

**Town of Auburn
Parks and Recreation Commission
December 6, 2022
6:00 pm
Auburn Town Hall**

Commissioners Present: Zach Eaton, Chairman; Margie McEvoy, Vice Chairman; Jennifer Strabone; Mary Royer; Pat Kelly; Dave Oliveira; Tom Carroll, Selectman Representative.

Others Present: Amy Lachance, P&R Coordinator

2022 Budget Update- Wrapping up the end of the 2022 budget. Just finishing up a few projects. 2023 budget is attached. It was approved through both BOS and Budget Committee. The final approval will be in March with the Town election.

Bench Donation at Wayne Eddows- This project is complete. Zach saw the final product with bench uncovered and plaque is on. It looks good and is a nice addition to Wayne Eddows.

Softball Field Lights- The lighting project is near complete. The last invoice will come in from USA/Tom Skeffington shortly. They were able to use used poles at \$400-600 each for the 4 poles so that should save us some money.

Severance School Update- Outside sign is up. Almost everything is complete. We should get in by the end of this week or the beginning of next. All the January classes posted have been well received so far with Cookie Decorating sold out in a few days. There will be either a grand opening or open house [event](#) at the end of December or early January. We could also have a sneak peek event for the commissioners and instructors. Amy will send out more information soon.

Wayne Eddows Parking Lot- No work has been done at this point. Although the plan was to get started this fall, it fell through the cracks. Amy will reach out to Mike Dross to see what can be done now.

2022 Hiltz Award- We received two nominations for the same person, Pat Clement. The Commission also felt Mark Comeau was deserving of this award as he's been leading the middle school ski program for years, even though his own kids have long since been out of the program. Next year Amy will put the nomination form in the Crier at least twice as well as posted to social media, starting in August, to give people more opportunities to send in nomination forms.

Mr. Kelly motioned approve Mark Comeau and Pat Clement as recipients of the 2022 Helen Hiltz Community Service Award. Ms. McEvoy seconded the motion. The motion was passed unanimously.

Waste Management Cost Split- Since we don't know the exact cost of trash removal at Wayne Eddows yet for 2023, this has been tabled. It was budgeted for \$1800. We plan to keep going with Waste Management in 2023. All the previous issues that Little League has been dealing with have been mostly resolved.

Completed Programs- The breakdown of the programs offered and number of participants was attached. Although some numbers were estimates, we served approximately 2503 people throughout the year. Tree Lighting was very successful. Steve Repoza, of Stephen Repoza Tree Co, volunteered to restring the lights and added the new ones. He did a great job.

Upcoming Programs- Ski program registration is underway. Joelle Ray is running the McIntyre program while Mark Comeau is again leading the Pat's Peak program. There are no buses again this year.

The senior dinner is scheduled for Saturday, January 28th. Mary said that it will be drive-thru again due to concerns of covid. She asked around and many agreed that this is the safer option. Turkey Pot Pies will be served again. Mary will need help. Amy will send out an email with date and times to sign up to help.

2023 Meeting Schedule- We'll take January off since it's fairly quiet. We'll meet in February and then decide if a March meeting is necessary. In between, Amy will send updates. Dave suggested that a google calendar of upcoming events is available so Commissioners can sign up to help. Amy will put that together and send out information.

Facilities Update- The flags have been taken down from the center of town and stored for the winter. There are a few that were stuck that will be removed shortly. The cost of the flags keeps increasing while the quality is not as good as it used to be. Margie will look into other flag companies to see if we can get a better price and/flags that last longer. She'll also look into flags honoring the fire department and police department.

It was requested that Mike attend meetings (or every other) to give updates.

Auburn Little League Update- The facility is all shut down for the season. Bases and pole pads have been put away. Lights, times and heaters are all off. Matt Plaza winterized the sprinkler system. The boards on the clubhouse, on the majors side, are rotting. The 4-wheeler will need to go over to the storage building shortly.

Auburn Soccer Club Update- All done for the season. Open registration will be late January/early February.

Review of Minutes- *Ms. Royer motioned to accept the minutes of November 1, 2022, Parks and Recreation Commission Meeting. Ms. Strabone seconded the motion. The motion passed unanimously.*

Next Meeting- The next meeting will be Tuesday, February 7, 2023, at 6:00 pm at the Severance School Community Center.

Ms. McEvoy motioned to adjourn the meeting. Mr. Oliveira seconded the motion. The motion was passed unanimously.