

**Town of Auburn**  
**AUBURN POLICE COMMISSION MEETING**  
**MINUTES**  
**February 6, 2018**

**Present:** David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton, and Lillian Deeb, Office Manager.

**Also Present:** Steve Grange, Karen Norris, Mike DiPietro and John Rolfe.

**D. Dion** – called the meeting to order at 7:02 PM. He asks everyone to stand and leads the Pledge of Allegiance.

**REVIEW THE January 2, 2018 MINUTES**

**G. Shaw** - motion to accept the minutes as presented. **D. McCarthy** - second. All in favor. **Motion passes.**

**NEIGHBORHOOD WATCH UPDATE**

**D. Dion** - comments on the recent reminder article in the Crier for recruitment of NW members. He further recommends continuing to be added to the Crier article to promote enlistment of members. **S. Grange** – comments on the Everbridge program the Safety Complex is working on implementing, explaining the department plans on using the NW members as a test group for this emergency notification system. He also comments on a recent report of a suspicious vehicle he made, mentioning his neighbor also contacted the department. He comments the department response to check out the vehicle was immediate, mentioning the importance of home security cameras.

**CHIEF'S REPORT**

**Chief** – comments the NW continues to pay off for the citizens of Auburn, reporting there were no burglaries for this past month, relaying the department took over 20 calls for suspicious activity. He comments things are running well at the PD and mentions the continued great relationship that the PD shares with the FD. **D. Dion** – asks if the department is running fully staffed. **Chief** – confirms the department has none of the members out on leave.

**LIEUTENANT'S REPORT**

**R. Pelton** – explains the Everbridge program is a more advanced Nixle notification but further explains there is a lot of work involved up-front getting the programs up and running. He explains that the NW members were going to be used as a test group to iron out any issues as the set up continues. **D. Dion** – suggests updating the commission each month how things are progressing. **R. Pelton** – comments on the training coming up for February and March. He explains the department, weather permitting, in March will look to begin training with the new firearms. He hopes to have it done in April at the latest and complete the total change-out. **D. McCarthy** – asks if there was a time limit when it had to be done. **R. Pelton** – comments the company didn't give any deadlines. He further mentions the uptick in activity and expects as the weather improves the outside drug activity will continue to increase. **D. Dion** – asks if there has

been many car break-ins. **R. Pelton** – comments since the Manchester Water Works closed the gates for the winter there haven't been any. Her further comments the department will look to put more guys on in the Spring once parks open. He comments on a recent person who used the Safe Station and mentions the department saw an increase in K-9, now that Athos is fully trained and at the maturity level that will pay off and commenting there were five calls for service in January. **D. Dion** – clarifies if those were Auburn calls. **R. Pelton** – explains some were and some were not, there were two drug tracks, two area searches. **D. Dion** – asks if once the good weather comes if the department is planning on scheduling bike patrols. **R. Pelton** – affirms and explains the department has spoken to the Manchester Water Works patrol officers and the plan is to try to do joint patrols with them.

## **OLD BUSINESS**

**D. Dion** – reviews the 2017 budget figures. **L. Deeb** – comments there are still a few outstanding invoices and a few payroll adjustments that need to be made which Adele should have completed within the next week or so. **R. Pelton** – comments on the remaining funds, explaining much of that was payroll, explaining it is the result of an officer being out injured and the reduction in part-time. **D. Dion** - clarifies the officer out was on workmen's comp, therefore salaries weren't paid. **R. Pelton** – comments on the radio invoices. **L. Deeb** – confirms there was a few radio invoices that were outstanding from October that were being reviewed. **R. Pelton** – confirms that 93% of budget has been expended and that while the officer was out, he, the Chief and sergeant worked a lot of shifts. **D. Dion** – asks about the plans for hiring the approved full-time position. **Chief** – comments the department is looking to hire someone certified and has candidates.

## **NEW BUSINESS**

**D. Dion** – asks if anyone has anything further.

**G. Shaw** - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

**Meeting closed at 7:15 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.