

Town of Auburn
AUBURN POLICE COMMISSION MEETING
MINUTES
July 7, 2016

Present: David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Lt. Ray Pelton, Det. Sgt. Chip Chabot and Lillian Deeb, Office Manager.

Also Present: Muzafer Aku

D. Dion – the meeting was called to order at 7:04.

REVIEW BILLS AND CORRESPONDENCE

D. Dion – comments before going into non-public commission take a look at the budget. **D. Dion** – asks if accurately reflects the half year. **R. Pelton** – explains he has reviewed budget figures and the department is approximately 6% under budget. **D. Dion** – comments there is an invoice from Tideview the commission needs to review and determine what line it should be paid from. **R. Pelton** – suggests it be paid out the fuel line since barring no catastrophes there is an excess as of today. **D. McCarthy** – suggests paying it out of the Police Commission line since it was an expense they incurred and will be easy to track since that line only contains \$100.00. **D. Dion** – agrees the department is a bottom line budget and any excess in fuel line could wash it later. **D. McCarthy** – suggest having another commissioner initial so there are two signatures. He further comments Gary is fully retired, stating his line should therefore go down. **R. Pelton** – comments Captain line will go down some but there has been overtime incurred to cover some shifts. **D. McCarthy** – commented he thought Gary was coming back on shift. **R. Pelton** – clarifies the commissions was going to discuss this further. **L. Deeb** – comments her understanding was the commission agreed to keep him on the roster for his police certification with academy but was going to wait until a later meeting to discuss shifts. **D. McCarthy** – comments may be the case but the intent was he was coming back because there was a part-time slot available because Gary agreed to work two shifts per week. **D. Dion** – comments his recollection was that there were not shift necessarily promised to him only in the event he is needed. **D. McCarthy** – comments there is a need. **R. Pelton** – clarifies there is a need for shift coverage but questions whether Gary can meet those needs. **D. McCarthy** – questions if there is something the commissioners need to do to have Gary be put on the roster. **L. Deeb** – comments she will send Gary the open shifts for August come the time. **D. Dion** – thought it was a convenience for his retirement. **L. Deeb** – comments Mr. Dion mentioned the downsizing of the part-time force. **D. McCarthy** – comments if he is on roster he should be in the rotation to work. and comments once it was determined there were twelve slots and only eleven were filled, Gary could fill that opening and work the two shifts a week per his suggestion. **D. Dion** – comments related to his position that it was a curtesy for working 25 years for Auburn the he added Gary to the roster but he was not going to be guaranteed shift but if he can save over-time being incurred he would be in favor. **G. Shaw** – comment his understanding was the department needed staff to cover shifts. **D. Dion** – comments the rate of pay will need to be determined. **D. McCarthy** – asks Ray to make a recommendation for the rate of pay. **D. Dion** – comments he recalls Gary making a suggestion. **D. McCarthy** – comments he would like the recommendation from department. **R. Pelton** – comments his hesitation was due to his belief the department was making no changes until the MRI study came back. **D. McCarthy** – comments the commission's decision was based on the fact the

Captains position was not going to be filled and there was a part-time position open. **R. Pelton** – comments Gary suggested labor grade 6, step 11, which is for \$20.15 and this is acceptable to department. **G. Shaw** – motions to set Gary Bartis' pay level for part-time officer at Labor Grade 6, Step 11, **D. McCarthy** second. All in favor. **Motion passes.**

D. McCarthy – comments any reduction in the part-time force will need to be in compliance with the union contracts and if the department has people working or not working shifts they need to deal with it. **R. Pelton** – comments there is nothing mentioned in the contract related to working a minimum number of shifts. **D. McCarthy** – suggests putting some pressure on them to step up and reminds the Lt. that now that every position is filled and want to convert part-time positions to full-time positions the department needs to figure what part-timers are going to go. **R. Pelton** – comments it will be all the guys that work. **D. McCarthy** – comments it's up the agency to up pressure on them. **D. Dion** – asks if there is something the commission can do to assist. **R. Pelton** – suggests keeping it in mind when the contract is up for review to put a minimum under patrol hours. **D. Dion** – suggest Officer Mullaney's lack of shifts be look at. **D. McCarthy** – understands Officer Mullaney's reluctance and all that stuff will be behind the agency in a month. **R. Pelton** – comments MRI was not secretive with recommendations and decreasing part-timers was discussed.

D. Dion – motions to go into non-public pursuant to RSA 91-A :3, II, (b) at 7:15pm **G. Shaw** - second. A roll call vote was taken: **D. Dion** – Yes; **G. Shaw** - Yes; **D. McCarthy** – Yes. **Motion passes.**

Meeting in non-public session with Commissioners: Lt. Ray Pelton, Det. Sgt. Chip Chabot, Muzaffer Aku and Lillian Deeb, Office Manager.

D. McCarthy - motion to come out of Non-Public Session at 7:34 p.m. **G. Shaw** – second. A roll call vote was taken: **D. McCarthy** – Yes; **G. Shaw** – Yes; **D. Dion** – Yes. **Motion passes.**

D - motion to seal the minutes of the Non-Public Session. **D. McCarthy** – second. All in favor. **Motion passes**

C. Chabot – comments on a recent burglary on Spofford and about the invaluable assistance Attorney McCaffrey is to the department overall and his recent assistance provided to a victim in a case due to his extensive knowledge of the law. **R. Pelton** – comments on the Safe Station and department's first use of the program.

G. Shaw - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

Meeting closed at 7:37 pm.

Minutes approved by _____ on _____.