

**Town of Auburn
Parks and Recreation Commission
October 13, 2014**

In attendance were: Mr. Tim Therrien, Chairman; Mr. Kim Lufkin, Co-chairman; Mrs. Lisa Canavan, Commissioner; Mr. Alex Eisman, Commissioner; Mr. Dave Nye, Alternate Commissioner; Ms. Margie McEvoy, Alternate Commissioner; Mr. Pat Kelly, Alternate Commissioner and Mr. Mike Dobmier, Facilities Representative. Julie Glosner, representing Boy Scout Troop 127, was also present. Mrs. Helen Hiltz was recording the minutes.

The Pledge of Allegiance was led by Mr. Tim Therrien.

November 8th Coffee House Concert

It was determined that the coffee house concert needs to be held in the school cafeteria because of new rules that do not allow for refreshments in the gym. Ms. Juliano has spoken to the assistant principal, Ms. Michel O'Rourke, about being able to get into the school early for band set up. Ms. O'Rourke will accommodate an early opening for band and event set up on Nov 8th. Ms. Margie McEvoy will ask the Lion's Club if we can use their chairs, tables and coffee urn for the event. We will bring in the chairs and tables that were purchased this year as well. Mrs. Hiltz did notify the PTA that having a fund raising event would be going against a prior decision made by the Parks and Recreation Committee. An invitation to attend the concert and provide any informational literature was extended.

Winter Carnival/Burning of the Trees

The Parks and Recreation Committee decided on a January 24th date for the Winter Carnival. The event will be scheduled from 1:00 PM to 4:00 PM. Mr. Therrien confirmed that the Auburn Fire Department will be working with us that day, manning the fire and cooking the hot dogs. The P&R will be supplying the food. Donations will be sought. It was determined that the event would be kept simply and very similar to last year. We will be asking the community to drop off their Christmas trees at the Safety Complex. Ms. Julie Glosner asked if Boy Scout Troop 127 could partner with the P&R and the Fire Department with a community effort to offer a couple of pick up days for those who did not have the means to drop off their trees. The first date would probably be offered shortly after New Year's Day and another date offered shortly after that. This would be a fee free service, with any voluntary donations accepted at time of pick up. The Parks and Recreation Committee approved the effort and will support the project in any way. The fire will be supplemented by brush that will be cut this fall at the parks. Mr. Dobmier will insure that the brush is brought to the appropriate area. Mrs. Hiltz will ask Mr. Dross if his crew can support the event again this year by mounding a sliding hill, etc. Mrs. Hiltz will also ask Ms. Dee Cleary if she would like to continue the tradition of running the snow shoe race. The Committee was reminded that there was some concern about providing a sweeper and a smaller loop for children. A flyer for the event will be submitted for review at the school and articles submitted for the Village Crier.

Request for a memorial bench at Circle of Fun playground

Ms. Hiltz contacted Star Granite to discuss proper anchoring of the benches for Circle of Fun Playground. Wayne Devoid stated that the only way to insure that a minimum amount of

shifting would take place would be to provide a concrete slab under the bench to provide stability. The cost to have Star Memorial provide the concrete slab would be \$210 per bench. The Committee discussed the possibility of some sort of permanent anchoring of the bench to the cement slab. Ms. Hiltz will discuss the possibilities with Star Granite. The Committee decided that the person requesting any of the memorial benches would be responsible for the purchase of such but the Parks and Recreation Department will supply the concrete slab for any benches requested. Cement is a staple that is regularly used by the P&R department and is inexpensive.

Lighting of the flag pole at Bi-Centennial Park

Mr. Kim Lufkin researched solar flag pole lighting and reported that Amazon supplied an \$84.00 unit that was American Legion approved unit. It was decided that Ms. Hiltz would order one unit to test.

GPS soccer camp – 8/4 to 8/8

Mr. D'amelio was not available to discuss the GPS soccer camp issue.

2014 Budget

Mr. Therrien reviewed the 2014 budget. The senior trip line item will have a surplus due to the cancellation of the fall senior trip. Mr. Therrien also noted that the skating rink reseal project will need to wait till spring. There is a film/slime on the skating rink and the sealing company did not feel that the sealer would adhere properly without a complete cleaning of the rink. There is not enough time to clean and reseal the rink this year. Mr. Dave Nye suggested that we ask Builder's Insulation to look at the project to determine if the sealer that is used on foundations would be a viable option.

2015 Budget/Projects

Fireworks

\$5,000 budget

Circle of Fun

- Purchase new section of fence/fix old fence
- Top gravel and regrade parking lots
- Walking paths
- New flag pole
- Gazebo lights
- Restripping of the handicap lines
- Cut tree overhang
- Underbrush cut
- Deck on gazebo
- Hot top for porta-potties to meet ADA requirements

Bi-Centennial Park

Lights for flagpoles
Regrade parking lot
Electricity - Mr. Dave Nye asked if we should consider direct boring of power under Rt. 121.
Most of the cost will be donated to the town.

Safety Complex

Touch up gravel and back drag.

Skating Rink/basketball courts

Reseal skating rink
Regrade the parking lot

Soccer program

Mr. Therrien stated that he has reconsidered his initial thought to not allocate any funds to the soccer program...to have the soccer program self-sufficient. He did not feel that it was fair since the fields are rented out and utilized by other organizations as well as the Auburn Soccer Club.

Wayne Eddows Auxiliary Field

Run electrical conduit
Parking lot gravel
Light bases and retention pond

A motion was made by Ms. Margie McEvoy to accept the proposed budget of \$114,301 for 2015. Mr. Dave Nye 2nd the motion. All in favor.

Proposal to eliminate the Memorial Day Bazaar – Have an Old Homes Day instead

Mrs. Lisa Canavan attended the Hooksett Old Homes Days to get a feel for what other towns do with their Old Homes Days. She received many business cards from vendors at the event. She also received a lot of feedback on the best time of year for the event. All of the vendors stated that early autumn was a much more favorable time of year to have an event. Ms. Margie McEvoy has solicited feedback from community members. Responses were in favor of an event that would **not** be on a holiday week-end as many people are busy with families or out of town. Ms. Hiltz will invite the Historical Society to the November meeting to get feedback and input from them. Ms. Hiltz is in the process of getting quotes for fireworks. Class "B" fireworks may run anywhere from \$12,000 to \$15,000. Mr. Therrien asked to get quotes within the \$5,000 budget.

Mr. Alex Eisman made a motion to accept the September meeting minutes with the addition of his name as an attendee. Mrs. Lisa Canavan 2nd the motion. All in favor.

Mrs. Lisa Canavan made a motion to adjourn the meeting at 7:15. Mr. Alex Eisman 2nd the motion. All in favor.