

**Town of Auburn
Parks and Recreation Commission
April 15, 2019**

Commissioners Present: Lisa Canavan, Chairman; Margie McEvoy, Vice Chairman; Pat Kelly; Dave Oliveira; Mary Royer; Todd Bedard, Selectman

Others Present: Amy Lachance, P&R Coordinator

Budget Update- 2019 Budget Checklist was attached to the agenda along with the current budget update. Not a lot of projects have been completed at this point but with the warmer weather, many will be started. The ski program line has been used up while the Rec Family Events is 25% used on the Senior Dinner, Winter Carnival and deposits for the Old Home Day activities.

Projects already completed on the checklist are field fertilizer treatments (prepaid) and grading the parking lot at Wayne Eddows (thanks to Mikey Rolfe). Pat will purchase the field striping paint and the nets for the large goals in the fall. They are set for the spring. Amy will order the kid cushion from Castlerock and Alliance will pick up and spread at the Circle of Fun. Instead of the inexpensive wood picnic tables, this year we will purchase 2 of the metal picnic tables and still stay within the budget. With the metal picnic tables, there will not be the need for annual painting, repairing and storing. We'll try the 2 this year and if all goes well, we'll slowly update the rest of the tables to metal as well.

2020 budget planning will need to start shortly. All budgets are due August 1st. We will start planning in June. More information will be set shortly. But for now, everyone should start thinking of what will be needed on the next budget.

The lights at Wayne Eddows will start over the summer. Pat will be working on getting the quotes for the lights and the photometric study on the lights. The poles, trenching and wiring can be done while we wait for the actual lights come in.

Dedication Bricks at Circle of Fun- Included in the submission to the Crier was the application for the bricks. The deadline to submit will be June 28th. Mary was concerned the at the wording of "the dedication path at Circle of Fun started as a fundraiser to help build the playground almost 10 years ago." Her concern was that the original playground brick fundraiser was much older than that. Amy will reword it and get it changed in the Crier if it's not too late.

Summer Concerts- Maureen has all the dates and bands set. June 20th with Blacklite and August 15 with the Bob Pratte Band. Thank you, Maureen.

Town-Wide Yard Sale- To date, we have 22 people registered for this year's Town-Wide Yard Sale. Last year we ended with 70 registrations with many of them sending in their forms close to the deadline.

Old Home Day- The Committee has been meeting often. We have all of the food vendors set with mostly food trucks. Activities and entertainment are all scheduled as well. The date is June 1st starting at 4:00 pm and ending with fireworks at dusk. This year we skipped the facepainters that we have used from the past few

years. Instead we have the AVS National Junior Honor Society students. We'll ask the Town Hill Church if they want to do the hair coloring.

Junior Chefs Class- Just finished up for the season. With May and June such a busy time of year, we'll start back up again in the fall.

Family Campout- Zach sent the suggestion of postponing the Family Campout until next summer. With the new lights being installed this summer at the fields, it would be best not to add in more programs at this time. We'll plan it for summer 2020.

Other Old Business- Both summer camps (Camp Adventure and Basketball Camp) are full. The senior trip has been booked. They will be going on a river cruise in Essex MA and then lunch at the 1640 Hart House.

Lawn Care Contract- The Town has awarded the lawn care contract to Kenyon Lawn and Property Maintenance. They will be taking care of all town, school and cemetery properties. So far, the reports on their work have been great. They will be mowing at the Wayne Eddows on Thursdays so that the fields can be painted on Fridays.

Pat talked with Matthew Scott from Highest Quality about the fertilizing and treatments. They plan to go out soon for the first treatment.

SNHU Day of Service- A group from SNHU will be volunteering at Wayne Eddows on Monday, April 22nd from 8:00 am – noon. Zach suggested they could do work on cleaning up the 90' diamond as that is still in need of cleanup. Pat also suggested that if there is time that they could do some grass seeding at the soccer field.

Margie asked if Zach had responded about the broken pulley on the flag pole at the baseball field. He said he will be in contact with Mike Dobmeier if he's able to fix it. Margie was concerned that the AFD will not be able to put up the flags at the center of town because their truck is in for repair. We'll look into options to get it done this year.

Lights at Wayne Eddows- Pat reported that an RFQ will be needed for the poles and wiring to get a couple bids in for the job. The plan is for the work to be done over the summer

Severance School- The P&R Commission will meet at the Severance School at 6:00 pm. John O'Neil from the Manchester Water Works will meet us there for a tour and to answer any questions. The Parks and Recreation Commission needs to present to the Board of Selectman that they are interested in this property for programs and events. Manchester Water Works will still own the building but Park and Recreation will be able to hold our own programs as well as schedule it for meeting for other community groups. Unfortunately, they will not be able to put in a kitchen due to the cost of the necessary suppression system. MWW will also use the building for their meetings but will schedule through Parks and Recreation. An official discussion between MWW and the Town of Auburn has not happened yet where all the details about the building (cost to use the building, who will be in charge of maintenance, heating, etc) have been set. There have been many informal meetings and ideas have been exchanged but no solid plan has been made. That would happen between the BOS and MWW after we have asked the BOS for the building. Amy has been working on a plan and schedule of programs that could be offered in the building and that all programs will be self-funded. The Commission wanted to hold off on the

vote until they were able to see the building and find out more details about the potential cost. If we are able to schedule a special meeting to vote as a Commission, we'll plan to present to the BOS on May 6th. If not, we'll wait until our meeting on May 13th and present to the BOS shortly after.

Facilities Update- Margie reported while Mike was out checking out the truck. The frog has been fixed and straightened. Adults need to stay off to keep it working. The slide was fixed but when/if the repair starts to break, it will be replaced with the new slide. The picnic tables have come out of storage and will be placed around the town shortly. Margie commented on how happy they are so far with the work from Kenyon Lawn. The repairs to the grass at Appletree (that was caused by vandals a couple weeks ago) will be completed by Mickey Rolfe. He said that he will repair it when they are around town fixing plow damaged areas. He will take care of it when the ground isn't so wet.

Auburn Little League- Although Zach was not able to be at the meeting, he did send a report. The lawn care company has already come by for their first visit and everything looks good. The portapotty company left the 2 units at Wayne Eddows and one is in bad condition and should be replaced. Zach and Pat will shortly start discussion and planning for the lights at Wayne Eddows. Little League opening day is May 4th, 8U jamboree is May 5th, clean up days are this week and the wallball install will be done soon.

Auburn Soccer Club- Schedules are all set. First games are April 27th. Pat has found the lines and will start striping the field soon. Some practices have started this week at the Safety Complex to keep players off the field while it's still drying out. The new shed doors have held up nicely over the winter and one set of nets will need to be replaced. There are 7 travel teams this spring with an average of 12 kids per team. The youth development teams have around 30 players.

Review of Minutes- *Ms. McEvoy motioned to approve the minutes from March 11, 2019. Ms. Canavan seconded the motion. The motion was passed unanimously.*

Ms. McEvoy motioned to adjourn the meeting. Ms. Kelly seconded the motion. The motion passed unanimously.