

**Town of Auburn  
Parks and Recreation Commission  
February 10, 2014**

**In attendance were:** Mr. Tim Therrien, chairman, Mr. Kim Lufkin, vice chairman, Mr. Alex Eisman, commissioner, Mrs. Lisa Canavan, commissioner, Mr. Dave Nye, alternate commissioner, Mr. Pat Kelly, alternate commissioner, Mr. Mike Dobmier, facilities representative, Mr. Chris Webster, YMCA representative, and Mrs. Stacey Shula, AMC representative. Ms. Dee Cleary, Ms. Maureen Juliano and Mrs. Audrey Trickett, Auburn residents, were also present. Mrs. Helen Hiltz was recording the minutes.

The Pledge of Allegiance was led by Mr. Tim Therrien.

### **Community Service Award**

Mr. Tim Therrien presented a community service award to Maureen Juliano to thank her for spearheading the summer concert series initiative.

### **Summer Concert Series**

Ms. Maureen Juliano suggested that we stay with the June and August concerts this year and add a “coffee house” type of venue at the school later in the year. She stated that Deerfield has been doing the “coffee house” successfully for quite some time. The committee agreed that we would stay with the June and August outdoor concerts and plan for an indoor concert sometime in the September/October timeframe. Mr. Therrien will check on school availability for that timeframe and report back at the next meeting. Ms. Juliano will investigate band availability for the June and August concerts.

### **Review of Winter Carnival**

The carnival was held on January 25<sup>th</sup> from 1:00 - 4:00. All in attendance agreed that the event was a huge success. It was estimated that between 300-400 people attended **throughout** the day. Special thanks were given to Dee Cleary for organizing and running the snowshoe race. Ms. Cleary was successful at securing donations for the prizes from Acme Glass and Jim Trombley Plumbing and Heating. The committee thanked these contributors as well as Dunkin Donuts who supplied the coffee and donuts. The committee also wished to thank the Auburn Fire department and the Highway Department for their continued support of the event. A big thank-you also went out to Don Dollard and the Auburn Historical Society for displaying the old shed. The Audubon display that Kelly Dwyer brought to the event was much appreciated as well.

Improvements suggested for next year included supplying more brush/firewood for the bonfire, early communication asking Auburn residents bringing their Christmas trees to the firehouse again, signs warning snowmobilers of the snowshoe race, and asking the fire department to “sweep” the snowshoe route a couple of times during the race. It was also suggested that food quantities be reviewed as we ran out early this year.

Ms. Cleary noted that John O’Neil from Manchester Water Works stated that if we have more than 20 participants for the snowshoe race, we should request permission from Manchester Water Works as the race encompasses some Water Works property. Mr. Therrien stated that

the Parks and Recreation department will work with Manchester Water Works for next year.

There was discussion on the timing of next year's event. Mr. Therrien stated that this timeframe seemed to work out well so we should plan an approximate January 17<sup>th</sup> date for next year's event. Mrs. Hiltz suggested that we allot a portion of the October or November meeting to finalizing the planning of the 2015 event and invite all parties that will participate to attend the meeting. It was also suggested that we insure that the senior dinner and winter carnival are not scheduled on the same day.

### ***Senior Dinner***

Mr. Dave Nye reported that the senior dinner was held on January 25<sup>th</sup>. There were 89 meals served and 23 take outs. The seniors appreciated the dinner and enjoyed the raffles.

### **Memorial Day Bazaar**

The Memorial Day Bazaar is scheduled for May 25<sup>th</sup>. Mrs. Hiltz will contact Hooksett Fireworks. It was determined that we need to have three face painters this year as the lines are always extremely long and we have to turn people away. Mrs. Hiltz will contact the Shiners Clowns to see if we can get the same clowns that attended the 2012 event. We need to have clowns available that are willing to mingle with crowd. All were in agreement that the four-wheeler that was donated by Rosencrantz last year was very beneficial and should be requested again this year. It was suggested that we consider having a DJ and Karaoke this year in place of the band. Mrs. Hiltz will investigate the cost. It was agreed that the Traveling Barnyard and Reptiles on the move will be secured again this year. "Larry the food guy" will also be asked to work the event again this year. Mr. Alex Eisman supplied information for a new bounce house supplier to Mrs. Hiltz. Mrs. Hiltz has contacted the vendor. The company name is "Village Idiotz". This supplier is new to the business and does not have insurance yet. Mrs. Hiltz informed him that insurance is a must in order to do business with the town. The pricing is ~ half of the fees charged by the current vendor. This includes the generators and the manpower to staff the houses. The Committee asked Mrs. Hiltz to continue to work with this vendor to see if he can meet our needs. There was discussion about the potential of setting up a photo booth this year. The possibility will be investigated but it is feared that the cost would be prohibitive.

### **Projects for 2015**

It was noted that no major projects were planned or budgeted for in 2014. Mrs. Hiltz requested that the gazebo be stained and the structure be evaluated to insure safety during the 2014 concert series.

Mr. Dave Nye asked if funds were available to expand the parking lot at the Circle of Fun Playground and possibly start work on some walking trails in the area. Mr. Therrien stated that the budget for 2014 only allowed for maintenance upkeep but he would check to see if funds were available elsewhere.

### **Other**

The Committee asked Mrs. Hiltz to communicate with Selectman Jim Headd to get feedback on what the town's liability is in respect to hockey pucks hitting cars and possible body injuries

because there is no helmet requirement on the rinks. Would posting signs such as "Skate at your risk" minimize any liability? Should there be helmet requirements?

Mr. Therrien asked Mrs. Hiltz to contact the AVS principal, Sean Pine, to ask if we could be notified, in advance, when the school plans to utilize the skating rink. Mr. Therrien noted that we want to make sure that the experience is the best it can possibly be when events are planned and if we have advance notice we can make sure that the rinks are groomed properly.

Mrs. Hiltz stated that the town department heads were having a meeting on February 19<sup>th</sup>. She will bring the subject up at that time.

### ***Facilities***

Mr. Dave Nye made note of the lights being out at the flag poles at exit 2. Mr. Mike Dobmier will review. Mr. Therrien asked Mrs. Hiltz to order a drag mat for the Bambini. The old one is getting worn out. Mr. Therrien noted that the sign thanking the sponsors at the skating rink will be moved to the front of the area for more visibility.

### **Soccer**

Mrs. Hiltz stated that The YMCA and private parties have already started to reserve the soccer field at Wayne Eddows. Reservations are on a first come, first serve basis.

***Mr. Alex Eisman made a motion to accept the January meeting minutes. Mrs. Lisa Canavan 2<sup>nd</sup> the motion. All in favor.***

***Mrs. Lisa Canavan made a motion to adjourn at 8:05. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in favor.***