

STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR
HIGHWAY SAFETY AGENCY
78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

Margaret Wood Hassan
GOVERNOR

TDD Access: Relay NH 1-800-735-2964
603-271-2131
FAX 603-271-3790

Peter M. Thomson
COORDINATOR

March 23, 2015

RECEIVED

MAR 27 2015

AUBURN POLICE

Chief Edward Picard
Auburn Police Department
55 Eaton Hill Road
Auburn, NH 03032

Dear Chief Picard:

Please be advised that your application for federal funds for Highway Safety Project #308-15A-043 entitled "Auburn DWI/DUI Patrols" has been officially approved by this Office, and will be reimbursed to the extent described in the approved project application. You will note the effective date is March 23, 2015.

Requests for reimbursement for overtime patrols should be submitted quarterly. The "Overtime Reimbursement Form" (HS-20) and the original "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) or the Sobriety Checkpoint Activity Program Report forms (HS-200-A) must accompany a written request for reimbursement. A copy of the "Procedure for Reimbursement of Federal Highway Safety Funds for Municipal Projects" is enclosed along with a questionnaire entitled "Project and Audit Information" which is to be completed and returned to this Agency.

Also find enclosed a quarterly report form for your use in reporting the progress made as the result of this contract. The information is required for our reports to the National Highway Traffic Safety Administration to demonstrate the overall effectiveness of the State's Highway Safety Program. Please return the report to us at the end of the month following each quarterly period.

We ask that you pay special attention to the audit report requirement appearing on the enclosed project addendum - HS-4(a).

Your cooperation will expedite the processing of reimbursements. If you have any questions concerning any aspects of this project, please let me know at once so that we may complete the project in an orderly fashion.

Sincerely,

Peter M. Thomson
Coordinator

/djf

Enclosures

cc: James Headd, Vice Chairman, Board of Selectmen

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
March 20, 2015	#308-15A-043
Date Approved	PSP and Task #
March 23, 2015	15-02, 08

Part I

1. Project Title Auburn DWI/DUI Patrols	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 042416040 Auburn Police Department	B. Address of Agency PO Box 339, 55 Eaton Hill Road Auburn NH 03032-0339
C. Government Unit (Check One) <input type="checkbox"/> State <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit Town of Auburn PO Box 309, 47 Chester Road Auburn, NH 03032-0309

4. Contract Duration A. Contract Period Start Date: March 1, 2015 Termination Date: September 15, 2015	Functional Area K8 - 410 Alcohol SAFETEA-LU CFDA# 20.601 Program Title Alcohol Traffic Safety & Drunk Driving Preven Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$8,580.00	\$8,580.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$8,580.00	\$8,580.00			

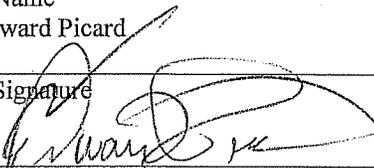
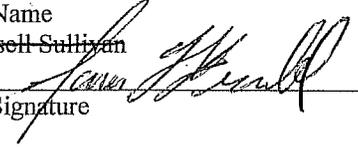
7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$8,580.00)

Part II

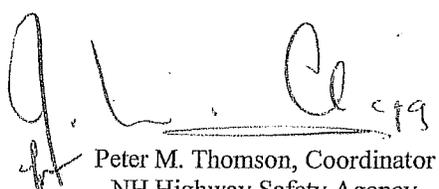
BUDGET AND PERSONNEL DATA		
a. Personnel Services (OVERTIME DWI/DUI PATROLS)		
Salary: 20 patrols x 6 hours/patrol x \$55.00/hour*	\$6,600.00	
Payroll-related deductions: \$6,600.00 x 30 percent	1,980.00	\$8,580.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Travel Expenses		
Total		\$8,580.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Edward Picard	2) Title Chief, Auburn Police Department	3) Address 55 Eaton Hill Road Auburn, NH 03032
4) Signature 		5) Telephone Number 483-2134
X		
B. Authorized Official		
1) Name Russell Sullivan	2) Title Chairman, Auburn Board of Selectmen VICE	3) Address 47 Chester Road Auburn, NH 03032
4) Signature 		5) Telephone Number 483-5052
X		

Part IV (For HSA Use Only)

1. Approval Date March 23, 2015	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$8,580.00	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: The Town of Auburn is bordered by the communities of Manchester, Derry, Chester, Londonderry, Hooksett, and Candia. Auburn continues to experience problems with impaired drivers of all ages in the evenings, weekends, and holidays.

Many people visit Lake Massabesic for recreational activities especially during the good weather months. Routes 101, 121, and the Londonderry Turnpike traverse through Auburn and connect Lake Massabesic with the surrounding communities.

There are five businesses in Auburn that sell alcoholic beverages and four establishments that serve alcohol. There are also many other establishments that serve alcohol in Manchester, Derry and Hooksett that people frequent then drive impaired on roads traversing through Auburn. Officers have found that numerous impaired drivers will use the secondary road system through Auburn to avoid possible detection on the interstate highway system.

The Auburn Police Department has a three-year average of 13 DWI arrests per year. A large number of these arrests were made for Driving While Intoxicated and took place on Friday, Saturday, and holiday evenings between the hours of 9:00 PM and 3:00 AM.

Year	DWI Arrests	Calls For Service
2012	16	5,965
2013	11	5,107
2014	11	4,851

Although statistics show a decrease in DWI arrests over the last three years, this can, in part, be attributed to the fact that the Auburn Police Department has made a concerted effort to address the impaired driving problem through overtime patrols funded by the NH Highway Safety Agency. Additional funds are needed in order for the police department to continue its established enforcement efforts. Without this continued effort, additional dedicated enforcement will not be conducted and the infractions will surely increase.

PROPOSED SOLUTION: In an effort to combat the DWI problem, the Auburn Police Department will hire, on an off-duty basis, officers who have completed training in the identification of intoxicated drivers. These fully trained officers will conduct one-man DWI enforcement patrols (20 6-hour shifts) on those evenings (Friday, Saturday, and holidays) and during those times (9:00 PM-3:00 AM) when the drunk driver is felt to be most prevalent. **It is understood that one (1) overtime DWI/DUI patrol will be conducted during NHTSA's "Driver Sober or Get Pulled Over" mobilization scheduled for August 19-September 7, 2015.** Primary emphasis will be placed on apprehending the drunk driver; however, adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced. **It is understood that these patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: It is anticipated that there will be 10-15 DWI arrests made as well as other arrests, summonses and warnings over the course of the 120 contract hours. This effort will provide safer roads for motorists traveling through the community.

ADDITIONAL CONTRACT CONDITIONS: It is agreed that "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) will be completed for each patrol and submitted to the NH Highway Safety Agency along with requests for reimbursement.

New Hampshire's Child Passenger Safety law is a primary law. A driver should be stopped for violating RSA 265:107-a which requires that all vehicle occupants under the age of 18 riding in a motor vehicle must be restrained and properly fastened in a safety belt and children under the age of 7 must be restrained and properly secured in an approved child passenger safety seat. If the passenger is 57 inches or more in height, the provisions of this paragraph shall not apply. It is agreed that whenever a stop is made during a patrol supported by this agreement, action will be taken to enforce the state's child passenger safety law.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.