

Town of Auburn
AUBURN POLICE COMMISSION PUBLIC MEETING MINUTES
September 21, 2021

D. Dion – calls the meeting to order at 7:01 PM and leads with the Pledge of Allegiance.

Present: David Dion, Police Commissioner, Dennis McCarthy, Commissioner, Patrick Bergeron, Commissioner, Chief Pelton, Lieutenant Chabot and Lillian Deeb.

REVIEW MINUTES

P. Bergeron - motion to accept Non-Public August 10, 2021, minutes as presented. **D. Dion** – second. All in favor. **D. McCarthy** – abstained because not present at August meeting. **Motion passes.**

P. Bergeron - motion to accept August 10, 2021, public minutes as presented. **D. Dion** – second. All in favor. **D. McCarthy** – abstained because not present at August meeting. **Motion passes.**

CHIEF'S REPORT

Chief – briefly comments on last month's softball game, the Police Association's participation in Duck Day and mentions E-Waste this coming Saturday. He further comments on the storage building being complete and mention the department is working on cleaning out the pod to return by October and looking into security camera system. He comments on the upcoming Drug Take Back event. He also mentions the uptick in activity. **D. Dion** – ask about the town's covid numbers. **Chief** – comments numbers are relatively low.

LIEUTENANT'S REPORT

Lt. Chabot – comments on the arrests and calls for service for the month, commenting the department had 207 motor vehicle stops, 12 arrests. Further commenting a few of arrests were for DUI, one included a felony. He mentions the 24 criminal investigations and the suspicious activity call that resulted in felony arrests, commenting see something say something paid off. **Chief** – mentions the K9 tracked the suspects and caught on scene. **D. Dion** – asked how the Police Association made out at Duck Day and asked if sold out. **Chief** – comments association sold over 300 orders.

NEIGHBORHOOD WATCH UPDATE

D. Dion – greets Mr. Grange. **S. Grange** – mentions he had a sign-up table at Duck Day and had 18 people sign up. He mentions talking to members and updating contact information was nice day.

OLD BUSINESS

D. Dion – comments nothing under old business.

NEW BUSINESS

D. Dion – mentions employee evaluation. **D. McCarthy** - motions based on the satisfactory evaluation of Daniel Goonan and award him a step increase from Labor Grade 11, Step 14 to Labor Grade 11, Step 15. **P. Bergeron** – second. All in Favor. **Motion passes.**

D. McCarthy - motions based on the satisfactory evaluation of Ryan Goulet and award him a step increase from Labor Grade 8, Step 14 to Labor Grade 8, Step 15. **P. Bergeron** – second. All in Favor. **Motion passes.**

D. McCarthy - motions based on the satisfactory evaluation of Anita Lombardo and award her a step increase from Labor Grade 8, Step 14 to Labor Grade 8, Step 15. **P. Bergeron** – second. All in Favor. **Motion passes.**

D. McCarthy - motions based on the satisfactory evaluation of Jason Ientile and award him a step increase from Labor Grade 6, Step 8 to Labor Grade 6, Step 9. **P. Bergeron** – second. All in Favor. **Motion passes.**

D. McCarthy - motions based on the satisfactory evaluation of Detective Calvin Kapos and award him a step increase from Labor Grade 11, Step 9 to Labor Grade 11, Step 10. **P. Bergeron** – second. All in Favor. **Motion passes.**

P. Bergeron - motions based on the satisfactory evaluation of Greg Santuccio and award him a step increase from Labor Grade 6, Step 17 to Labor Grade 6, Step 18. **D. Dion** – second. All in Favor. **D. McCarthy** – abstained from vote. **Motion passes.**

D. Dion – asks who will begin the budget presentation.

Chief – comments on the grant patrols beginning with the DUI patrols and looks for level funded. **D. Dion** – motion to level fund 01-4210-1-150-1 DUI Grant Patrols at \$5000.00. **P. Bergeron** - second. All in favor. **Motion passes.**

Chief – comments these patrols are for safe commute and distracted driving for level funding. **D. Dion** – motion to level fund 01-4210-1-150-2 Selective Traffic Control at \$4000.00. **P. Bergeron** - second. All in favor. **Motion passes.**

Chief – comments looking to level fund Witness Fees and mentions with COVID 19 first half year court telephonic but now holding hearings in person. **D. Dion** - mentions this line is down from previous years and motion to level fund 01-4210-1-150-3 Police Witness Fees at \$2000.00. **D. McCarthy** - second. All in favor. **Motion passes.**

Chief – explains leaving the line open for anticipated grants. **D. Dion** – motion to level fund 01-4210-1-150-4 PD OHRV at \$1.00. **D. McCarthy** - second. All in favor. **Motion passes.**

Chief – explains looking to level fund uniform line and mentions some of funds are contracted. **D. Dion** – motions to level fund 01-4210-2-290-1 Uniforms at \$9,000.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments the changes in computer line, mentioning first the Dispatch license increase and comments IT vendor is recommending some upgrades. **L. Deeb** – explains the breakdown and briefly explains the Town connections and what was recommended. **B. Herman** – comments on what the town's position is for Town Hall and Fire Department. **D. Dion** – motions to increase fund 01-4210-3-340-1 Computer Services at \$32,769.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments looking for increase and explains custodial slight hourly rate increase and chemical cost increase. **D. Dion** – motion to increase fund 01-4210-3-360-1 Custodial Services at \$8569.00. **P. Bergeron** – second. All in favor. **Motion passes.**

Chief – comments looking for level funded at \$1200. **D. McCarthy** – comments looking to decrease line by \$200.00. **Chief** – explains costs for AED batteries and medical supplies associated with line and requests level funding. **D. Dion** - motions to level fund 01-4210-3-370-1 Medical Services at \$1200.00. **P. Bergeron** – second. **D. McCarthy** – votes nay, **Motion passes.**

Chief – comments department is looking to level fund Court Prosecution line. **D. Dion** – motion level fund 01-4210-3-390-0 Court Prosecution at \$20,000.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – explains what contributes to this line mentioning the importance and usefulness of the radar trailer. **D. Dion** – motion to level fund 01-4210-3-390-1 Radar at \$2350.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – explains the maintenance plan replacing portables and maintenance for upgrade made to radios looking to level fund. **D. Dion** – suggests the department consider maybe only purchasing one new portable. **D. McCarthy** – comments on importance of maintaining the maintenance plan and motions to level fund 01-4210-3-390-2 Radio Maintenance at \$5000.00. **P. Bergeron** – second. All in favor. **Motion passes.**

Chief – comment looking to level fund training. **D. Dion** – motion to level fund 01-4210-3-390-4 Training at \$4,550.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – explains the increase for drop box for body cam footage. **D. Dion** – comments photography has been level funded at \$300 for years and motion to increase fund 01-4210-3-390-4 Photography at \$500.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments what this line covers and asks that it be level funded. **D. Dion** – motion to level fund 01-4210-3-391-0 Public Relations at \$3500.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments looking to level fund **D. McCarthy** – questions remaining balance funds. **Chief** – mentions costs covered by ARP Act. **D. Dion** – motions to level fund 01-4210-5-560-1 Plant Costs at \$7,000.00. **D. McCarthy** - second. All in favor. **Motion passes.**

Chief – explains looking to reduce line. He outlines the ballistic vest maintenance plan as reason for reduction. **D. Dion** – motion to reduce fund 01-4210-6-610-1 Police Equipment at \$5,200.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments the bulk of this time is associated to the maintenance plan cost of the department copier and request increase. **D. Dion** – motions to increase fund 01-4210-6-610-2 Office Equipment at \$2,300.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments looking for increase postage due to increase in PO box cost increase. **D. Dion** – comments this line has been at this amount for years. **D. McCarthy** – mentions the increase in postage stamps. **D. Dion** - motions to increase fund 01-4210-6-630-1 Postage at \$700.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments level funding. **D. Dion** – mention to level fund 01-4210-6-640-1 Subscriptions/Dues at \$4,100.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments seeking level funding mentioning the taser annual purchase and increase to cost of ammo. **D. Dion** – motion to level fund 01-4210-6-660-1 Firearms at \$5800.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – outlines what consists of this line and looks for level funding. **D. Dion** – motion to level fund 01-4210-6-660-2 Police Supplies at \$2,250.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments right now K9 Athos is looking good for another year and requests level funding. **D. Dion** – motion to level fund 01-4210-6-660-3 Canine Supplies line at \$3000.00. **D. McCarthy** – second. All in favor. **Motion passes.**

D. Dion – motion to level fund 01-4210-7-710-1 Commission at \$100.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – request level funding and outlines utilization of this line item. **D. Dion** – motion to level fund 01-4210-6-670-1 Office Supplies at \$2,250.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – comments like to leave line level funded and in past was used for advertising for events and employment. **D. Dion** – motion to level fund 01-4210-6-680-1 Advertising at \$200.00. **D. McCarthy** - second. All in favor. **Motion passes.**

Chief – outlines what costs include in line. **D. Dion** - motion to level fund 01-4210-6-690-1 Other Contingencies at \$200.00. **D. McCarthy** – second. All in favor. **Motion passes.**

Chief – reviews the cruiser plan for the next few years and what he envisions it will entail. He outlines leasing plan for two cruisers for 2022 and mentions each year planning for 4 items to keep future costs from substantially increasing. He further mentions the inclusion radar and laptop in line. **D. Dion** – mentions the cost of outfitting cruisers has risen. **Chief** – explains the plan to lease hybrid cruisers because of the fuel savings. **D. Dion** - asks about purchasing laptop and radar out of detail fund. **Chief** – explains detail funds have been used this month and was planning on discussing a little later in presentation. He mentions the funds would have to be for next year and could do that. **D. Dion** – reviews how many more line items are left. **Chief** – asks if the commission wants to come back to this line item. **D. McCarthy** – mentions coming back to this line and move on with budget presentation.

Chief – explains the purchasing the motorcycle is what the detail account surplus for 2021. He mentions the department will be meeting with Selectmen Monday to approve paying off the 2020 Harley with funds from the detail account which will roughly be the 10% that Selectmen annually authorized use of. He further explains the cost for annual MC maintenance and to outfit and officer and supplies. **D. Dion** – motion to reduce 01-4210-7-700-1 Motorcycle approve line at \$1,500.00. **D. McCarthy** – second. All in favor. **Motion passes**

Chief – explains parts costs and outlines why the department is seeking an increase in this line until after market post and tire price down. **D. Dion** – mentions Ford making changes to style and size cruiser. **Chief** – comments on the fact the department is already over on this line. **P. Bergeron** – asks if lifetime warrantee is honored. **D. McCarthy** – mentions not on cruisers and mentions the Town of Rye's mechanic drives to Malden for parts and parts are made cheaply. **D. Dion** - motion increase fund 01-4210-7-710-1 Cruiser Maintenance at \$13,300.00. **P. Bergeron** – second. All in favor. **Motion passes.**

Chief – mentions the department is spending about \$2000.00 in fuel costs each month, which will result in approximately \$1500.00 shortfall. **Chief** – comments the hybrid car helped. **D. Dion** – mentions with next year's additional hybrids they department will save more. **Chief** – mention to keep in mind the cruisers aren't into the fleet until sometimes as late as June and looking to increase line by \$2500.00. **D. Dion** – motion to increase 01-4210-7-720-1 Cruiser Fuel to \$25,000.00. **P. Bergeron** – second. All in favor. **Motion passes.**

Chief – looks to move back to cruiser discussion and admits didn't think utilizing detail fund for those additional budgeted items. **L. Deeb** – comments that brings the line to \$56,448.00. **D. Dion** - motion to fund 01-4210-7-700-1 Police Cruisers at \$56,448.00. **P. Bergeron** – second. All in favor. **Motion passes.**

Chief – reminds the commissioners that with the cruiser line reduction this year, there will be a substantial increase being sought next year, going from \$56,000.00 to approximately \$72,000.00.

D. Dion - motion to adjourn at 7:59 PM. **P. Bergeron** - second. All in favor. **Motion passes.**

Meeting closed at 7:59 pm.

Minutes approved by _____ on _____.