

**Town of Auburn
Parks and Recreation Commission
October 8, 2018**

Commissioners Present: Lisa Canavan, Co-Chairman; Pat Kelly; Margie McEvoy; Dave Oliveira; Zach Eaton; Jim Headd, Selectman

Others Present: Amy Lachance, P&R Coordinator; Maureen Juliano

Commissioner Resignation- David Nye has decided to not accept his recent appointment to the Parks and Recreation Commission. A big thank you to Dave for all that he has done for the Town over the years.

With Dave's departure, the Commission needs a new Commissioner. A notice will go in the November Crier seeking a new Commissioner. Ms. Lachance has copies of the application and they can be found online if anyone knows someone interested in the position. Mr. Headd said that if we have multiple applicants, we can give our recommendation to the BOS.

The Commission also will need to elect a new Chair to fill Mr. Nye's position. Ms. Canavan is currently the Co-Chair. She will be thinking about it and it can be discussed at the next meeting.

Budget Updates/Softball Fence Project- 80% of the operating budget is spent so far. Of the remaining 20%, we can not touch the salary lines. Many of the projects are completed or nearing completion.

Mr. Eaton has been working with the fence company to repair and replace the backstop fence on the softball field and the well area. When the company was working on the fence, Mr. Eaton noticed they were reusing the old fencing instead of replacing it with new. Mr. Eaton had a discussion with the company and there was a misunderstanding and the new quote, with all new fencing will be an additional \$2300 (on top of the original \$7600) to complete the project without the well area. Mr. Eaton said that Little League may be able to contribute to the project as well but would like to see if he can take it out of the line from the tball dugout project.

Mr. Kelly started the discussion about what project still need to be completed and/or paid for out of the 2018 budget. The projects in the Recreation Improvements line included the yellow fence toppers (\$1183), tball dugouts (\$5500) and 2 wallballs (\$1600). The paint for the dugouts (\$755) came out of that line as well.

Mr. Kelly then continued the discussion to go through the rest of the budget to see where there are funds left and projects to complete.

Ms McEvoy motioned to allocate an additional \$1150 for the softball backstop fence project. Ms. Canavan seconded the motion. The motion passed unanimously. Mr Eaton will be ask the Little League if they can pay the additional \$1150.

Ms. McEvoy discussed that the new dugout in the 90' diamond that should be repaired before they are painted. Mr. Eaton said he'll take care of it.

Chemical toilets will be removed on October 31st

Lights Repair at Wayne Eddows- Mr. Eaton has the lights repaired at Wayne Eddows. There was a pole that wasn't working. There was a melted connection in the ground. Gemini and Mr Eaton fixed the problem. The invoice from Gemini was \$1122.04. This repair has fixed this problem but panel and lights are still getting hot. It was suggested that we pay for this unexpected bill and hold off on the skate rink parking lot apron until we know we still have enough to pay for it.

CIP- Ms Lachance handed out a draft of the CIP. This draft has not been passed by the Planning Board yet. This is spreading out the whole town's projects throughout 6 years. The 2019 plan included with Wayne Eddows additional parking lot and path as well as the baseball lights project. Mr. Kelly expressed concern that the soccer lights were moved to 2020. Mr. Headd said that we still will be bringing our budget before the BOS and Budget Committee which includes \$20,000 for half the soccer lights this year. Although the process may start with the Planning Board, it will end with the Budget Committee. The CIP is fairly new.

Wayne Eddows Parking Lot Expansion- The discussion continued with the order of items in the CIP. The parking lot project was added this year because this is the year that the grant is available and could help fund the project. Mr. Kelly said he did not feel the parking lot was necessary especially seeing that the phase 3 of the Wayne Eddows expansion was not included in the CIP. If no fields are added, he did not feel that either baseball or soccer have a need for the additional parking lot except maybe once or twice a year. He feels this is a discussion to have with the BOS to see if there is any future for the expansion. Mr. Kelly feels the soccer lights could provide an immediate benefit to the community. The Commissioners were in agreement that if the BOS has no plans to go forward with the field expansion, the soccer lights become a priority.

Senior Trip- The trip to Salem MA was held October 3rd. The trip was a success however there were 6 people that did not show up on the day of the trip.

Coffee House Concert- Ms. Juliano reported that they are ready to go. She went to the church to check that there is enough electricity for the band's equipment. This is the first time that this event will be held at Longmeadow Church. Everything looks good.

Trunk or Treat- Only 5 cars have signed up so far this year. Last year we had 13. We need more cars to have a successful event. This event starts at 6:00 pm.

Family Dodgeball- No sign ups yet.

Facilities Report- Ms. McEvoy reported that the frog needs more repairs since it's still leaning. The APD gave permission to park the new trailer at the Safety Complex. Ms. McEvoy and Mr. Dobmeier have been working at cleaning up the storage unit to make room for many of the items that were previously stored at Mr. Nye's house. At the end of the month, the picnic tables will be stored in the gazebo and under the pavilion at Wayne Eddows. With more tables than last year, space needs to be found. Coffee House Concert signs will go out this week.

Review of Minutes- *Ms. Canavan motioned to approve the minutes from September 10, 2018. Ms. McEvoy seconded the motion. The motion was passed unanimously.*

Ms. Canavan motioned to adjourn the meeting. Ms. McEvoy seconded the motion. The motion passed unanimously