

**Town of Auburn  
Parks and Recreation Commission  
March 3, 2020**

**Commissioners Present:** Patty Rousseau, Chairman; Margie McEvoy, Vice Chairman; Pat Kelly; Zach Eaton; Mary Royer; Todd Bedard, Selectman

**Others Present:** Amy Lachance, P&R Coordinator

**Budget-** The 2020 hasn't been passed yet. The election will be held on March 10<sup>th</sup>. There will be a budget report at the next meeting.

**Summer Concert Refreshments-** Now that we have the three summer concerts instead of two, we don't have enough in our budget to serve dinner (hamburgers and hot dogs) at all three concerts. This year, we will serve dinner at the first concert as a "summer kick off concert" and then no refreshments at the other two. The concerts will be held on June 18, July 23 and August 20. All bands are booked.

**Job Descriptions-** The job description for the Facilities Maintenance Manager hasn't been updated since 2011 and there currently isn't one for Margie's position. Looking through the current job description, some tasks don't apply anymore, and much has been added over the years. Bill Herman suggested updating the one job description as the jobs for both are generally same. The final approval will be with the Board of Selectmen. All changes that were discussed are attached to these minutes.

**Storage Building-** Todd discussed that he will be sending out social media posts about the storage building in hopes of gaining support. So far nobody has heard any negative comments about the building.

**2020 Landscapers-** Todd reported that the BOS has not committed to a new landscaper yet for 2020. The Selectmen have ideas of possibly signing with both companies and they can split up the work through town. This issue will be discussed at the next BOS meeting and hopefully a final decision will be made that night.

**SNHU Volunteers-** About a dozen volunteers from SNHU will be at Wayne Eddows on Monday, April 13<sup>th</sup>, from 8:00 am-12:00 pm as long as the weather is good. They will be cleaning up the 90' diamond. Zach will have enough rakes available for the volunteers. It will all depend on the weather.

**Camp Adventure-** This program is full at 40 campers with an additional 10 kids on the waiting list. Next year we may want to consider a second week to accommodate so many interested campers.

**Healthy Kids Running Series-** Auburn resident Crystal Way has requested the use of the Safety Complex field as well as the area near the skating rinks and behind the Safety Complex for this 5-week program coming this spring. Healthy Kids Running Series is a nationwide program that has very popular in surrounding towns. This program is open to kids ages 2-14. Crystal will run this program and take care of all the details. Both Fire and Police Chiefs said it's OK for her to use the space behind the building as long as nobody is in the driveways where emergency vehicles will come in and out. Crystal has already provided her certificate of insurance. At this point there will not be any change because she is expecting most of the participants will be Auburn residents (at least 65% to have field use fees waived). If the event grows too big, she will need rent additional port-a-potties since there is only one at the field.

**New Programs-** New programs starting this spring is Jumping Beans for 2-5 year old, Basketball Camp with the additional week for grades 7 & 8 and Archery for children (10 and up) and adults.

**Town-Wide Yard Sale**- This event is schedule for Saturday, May 9<sup>th</sup>. Registrations have already started coming in. It will be the same day as the Historical's Plant Sale, Shred Day and Little League Opening Day.

**Old Home Day**- The OHD Committee has proposed to charge a flat rate for the activities at Old Home Day. The wristband would be \$5 per child to use the activities such as mini golf, rock wall, face painting, etc. There would also be an option to pre-purchase the wristbands in advance for only \$3 per child. The Commission agreed that this was a good idea and we'll give it a try this year.

**Little League Update**- Registration is open for spring Little League.

**Auburn Soccer Club Update**- Registration is open for the spring. The league is open for kids in Kindergarten through 8<sup>th</sup> grade.

**Review of Minutes**- *Ms. Royer motioned to accept the minutes of February 4, 2020 with the correction of "Senior Concerts" should read "Summer Concerts". Mr. Eaton seconded the motion. The motion passed unanimously.*

Next meeting is scheduled for Tuesday, April 7, 2020 at 6:00 pm.

*Ms. McEvoy motioned to adjourn the meeting. Ms. Royer seconded the motion. The motion passed unanimously.*