

**Town of Auburn**  
**AUBURN POLICE COMMISSION MEETING**  
**MINUTES**  
**March 7, 2017**

**Present:** David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton and Lillian Deeb, Office Manager.

**D. Dion** – called the meeting to order at 6:36 PM

**G. Shaw** – motions to go into non-public pursuant to RSA 91-A :3, II. **D. McCarthy** - second. A roll call vote was taken: **D. Dion** – Yes; **G. Shaw** - Yes; **D. McCarthy** – Yes. **Motion passes.**

**D. McCarthy** - motion to seal the minutes of the Non-Public Session. **G. Shaw** – second. All in favor. **Motion passes**

**Commissioners recess meeting to wait till 7 pm to begin public meeting.**

**Present:** David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton and Lillian Deeb, Office Manager.

**Also Present:** Steve Grange, Linda Dross, John Rolfe, Mary Ann Rolfe, Marion Miller, Michelle Jacobs, Mike DiPietro and Officer Lennon.

**D. Dion** – the public meeting was called to order at 7:00.

**REVIEW THE February 8, 2017 PUBLIC and NON-PUBLIC MINUTES**

**D. McCarthy** - motion to accept the Public minutes as presented. **G. Shaw** - second. All in favor. **Motion passes.**

**D. McCarthy** - motion to accept the Non-public minutes as presented. **G. Shaw** - second. All in favor. **Motion passes.**

**REVIEW BILLS AND CORRESPONDENCE**

None

**NEIGHBORHOOD WATCH UPDATE**

**D. Dion** – welcomes Mr. Grange and comments all appears quiet. **S. Grange** – concurs, but mentions with the good weather activity on the trail near his home picks up with suspicious activity but mentions he has a contact at Fish and Game that assists with unwanted activity and abuse of the area down on the trail in the woods.

**CHIEF'S REPORT**

**Chief** – comments on the recent meetings with the Auburn Village School and the upcoming evacuation drill scheduled for April and plan to include the Griffin Library, commenting further this is based on Homeland's recommendations. He relates he is just returning from vacation and the Lieutenant can update the commission on the recent happenings.

## **LIEUTENANT'S REPORT**

**R. Pelton** – comments on the recent biohazard training the department had and comments on the recent up-tick in DWI's the department experienced possibly due to the fair weather. He further comments on the implementation computer system with Rockingham and mentioning things are fully operational. He mentions the recent call where Auburn assisted Candia with a burglary in progress, explaining MWW, Dana Filip assisted in the prevention of the suspect leaving the scene. **D. Dion** – confirms Dana being the newest officer he swore in. **R. Pelton** – confirms, mentioning the officer is sworn in part-time under Auburn. He further mentions recently learning the burglary suspect passed away due to drug overdose. **D. Dion** – comments on the timing couldn't have been better. **R. Pelton** – comments on the remaining 2016 budgeted funds being \$27,000 and comments on the 12 MRI recommendations completed this month. He mentions the recruitment policy the department completed and update to the pursuit policy. He mentions the capability of the department's phone to record and comments on the field training programs that the department consolidated. He further mentions the NIMS training the department completed and the future training event scheduled for June with FD. He comments on the recent cage added to the evidence room to secure guns with and comments on the fingerprints being scanned, mentioning wasn't aware the office already scanned into arrest cases. He comments the office manager is signed up for grant writing course and mentions the department has begun the process of getting a grant for ballistic vests and mentions the take home vehicle policy completed and that any and all juvenile records have been removed from pod. He mentions MRI's recommendation for information security policy and comments now that the records are accessed through Rockingham, rock has security policies in place. He mentions with the completion of those recommendations it totals 74 completed out of the 101. **D. Dion** – comments on some of the recommendations being budget related. **R. Pelton** – comments there are some recommendations the department will request are not done due to costs, mentioning the fingerprint live scan equipment cost about \$15,000 to purchase and that the department feels for the average 100 arrests yearly that amount of funding is not cost effective but will look into other funding options and comments financial constraints would be the only reason the department could not complete any of the recommendations MRI made.

## **OLD BUSINESS**

**D. Dion** – comments review of 2016 budget and asks the commissioners if they would like to review if further detail. **D. McCarthy** – comments having overseen the figures. **D. Dion** – comments on wrapping up. **D. McCarthy** – looks for public comment. **D. Dion** – asks if anyone has anything to address and receives no response.

## **NEW BUSINESS**

None.

**D. Dion** - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

**Meeting closed at 7:13 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.