

**Town of Auburn
Parks and Recreation Commission
July 15, 2019**

Commissioners Present: Lisa Canavan, Chairman; Margie McEvoy, Vice Chairman; Pat Kelly; Mary Royer; Dave Oliveira; Todd Bedard, Selectman

Others Present: Maureen Juliano; Amy Lachance, P&R Coordinator

Budget Update- Current updated budget is attached to the agenda. As we are half way through the year, we are still on target. Mileage (changed to fuel) line is on the high side so when we go to plan for 2020, we'll need to add more.

The 2020 budget planning meeting will be held on Wednesday, July 17th at 6:00 pm.

Summer Concerts- Thursday's weather isn't looking good at this point. If we cancel, we'll make the call on Thursday morning. In the event there is a cancellation, we'll then come up with a plan B.

Senior Trip- Had a great senior trip in June. We traveled to Essex MA on the Essex River Cruise and then followed by lunch at the 1640 Hart House in Ipswich MA. There were 50 residents in attendance with 3 last minute cancellations. Going forward, Amy will advise the top waitlist residents to come to the trip on "stand by" as there have been at least 2 no shows in the last 3 trips. The cruise was \$400, lunch was \$1713 and coach transportation was \$1060 which came to a total of \$3173.

Summer Camps- The new Basketball Camp started this week with 14 campers. The camp is held at the Tower Hill Church since the school gym is not available this summer. The fee to use Tower Hill Church for the week was \$200 and they were very accommodating and helpful.

The Camp Adventure is all set and ready to go for July 29-August 2. All we need is good weather.

Fast Track Summer Running Program- Also all set but there is one more spot available. They start on July 30 and meet twice a week throughout the month of August.

Lights at Wayne Eddows- Pat met with Matt Connor at Gemini to get the final prices and expect to wrap up the final price this week. Mr. Connor will communicate with Tom Skeffington to get everything all set and coordinated. Still hopeful to be done by the end of the summer

Severance School- The Board of Selectmen held a non-public workshop meeting on Monday, July 8th. No information about the outcome of that workshop have been released.

Helen Hlitz Community Service Award- Last meeting it was decided that ATS would be the business recipient this year. It was suggested that the individual to receive the award would be Maureen Juliano for her work on the summer concerts and coffee house concert. (Maureen had left the meeting before this discussion.) The Commission was all in agreement. Amy will order the plaques so we can present it to her at the next summer concert.

No Parking Signs at Circle of Fun- Amy meet with the Board of Selectmen on July 1st for their approval to add no parking signs across the street from the Circle of Fun. The BOS gave their approval. Mike Dross will put up the signs.

Margie suggested that no parking signs also be added on one side of Priscilla Lane (between the main entrance and the second parking lot). This was already approved at a previous meeting but the work hasn't been done. Amy will find meeting minutes and if it's already approved, we can just have the signs put in.

Dedication Bricks at Circle of Fun- The sale has officially ended. 36 bricks were sold. Amy will order the bricks shortly. With the extra funds that were raised, we will be able to add more programs such as a Christmas program, spring egg hunt or add to the Trunk or Treat, without going to the town.

October and November Commission Meeting Dates- With both the October (Columbus Day) and November (Veterans Day) meeting schedule on holidays, it was suggested that we reschedule those meetings to different dates. *Ms. Canavan made a motion that the Commission dates be rescheduled from October 14 and November 11 to October 21 and November 18. Ms. Royer seconded the motion. The motion passed unanimously.*

Senior BBQ- The Senior BBQ is scheduled for Saturday, August 10th. The notice was in the last 2 issues of The Crier and will be in the next issue as well. We have 33 residents who made reservations so far. Margie made reservations with Longmeadow Church.

Truck Policy- A draft of the policy was attached to the agenda. There are vehicles policies in the Town but they are for the Police Department and deal with different issues that we don't. Mike requested that in the winter he could park the truck at his house when snow is forecasted so he doesn't need to clear off his own truck only to get to the Safety Complex to clean off the town truck. Amy questioned that the snow blowing is not for Parks and Rec but for the town, would Mike still use the P&R truck or his own or even if the truck fuel is through P&R? Amy will find out the details and how this should be handled. This will go on hold until the next meeting.

Accepting Donations- Mary had questions about the Town's policy on donations. She was able to get some playground equipment from a preschool that no longer needed it. But because they needed it gone quickly and the Town's policy takes time, we weren't able to get the piece. Mary asked if Parks and Rec is able to accept donations at any point without the approval of the BOS. Amy will find the town policy on accepting donations to see if there is a dollar amount that we can accept without approval.

Facilities Update- Mike reported we had our first case of vandalism of the year. The porta potty was tipped over the weekend. Dave's Septic has been notified and a new unit is on the way. Painting project have begun including the electrical panels. Limbs around the parks still need to be trimmed. That's coming soon.

Mike had a conversation with John Kenyon, the town's landscaper about them not moving the nets or benches when they mow. They've even damaged the nets by bringing the mower too close. John Kenyon will be at the next BOS meeting, on July 22, at the request of Selectman Keith Leclair.

Auburn Soccer Club- Registration for the K-2 Development League will open soon. Pat has had discussions with Erin Crossman who is starting a Field Hockey Team in town (not through the school). Although it's challenging to

find field time in the fall for them to practice, Pat will have a better idea of the ASC schedule within the next couple weeks.

Review of Minutes- *Ms. McEvoy motioned to approve the minutes from June 10, 2019. Ms. Royer seconded the motion. The motion was passed unanimously.*

Ms. McEvoy motioned to adjourn the meeting. Ms. Royer seconded the motion. The motion passed unanimously.