

Town of Auburn
AUBURN POLICE COMMISSION MEETING
MINUTES
June 6, 2017

Present: David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton, Lillian Deeb, Office Manager.

Also Present: Steve Grange, Michelle Jacob, Rick Jacob, Dale Philips, John Rolfe, Mary Ann Rolfe, Linda Dross, Mike Dross, Tom Gonyea, Russell Sullivan and Anita Lombardo.

Absent: Glenn Shaw, Police Commissioner.

D. Dion – called the meeting to order at 7:02 PM. He explains a few changes being made now that the meeting is being recorded, mentions moving forward the meeting opening with reciting the Pledge of Allegiance and asks that anyone wishing to speak to commission raise their hand and once acknowledged stand and identify themselves, speaking clearly for the video recording. He asks everyone to stand and led the Pledge of Allegiance.

REVIEW THE May 2, 2017 PUBLIC and NON-PUBLIC MINUTES

D. McCarthy - motion to accept the minutes as presented. **D. Dion** - second. All in favor.
Motion passes.

D. Dion – mentions the one letter of correspondence thanking the department for their response to a medical call.

NEIGHBORHOOD WATCH UPDATE

D. Dion – welcomes Mr. Grange. **S. Grange** – comments on the recent uptick in burglaries in Auburn and Candia. He comments it appears Raids is not updating with timely information. **D. Dion** – comments having the department check that out and suggest sending notice out to members to be on a heightened alertness due to the uptick in incidents. **S. Grange** – agrees to sending something out through the group leaders.

CHIEF'S REPORT

Chief – thanks Melissa and everyone involved it putting on the Auburn Old Home Day event this past Saturday and for its success. He thanks Commissioner Dion for his part in the event, mentioning it was a great turn out, fun time and looks forward to putting it together next year. **D. Dion** – mentions having received very positive comments on Saturday about the event. **Chief** – comments Melissa and Lil put a lot of time into it. **L. Deeb** – comment all the work was done by Melissa and she only played a back-up role when Melissa needed help and comments Melissa did an awesome job and put lots of work into it. **Chief** – updates commissioner that the department has two part-time officers out and a full-time officer returning in a month or so. He mentions the department is looking to hire Officer Lombardo for the position budgeted for and comments the Lt. will address that in more detail. He comments on the increase in burglaries

mentioning two were in the same neighborhood with jewelry taken and another on the Candia line. He comments the department has increased residential patrols and mentions kids will be out of school soon which puts more people home during the day. He mentions that one of the burglaries an alarm notification was cancelled because the home owner thought it may be a family member and comments the department is going to continue to respond to alarm notification even if they have been cancelled. **D. Dion** – asked about the Candia burglaries. **Chief** – comments Candia had a burglary over the weekend and mentions patrols have been stepped up on Wilson's Crossing due to speeding complaints.

LIEUTENANT'S REPORT

R. Pelton – comments waiting on new hire issue and comments on the MRI updates for this month. He explains completing 5 more of the recommendation indicating 83 have been completed to-date and expects to have remaining by Sept/Oct. He outlines what was done to completed the five on the list, explaining the relationship with the boy scout, the recruitment policy was updated using Hooksett's an accredited agency, he explains key fobs were given to Candia and State Police allowing access into the building in cases of emergency were an officer may need assistance. He discusses the department efforts to date with painting the building and mentions the panic alarm testing the department did in the booking area, portable and cruisers. He explains steps taken to increase radio reception per MRIs recommendations related to portables with the county. **D. Dion** – asks what the time table will be on the update from county. **R. Pelton** – comments reprograming should be completed within few months and explains departments plan for repeater in the station. **D. Dion** – comments starting with 100 recommendations, asks where the numbers stand. **R. Pelton** – comments 83 recommendations have been completed. **D. Dion** – asks what impact completing the recommendations has had on the budget. **R. Pelton** – comments most of the recommendations have been completed by staff. He further updates the commission on the stats related to recording the meetings, commenting there were 198 reviews. He mentions some other local agencies but those numbers were not nearly as high and suggests it may be the newness. **D. Dion** – comments on continuing to review after a few more meetings. **R. Pelton** – mentions two overdoses last month and mentions the letter from the Candia Fire Chief. He explains Auburn officers assisted and were able to administer Narcan. **D. Dion** – confirms there is a dose of Narcan in vehicle and officer carries another. **R. Pelton** – affirms and presents a copy of the letter. **D. Dion** – reads the letter, then asks the lieutenant about the radar trailer. **R. Pelton** – comments the radar charge doesn't last and explains the recent burglaries remain under investigation and plans on working with the neighborhood watch people for their involvement and will check on the raids online because that keeps neighbors vested when they know things are happening in their neighborhood. **D. Dion** – looks to Mr. Grange for support. **S. Grange** – comments he will work with the department to draft something up to send to the members. **R. Pelton** – comments on the recent LEAD (Law Enforcement Against Drug) programs recent graduation of 5th graders and mentions the program was well received by both the kids and AVS. He mentions the patrol vacancy the department has related to the authorized position for July, mentioning the department posted the position in May and had one internal candidate apply. He mentions Officer Lombardo is presently a part-time officer, is very qualified, has all her equipment and training which is a plus for the town. He further mentions the Chief met with Officer Lombardo and is in support of bringing her on full-time. He comments the department has had discussions that since there are presently two part-timers and one full-time officer out would like Officer Lombardo to start in June rather than July since there is budgeted funds available. **D. Dion** – asks if the payroll information is available. **R. Pelton** – comments Officer Lombardo has been part-time with the Town of Auburn for 14 years, commenting her current Labor Grade is 6, Step 11. He comments the department is looking to move her to a Labor

Grade 7, Step 11, which would be a \$1.29 increase and feels this is reasonable increase to move her to considering her work history with agency. **D. Dion** – comments it is not unreasonable with the number of years she has been with the agency. He mentions with the holiday in July being on the Tuesday looking to cancel the July meeting. **D. McCarthy** – confirms that per the union contract the job was posted internally and was not posted externally and because there was a qualified applicant, Anita is the first preference. **D. Dion** – comments nice when agency promotes from within. **D. McCarthy** – motions to hire Anita Lombardo, at a Labor Grade 7, Step 11 for the full-time officer's position, effective June 11, 2017. **D. Dion** – second. All in favor. **Motion passes.**

OLD BUSINESS

The update to videotaping commission meetings was covered under Lt.'s report.

NEW BUSINESS

D. McCarthy - motion based on satisfactory review to award Officer Beaulé a step increase from a Labor Grade 7, Step 17 to a Labor Grade 7, Step 18, **D. Dion** – second. All in favor. **Motion passes.**

D. Dion – asks before meeting closes if there is any public comment.

D. Dion - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

Meeting closed at 7:24 pm.

Minutes approved by _____.