricted in use, leaving a remaining balance of \$2,652,221 (23%) unrestricted net position that may be used to meet the on-going obligations to Auburn citizens and creditors.

At the year ended December 31, 2014, the Town of Auburn is able to report

**Town of Auburn
Table 1 Statement of Net Position**

	2013	2014	Increase (Decrease)	% Increase (Decrease)
Current and other assets	\$ 5,996,193	\$ 6,902,584	\$ 906,391	15%
Capital Assets, net	<u>10,096,557</u>	<u>9,151,031</u>	<u>(945,526)</u>	<u>(9%)</u>
Total assets	<u>\$16,092,750</u>	<u>\$16,053,615</u>	<u>\$ (39,135)</u>	<u>(.2%)</u>
Long-term liabilities				
Outstanding	\$ 872,856	\$ 730,583	\$ (142,273)	(16%)
Other liabilities	<u>3,498,858</u>	<u>3,805,297</u>	<u>306,439</u>	<u>9%</u>
Total liabilities	<u>\$ 4,371,714</u>	<u>\$ 4,535,880</u>	<u>\$ 164,166</u>	<u>4%</u>
Net Position:				
Net Investment in capital assets	\$ 9,487,791	\$ 8,672,036	\$ (815,755)	(9%)
Restricted	155,546	193,478	37,932	24%
Unrestricted	<u>2,077,699</u>	<u>2,652,221</u>	<u>574,522</u>	<u>(28%)</u>
Total net position	<u>\$11,721,036</u>	<u>\$11,517,735</u>	<u>\$ (203,301)</u>	<u>2%</u>

During year 2014, the Town's net position decreased by \$203,301 (-2%).

**Town of Auburn
Table 2 Statement of Activities**

	2013	2014	Increase (Decrease)	% Increase (Decrease)
Revenue:				
Program revenues:				
Charges for services	\$ 292,621	\$ 255,394	\$ (37,227)	(23%)
Operating grants	205,995	136,438	(69,557)	(34%)
General revenues:				
Taxes	3,320,266	3,580,122	259,856	8%
Licenses and permits	1,295,202	1,404,140	108,938	8%
Unrestricted grants	224,945	248,479	23,534	10%
Miscellaneous	89,215	146,805	57,590	65%
Total revenue	\$ 5,428,244	\$ 5,771,378	\$ 343,134	6%
Program Expenses:				
General government	\$ 1,346,116	\$ 1,284,007	\$ 62,109	5%
Public Safety	1,874,268	1,633,919	(240,349)	(13%)
Highways and streets	1,306,282	1,611,968	305,686	23%
Sanitation	11,266	5,536	5,730	(51%)
Health	59,544	60,062	518	1%
Welfare	34,435	20,142	14,293	42%
Culture and recreation	219,961	255,914	35,953	16%
Conservation	115,961	3,567	(112,394)	(97%)
Capital outlay	189,321	0	(189,321)	(100%)
Total governmental activities	\$ 5,156,957	\$ 4,875,115	\$ (281,842)	(5%)
Change in net position	\$ 271,287	\$ 896,263	\$ 624,976	230%
Beginning net position	\$11,449,749	\$10,621,472	\$ (828,277)	(7%)
Ending net position	\$11,721,036	\$11,517,735	\$ 896,263	8%
Restate Prior Balance	(\$1,099,564)			
Adjusted net position	\$10,621,472			

Financial Analysis of Governmental Funds

The general fund is the central operating fund of the Town of Auburn. The focus of Auburn's governmental funds is to provide information on inflows, outflows and balances of expendable resources available for Town operations and services at the end of each reporting year.

At the end of the current reporting year, Auburn's governmental funds reported a combined ending fund balance of **\$2,994,394**. Of this combined fund balance, less than **4%** (**\$132,396**) is nonspendable, **3%** (**\$93,856**) is restricted, **29%** (**\$873,385**) is committed, and **9%** (**\$265,406**) is assigned, with a remaining balance of **55%** (**\$1,629,351**) in unassigned fund balance at year end.

As a measure of the general fund's liquidity, it may be useful to compare the unassigned fund balance to the total fund expenditures. The general fund expenditures and other financing uses for this reporting year totaled **\$5,055,632**. The general fund balance **increased** by **\$265,265** which represents **5%** of the total expenditures and other financing uses in the current year.

General Fund Budgetary Highlights

In the current reporting year, the Town of Auburn's general fund had a favorable variance in the estimated governmental activity revenue versus actual in the amount of **\$141,571** or **3%** of estimated revenues. The majority of this favorable variance was due a return of health insurance premium and the sale of Town owned property.

The Town of Auburn's general fund also had a favorable variance in appropriations versus actual expenditures in the amount of **\$106,287** or **2%** of appropriations. Most departments contributed to this favorable variance by keeping expenditures under appropriations.

Capital Asset and Debt Administration

The Town of Auburn's capital assets for its governmental type activities net of accumulated depreciation as of December 31, 2014 was **\$9,151,031**, a **decrease** of **\$945,526** over the prior year. The decrease is due to prior period adjustment of \$1,099,564 and current operations increase of \$154,038

At the end of the current reporting year, the Town of Auburn had a total of **\$730,583** in long-term debt. Of this amount, capital leases for the purchase of a fire truck and police vehicles totaled **\$478,995**, **\$120,000** is for landfill closure and post closure cost, and the remaining amount of **\$131,588** is for accrued vacation time.

Economic Factors and Next Year's Budget and Tax Rates

When creating the budget from year to year, the Town of Auburn's primary objective is to provide quality services to its citizens, at the same time attempting to keep the tax rate stable.

The Town of Auburn continues to be financially strong and again has seen growth in net property values. Net property values for 2014 were \$637,372,258 which is an increase of \$19,979,802 or 3% from the prior year. The equalization rate for 2014 was 97.9% down slightly from the 2013 rate, which was at 99.8%. This marker shows stability in the Town of Auburn's property assessing.

The Town is into the third year of the agreement with Manchester Water Works to reduce the in lieu of taxes paid by Manchester Water Works for five years and then becoming a level amount. Even with the reduction in Manchester Water Works revenue the impact to the Town continues to be a less burden for the taxpayers with the continued growth. In 2011 Manchester Water Works revenue accounted for 35% of all revenue, in 2012 that amount was 25%, in 2013 the amount was 11%, and 2014 that amount was again reduce to 9%.

The Town has still not complied with GASB 45 in 2013. The amount not reported in the financial statements is still believed to be minimal, as the Town does not pay towards retiree health insurance cost and only has one retiree currently on health coverage. The expense not stated would be the implied amount of potential rate increases for current employee health coverage. The cost for implementing GASB 45 will be put forward at some point and if funding is approved the Town will be compliant in future years.

Additional Financial Information

The purpose of the financial report is to provide a general overview to all those who have an interest in the Town of Auburn's finances. Questions concerning any of the information provided within this report or requests for additional information can be addressed to the Finance Director, Town of Auburn, PO Box 309, Auburn, NH 03032.

BASIC FINANCIAL STATEMENTS

EXHIBIT A
TOWN OF AUBURN, NEW HAMPSHIRE
Statement of Net Position
December 31, 2014

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 5,586,105
Investments	150,397
Taxes receivable (net)	603,865
Accounts receivable	60,912
Intergovernmental receivable	302,319
Prepaid items	32,774
Restricted assets:	
Cash and cash equivalents	166,212
Capital assets:	
Land and construction in progress	1,367,989
Other capital assets, net of depreciation	7,783,042
Total assets	16,053,615
LIABILITIES	
Accounts payable	192,948
Accrued salaries and benefits	19,070
Accrued interest payable	11,005
Intergovernmental payable	3,580,428
Other liabilities	1,846
Long-term liabilities:	
Due within one year	118,846
Due in more than one year	611,737
Total liabilities	4,535,880
NET POSITION	
Net investment in capital assets	8,672,036
Restricted	193,478
Unrestricted	2,652,221
Total net position	\$ 11,517,735

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF AUBURN, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2014

	Expenses	Program Revenues		Net (Expense) Revenue and Change In Net Position
		Charges for Services	Operating Grants and Contributions	
General government	\$ 1,284,007	\$ 35,468	\$ -	\$ (1,248,539)
Public safety	1,633,919	216,814	-	(1,417,105)
Highways and streets	1,611,968	-	136,438	(1,475,530)
Sanitation	5,536	-	-	(5,536)
Health	60,062	-	-	(60,062)
Welfare	20,142	1,257	-	(18,885)
Culture and recreation	255,914	1,855	-	(254,059)
Conservation	3,567	-	-	(3,567)
Total governmental activities	<u>\$ 4,875,115</u>	<u>\$ 255,394</u>	<u>\$ 136,438</u>	<u>(4,483,283)</u>
General revenues:				
Taxes:				
Property				2,747,518
Other				832,604
Motor vehicle permit fees				1,271,603
Licenses and other fees				132,537
Grants and contributions not restricted to specific programs				248,479
Miscellaneous				146,805
Total general revenues				<u>5,379,546</u>
Change in net position				896,263
Net position, beginning, as restated (see Note 17)				10,621,472
Net position, ending				<u>\$ 11,517,735</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF AUBURN, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2014

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 5,413,415	\$ 172,690	\$ 5,586,105
Investments	-	150,397	150,397
Accounts receivable	402	60,510	60,912
Taxes receivable	643,865	-	643,865
Due from other governments	302,319	-	302,319
Interfund receivable	-	555,908	555,908
Prepaid items	32,774	-	32,774
Restricted assets:			
Cash and cash equivalents	166,212	-	166,212
Total assets	<u>\$ 6,558,987</u>	<u>\$ 939,505</u>	<u>\$ 7,498,492</u>
LIABILITIES			
Accounts payable	\$ 192,948	\$ -	\$ 192,948
Accrued salaries and benefits	19,070	-	19,070
Due to other governments	3,580,428	-	3,580,428
Interfund payable	555,908	-	555,908
Other	1,846	-	1,846
Total liabilities	<u>4,350,200</u>	<u>-</u>	<u>4,350,200</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	109,079	-	109,079
Unavailable revenue - Grant reimbursements	44,819	-	44,819
Total deferred inflows of resources	<u>153,898</u>	<u>-</u>	<u>153,898</u>
FUND BALANCES			
Nonspendable	32,774	99,622	132,396
Restricted	41,571	52,285	93,856
Committed	85,787	787,598	873,385
Assigned	265,406	-	265,406
Unassigned	1,629,351	-	1,629,351
Total fund balances	<u>2,054,889</u>	<u>939,505</u>	<u>2,994,394</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 6,558,987</u>	<u>\$ 939,505</u>	<u>\$ 7,498,492</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-2
TOWN OF AUBURN, NEW HAMPSHIRE
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position
December 31, 2014

Total fund balances of governmental funds (Exhibit C-1)		\$ 2,994,394
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 13,547,524	
Less accumulated depreciation	<u>(4,396,493)</u>	9,151,031
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (555,908)	
Payables	<u>555,908</u>	-
Property taxes not collected within 60 days of fiscal year-end are not available to pay current period expenditures, and therefore are deferred in the funds.		
Deferred property taxes	\$ 109,079	
Allowance for uncollectible taxes	<u>(40,000)</u>	69,079
Grant reimbursements not collected within 60 days of fiscal year-end are not available to pay current period expenditures, and therefore are deferred in the funds.		
Deferred grant reimbursements		44,819
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(11,005)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ 478,995	
Compensated absences	131,588	
Accrued landfill postclosure care costs	<u>120,000</u>	(730,583)
Net position of governmental activities (Exhibit A)		<u><u>\$ 11,517,735</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
TOWN OF AUBURN, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2014

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 3,263,866	\$ 315,600	\$ 3,579,466
Licenses and permits	1,404,140	-	1,404,140
Intergovernmental	382,805	-	382,805
Charges for services	66,080	189,314	255,394
Investment earnings	4,001	1,987	5,988
Miscellaneous	139,827	990	140,817
Total revenues	<u>5,260,719</u>	<u>507,891</u>	<u>5,768,610</u>
EXPENDITURES			
Current:			
General government	1,257,015	-	1,257,015
Public safety	1,592,051	170,981	1,763,032
Highways and streets	1,061,336	-	1,061,336
Sanitation	15,536	-	15,536
Health	60,062	-	60,062
Welfare	20,142	-	20,142
Culture and recreation	236,116	-	236,116
Conservation	1,574	1,993	3,567
Capital outlay	811,800	-	811,800
Total expenditures	<u>5,055,632</u>	<u>172,974</u>	<u>5,228,606</u>
Excess of revenues over expenditures	<u>205,087</u>	<u>334,917</u>	<u>540,004</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	7,886	1,510	9,396
Transfers out	(1,510)	(7,886)	(9,396)
Capital leases	53,753	-	53,753
Total other financing sources (uses)	<u>60,129</u>	<u>(6,376)</u>	<u>53,753</u>
Net change in fund balances	265,216	328,541	593,757
Fund balances, beginning, as restated (see Note 17)	1,789,673	610,964	2,400,637
Fund balances, ending	<u>\$ 2,054,889</u>	<u>\$ 939,505</u>	<u>\$ 2,994,394</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-4
TOWN OF AUBURN, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended December 31, 2014

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 593,757
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p> <p>Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.</p>		
Capitalized capital outlay	\$ 656,330	
Depreciation expense	<u>(498,292)</u>	
		158,038
<p>The net effect of various miscellaneous transactions involving capital assets (i.e. sales and losses) is to decrease net assets.</p>		
		(4,000)
<p>Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.</p>		
Change in deferred tax revenue	\$ (2,742)	
Change in deferred grant reimbursement revenue	2,112	
Change in allowance for uncollectible property taxes	<u>3,398</u>	
		2,768
<p>Transfers in and out between governmental funds are eliminated on the Statement of Activities.</p>		
Transfers in	\$ (9,396)	
Transfers out	<u>9,396</u>	
		-
<p>The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.</p>		
Proceeds of capital leases	\$ (53,753)	
Repayment of capital leases	<u>183,524</u>	
		129,771
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.</p>		
Decrease in accrued interest expense	\$ 3,427	
Decrease in compensated absences payable	2,502	
Decrease in accrued landfill postclosure care costs	<u>10,000</u>	
		15,929
Changes in net position of governmental activities (Exhibit B)		<u><u>\$ 896,263</u></u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF AUBURN, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended December 31, 2014

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 3,238,229	\$ 3,238,229	\$ 3,264,522	\$ 26,293
Licenses and permits	1,425,000	1,425,000	1,404,140	(20,860)
Intergovernmental	382,331	382,331	384,917	2,586
Charges for services	50,000	50,000	66,080	16,080
Investment earnings	900	900	1,716	816
Miscellaneous	15,000	15,000	131,656	116,656
Total revenues	<u>5,111,460</u>	<u>5,111,460</u>	<u>5,253,031</u>	<u>141,571</u>
EXPENDITURES				
Current:				
General government	1,236,522	1,253,531	1,204,578	48,953
Public safety	1,582,078	1,565,269	1,538,298	26,971
Highways and streets	1,058,886	1,058,886	1,061,336	(2,450)
Sanitation	15,000	16,800	15,536	1,264
Health	63,014	63,014	60,062	2,952
Welfare	45,338	44,338	20,142	24,196
Culture and recreation	90,533	89,533	86,289	3,244
Conservation	2,727	2,727	1,574	1,153
Debt service:				
Principal	1	1	-	1
Interest	2	2	-	2
Capital outlay	948,214	948,214	948,213	1
Total expenditures	<u>5,042,315</u>	<u>5,042,315</u>	<u>4,936,028</u>	<u>106,287</u>
Excess of revenues over expenditures	<u>69,145</u>	<u>69,145</u>	<u>317,003</u>	<u>247,858</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	7,873	7,873
Transfers out	(166,841)	(166,841)	(170,563)	3,722
Total other financing sources (uses)	<u>(166,841)</u>	<u>(166,841)</u>	<u>(162,690)</u>	<u>11,595</u>
Net change in fund balances	<u>\$ (97,696)</u>	<u>\$ (97,696)</u>	154,313	<u>\$ 259,453</u>
Increase in nonspendable fund balance			(578)	
Unassigned fund balance, beginning			<u>1,589,514</u>	
Unassigned fund balance, ending			<u>\$ 1,743,249</u>	

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT E
TOWN OF AUBURN, NEW HAMPSHIRE
Fiduciary Funds
Statement of Fiduciary Net Position
December 31, 2014

	<u>Agency</u>
ASSETS	
Cash and cash equivalents	<u>\$ 536,594</u>
LIABILITIES	
Due to other governmental units	282,841
Performance bonds payable	219,484
Escrow payable	<u>34,269</u>
Total liabilities	<u>536,594</u>
NET POSITION	<u>\$ -</u>

The notes to the basic financial statements are an integral part of this statement.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

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TOWN OF AUBURN, NEW HAMPSHIRE
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TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
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NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Auburn, New Hampshire (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

The more significant of the Town’s accounting policies are described below.

1-A Reporting Entity

The Town of Auburn is a municipal corporation governed by an elected 3-member Board of Selectmen. The reporting entity is comprised of the primary government and any other organizations (*component units*) that are included to ensure that the financial statements are not misleading.

Component units are legally separate organizations for which the Town is financially accountable. The Town is financially accountable for an organization if the Town appoints a voting majority of the organization’s governing board, and (1) the Town is able to significantly influence the programs or services performed or provided by the organizations; or (2) the Town is legally entitled to or can otherwise access the organization’s resources; (3) the Town is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the Town is obligated for the debt of the organization. Based on the foregoing criteria, no other organizations are included in the Town’s financial reporting entity.

1-B Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Net Position presents the financial position of the governmental activities of the Town at year-end. This statement includes all of the Town’s assets, liabilities, and net position, with the exception of long term costs of retirement, health care, and obligations for other postemployment benefits which have been omitted because the liability and expense have not been determined.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*. As in the Statement of Net Position mentioned above, the Town has not recorded other postemployment benefit expense in this statement.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

1-C Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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Governmental fund financial statements are reported using the *current financial resources* measurement focus and the *modified accrual basis* of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for State shared revenue, reimbursement-based grants and interest which use one year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, licenses and permits, intergovernmental revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlement, and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The Town reports the following major governmental fund:

General Fund – all general revenues and other receipts that are not allocated by law or contracted agreement to another fund are accounted for in this fund. This fund accounts for general operating expenditures, fixed charges, and the capital improvement costs that are not reported in other funds.

All the governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

Additionally, the Town reports the following fund types:

Special Revenue Funds - are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Permanent Fund - is used to record activity of legal trusts for which the interest on the corpus provides funds for the Town's cemetery operations.

Fiduciary Fund Type - The Town also reports the following fiduciary fund type:

Agency Fund - used to account for assets held in a trustee or agency capacity on behalf of outside parties, including other governments.

1-D Cash and Cash Equivalents

The Town considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Deposits with financial institutions consist primarily of demand deposits and savings accounts. A cash pool is maintained that is available for use by all funds.

The treasurer is required to deposit such moneys in solvent banks in state or the Public Deposit Investment Pool pursuant to New Hampshire RSA 383:22. Funds may be deposited in banks outside of the state if such banks pledge and deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations or obligations to the State of New Hampshire in value at least equal to the amount of the deposit in each case.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

1-E Restricted Assets

Certain cash balances blended with the general fund are classified as restricted assets on the balance sheet because their use is designated for a specific purpose and therefore not available for immediate and general use by the Town.

1-F Investments

State statutes place certain limitations on the nature of deposits and investments available as follows:

New Hampshire law authorizes the Town to invest in the following type of obligations:

- Obligations of the United States government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits,
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments for the Town are reported at fair value generally based on quoted market prices.

1-G Receivables

Receivables recorded in the financial statements represent amounts due to the Town at December 31. They are aggregated into a single accounts receivable (net of allowance for uncollectibles) line for certain funds and aggregated columns. They consist primarily of taxes, billing for charges, and other user fees.

1-H Interfund Balances

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Short-term Interfund loans are reported as "interfund receivables and payables." Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

1-I Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements, and expenses as the items are used.

1-J Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable column in the government-wide financial statements. Infrastructure has not been capitalized as the Town has not determined the historical cost for the initial reporting of these assets and does not maintain adequate records to capture annual capital outlay for infrastructure.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated minimum useful life in excess of one year. As the Town constructs or acquires additional capital assets each year, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

Land and construction in progress are not depreciated. The other property, plant, and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Capital Asset Classes:	
Land improvements	10 - 30
Buildings and building improvements	10 - 75
Machinery, equipment, and vehicles	5 - 20
Infrastructure	25
Intangible	5

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

1-K Deferred Inflows of Resources

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, this item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes and grant reimbursements. These amounts are deferred and recognized as inflows of resources in the period that the amounts become available.

1-L Property Taxes

Property tax billings occur semi-annually and are based on the assessed inventory values as of April 1 of each year. Billings for the year were on May 12, 2014, October 27, 2014, with a supplemental warrant issued on June 2, 2014. Interest accrues at a rate of 12% on bills outstanding after the due date and 18% on tax liens outstanding.

In connection with the setting of the tax rate, Town officials with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for tax abatement and refunds, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any reserve for uncollectable at year end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Auburn School District, and Rockingham County, which are remitted to these entities as required by law.

The Town net assessed valuation as of April 1, 2014 utilized in the setting of the tax rate was as follows:

For the New Hampshire education tax	\$ 629,351,458
For all other taxes	\$ 637,372,258

The tax rates and amounts assessed for the year ended December 31, 2014 were as follows:

	<u>Per \$1,000 of Assessed Valuation</u>	<u>Property Taxes Assessed</u>
Municipal portion	\$4.53	\$ 2,883,985
School portion:		
State of New Hampshire	\$2.57	1,616,464
Local	\$13.11	8,357,959
County portion	\$1.10	703,380
Total		<u>\$ 13,561,788</u>

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

1-M Compensated Absences

Vacation - The Town's policy allows certain employees to earn varying amounts of vacation based on the employee's length of employment. Upon separation from service, employees are paid in full for any accrued leave earned as set forth by personnel policy. The liability for such leave is reported as incurred in the government-wide financial statements. A liability for those amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable.

Sick Leave - Accumulated sick leave lapses when employees leave the employ of the Town and, upon separation from service, no monetary obligation exists.

1-N Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities.

1-O Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. Claims and judgments are recorded in the government-wide financial statements as expense when the related liabilities are incurred. There were no significant claims or judgments at year-end.

1-P Interfund Activities

Interfund activities are reported as follows:

Interfund Receivables and Payables – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds” (i.e. the current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.” Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

Interfund Transfers – Interfund transfers represent flows of assets without equivalent flows of assets in return and without a requirement for repayment. In governmental funds, transfers are reported as other financing uses in the funds making the transfers and other financing sources in the funds receiving the transfers. In the government-wide financial statements, all interfund transfers between individual governmental funds have been eliminated.

1-Q Net Position/Fund Balance Reporting

Government-wide Statements – Equity is classified as net position and displayed in three components:

- a) *Net investment in capital assets* – Consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any capital leases that are attributable to the acquisition, construction, or improvement of those assets.
- b) *Restricted net position* – Consists of net position with constraints placed on use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c) *Unrestricted net position* – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

Fund Balance Classifications - The fund balance of governmental funds is reported in five categories based on the nature of any limitations requiring the use of resources for specific programs. The Town itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The classifications used in the Town's governmental fund financial statements are as follows:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form; or (b) are legally or contractually required to be maintained intact.

Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (Town Meeting). These amounts cannot be used for any other purpose unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned – This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Selectmen through the budgetary process.

Unassigned – This classification includes the residual fund balance for the general fund.

When multiple net position/fund balance classifications are available for use, it is the government's policy to utilize the most restricted balances first, then the next most restricted balance as needed. When components of unrestricted fund balance are used, committed fund balance is depleted first followed by assigned fund balance. Unassigned fund balance is applied last.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

2-A Budgetary Information

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the general fund. Except as reconciled below, the budget was adopted on a basis consistent with US generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures, and are therefore, reported as part of the assigned fund balance at year-end, and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unassigned fund balance to achieve that end. In the fiscal year 2014, \$97,696 of the beginning general fund unassigned fund balance was applied for this purpose.

2-B Budgetary Reconciliation to GAAP Basis

The Town employs certain accounting principles for budgetary reporting purposes that differ from a GAAP basis. The Statement of Revenues, Expenditures, and Changes in Fund Balance – Budgetary Basis presents the actual results to provide a comparison with the budget. The major difference between the budgetary basis and GAAP basis is as follows:

Encumbrances outstanding at year-end do not represent GAAP expenditures or liabilities, but represent budgetary accounting controls. Governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and commitments (encumbrances) for goods or services not received at year-end. Encumbrances are recorded to reserve a portion of fund balance in the governmental fund types for commitments for which no liability exists.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

The following reconciles the general fund budgetary basis to the GAAP basis:

Revenues and other financing sources:	
Per Exhibit D (budgetary basis)	\$ 5,260,904
Adjustment:	
Basis difference:	
Inception of capital leases	53,753
GASB Statement No. 54:	
To record miscellaneous income of the blended funds	10,456
Transfer from permanent fund to eliminated library fund	13
Change in deferred tax revenue relating to 60-day revenue recognition	2,742
Change in deferred grant reimbursements relating to 60-day revenue recognition	(2,112)
Change in allowance for uncollectible property taxes recognized as revenue on the GAAP basis, but not on the budgetary basis	(3,398)
Per Exhibit C-3 (GAAP basis)	<u>\$ 5,322,358</u>
Expenditures and other financing uses:	
Per Exhibit D (budgetary basis)	\$ 5,106,591
Adjustment:	
Basis differences:	
Encumbrances, beginning	142,576
Encumbrances, ending	(265,406)
Inception of capital leases	53,753
GASB Statement No. 54:	
To record expenditures of the blended funds	188,681
To eliminate transfers between general and blended funds	(169,053)
Per Exhibit C-3 (GAAP basis)	<u>\$ 5,057,142</u>

DETAILED NOTES ON ALL FUNDS

NOTE 3 – CASH AND CASH EQUIVALENTS

The Town's deposits are entirely covered by federal depository insurance (FDIC) or by collateral held by the Town's agent in the Town's name. The FDIC currently insures the first \$250,000 of the Town's deposits at each financial institution, per case custodian. Deposit balances over \$250,000 are insured by the collateral. As of year-end, the carrying value of the Town's deposits was \$6,288,911 and the bank balances totaled \$6,332,576. Petty cash totaled \$325.

Cash and cash equivalents reconciliation:

Cash per Statement of Net Position (Exhibit A)	\$ 5,752,317
Cash per Statement of Fiduciary Net Position (Exhibit E)	536,594
Total cash and cash equivalents	<u>\$ 6,288,911</u>

NOTE 4 – INVESTMENTS

Note 1-F describes statutory requirements covering the investment of the Town funds. The Town also maintains a portfolio of investments, consisting of certificates of deposits.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2014

At December 31, 2014, this Town had the following investments and maturities:

	Fair Value
Investments type:	
Certificates of Deposit	\$ 150,397

Interest Rate Risk – This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates.

Concentration of Credit Risk – The Town places no limit on the amount it may invest in any one issuer. All of the Town’s investments are in Certificates of Deposits.

NOTE 5 – RESTRICTED CASH

Certain cash balances in the general fund belong to funds that have been blended with the general fund in accordance with the requirements of GASB Statement No. 54. Restricted cash balances as of December 31, 2014 are as follows:

Cash and cash equivalents:	
General fund:	
Library	\$ 41,571
Expendable trust	124,641
Total cash and cash equivalents	\$ 166,212

NOTE 6 – TAXES RECEIVABLE

Taxes receivable represent the amount of current and prior year taxes which have not been collected as of December 31, 2014. The amount has been reduced by an allowance for an estimated uncollectible amount of \$40,000. Taxes receivable by year are as follows:

	As reported on:	
	Exhibit A	Exhibit C-1
Property:		
Levy of 2014	\$ 489,676	\$ 489,676
Unredeemed (under tax lien):		
Levy of 2013	98,119	98,119
Levy of 2012	32,412	32,412
Levies of 2011 and prior	23,134	23,134
Yield	524	524
Less: allowance for estimated uncollectible taxes	(40,000) *	-
Net taxes receivable	\$ 603,865	\$ 643,865

* The allowance for uncollectible property taxes is not recognized under the modified accrual basis of accounting (Exhibit C-1 and C-3) due to the 60 day rule as explained in Note 1-C. However, the allowance is recognized under the full accrual basis of accounting (Exhibits A and B).

NOTE 7 – OTHER RECEIVABLES

Receivables at December 31, 2014, consisted of accounts (billings for police details and other user charges) and intergovernmental amounts arising from grants. Receivables are recorded on the Town’s financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectability.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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DECEMBER 31, 2014

NOTE 8 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2014 consisted of the following:

	Balance, beginning (as restated)	Additions	Disposals	Balance, ending
At cost:				
Not being depreciated:				
Land	\$ 821,557	\$ -	\$ -	\$ 821,557
Construction in progress	4,809	541,623	-	546,432
Total capital assets not being depreciated	<u>826,366</u>	<u>541,623</u>	<u>-</u>	<u>1,367,989</u>
Being depreciated:				
Land improvements	795,456	-	-	795,456
Buildings and building improvements	1,821,213	33,661	-	1,854,874
Machinery, equipment, and vehicles	2,515,648	81,046	(48,295)	2,548,399
Intangible assets	29,072	-	-	29,072
Infrastructure	6,951,734	-	-	6,951,734
Total capital assets being depreciated	<u>12,113,123</u>	<u>114,707</u>	<u>(48,295)</u>	<u>12,179,535</u>
Total all capital assets	<u>12,939,489</u>	<u>656,330</u>	<u>(48,295)</u>	<u>13,547,524</u>
Less accumulated depreciation:				
Land improvements	(613,244)	(23,797)	-	(637,041)
Buildings and building improvements	(1,342,505)	(49,357)	-	(1,391,862)
Machinery, equipment, and vehicles	(922,375)	(147,069)	44,295	(1,025,149)
Intangible assets	(26,165)	-	-	(26,165)
Infrastructure	(1,038,207)	(278,069)	-	(1,316,276)
Total accumulated depreciation	<u>(3,942,496)</u>	<u>(498,292)</u>	<u>44,295</u>	<u>(4,396,493)</u>
Net book value, capital assets being depreciated	<u>8,170,627</u>	<u>(383,585)</u>	<u>(4,000)</u>	<u>7,783,042</u>
Net book value, all capital assets	<u>\$ 8,996,993</u>	<u>\$ 158,038</u>	<u>\$ (4,000)</u>	<u>\$ 9,151,031</u>

Depreciation expense was charged to functions of the Town based on their usage of the related assets. The amounts allocated to each function are as follows:

General government	\$ 56,802
Public safety	138,136
Highways and streets	283,882
Culture and recreation	19,472
Total depreciation expense	<u>\$ 498,292</u>

NOTE 9 – INTERFUND BALANCES AND TRANSFERS

Interfund Balances - The composition of interfund balances as of December 31, 2014 is as follows:

Receivable Fund	Payable Fund	Amount
Nonmajor	General	<u>\$ 555,908</u>

The outstanding balances among funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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Interfund Transfers - The composition of interfund transfers for the year ended December 31, 2014 is as follows:

	Transfers In:		
	General Fund	Nonmajor Fund	Total
Transfers out:			
General fund	\$ -	\$ 1,510	\$ 1,510
Nonmajor fund	7,886	-	7,886
Total	\$ 7,886	\$ 1,510	\$ 9,396

During the year, transfers are used to (1) move revenues from the fund with collection authority to the fund responsible for expenditure and (2) move general fund resources to provide an annual subsidy.

NOTE 10 – INTERGOVERNMENTAL PAYABLES

Amounts due to other governments of at December 31, 2014, consist of the following:

General fund:	
Balance of the 2014-2015 district assessment due to the Auburn School District	\$ 3,559,423
Balance of the 1999 appropriation due to the Auburn Development Authority	21,005
Total general fund	3,580,428
Agency fund:	
Balance of trust funds belonging to the Auburn School District	282,841
Total intergovernmental payables due	\$ 7,726,538

NOTE 11 – DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources reported in the governmental funds as unavailable revenue are as follows:

	General Fund
Deferred property taxes not collected within 60 days of fiscal year-end	\$ 109,079
Deferred grant reimbursements not collected within 60 days of fiscal year-end	44,819
Total deferred inflows of resources	\$ 153,898

NOTE 12 – CAPITAL LEASES

The Town has entered into certain capital lease agreements under which the related equipment will become the property of the Town when all the terms of the lease agreements are met.

	Standard Interest Rate	Present Value of Remaining Payments as of December 31, 2014
Capital lease obligations:		
Police cruisers	7.45%	\$ 25,911
Fire engine	2.99%	453,084
Total capital lease obligations		\$ 478,995

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NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
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Leased equipment under capital leases, included in capital assets, is as follows:

	Governmental Activities
Equipment:	
Police cruisers	\$ 70,147
Fire engine	666,280
Total equipment	736,427
Less: accumulated depreciation	(58,546)
Total capital lease equipment	\$ 794,973

The annual requirements to amortize the capital leases payable as of December 31, 2014, including interest payments, are as follows:

Fiscal Year Ending December 31,	Governmental Activities
2015	\$ 100,536
2016	72,696
2017	72,695
2018	72,695
2019	72,695
2020-2021	145,391
Total requirements	536,708
Less: interest	(57,713)
Present value of remaining payments	\$ 478,995

Amortization of lease equipment under capital assets is included with depreciation expense.

NOTE 13 – LONG-TERM LIABILITIES

Changes in the Town's long-term liabilities consisted of the following for the year ended December 31, 2014:

	Balance January 1, 2014	Additions	Reductions	Balance December 31, 2014	Due Within One Year
Capital leases	\$ 608,766	\$ 53,753	\$ (183,524)	\$ 478,995	\$ 85,059
Compensated absences	134,090	-	(2,502)	131,588	27,787
Accrued landfill postclosure care costs	130,000	-	(10,000)	120,000	6,000
Total long-term liabilities	\$ 872,856	\$ 53,753	\$ (196,026)	\$ 730,583	\$ 118,846

Accrued Landfill Postclosure Care Costs – The Town ceased operating its landfill in years prior. Federal and State laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site after closure. A liability is being recognized based on the future postclosure care costs that will be incurred. The recognition of these landfill postclosure care costs is based on the amount of the landfill used through the end of the year. The estimated liability for landfill postclosure care costs has a balance of \$120,000 as of December 31, 2014. The estimated total current cost of the landfill postclosure care (\$6,000) is based on the amount that would be paid if all equipment, facilities, and services required to monitor and maintain the landfill were acquired as of December 31, 2014. However, the actual cost of postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations.

Bonds/Notes Authorized and Unissued – Bonds and notes authorized and unissued as of December 31, 2014 were as follows:

Per District Meeting Vote of	Purpose	Unissued Amount
March 11, 2003	Conservation easement/open space land	\$ 2,000,000

TOWN OF AUBURN, NEW HAMPSHIRE
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NOTE 14 – ENCUMBRANCES

Encumbrances outstanding of \$265,406 at December 31, 2014 in the general fund are for capital outlay related to road reconstruction and hazard mitigation.

NOTE 15 – GOVERNMENTAL ACTIVITIES NET POSITION

Governmental activities net position reported on the government-wide Statement of Net Position at December 31, 2014 include the following:

Net investment in capital assets:	
Net property, buildings, and equipment	\$ 9,151,031
Less:	
Capital leases payable	<u>(478,995)</u>
Total net investment in capital assets	8,672,036
Restricted net position:	
Library	41,571
Perpetual care	<u>151,907</u>
Total restricted net position	193,478
Unrestricted	<u>2,652,221</u>
Total net position	<u><u>\$ 11,517,735</u></u>

NOTE 16 – GOVERNMENTAL FUND BALANCES

Governmental fund balances reported on the fund financial statements at December 31, 2014 include the following:

Nonspendable:	
Major fund:	
General:	
Prepaid items	\$ 32,774
Nonmajor fund:	
Permanent - principal balance	<u>99,622</u>
Total nonspendable fund balance	\$ 132,396
Restricted	
Major fund:	
General:	
Library	\$ 41,571
Nonmajor fund:	
Permanent - income balance	<u>52,285</u>
Total restricted fund balance	93,856
Committed:	
Major fund:	
General:	
Expendable trust	<u>\$ 85,787</u>
Nonmajor funds:	
Special revenue:	
Conservation commission:	
Construction	599,385
Abatement contingency	116,500
Police special detail	<u>71,713</u>
Total committed fund balance	<u>787,598</u>
	873,385

(Continued)

TOWN OF AUBURN, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE FISCAL YEAR ENDED
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Governmental fund balances continued:

Assigned:	
Major fund:	
General:	
Encumbrances	265,406
Unassigned:	
Major fund:	
General	<u>1,629,351</u>
Total governmental fund balances	<u><u>\$ 2,994,394</u></u>

NOTE 17 – PRIOR PERIOD ADJUSTMENTS

Net position/fund balance at January 1, 2014 was restated to give retroactive effect to the following prior period adjustments:

	Government-wide Statements	General Fund
To adjust beginning fund balance for school and county taxes not collected within 60 days of year-end incorrectly deferred	\$ -	\$ 394,610
To adjust beginning fund balance for grant reimbursements not collected within 60 days that were not deferred	-	(42,707)
To adjust beginning net position for change in capital asset policy	(1,099,564)	-
Net position/fund balance, as previously reported	<u>11,721,036</u>	<u>1,437,770</u>
Net position/fund balance, as restated	<u><u>\$ 10,621,472</u></u>	<u><u>\$ 1,789,673</u></u>

NOTE 18 – EMPLOYEE RETIREMENT PLAN

The Town participates in the New Hampshire Retirement System (the System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provision for benefits and contributions are established and can be amended by the New Hampshire Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301.

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. For fiscal year 2014, all employees except police officers and firefighters were required to contribute 7% of earnable compensation. The contribution rates were 11.55% for police officers and 11.80% for firefighters. The Town's contribution rates for 2014 for pension and medical subsidy were 25.03% for police officers, 27.74% for firefighters, and 10.77% for all other employees.

The contribution requirements for the Town of Auburn for the fiscal years 2012, 2013, and 2014 were \$157,151, \$185,923, and \$206,662, respectively, which were paid in full in each year.

NOTE 19 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)

In addition to pension benefits described in preceding note, the Town provides postemployment benefit options for health care to eligible retirees, terminated employees, and their dependents. The benefits are provided in accordance with the Town's agreements, collective bargaining agreements, and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The criteria to determine eligibility include: years of service, employee age, and whether the employee has vested in the respective retirement plan. The Town funds the benefits on a pay-as-you-go basis. Eligible employees are required to pay set premiums for a portion of the cost with the Town subsidizing the remaining costs. Expenses for the postretirement health care benefits are recognized as eligible employee claims are paid.

TOWN OF AUBURN, NEW HAMPSHIRE
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The Governmental Accounting Standards Board (GASB) issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. GASB Statement No. 45, which was effective for the Town on January 1, 2009, requires that the long-term cost of retirement health care and obligations for other postemployment benefits (OPEB) be determined on an actuarial basis and reported on the financial statements. The Town has not implemented GASB Statement No. 45 at December 31, 2014 or contracted with an actuarial firm to assist in evaluating the impact of this new standard on the Town. The amounts that should be recorded as the annual required contribution/OPEB cost and the net OPEB obligation are unknown.

NOTE 20 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2014, the Town was a member of the New Hampshire Public Risk Management Exchange (Primex³) Workers' Compensation and Property/Liability Programs. This entity is considered a public entity risk pool, currently operating as common risk management and insurance programs for member Towns and cities.

The New Hampshire Public Risk Management Exchange (Primex³) Workers' Compensation and Property/Liability Programs are pooled risk management programs under RSAs 5-B and 281-A. Coverage was provided from January 1, 2014 to December 31, 2014 by Primex³, which retained \$1,000,000 of each workers' compensation loss, \$500,000 of each liability loss, and \$200,000 of each property loss. The Board has decided to self-insure the aggregate exposure and has allocated funds based on actuarial analysis for that purpose. The estimated net contribution from the Town of Auburn billed and paid for the year ended December 31, 2014 was \$31,857 for workers' compensation and \$45,884 for property/liability. In addition, a premium holiday of \$9,565 was issued to the Town during the current policy period.

NOTE 21 – CONTINGENCIES

There are various legal claims and suits pending against the Town which arose in the normal course of the governments activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

The Town participates in various federal grant programs, the principal of which are subject to program compliance audits pursuant to the Single Audit Act as amended. Accordingly, the government's compliance with applicable grant requirements will be established at a future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the government anticipates such amounts, if any, will be immaterial.

NOTE 22 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

The following GASB pronouncements were implemented by the Town for the fiscal year ended December 31, 2014. Only GASB Statement No. 65 impacted these financial statements:

GASB Statement No. 67, *Financial Reporting for Pension Plans*, issued in June 2012. The guidance contained in this Statement will change how governments calculate and report the costs and obligations associated with pensions in important ways. They replace the requirements of Statements No. 27 and 50.

GASB Statement No. 69, *Government Combinations and Disposals of Government Operations*, issued in January 2013. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations that have been transferred or sold.

GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, issued in April 2013. The objective of this Statement is to improve accounting and financial reporting by governments that extend and receive nonexchange financial guarantees.

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, issued in June 2012, will be effective for the Town beginning with its fiscal year ending December 31, 2015. The guidance contained in this Statement will change how governments calculate and report the costs and obligations associated with pensions in important ways. This replaces the requirements of Statements No. 27 and 50.

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GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement No. 68*, issued in November 2013, will be effective for the Town beginning with its fiscal year ending December 31, 2015. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, *Accounting and Financial Reporting for Pensions*, and is required to be applied simultaneously with the provisions of that Statement.

GASB Statement No. 72, *Fair Value Measurement and Application*, issued in February 2015, will be effective for the Town beginning with its fiscal year ending December 31, 2016. This Statement addresses accounting and financial reporting issues related to fair value measurements.

NOTE 23 – SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the balance sheet date, but before the financial statements are issued. Recognized subsequent events are events or transactions that provided additional evidence about conditions that existed at the balance sheet date, including the estimates inherent in the process of preparing the financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the balance sheet date, but arose after the date.

At the Annual Town Meeting held on March 10, 2015, the Town voted in Warrant Article No. 5 to approve the use of 2014 surplus, to place the sum of \$60,000 into the Town Buildings Rehabilitation Capital Reserve Fund.

COMBINING AND INDIVIDUAL FUND SCHEDULES

SCHEDULE 1
TOWN OF AUBURN, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2014

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,642,229	\$ 2,687,308	\$ 45,079
Yield	1,000	1,943	943
Excavation	-	61	61
Payment in lieu of taxes	515,000	515,000	-
Interest and penalties on taxes	80,000	60,210	(19,790)
Total from taxes	<u>3,238,229</u>	<u>3,264,522</u>	<u>26,293</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	55,000	56,726	1,726
Motor vehicle permit fees	1,300,000	1,271,603	(28,397)
Building permits	60,000	62,884	2,884
Other	10,000	12,927	2,927
Total from licenses, permits, and fees	<u>1,425,000</u>	<u>1,404,140</u>	<u>(20,860)</u>
Intergovernmental:			
State:			
Meals and rooms distribution	248,479	248,479	-
Highway block grant	133,852	134,326	474
Federal:			
FEMA	-	2,112	2,112
Total from intergovernmental	<u>382,331</u>	<u>384,917</u>	<u>2,586</u>
Charges for services:			
Income from departments	<u>50,000</u>	<u>66,080</u>	<u>16,080</u>
Miscellaneous:			
Sale of municipal property	11,000	47,356	36,356
Interest on investments	900	1,716	816
Other	4,000	84,300	80,300
Total from miscellaneous	<u>15,900</u>	<u>133,372</u>	<u>117,472</u>
Other financing sources:			
Transfers in	<u>-</u>	<u>7,873</u>	<u>7,873</u>
Total revenues and other financing sources	5,111,460	<u>\$ 5,260,904</u>	<u>\$ 149,444</u>
Unassigned fund balance used to reduce tax rate	97,696		
Total revenues, other financing sources, and use of fund balance	<u>\$ 5,209,156</u>		

SCHEDULE 2
TOWN OF AUBURN, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2014

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 226,708	\$ 224,446	\$ -	\$ 2,262
Election and registration	-	88,861	80,358	-	8,503
Financial administration	-	97,915	91,214	-	6,701
Legal	-	109,264	126,842	-	(17,578)
Personnel administration	-	364,292	364,039	-	253
Planning and zoning	-	74,160	49,571	-	24,589
General government buildings	-	76,223	82,874	-	(6,651)
Cemeteries	-	17,000	20,734	-	(3,734)
Insurance, not otherwise allocated	9,323	82,186	79,855	-	11,654
Advertising and regional associations	-	7,831	7,806	-	25
Other	4,260	109,091	90,422	-	22,929
Total general government	<u>13,583</u>	<u>1,253,531</u>	<u>1,218,161</u>	<u>-</u>	<u>48,953</u>
Public safety:					
Police	-	1,046,476	1,038,929	-	7,547
Ambulance	-	63,033	60,167	-	2,866
Fire	-	387,241	379,290	-	7,951
Building inspection	-	60,637	58,186	-	2,451
Emergency management	-	2,200	1,177	-	1,023
Other	-	5,682	549	-	5,133
Total public safety	<u>-</u>	<u>1,565,269</u>	<u>1,538,298</u>	<u>-</u>	<u>26,971</u>
Highways and streets:					
Highways and streets	-	1,045,386	1,048,000	-	(2,614)
Street lighting	-	13,500	13,336	-	164
Total highways and streets	<u>-</u>	<u>1,058,886</u>	<u>1,061,336</u>	<u>-</u>	<u>(2,450)</u>
Sanitation:					
Solid waste disposal	-	16,800	15,536	-	1,264
Health:					
Administration	-	2,471	2,230	-	241
Pest control	-	53,927	52,218	-	1,709
Health agencies	-	6,616	5,614	-	1,002
Total health	<u>-</u>	<u>63,014</u>	<u>60,062</u>	<u>-</u>	<u>2,952</u>
Welfare:					
Direct assistance	-	39,867	15,671	-	24,196
Intergovernmental welfare payments	-	4,471	4,471	-	-
Total welfare	<u>-</u>	<u>44,338</u>	<u>20,142</u>	<u>-</u>	<u>24,196</u>
Culture and recreation:					
Parks and recreation	-	83,533	80,686	-	2,847
Patriotic purposes	-	6,000	5,603	-	397
Total culture and recreation	<u>-</u>	<u>89,533</u>	<u>86,289</u>	<u>-</u>	<u>3,244</u>
Conservation	-	2,727	1,574	-	1,153

(Continued)

SCHEDULE 2 (Continued)
TOWN OF AUBURN, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2014

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	1	-	-	1
Interest on long-term debt	-	1	-	-	1
Interest on tax anticipation notes	-	1	-	-	1
Total debt service	-	3	-	-	3
Capital outlay	128,993	948,214	811,800	265,406	1
Other financing uses:					
Transfers out	-	166,841	170,563	-	(3,722)
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 142,576</u>	<u>\$ 5,209,156</u>	<u>\$ 4,983,761</u>	<u>\$ 265,406</u>	<u>\$ 102,565</u>

SCHEDULE 3
TOWN OF AUBURN, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2014

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 1,589,514
Changes:		
Unassigned fund balance used to reduce 2014 tax rate		(97,696)
2014 Budget summary:		
Revenue surplus (Schedule 1)	\$ 149,444	
Unexpended balance of appropriations (Schedule 2)	<u>102,565</u>	
2014 Budget surplus		252,009
Increase in nonspendable fund balance		<u>(578)</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		1,743,249
Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:		
To comply with generally accepted accounting principles by deferring:		
Property taxes not collected within 60 days of fiscal year-end		(109,079)
Grant reimbursements not collected within 60 days of fiscal year-end		(44,819)
Elimination of the allowance for uncollectible taxes		<u>40,000</u>
Unassigned fund balance, ending (GAAP basis Exhibit C-1)		<u><u>\$ 1,629,351</u></u>

SCHEDULE 4
TOWN OF AUBURN, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2014

	Special Revenue Funds			Total
	Conservation Commission	Police Special Detail	Permanent Fund	
ASSETS				
Cash and cash equivalents	\$ 159,977	\$ 11,203	\$ 1,510	\$ 172,690
Investments	-	-	150,397	150,397
Accounts receivable	-	60,510	-	60,510
Interfund receivable	555,908	-	-	555,908
Total assets	<u>\$ 715,885</u>	<u>\$ 71,713</u>	<u>\$ 151,907</u>	<u>\$ 939,505</u>
FUND BALANCES				
Nonspendable	\$ -	\$ -	\$ 99,622	\$ 99,622
Restricted	-	-	52,285	52,285
Committed	715,885	71,713	-	787,598
Total fund balances	<u>\$ 715,885</u>	<u>\$ 71,713</u>	<u>\$ 151,907</u>	<u>\$ 939,505</u>

SCHEDULE 5
TOWN OF AUBURN, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2014

	Special Revenue Funds			Total
	Conservation Commission	Police Special Detail	Permanent Fund	
Revenues:				
Taxes	\$ 315,600	\$ -	\$ -	\$ 315,600
Charges for services	-	189,314	-	189,314
Investment earnings	-	-	1,987	1,987
Miscellaneous	240	-	750	990
Total revenues	<u>315,840</u>	<u>189,314</u>	<u>2,737</u>	<u>507,891</u>
Expenditures:				
Current:				
Public safety	-	170,981	-	170,981
Conservation	1,993	-	-	1,993
Total expenditures	<u>1,993</u>	<u>170,981</u>	<u>-</u>	<u>172,974</u>
Excess of revenues over expenditures	<u>313,847</u>	<u>18,333</u>	<u>2,737</u>	<u>334,917</u>
Other financing sources (uses):				
Transfers in	-	-	1,510	1,510
Transfers out	-	-	(7,886)	(7,886)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(6,376)</u>	<u>(6,376)</u>
Net change in fund balances	313,847	18,333	(3,639)	328,541
Fund balances, beginning	402,038	53,380	155,546	610,964
Fund balances, ending	<u>\$ 715,885</u>	<u>\$ 71,713</u>	<u>\$ 151,907</u>	<u>\$ 939,505</u>



PLODZIK & SANDERSON

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INDEPENDENT AUDITOR'S COMMUNICATION OF SIGNIFICANT DEFICIENCY

To the Members of the Board of Selectmen
Town of Auburn
Auburn, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Auburn as of and for the year ended December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Auburn's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Auburn's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Auburn's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in internal control to be a significant deficiency:

Signing of Warrants

Our review of 2014 land use change tax warrants revealed that a Selectman who owns a construction company in Town was one of the two Selectmen who signed two land use change tax warrants for this construction company. We recommend that if this situation arises in the future that the Selectman in question recuses himself from signing the warrants and have the third Selectman sign instead. Additionally, the Select Board should adopt code of ethics and conflict of interest policies that outline acceptable related party transactions and best operating practices for these types of transactions.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the Town of Auburn, and is not intended to be and should not be used by anyone other than these specified parties.

August 6, 2015

*Plodzik & Sanderson
Professional Association*