

**Town of Auburn
Parks and Recreation Commission
July 7, 2020**

Commissioners Present: Patty Rousseau, Chairman; Mary Royer; Dave Oliveira; Todd Bedard, Selectman

Others Present: Amy Lachance, P&R Coordinator

Summer Concert Series- The first summer concert will be held at Wayne Eddows on July 23rd. The band will set up near the clubhouse so they can have access to the electrical. Two tents will be needed. Dave will shut off the sprinkler system for the day.

Budget Updates- Attached is the updated budget for 2020. Many items have been cancelled due to covid which leaves many lines untouched. As things slowly start to open again, we can work on projects and hold programs.

First Night Event- After looking into options for shooting fireworks in the winter, it turns out that there is no location in town that we could do it if there was snow on the ground. It was decided not to continue working on this idea. There will be no First Night Event this year.

Since the town has not been able to do anything to celebrate the 175th anniversary, Amy suggested that we hold an anniversary BBQ at Wayne Eddows in the late fall. We could serve burgers and hot dogs, have a band play, and shoot off the fireworks at the end of the day. At this point it is only an idea and Amy will look into it more before the next meeting. There was discussion about opening it to Auburn residents only to keep the crowd size down due to covid. It was suggested that we could sell (or give) bracelets to residents who present proof of residency. We will continue to think about options and discuss at the next meeting.

Playdate in the Park- They have been cancelled this summer due to covid. Although it is safe outside, this type of event will cause kids to crowd together as well as all getting in and out of the fire truck. It was safer to cancel it this year than take a chance.

Senior BBQ- The 1950's drive-in style BBQ has been announced in the Crier and registrations have already started to come in. The date of the event is August 8th at 1:00 pm in the AVS parking lot. If we end up with a waiting list, we will offer a second "seating" at 11:30 am. Volunteers are needed! Mary offered to help (and make the potato salad and macaroni salad) and possibly Dave and Todd who are checking their schedules.

Status of Parks and Playgrounds- All are open now.

Security Cameras at Wayne Eddows- Dave reported that although there are no updates yet, it looks like we will not be getting a system that will need wifi. The options to get wifi to the field are over our budget.

Jumping Beans- This is the one program that we will be running this summer since we will be able to hold it outside at the Safety Complex field. All kids will be spaced out 6 feet for safety.

Safety Complex Training Room- The Fire and Police departments have been and will continue to use the Safety Complex Training Room as an emergency center. At this time, nobody else is allowed in the building. Because of this, we may need to find a different date for our meetings so we can relocate to the Town Hall. Our regular meeting night is already used by the Conservation Commission at the Town Hall. Todd will look into this issue a little more. However, if we do need to relocate our meeting time permanently to the Town Hall, the options are second and third Tuesday or the second and fourth Wednesday. The group that was in attendance felt the second Wednesday was the better option. For now, we'll continue with the date we have until we are told to move.

Duck Race- The Auburn Historical Association has cancelled the Auburn Day/Duck Race due to concerns about crowds during covid. All the Old Home Day events that we had rescheduled to the Duck Race will need to be cancelled.

Locked Gates at Wayne Eddows- Dave asked if it was possible for us to put a lock back on the gate at Wayne Eddows. The fire department cut the locks off a few years ago. Amy will check with the fire department to see what options they would be comfortable with.

Facilities Update- Mike sent in a report saying everything is painted and the benches will be put in at Bicentennial Park this week along with the new light for the flagpole.

Auburn Little League- Games are on now.

Auburn Soccer Club- They are doing trainings now. Pat reported that they may work on scheduling informal games with surrounding leagues.

2021 Budget- The follow accounts were approved for the 2021 budget.

01-4520-0-001-1

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| Recreation Senior Trips | \$ | 7,000.00 |
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(\$1650 paid back to General Fund)

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| Spring Senior Trip | \$ | 3,500.00 |
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| Fall Senior Trip | \$ | 3,500.00 |
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Recreation Family Events- Change from 2 concerts in the park to 3 with no food served or raffle items given away. The coffee house concert was eliminated. Trunk or Treat was added to pay for the DJ and prizes.

01-4520-0-001-2

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| Recreation Family Events | \$ | 13,350.00 |
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| Old Home Day | \$10,750.00 |
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| 3 Concerts in the Park | \$ 2,100.00 |
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| Trunk or Treat | \$ 500.00 |
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01-4520-0-001-3

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| Recreation Basketball Program | \$ | 50.00 |
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01-4520-0-001-4

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| Recreation Ski Program | \$ | 2,800.00 |
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| Busing | \$ 2,800.00 |
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01-4520-0-001-6

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| Recreation Community Service Award | \$ | 150.00 |
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| Awards & Gifts | \$ 150.00 |
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01-4520-0-001-7

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| Recreation Soccer Program | \$ | 1,900.00 | |
| Goal Anchors/Sandbags | | | \$ 300.00 |
| Field Striping Paint | | | \$ 1,300.00 |
| Nets for Medium Goal | | | \$ 300.00 |

01-4520-0-001-8

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| Recreation Senior Dinners | \$ | 1,800.00 | |
| January Dinner | | | \$ 1,000.00 |
| August BBQ | | | \$ 800.00 |

01-4520-2-250-1

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| Recreation Fuel and Maintenance | \$ | 3,700.00 | |
| Fuel for P&R Vehicle | | | \$ 2,000.00 |
| Vehicle Maintenance | | | \$ 1,500.00 |
| Coordinator Mileage | | | \$ 200.00 |

01-4520-3-360-1

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| Recreation Playground and Parks | \$ | 3,000.00 | |
| Everyday Repairs | | | \$ 3,000.00 |

01-4520-5-550-0

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| Recreation General Maintenance | \$ | 13,800.00 | |
| Picnic Tables (2-3 metal picnic tables) | | | \$ 2,000.00 |
| Sprinkler Head Repairs & Winterizing | | | \$ 900.00 |
| Fertilizer Treatments at Wayne Eddows & Safety Complex Fields | | | \$ 6,000.00 |
| Mosquito & Tick Spraying at WE (\$600/application twice a year) | | | \$ 1,200.00 |
| Regrading Parking Lot at Wayne Eddows | | | \$ 1,500.00 |
| Wayne Eddows and Appletree Playground Chips | | | \$ 2,000.00 |
| AED & Fire Extinguisher at WE Maintenance | | | \$ 200.00 |

01-4520-5-550-4

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| Recreation Ice Rink | \$ | 5,000.00 | |
| Small Skating Rink (pending storage building construction) | | | \$ 5,000.00 |

01-4520-5-560-1

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| Recreation Trash Removal | \$ | 600.00 |
| Dumpsters & New Containers | | \$ 600.00 |

01-4520-5-560-2

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| Recreation Chemical Toilet | \$ | 6,520.00 |
| Rental- 5 Units (2 handicapped, 3 standard) for 7 months | | \$ 3,640.00 |
| Extra cleanings- Once a week for 4 units for 4 months | | \$ 2,880.00 |

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| Recreation Tools | \$ | 500.00 |
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01-4520-6-670-0

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| Recreation Office Supplies | \$ | 200.00 |
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Severance School- Manchester Water Works has offered the use of the Severance School to Parks & Rec for programs. The need for the building is there since the training room at the safety complex is needed for an emergency center. If that room is closed off to P&R programs, there will be nowhere for us to hold programs. A community building like this would benefit residents of all ages and all interests. If the BOS is able to/decides to negotiate the use of Severance School for Parks & Rec programs, it is expected that \$25,000 would be for rent and utilities.

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| Severance School (rent & utilities) | \$ | 25,000.00 |
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| Total Parks & Recreation | \$ | 85,370.00 |
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Recreation Improvement- Two pieces of fitness equipment will be installed at the Circle of Fun for adults and seniors to use when visiting the playground. Although a more commercial version of outdoor fitness equipment is in the CIP for 2026, this would be a less expensive and practical way to give it a try to see if there is a need. The storage unit rental will be needed until the storage/maintenance building is built which is expect at some point in 2021.

01-4901-3-910-3

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| Recreation Improvements | \$ | 3,500.00 |
| Storage Rental (Storage rental stay if building not built in 2020) | | \$ 2,000.00 |
| Park Outdoor Fitness Equipment | | \$ 1,500.00 |

Mr. Bedard motioned to accept the 2021 Budget as discussed. Mr. Oliveira seconded the motion. The motion passed unanimously.

Review of Minutes- *Mr. Bedard motioned to accept the minutes of June 2, 2020. Ms. Royer seconded the motion. The motion passed unanimously.*

Next meeting is scheduled for Tuesday, August 4, 2020 at 6:00 pm. Location TBD.