

Town of Auburn
AUBURN POLICE COMMISSION MEETING
MINUTES
December 5, 2017

Present: David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton, and Lillian Deeb, Office Manager.

Also Present: Tom Gonyea, Steve Grange, John Rolfe, Mike Rolfe, Michele Jacob, Rick Jacob and Mike DiPietro.

Absent: Dennis McCarthy, Police Commissioner

D. Dion – called the meeting to order at 7:05 PM. He asks everyone to stand and leads the Pledge of Allegiance.

REVIEW THE November 7, 2017 PUBLIC MINUTES

D. Dion – comments since Glenn was not present at the last meeting wait till Mr. McCarthy arrives to make motion on minutes.

NEIGHBORHOOD WATCH UPDATE

D. Dion – welcomes Mr. Grange and mentions the notice in the December Crier article about the sign-up process for NW. **S. Grange** – comments hadn't seen the article. **D. Dion** – comments the PD can run that advertisement over the next few months to see if this will increase the member numbers. **S. Grange** – mentions word of mouth works because the Chief had spoken to someone that lives in Steve's neighborhood and was able to direct that person to contact Steve and get signed up.

CHIEF'S REPORT

Chief – comments in December the department didn't have any reported burglaries and would like to see the continued success of the NW, commenting the more members NW has the better the success. He mentions the critical incident case the department had last week, and the substantial investigative time being put into the case. He mentions the victim remains in serious condition. He comments the department is working towards an arrest. Chief also extends his thanks to Lil and Melissa for all their work on the community relations projects over the past few months, thanking them for the energy and time they devote to the success of these events. **D. Dion** – comments on his attendance at the trunk-or-treat event and the officers that also participated. He mentions the professional presentation for the Selectmen and Budget Committee that Melissa put together and how these actions are very much appreciated by him as a commissioner. **Chief** – mentions the PD staff has did a great job this year and looks forward to a productive 2018.

LIEUTENANT'S REPORT

R. Pelton – mentions Sgt. Cashman is back from leave and the K-9 activity has picked up. He comments on the K-9 track for a lost subject in Auburn and a building search the K-9 did in Derry for burglary in progress. He mentions the Giving-Tree program that remains on-going, mentioning there are still tags available for anyone looking to help out. He mentions two private citizens from Auburn that donated 18 turkeys, thanking them for their generous donation and mentions they were distributed to some families in need in Auburn. He mentions Penny War event Melissa is working on for January, mentioning more information will be forthcoming. He mentions the NCIC audit done by the State for the FBI. He comments the department passed with flying colors with everything in compliance. He mentions the budget presentations the department made to the Selectmen and Budget Committee and comments everything was approved. **D. Dion** – comments it was an almost level funded budget. **R. Pelton** – comments the increase was primarily due to the increase in the State bid for cruisers and mentions later in the presentation discussing the remaining funds in 2017. He comments on the two handouts in the packet related to MRI recommendations, explaining last month he focused on budget. He explains the while many listed on ninth round were already completed this was just to report but they are done, and this completes all the recommendations made by MRI with the exception of the other list provided. He explains the other list which contained 4 recommendations dealt with payroll and budgetary which the department forwarded to the Town Administrator to determine if the town was going to consider the cost or proposed recommendation. He explains the four recommendations and what they deal with. **D. Dion** – clarifies the department followed through with all of MRI Recommendations. **R. Pelton** – confirms. **G. Shaw** – comments job well done.

OLD BUSINESS

D. Dion – reviews the remaining budgeted funds, commenting on the remaining invoices for the department. **R. Pelton** – comments the printout if from Dec. 5th leave two more pay weeks. **D. Dion** – indicated the budget is 85% spent and asks if there was anything the department needed. **R. Pelton** – comments the department is estimating it will turn back in about \$30,000 to \$35,000 and there are some outstanding invoices pending for car repeater and portable radio. **D. Dion** – mentions the wish list the department looks at annually in December. **R. Pelton** – comments the department budgeted for a cruiser radio and needed another so was considering a purchase of one for \$2800. **D. Dion** – confirms with Glenn as to whether he was an objection to the department purchasing that. **G. Shaw** – asks if the department considered fixing the speed trailer with some remaining funds. **R. Pelton** – explains the department didn't want to go out and purchase a new radar trailer after the voters voted down the warrant article but will look to making repairs to the old trailer. **D. Dion** – comments having someone that could look at the issues pertaining to the batteries. **L. Deeb** – comments on Commissioner Shaw knowing someone that was familiar with solar panels. **G. Shaw** – comments knowing someone. **D. Dion** – comments on the importance of setting battery equipment up in the winter with trickle charges. **R. Pelton** – will speak to both commissioners after the meeting about the issues with the trailer. **D. Dion** – asks about portable radios. **R. Pelton** – comments each full-time officer has an assigned portable and feels the new one and 2018 budgeted one is sufficient. **D. Dion** – clarifies if the department will be all set on repeaters. **R. Pelton** – comments in the affirmative. **D. Dion** – asks for clarification as to purpose of repeater. **R. Pelton** – explains the use of the repeater and after next year's budget will have one for every cruiser. **D. Dion** – comments on the department's electronics will soon be all updated. **L. Deeb** – reminds the commissioner the department anticipates having to look into newer laptops. **D. Dion** – ask about trade in and pricing. **L. Deeb** – comments unsure of cost for new. **D. Dion** –

asks about getting the minutes approved. **L. Deeb** – comments the minutes can be addressed at the next meeting.

D. Dion – comments the next on agenda is evaluations. **G. Shaw** - motions based on satisfactory review to award Gary Bartis a step increase from a Labor Grade 6, Step 12 to a Labor Grade 6, Step 13, **D. Dion** – second. All in favor. **Motion passes.**

G. Shaw - motions based on satisfactory review to award Ray Pelton a step increase from a Labor Grade 17, Step 14 to a Labor Grade 17, Step 15. **D. Dion** – second. All in favor. **Motion passes.**

G. Shaw - motions based on satisfactory review to award Charles Chabot a step increase from a Labor Grade 13, Step 17 to a Labor Grade 13, Step 18, **D. Dion** – second. All in favor. **Motion passes.**

T. Gonyea – explains the difficulties that arise when Auburn residents don't have house numbers for package deliveries. He expresses these concerns for safety reasons. **Chief** – comments Chester's boy scouts did a town wide project recently with voluntary compliance. **D. Dion** – suggests the department consider this. **G. Shaw** – comments as business owner and looking to find address for services how difficult it can be. **M. Jacob** – comments as business owner she found this an issue and suggests the number be a certain size and reminds people the importance in a medical emergency that time matters.

G. Shaw - motion to adjourn public meeting at 7:30 p.m. **D. Dion** – second. All in favor. **Motion passes**

Minutes approved by _____ on _____.