

**Town of Auburn
Parks and Recreation Commission
June 7, 2022
6:00 pm
Auburn Town Hall**

Commissioners Present: Margie McEvoy, Vice Chairman; Jennifer Strabone; Pat Kelly; Dave Oliveira; Mary Royer; Tom Carroll, Board of Selectmen Representative

Others Present: Amy Lachance, P&R Coordinator

2022 Budget Update- There are a few items that are over budget already this year due to inflation. A couple items include the field fertilizer treatments, portapotties and gas. To try to make up for some of the overage, we'll be tight on the budget for other projects so we don't go over. For example, only booking 2 activities for the duck race instead of 3, senior dinner was underbudget and Severance won't open until at least the fall when we had budgeted for July.

Electricity at Wayne Eddows- Mimi (Finance Assistant) has been watching the bills come in for Wayne Eddows electricity and they are now more align with how they have been in the past. She will continue to monitor the use and will report back if anything unusual happens again.

Completed Programs- We had 42 Tiny Tot Soccer (3 year old) and 25 Tot Soccer (4 year old) kids registered this spring. This is the first year for Tiny Tot Soccer. Both were a huge success.

Our spring senior trip is going to Boston for a harbor cruise tomorrow (6/8/22) with a full bus at 56. There was a waiting list of 22 people but with cancellations, the waiting list ended at only 6. Lots of change tends to happen last minute.

Town-Wide Yard Sale went well this year. A little down from last year but still a successful event

Upcoming Programs- Paul and Lyn Therrien will run another free pickleball clinic on June 15. Mike Dross helped to make arrangements to have the small rink filled in/paved so water will no longer puddle on the court. He got a quote for \$7500 but Advanced Paving agreed to do it at no cost when they have time. Thanks Mike and thanks Advanced.

The summer concerts will be starting shortly with Whiskey Business on Wednesday, June 16th.

Registration Software- The new registration software has been purchased and install. Amy's been going through training on using it. All we need now is the credit card processing company to connect it all together and we can start using it. Should be a few weeks. However after discussing the online registration with the seniors, we probably won't take registration for the 2 senior trips online. Because it fills so fast, that would give an unfair advantage to those who use the internet. The rest of the programs will be online but all will have the option to still register in person.

Frog Rocker at Circle of Fun- A new frog rocker is in the 2022 budget. Amy will talk to Mickey Rolfe to see how we can install it in the Circle of Fun playground. Amy will also bring in other animal option to see what other choice we have beside a frog.

2023 Budget- Amy presented a rough draft of the 2023 budget. Items marked in red were suggestions to add, change or delete.

There was discussion about the second skating rink in 2023. Amy will get the estimates before the July meeting.

One item that will need to be added this coming year is trash removal at Wayne Eddows. While free trash removal was arranged for over 20 years, this year Waste Management started charging for the service. Brian D'Amelio, President of the Auburn Little League, made arrangement to resume the service for a fee. The Little League is paying this year. There was discussion on whether the Town should pay the full amount or share the cost with Little League and/or Auburn Soccer Club (approximately \$1500 per year). Amy will bring prices in the July.

The Severance School budget line will need to reflect a full year instead of the 6 months that we budgeted for in 2022. We are closer to getting the full approval for the building. The Auburn BOS has signed a lease. We are just waiting for approval of Manchester's Board of Mayor and Alderman to also sign. Once that is signed, Pidcor will start doing work. It is expected to take about 3 months to complete. The lease is for 10 years and is renewable although there is a clause to leave early if we need to. Manchester Waterworks is paying for all the renovations, and we will be paying rent to them.

The 2023 budget will be due in August. **The Commission will meet on Tuesday, July 19th at 6:00 pm** at the Town Hall to finish up our budget. Commissioners should plan to bring estimates of anything they would like added.

Pat requested Amy get an estimate from Mike Dross (Road Agent) to pave the Wayne Eddows parking lot. With paving and lines in the lot, people may park more efficiently and leave less gaps between cars. And we'd save from regrading the parking lot once or twice a year.

Department of Labor Safety Inspection- The NH Department of Labor inspected all town buildings in early spring. The only issue for Parks and Rec was to clear the storage building of any tripping hazards as well as secure any tables, ladders, etc to the walls. Mike will take care of that.

Auburn Soccer Club- The regular season just wrapped up. ASC is in the middle of fall evaluations. K-1 Development doesn't do evaluations but can sign up now. There were over 200 kids this past season.

Review of Minutes- *Ms Royer motioned to accept the minutes of February 1, 2022 and April 5, 2020, Parks and Recreation Commission Meeting. Ms Strabone seconded the motion. The motion passed unanimously.*

Next Meeting- The next meeting is scheduled for Tuesday, July 19, 2022 for 2023 Budget Planning at 6:00 pm at the Town Hall. The next regular meeting is scheduled for August 2, 2022 at 6:00 pm at the Safety Complex

Bill Herman- Auburn's Town Administrators, Bill Herman passed away last month. There will be a Celebration of Life on July 9th at 1:00 pm at the Auburn Tavern. Auburn Police Officer and retired Manchester Fire Chief Danny Goonan is Interim Town Administrator.

Mr. Oliveira motioned to adjourn the meeting. Ms. Royer seconded the motion. The motion was passed unanimously.