

**Town of Auburn
Parks and Recreation Commission
August 3, 2021
6:00 pm
Auburn Town Hall**

Commissioners Present: Zach Eaton, Chairman; Margie McEvoy, Vice Chairman; Mary Royer; Jennifer Strabone; Pat Kelly; Dave Oliveira; Todd Bedard, Selectman

Others Present: Amy Lachance, P&R Coordinator; Mike O'Callaghan, Facilities Maintenance; Maureen Juliano

2021 Budget Update- Latest budget is attached to the agenda. Everything is moving along as scheduled. The Skating Rink was ordered.

Storage Building Update- The building is mostly completed. Still need electricity and the garage doors. The AFD requested to put a few items in the storage building. We'll find room for their cones and barricades. They would also like to put in the gator in the winter. We'll put that in when we move out the skating rink in the winter. We still will have room to grow. The building will not be insulated or heated.

Severance School Update- Still in progress. We had an inspection of the building done by Team Engineering in April. There were no big surprises in their report. Alan Villeneuve of Pidcor has sent an updated estimate for the repairs to the building. All that information will be sent to Manchester Water Works and then negotiation will begin.

Dog Ordinance- Bill Herman drafted a dog ordinance for the Commission to review. Once signed by the Commission, it will be brought to the BOS for their approval and signatures. Once adopted, the APD will be able to enforce it and give fines to those who continue to bring dogs to the park. Pat noticed in sections 8 and 9 that reference "parking" and not "dogs".

Mr. Kelly motioned to adopt the proposed Dog Ordinance with corrections of the typographical errors in sections 8 & 9 to note "dog" and not "parking". Ms. Royer seconded the motion. The motion passed unanimously

Park Projects- Playground chips have been installed at the Circle of Fun playground and were touched up the Appletree park to cover bald spots. Although the plan was to do all of Appletree and the Wayne Eddows playground, the playground inspector felt the Circle of Fun needed the chips more. We'll do the other 2 playgrounds next year.

The clubhouse at Wayne Eddows received much needed repairs to the building. The BOS approved \$3000 of the ARPA (American Rescue Plan Act) funds for this project. It's almost completed. Just needs to be painted. As they were moving the lift out of the way for the weekend, they drove over the soccer field and left ruts in the grass. The company offered to make the necessary repairs to the field using their landscaping crew. Pat request to have them call him when they are working on the field.

Completed Programs- The updated list of programs, both completed and upcoming, was attached to the agenda. Most programs have been well attended this year. We are in the second week of Camp Adventure. Both weeks have been full.

Upcoming Programs- The last concert of the season, Studio Two, a Beatles tribute band, is scheduled for August 19th. Also coming up is the Duck Race kick off event on Friday, September 10th. The event will be held at the school and the fireworks will be shot off from the far corner of the baseball field. Three food trucks will be there starting at 6:30 pm, the band will begin at 7:00 pm and the fireworks will shoot off around 9:00 pm.

APD vs AVS Softball game- The APD has changed the date of the annual APD vs AVS softball game to Friday, August 20th starting at 6:00 pm (both majors and softball fields are reserved). They were told that the FC Stars will be holding a program that night so they will not have access to the soccer field.

Soccer Field Naming Request- Amy received an email request from a group soccer parents to name the soccer field at Wayne Eddows after an Auburn parent and soccer coach who recently passed away. Amy handed out a copy of that request to the Commissioners. Peter Boudreau, the parent who sent the request, will attend the October P&R Commission meeting. Before that meeting, Amy will research to see if there are any guidelines or restrictions for naming town properties.

Little League Update- Auburn Little League has had a very busy summer season. Auburn hosted the All-Stars for Lamprey River this year. Because they way the regular season ended this year, many of the traditional spring events will be held over the next few weeks including... pictures day and 8 & 10 year old tournament on August 7, the BFD on August 21 and the night at the Fisher Cats game on August 28.

On the maintenance side, Zach reported that there are trees coming over the fences on the majors field and the 90' which should be removed. The 4-wheeler also needs repairs. Zach will have it checked out. It was also suggested to replace the flagpole between the farm field and soccer field.

Soccer Update- There are 10 teams entered for this coming fall season which is the most the ASC has had so far. The season starts the week of August 23rd. The ASC BBQ/fundraiser is schedule for September 10th. Pat also had the same issue with trees over the fence on the soccer field. There are field hockey goals behind the soccer shed. Someone from the school is planning to get them at some point.

Review of Minutes- *Ms. Royer motioned to accept the minutes of April 6, 2021 Parks and Recreation Commission Meeting. Ms. McEvoy seconded the motion. The motion passed unanimously.*

2022 Budget- After discussion regarding the 2022 Parks & Recreation budget, the following will be submitted to the BOS...

01-4520-0-001-1

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|--------------------------------|-----------|-----------------|
| Recreation Senior Trips | \$ | 7,000.00 |
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01-4520-0-001-2

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| Recreation Family Events | \$ | 13,000.00 |
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01-4520-0-001-4

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| Recreation Ski Program | \$ | 2,800.00 |
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01-4520-0-001-6

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| Recreation Community Service Award | \$ | 150.00 |
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01-4520-0-001-7

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| Recreation Soccer Program | \$ | 1,900.00 |
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| 01-4520-0-001-8 | | |
| Recreation Senior Dinners | \$ | 1,800.00 |
| 01-4520-2-250-1 | | |
| Recreation Fuel and Maintenance | \$ | 4,200.00 |
| 01-4520-3-360-1 | | |
| Recreation Playground and Parks | \$ | 3,000.00 |
| 01-4520-5-550-0 | | |
| Recreation General Maintenance | \$ | 13,800.00 |
| 01-4520-5-550-4 | | |
| Recreation Ice Rink | \$ | 500.00 |
| 01-4520-5-560-1 | | |
| Recreation Trash Removal | \$ | 300.00 |
| 01-4520-5-560-2 | | |
| Recreation Chemical Toilet | \$ | 6,520.00 |
| 01-4520-5-610-0 | | |
| Recreation Tools | \$ | 500.00 |
| 01-4520-6-670-0 | | |
| Recreation Office Supplies | \$ | 4,950.00 |
| 01-4520-9-940-1 | | |
| Recreation Improvements Severance | \$ | 31,700.00 |
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| <i>Total Parks & Recreation</i> | \$ | 92,120.00 |
| 01-4901-3-910-3 | | |
| Recreation Improvements | \$ | 58,500.00 |

Specific items that were discussed were...

- the addition of softball field light, 2 soccer benches and the replacement of the frog spring toy that were added to Recreation Improvement line
- rent and utilities for Severance School added to Recreation Improvements Severance
- recreation registration management software added to Recreation Office Supplies.

Mr. Kelly motioned to approve the 2022 Parks and Recreation budget as discussed. Mr. Eaton seconded the motion. The motion passed unanimously.

Ms. McEvoy motioned to adjourn the meeting. Ms. Royer seconded the motion. The motion was passed unanimously.

Next meeting is scheduled for Tuesday, October 5, 2021 at 6:00 pm. Location TBD.