

**Town of Auburn**  
**AUBURN POLICE COMMISSION MEETING**  
**MINUTES**  
**January 5, 2016**

**Present:** David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Captain Gary Bartis and Lillian Deeb, Office Manager.

**Also Present:** Bill Herman, Town Administrator, John Rolfe, Steve Grange, Ray Pelton, Greg Santuccio, and Officer Kevin Cashman.

**Absent:** Ken Robinson, Police Commissioner and Chief Edward Picard.

**D. Dion** – the meeting was called to order at 7:03. He comments should be quick meeting and that Ken Robinson is ill and will not be attending.

**REVIEW THE December 8, 2015 MINUTES**

**G. Shaw** - motion to accept the minutes as presented. **D. Dion** - second. All in favor. **Motion passes**

**REVIEW BILLS AND CORRESPONDENCE**

**D. Dion** – comments there are no bills to review and suggests removing this item from agenda since bills are commonly review and signed in the office during week. He reviews the one item of correspondence tonight related to Officer Chris Beaulieu expressing gratitude for professional and kind treatment received from the officer related to a traffic stop.

**NEIGHBORHOOD WATCH UPDATE**

**D. Dion** – comments Mr. Cloutier contacted him indicating he was unable to attend but reports members comment on their appreciation of Melissa monthly updates. **S. Grange** – comments his members report they also appreciate those updates and also asked for clarification on the robbery reported on Raids online. **R. Pelton** – comments he recalls a theft he took at the particular address mentioned.

**CHIEF'S REPORT**

**D. Dion** – comments the Chief is ill and unable to attend and Captain will be presenting report

**CAPTAIN'S REPORT**

**G. Bartis** – comments on the 2015 budget, explaining things are pretty tight this year and sites contributing factors being Officer Huard starting a little before anticipated date, the computer issues the department faced and going to the two man coverage. He further comments while Huard and the two man coverage was a huge benefit which attributes to the low numbers this year in burglaries it did contribute to higher expenses. He reviews the calls for the month of December and talks about the new format Melissa is using to illustrate the calls, along with the brief description on the reverse side of the sheet with additional explanations. He speaks to the burglary attempt on Parker Way and explains how this is reported and discusses overall call

volume for the year. He also comments on the success of the Giving Tree, thanking Melissa and Lil for their efforts, along with Pastor Ruth and the AVS school nurse. **L. Deeb** – comments all the credit goes to Melissa at the PD. Further commenting the project was a tremendous success and Melissa put in lots time and energy into making it such a success and that the out pouring from Auburn residents was unbelievably generous.

**OLD BUSINESS**

**D. Dion** – comments the 2015 budget certainly is tight coming down to the last expenditures and reviews the updated expenditure sheet totals. .

**NEW BUSINESS**

**D. Dion** – comments the last item is employment evaluation. **G. Shaw** - motion to approve the outstanding evaluation for Officer Kevin Cashman awarding him a step increase from a Labor Grade 7, Step 12 to a Labor Grade 7, Step 13, **D. Dion** – second. All were in favor. **Motion passes.**

**G. Shaw** - Motion to adjourn. **D. Dion** – second. **Motion passes**

**Meeting closed at 7:20 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.