

**TOWN OF AUBURN
AUBURN POLICE COMMISSION MEETING MINUTES
September 5, 2017**

Present: David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton, Lillian Deeb, Office Manager.

Also Present: Steve Grange, Linda Dross, Mike Rolfe, Bill Herman, Mike DiPietro, Christine McQuillen and Marion Miller.

D. Dion – called the meeting to order at 7:01 PM. He asks everyone to stand and leads the Pledge of Allegiance.

CORRESPONDENCE

D. Dion – comments on Officer Fletcher's letter of resignation, explaining Officer Fletcher has served 35 years as an officer. **Chief** – clarifies that Officer Fletcher has been with Auburn since 2000. **D. Dion** – comments it has been a pleasure working with Dave and shares the letter with the other commissioners.

REVIEW THE August 1, 2017 PUBLIC MINUTES

D. McCarthy – comments on a correction that needs to be made on the first page last paragraph. **L. Deeb** – comments that grammatical corrections don't need to be made on the record but comments she will make the change. **D. McCarthy** - motion to accept the minutes as presented. **G. Shaw** - second. All in favor. **Motion passes.**

NEIGHBORHOOD WATCH UPDATE

D. Dion – welcomes Mr. Grange. **S. Grange** – comments on the recent notification sent to NW regarding the burglary and mentions sending information out to members and comments he reviewed his video camera and advised members to do the same. He further comments Raids online is back up, operational and confirmed this with the department and mentions working closely with Melissa as she brainstorms ideas for making the NW program better. **D. Dion** – asks if Mr. Grange has had contact with Jim and Carol Cloutier. **S. Grange** – comments he hasn't heard from them recently.

CHIEF'S REPORT

Chief – comments on the leads the department is following up on related to that recent burglary. He explains the suspect gained access through a window with an air conditioner and reminds residents that attempts should be made to secure windows that have air conditioners on first floor. He further comments on it being the only burglary reported in the month of August but was like some neighboring town's burglaries and neighborhood patrols were increased but explains to residents the department does a considerable amount of neighborhood patrols. He comments of the importance of getting the information out the NW to put them on alert because it was a neighbor's recollection that has assisted in leads with this investigation. He comments on the 856 calls for service and 1 burglary, commenting while would like no burglaries is satisfied with numbers. He comments on Officer Fletcher's retirement and comments on his

discussions with Fletcher before he made decision to retire. He comments that one officer remains out on medical leave. **D. Dion** – asks how many part-time officers remain working. **Chief** – comments the department presently has 6 part-time officers working shifts. **D. Dion** – comments on the number of burglaries he recalls from the past at the inception of the NW, commenting on the lower number of burglaries. **Chief** – comments the NW has come a long way. **D. McCarthy** – asks if all the full-time officers are working and healthy, commenting having seen Officer Bartis on a day shift and he appears to be doing great. He jokes about Fletcher and Duck Day but comments seriously Fletcher was a good officer for Auburn.

LIEUTENANT'S REPORT

R. Pelton – comments on Melissa's community efforts for the Fall, mentioning Truck-or-Treat event which is taking off. He comments on Parks and Rec's support with this effort. **D. Dion** – briefly explains what such an event is like. **R. Pelton** - He talks about plans to work with the Historical Association and AVS preserving Auburn history with small video clips and getting the student's involved. He updates the commissioners on the number of views the commission meeting has been getting, commenting last month there were 165 views. He comments on an officer using Narcan once this past month on Rattlesnake mentioning the person was revived. He mentions the PD has been working closely with the AVS and comments on their recent Alice training and Officer Beaulieu dealing with shooter response and department's emergency response to school. He further comments on the project of numbering the doors and windows at the school and officer participation in the recent PTA back to school event. He also updated the commission that the department will be looking for an increase to the training budget line and explains why. He explains the in-house training that has been conducted, commenting on last month's driver training with Primex and explains this month's training will be Use of Force and CPR training and October's bicycle training. **D. Dion** – asks if there is a cost with that training. **R. Pelton** – comments to cost would be for the trainer but is less than sending officers away for training. **Chief** – reminds the commission that PSTC still requires eight hours minimum training annually. **R. Pelton** – comments on what the expectation are for the bike patrol for the department. **D. Dion** – comments on the recent article related to Manchester PD and carbon monoxide. **R. Pelton** – explains the department purchased the detectors used in aircrafts that detect any trace of carbon monoxide. **D. Dion** – asks what the life is on something like that. **R. Pelton** – comments one year and explains Auburn vehicles have been outfitted and it will be when the new cruisers come back that the need for serious watching will need to be made because it will be then following cruiser modifications that may cause issues. He further comments on the MRI recommendations that have been completed since the last update, commenting on the emergency call policy update which was made, changes made in language related to CBA and Personnel Policy. He comments on the general order change related to licensed physician and recommend changes made to the complaint policy.

OLD BUSINESS

D. Dion – comments the video recording of meetings was discussed in the Lt's report but that at the next meeting the Commissioners will determine whether the meetings will continue to be recorded.

NEW BUSINESS

D. Dion – comments the employee reviews are next. **D. McCarthy** - motions based on satisfactory review to award Officer Muzafer Aku a step increase from a Labor Grade 7, Step 11 to a Labor Grade 7, Step 12, **G. Shaw** – second. All in favor. **Motion passes.**

D. Dion – asks before meeting closes if there is any public comment. **D. McCarthy** – asks if the department has considered when it will be presenting the budget. **B. Herman** – comments the Selectmen will be starting. **D. McCarthy** – comments starting after the next PC meeting or sooner. **D. Dion** – asked the Lieutenant about setting up a workshop meeting after the next commissioner's meeting. **R. Pelton** – confirms looking to schedule.

D. McCarthy - Motion to adjourn. **G. Shaw** – second. All in favor. **Motion passes**

Meeting closed at 7:22 pm.

Minutes approved by _____.