

**Town of Auburn
Parks and Recreation Commission
June 2, 2020**

PUBLIC ACCESS BY REMOTE TELECONFERENCE DUE TO THE COVID-19 STATE OF EMERGENCY

Commissioners Present: Patty Rousseau, Chairman; Pat Kelly (remote); Zach Eaton (remote); Mary Royer; Todd Bedard, Selectman

Others Present: Amy Lachance, P&R Coordinator; Pat Clement, Auburn Historical Association

Duck Race 2020- Amy and Pat Clement from AHA met last week to go decide on a location for the P&R activities at the Duck Race/Auburn Day. All the P&R items will be together on Hooksett Road, at the end near the 4 corners. P&R will not be charging for the activities which include the rock wall, mini golf, McDonny's Farm petting zoo and inflatable ax throwing. This event is still an AHA event and P&R is a guest as is the school, police, fire, etc. Other than the above-mentioned activities, P&R is not planning to contribute anything else to the Duck Race. Ms. Clement came to the meeting at the request of the board to answer any questions.

Todd asked Ms. Clement about any plans the AHA may have the Auburn 175th. She responded that they thought they might dress in period clothing, but no solid plans are made since covid.

Budget-

Throughout the budget, there are many lines that have \$0 spent since so much has been cancelled this year due to covid. The mileage reimbursement/recreation truck line is higher than expected at this point due to repairs to the truck to repair the brakes. The recreation office supplies line is also over because we now have a department cell phone. We decided to get the phone after the 2020 budget was approved so part came out of office supplies and part out of the revolving account. The phone will be helpful during events and trips for residents to reach the coordinator. Next year the phone will be included in the budget.

First Night Event- Amy's still working on details so this is put on hold until the next meeting with more information.

Summer Programs- June concert & Fast Track Summer Running Program have already been cancelled. Playdate in the Park is on hold until we know if the playground will be able to open. At this point, the July concert has not been cancelled either. If we can hold one or both concerts, we will not serve food or hold raffles. A decision on those events will be made later.

Camp Adventure has been cancelled because our style camp does not fit into the state's summer camp guidelines, which say that there should be no field trips... and that is all we do. Refunds will be sent to those families in the next couple weeks. Basketball Camp may also need to be cancelled because it may be challenging to play basketball and maintain the 6 feet social distancing or wear a face mask. We will hold off on cancelling that program until that state's stay at home order is lifted with hopes that the requirements may change.

If we do get the approval from the state to open playgrounds, the Commission will vote to open at the July 7th meeting. We will want to see what neighboring towns decide to do.

Senior BBQ- Instead of cancelling the Senior BBQ this year, Amy and Patty thought about having a 1950's style drive-in BBQ. The residents would park in the AVS parking lot, we would bring the food to the cars and 1950's music playing will be playing the background. Each meal would be pre-packed in to go containers. The residents would need to all make reservations on a first come, first serve basis since space is limited. We can offer two different seating times to accommodate as many as we can. Amy & Patty will even wear roller skates.

On the same note, Todd suggested that we could offer a drive-in movie at AVS. Project it on the outside wall of AVS. Todd will look into the technical details and report back at the next meeting.

Security Cameras at Wayne Eddows- Zach reported that he talked to the league about getting wifi service to the clubhouse. The plan right now is to have a system that works off wifi and not a system that just records because that's not what we had budgeted for this year. He plans to finish it up to work on it over the summer.

Status of Parks and Playgrounds- All playgrounds in town (Circle of Fun, Wayne Eddows and Appletree Park) are closed. The fields and parks are not closed, just the structures. Zach reported that people are respecting the rules of using the fields and are staying off the swings, etc. A portapotty has been ordered for Wayne Eddows for people to use at their own risk and that it may not be cleaned every day.

2021 Budget Planning Meeting- We will start working on the 2021 budget at the next regular P&R meeting on July 7th. Please come to that meeting with any items to be added to the budget along with estimates. If needed, we will finish up the budget on August 4th.

Margie- Margie fell when she was painting at the Circle of Fun and broke her leg. She will be out for the summer. Feel better Margie!!

Facilities Report- Mike forward his facilities update...

- Matt Plaza and his team have been doing a good job. He has been maintaining the facilities as if they were open as well as the area around the ice rinks and courts at the safety complex.
- The park checks are done weekly and garbage done at the same time. So far that schedule works for Longmeadow cemetery (a new responsibility this year). The garbage cans should stay at Longmeadow, Griffin Dam and the Ice Rinks as they are full and need changing every week.
- All the black electrical boxes have been repainted and in good shape. All are fully operational. Please tell the Historical Society that as of this past weekend, all the electrical panels they need are all set. I tested the outlets and they are ready for the Duck Race. The electrical panel for the safety complex still needs to be waterproofed and I have the supplies to do so.
- The first coat of paint and waterproofing is almost done on the Gazebo. I needed more trim paint and it should be in by weeks end from Candia lumber.
- All the benches at C.O.F. have been repainted and the benches for Veterans Park are next.
- The truck broke down and the brakes have been fixed.
- All the playgrounds have been re-roped off with red caution tape.
- New flags raised, inspection done and cleaning of Veterans Park done just prior to Veterans Day.
- Replaced 3 basketball nets at the courts at Appletree and the Safety complex.

Work pending is as follows:

- Second coat of paint and water sealer on the Gazebo.
- Sealing the electrical panel at the safety complex.
- Prep, paint the small ice rink for Pickle Ball.
- Trailer maintenance, install maintenance free greece hubs, seal the wood decking and paint the rust spots on all the metal. The trailer stays out all winter so it needs some maintenance.
- Install Address signs for Parks when mounting brackets arrive.
- Install Light for the flags at Veterans Park.
- Do total inventory!
- Comprehensive Safety Check of all equipment.

Zach has moved some of the picnic tables that were stored under the pavilion at Wayne Eddows and said he can move others if needed. Until the playgrounds are open, they will stay there.

Mary asked if we should hire someone to help Mike with Margie out. Since Mike and Margie got a lot of the big projects done before she got hurt. With the parks closed, at this point, Mike should be able to handle most of the current projects and jobs on his own. We can revisit the idea if it becomes necessary.

Little League Update- Little League has started social distancing practices following the state's 2.0 guidelines. Everyone from the spring season has been refunded and registration for a summer program is open now (70 kids have registered). There are groups of 9 players and 1 coach in small groups throughout the fields. At this point they can only practice, no games. There is a "gatekeeper" checking in kids as they arrive at the field along with additional waivers.

Auburn Soccer Club Update- Spring season was cancelled, and everyone was refunded. If the guidelines change, they may try something for the summer. There are 2 soccer camps planned in the summer.

Review of Minutes- *Mr. Bedard motioned to accept the minutes of May 5, 2020. Ms. Royer seconded the motion. The motion passed unanimously.*

Next meeting is scheduled for Tuesday, July 7, 2020 at 6:00 pm. Location TBD.