

**Town of Auburn  
AUBURN POLICE COMMISSION MEETING  
MINUTES  
March 6, 2018**

**Present:** David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton, and Lillian Deeb, Office Manager.

**Also Present:** Steve Grange, Karen Norris, Mike DiPietro, John Rolfe, Rusty Sullivan, Susan Goodhue, Christine McLaughlin and Sgt. Kevin Cashman.

**D. Dion** – called the meeting to order at 7:02 PM. He asks everyone to stand and leads the Pledge of Allegiance.

**REVIEW THE February 6, 2018 MINUTES**

**D. McCarthy** - motion to accept the minutes as presented. – **G. Shaw** - second. All in favor. **Motion passes.**

**D. Dion** – mentions the agenda format was changed to have the NW follow the department reports because some issues the NW may raise may be addressed during the Chief or Lieutenant's report.

**CHIEF'S REPORT**

**Chief** – comments he returned today from a two-week vacation, mentioning the Lt was the OIC and everything ran smoothly and comments he was notified related to a few untimely deaths. He also relays his confidence to go away and know he is leaving the department is the LT's capable hands. He further comments the department is doing a great job, mentioning the 622 calls for service this month and although the log indicates the town had one burglary call reported it was not a break-in. He also mentions the leads Detective Chabot has developed in some past burglaries and mentions the recent fingerprint that was matched. **D. Dion** – mentions speaking to the detective and comments he mentioned the lead on a cold case.

**LIEUTENANT'S REPORT**

**R. Pelton** – explains Commissioner Dion had requested the LT check into the drug destructions packets that Rye Police were handing out. **D. Dion** – clarifies how the request came after he saw a news article on what Rye Police was doing to assist the fight against drugs by handing out foil bags that can help in the destruction of prescription drugs. **R. Pelton** - mentions speaking to the Rye Chief and finding their reasoning and costs associated for the bags. He mentions they are costly and that Rye does not have a prescription drop box program in place. He further mentions the little bags are a little costly and recommends the department continue to use the drop box and destroy them through the DEA during their drug take back events. He mentions there is one presently scheduled for April 28, 2018. **D. Dion** – mentions the prescription drop off box which is in the police department lobby for those watching the video and may not be aware it exists. **R. Pelton** – updates the commission on the recent meeting with the school which is held each month and mentions Chief Margaret Lougee from Bow, NH

attended as a regional instructor for the ALICE program, the new protocol the federal government uses to train teachers for critical incidents at the schools. She presented a training model and the school is planning on having a training with all the teachers later in the school year with Chief Lougee, Officer Beaulé and a Mike Sullivan who is also a trainer that works for the Auburn Fire. **D. Dion** – asks if the school is secure as possible. **R. Pelton** – comments in the affirmative, commenting as logistically as they can be with the given set up but mentions the future school proposal seeking changes to the front of the building. He mentions the school will be doing another evacuation drill. **D. Dion** – mentions the importance of those trainings not only for students but more importantly the teachers. **R. Pelton** – mention the department's training scheduled on March 14<sup>th</sup> at the police academy for the Use of Force simulator. He mentions the project the town hall will be working on related to organizing the town ordinances and policies. He explains the Chief has said Melissa can assist and it may be a lengthy project depending on the numbers. He comments on the training the department did last month with Manchester Mental Health. He comments the training was based in and around CIT, the Crisis Intervention Team and what they can do to assist the officers out in the field and mentions they were contacted for a call with a subject just last week that was trying to hurt themselves and the team came out and resolved it rather than having the officer spend hours at the hospital. **D. McCarthy** – asked if their response was timely. **R. Pelton** – commented CIT indicated they can be on scene in 15 minutes.

**D. Dion** – took a moment to read a letter of correspondence from the Chief of the Londonderry Police Department, thanking Auburn and Sergeant Cashman for his K-9 assistance and apprehension of an assault subject that fled into an apple orchard.

## NEIGHBORHOOD WATCH UPDATE

**S. Grange** – comments things have been relatively quiet and mentions a couple compliments some members made to him about calls they made related to suspicious vehicles. He commented they appreciated the department quick response. **D. Dion** – mentions with the department now having two cruisers on patrol. **S. Grange** – comments it appears to make a difference. He mentions the recent email from Melissa regarding the Everbridge system being worked on and the testing that involved the neighborhood watch leaders and it is his understanding that the launch should be taking place after training takes place. **D. Dion** – asks about new membership numbers and suggests putting a little article in Crier each month. **L. Deeb** – comments although March's police article didn't contain it she would check to see if something could be added in the future. **S. Grange** – suggest having hand-outs printed for events the department host and handing out the sign-up for NW at those events. **L. Deeb** – mentions in the past a table was manned at the election if they wanted to consider that.

## OLD BUSINESS

**D. Dion** – reviews the 2017 budget figures. **L. Deeb** – comments the final figures are not quite in, mentioning Adele has been busy with performing job functions that in the past feel with Kate expect to get those numbers soon. She also comments many of the expenses are in and that there will only be minor adjustments and the numbers should change by much. **D. McCarthy** – comments he doesn't see the need to see them again since they are not going to change much.

## NEW BUSINESS

**D. Dion** – questions where the department stands on full-time inquiries. **R. Pelton** – comments once the budget has passed department will begin to review the applicants and advertise if necessary with PSTC and the municipal website. He also mentions the department will be conducting its pistol training for the newly purchase duty weapons and mentions the department is considering updating the rifles because the ones now consist of different makes and models and consider doing a trade in like done with pistols. He mentions that will be later in the year something they might see brought before them. **D. Dion** – mentions the department can work on getting pricing for trade-ins and discuss this at a later date.

**G. Shaw** - motion to award Sergeant Kevin Cashman a step increase from a Labor Grade 11, Step 12 to Step 13 based on a good review. **D. McCarthy** – second. All were in favor. **Motion passes.**

**D. McCarthy** - Motion to adjourn. **G. Shaw** – second. All in favor. **Motion passes**

**Meeting closed at 7:18 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.