

**Town of Auburn
Parks and Recreation Commission
September 10, 2018**

Commissioners Present: Dave Nye, Co- Chairman; Lisa Canavan, Co-Chairman; Pat Kelly; Margie McEvoy; Dave Oliveira; Zach Eaton; Jim Headd, Selectman;

Others Present: Amy Lachance, P&R Coordinator; Mike Dobmeier, Facilities Manager; Chris Webster, YMCA

Budget Updates- As we are coming up on the end of the summer, many of the projects are nearing completing. By next month we should have a good idea of what we have left in the budget.

New Commissioner- Welcome Dave Oliveira to the Commission. Dave is taking the place of BK Bazan and his term is through March 2019.

Memorial Bench- The memorial bench for Helen has been ordered. An estimate for the granite plaque came to \$460. Ms. Lachance will look into other options including calling Crown Trophy to make a small plaque to attach to something else. We collected \$650 in donations and the bench will cost \$600.

Shed Doors at Wayne Eddows- The shed doors are in but Overhead Doors keeps pushing off the install date. Mr. Kelly is working on it.

Wayne Eddows updates- Yellow Toppers have not been ordered yet but Mr. Eaton plans to do so soon. There should be enough in our budget to also complete the juniors field as well. The fence for the softball field should be installed next week. The dugouts will be painted the first week of October thanks to the Rockingham County House of Correction.

Clubhouse roof will be repaired this fall. Mr. Eaton has lined up donations of time and materials for this project. The only cost will be to dispose the materials. There is still \$408 in left in the budget for trash removal. Ms. McEoy motioned to spend the remaining \$408 for the disposal of the roof materials. Ms. Canavan seconded the motion. The motion was passed unanimously. Mr. Eaton discussed going to the Board of Selectmen for approval to do the construction on the clubhouse. Mr. Headd said that since the project was only maintenance and not new construction, BOS approval is not needed.

Mr. Eaton suggested that during the backstop fence project that some privacy slats are added for an additional \$600 bringing the total to \$8200. Since we have funds available in that line since the tball dugouts were not going to be done, Mr. Headd said that swapping is fine. The project should be started soon. The companies donating time/materials is Harvey Industries and Twin Metals.

Fields- Mr. Webster commented that the fields are in the best shape they have been in for years. Mr. Eaton agreed however the landscapers have not been doing all that they are expected to do. The outsides of the fences have not been done. Under the benches are not done. Mr. Eaton also had to come with his leaf blower to clean off all the grass clippings. The landscapers are supposed be bagging and they are not. The goals, picnic table are supposed to be moved when they mow and they are not. Mr. Eaton took a photo of the bleachers standing up on their sides that were done by the mowers and left that way. This could easily fall and injure a child. Mr. Nye said that we will need to be doing our own mowing.

Icemaker Request- The Auburn Fire Department plans to purchase a new icemaker to replace to old one that just broke down. Parks and Rec uses that icemaker for a lot of programs. AFD has requested that we split the cost with APD. The cost will be \$1000 for each department. We do have the funds available in the General Maintenance line since the we will not be doing the electrical line at Bicentennial Park. Ms. Canavan motioned to contribute \$1000 towards the new icemaker at the Safety Complex. Ms. McEvoy seconded the motion. The motion was passed unanimously.

Santa Calling- Ms. Lachance suggested an event called “Santa Calling”. Families would sign up to have “Santa” call their children on a set day December. We would need to recruit a few volunteers to help with the calls. It was suggested that we charge \$5 for the service. Ms. Lachance will go forward with this idea.

Skating Rink- Mr. Nye met with a company to give us a quote to fix the skating rink (either both or just one). He said there are 2 problems with our current rinks. One is that the frost gets under, lifts the edges and the water escapes. The other problem is that the edges are not high enough. Also included in the estimate will be painting the courts a light color. When they are black, the rinks will warm up and cause the ice to melt.

Lights at Wayne Eddows- Mr. Eaton expressed concern about the lights at Wayne Eddows. There is a whole pole that is out right now. For a while now there have been issues with the lights overheating and shutting off temporarily. Now they are out completely. Mr. Eaton will contact Matt at Gemini to take a look. Money has been put in the 2019 budget to fix this but that still needs to go through the approval process.

Wallball- The spot has been chosen to install the wallball. It will be installed at the end of the walkway, near the right field pole.

YMCA- Flag Football and Boys on the Move running program will be starting shortly.

Facilities Update- Almost done repairing the picnic tables. Still a few more left to work on. The pressure washing is done at Wayne Eddows and the Circle of Fun. Playground equipment has been repainted where needed. Mr. Eaton requested that the swings at WE to be raised for the older kids.

Review of Minutes- Ms. Canavan motioned to approve the minutes from July 9, 2018. Ms. McEvoy seconded the motion. The motion was passed unanimously.

Ms. McEvoy motioned to adjourn the meeting. Ms. Canavan seconded the motion. The motion passed unanimously