

**Town of Auburn
Parks and Recreation Commission
June 12, 2017**

Commissioners Present: David Nye; Margie McEvoy; Lisa Canavan; BK Bazan

Others Present: Jim Headd, Selectman; Maureen Juliano; Amy Lachance, P&R Coordinator

Welcome New Commissioner- Our newest Commissioner, BK Bazan, has joined our group. Glad to have you part of our team.

Budget Update- We are on target but not enough for all that we want to do. Still lots to be done including brush removal but funds has to be used to work on projects that we didn't foresee, such as the light on exit 2.

Damaged Fence- The fence at the Safety Complex Field was damaged this week after it was hit by a car. Fences Unlimited has been called to give us an estimate for the repair. Hopefully the Town insurance will cover it. Mr. Headd was confident that the Town will cover the additional expenses, if needed and not the Recreation budget. He will look into that to confirm.

Community Service Award- Mr. Nye suggested the skating rink be dedicated to Helen Hiltz. Mr. Headd will check with the Town Manager to see what needs to be done. He will be in contact with Ms. Lachance with the next steps. Helen had a lot to do with the skate park planning and loved this project. This would be a nice tribute to her.

Kiosks at the Park- One kiosk is almost ready to be put down at the park. The second should be done shortly after. Mr. Dobmeier and Ms. McEvoy have been doing all of the work. The kiosks are not locked so anyone can post. They are also weather tight.

Ice Rink- Still working on getting it fixed. Mr. Nye to work with the pavers and the Road Agent. The curbs need to be dug out and done with another type of curbing. The curb lifts up when there is frost and the water all leaks out. They've held the water fine in this warm weather.

Dugouts at Wayne Eddows- We have \$23,000 in the Recreation Improvements line of the budget for dugouts and backstop repair at the Wayne Eddows Field. Zach Eaton will be working on that once the baseball season is done. Ms. Lachance will see if Mr. Eaton has a plan or a timeline for this project.

Office Supplies- Ms. Lachance has requested that the Parks and Rec. purchase an inexpensive color printer to make flyers for programs and events to post in the new kiosks. Mr. Bazan has offered to pick one up from Best Buy, where he works. Ms. Canavan offered to laminate them as well. All agreed it was a good idea

Old Home Day Update- We had a wonderful day and everyone seemed happy. Even with the small amount of rain, it was a great night. Lots of great reviews of the event on social media. The vendors even said it was a great event. Very interactive event.

Great job by the team that put it together. A huge extra thanks to Melissa Gates at the PD. She did an outstanding job.

The fireworks were definitely the highlight and many people commented on how they were the "best they've seen in 26 years". Mr. Nye has already reserved them for the same week next year.

Next year, we'll need to hire another face painter. The line was very long at times. Otherwise, next year will only be bigger and better with more added.

Mr. Headd discussed his concern for the way people were parking at the event. He was concerned that if any emergency came up, it would be difficult to get an emergency vehicle out. Mr. Nye said that the fire department was working on the parking and we'll just need to make it tighter next year.

Senior Trips- Spring trip to Gloucester MA as a huge success. The fall trip is booked for Wednesday, October 4th going on a fall foliage on the Hobo Train out of Lincoln, NH and will include a bagged lunch on the train. That information will go out in the August Crier. The cost for this trip will be \$15 as requested by the Selectmen last year. The spring trip should have also been \$15 but was accidentally offered at \$10. The rest of the trips going forward will be \$15.

Summer Concert Series- First one this Thursday, June 15th from 6:00-8:00. The band will arrive around 4:00 pm to start setting up. They will need the electricity to be on. The choral director at AVS will try to bring a few students to sing the National Anthem. The raffle prizes have been purchased and some were donations. The hamburgers, hotdogs and drinks have been purchased. The church (Longmeadow Church) is all set with the popcorn. Mr. Nye dropped off a case of popcorn to the church.

There was a discussion of parking at the concert. We don't have it in the Parks and Rec budget to hire a police officer to help direct traffic. Mr. Headd didn't think we could just bring someone in because of the hours and the union rules. Ms. McEvoy didn't think it was too bad in the past and we should be fine this year.

There is a trailer that parks every night in front of the park, on the lake side. Mr. Nye discussed this with the Police Department. They are aware of the situation but there is nothing that can be done about it. By parking there, it takes away from parking for the event, blocks the sign about the concert as well as obstructs the view of the lake during the event. Ms. Lachance will talk to the Police Department to see if we can ask him to not park there the night of the show.

Senior BBQ- We do not have a DJ so we will be playing music. That's what was done last year and it worked out just fine. The event was moved inside and everyone loved the change. It will be inside again this year. The room is reserved for August 12th. At this point, we only have 7 people reserved but many people signed up last minute.

Commission Open Position- The Crier announced that all positions are filled however there still should be one more. BK Bazan took Alex Eisman's open position but there is still another to make the Commission full at 7 people. Mr. Headd checked into the possibility of Mike Dobmeier filling the vacancy and that is not allowed. We should keep our eyes open for another candidate for the position.

Review Minutes- Ms. Canavan moved to accept minutes from the 05/08/17 meeting. Ms. McEvoy seconded the motion. The motion passed unanimously.

Walkthrough at Wayne Eddows- The walkthrough at Wayne Eddows with the Selectmen will need to be rescheduled again. Selectman Rick Eaton will be away for the original date of June 19th. A new date is TBD.

2018 Budget- Around September 1 we will need to start working on the budget for 2018.

Fast Track Running Program- This program is almost full. We currently have 20 registered with a max of 25 participants. This new program is off to a good start.

Playdate in the Park- That will be starting in July. Ms. Canavan felt that it will be a popular program since the old Moms Club was frequently mistaken as a playdate type of club.

Town Wide Yard Sale- There was discussion about starting this new program, possibly in the fall. Ms. Lachance to start looking into the idea and see if we can find a date that won't conflict with other town events.

Ms. McEvoy motioned to adjourn the meeting. Ms. Canavan seconded the motion. The motion passed unanimously.