

**Town of Auburn  
Parks and Recreation Commission  
April 10, 2017**

**Commissioners Present:** David Nye, Margie McEvoy, Lisa Canavan, Zach Eaton, Alex Eisman

**Others Present:** Mike Dobmeier, Chris Webster, Amy Lachance (Recording Secretary)

**Budget Update-** Updated budget was handed out and is up to date with current expenses recorded.

**Minutes-** Margie McEvoy moved to accept minutes from the 3/13/17 meeting. Alex Eisman seconded the motion. The motion passed unanimously.

**Old Home Day Progress-** June 3<sup>rd</sup> starting at 4:00 pm to be held at the Safety Complex. Parks and Rec has been meeting with Fire Department and Police Department to plan the event. Working on securing vendors and games as well as ask other town organizations to participate. Fireworks, bands, children's activities and some food vendors are set.

Boy scouts and Cub scouts are participating and Little League is looking into possibly attending as well. The face painters, climbing wall, petting zoo, touch-a-truck and other games will be free to the public. There will be a fee for food and drinks that will benefit the various groups at the event.

Rain date will be the following day, June 4<sup>th</sup>.

**Spring Projects- *Playground Equipment-*** The teeter totter at Wayne Eddows will be moved to the Appletree Park. The merry-go-rounds at Appletree and Circle of Fun will be swapped.

***Playgrounds and Field prep-*** Picnic tables are coming out of various storage areas and being repaired. 4 new picnic tables are going out. The 4 at Wayne Eddows are doing fine.

Today worked at Circle of Fun and secured the barricades. 2 bridges on the play structure need to be repaired so the park needs to be closed until those are complete. We have all the pieces but they need to be installed. Expecting to be done by the end of the week.

Trash cans at Wayne Eddows will be cleaned out this spring.

Portapotties were delivered today. There is not one at Appletree park this year since it wasn't used often. The Wayne Eddows and Circle of Fun will have an additional cleaning each week.

**Senior Trip-** The senior trip, which is scheduled for May 31, is full. There are 6 people on the waiting list. They will be offered the option to attend the cruise and luncheon if they would like

to provide their own transportation to Gloucester. We will be leaving St. Peter's at 8:30 am and plan to return around 3:30 pm.

**Summer Concert Series-** Articles are going in the Crier. Signs to be posted around town 3 weeks before the event. Using the same signs from last year but just changed the date. No need to buy new ones. Burgers and hot dogs will be served and there will be raffle prizes. The dates are June 15 and August 17. Margie will confirm that the Longmeadow church is available as a backup location in the event of rain. Maureen will pick up the raffle prizes.

**Commissioner Resignation-** Alex Eisman submitted his resignation as a Parks and Recreation Commissioner effective today, April 10, 2017.

Alex nominated Commissioner, Lisa Canavan to replace him as Co-Chairman of the Commission. Margie seconded the nomination. The motion passed unanimously. Thank you to Alex for all that you have done for the Parks and Recreation Department and the Town of Auburn.

**Field Use fees-** After researching other town's policies in regards to fees for the use of the athletic fields, Amy suggested a fee of \$10 per hour or \$150 for a full day. Fee would be waived if more than 65% of the participants are residents of the Town of Auburn. It was suggested that there would be a minimum use of 4 hours. Also important is to confirm that the insurance policies are current. Chris shared that \$10 is very low and we should consider a higher fee.

Margie made the motion of \$25 per hour with a minimum of 4 hours and \$200 for a full day. Fee is waived if more than 65% of the participants are residents of Auburn. Lisa seconded the motion. The motion passed unanimously.

**Summer Running Program-** AVS Cross Country Coach wants to begin a summer running camp/program for kids. They would meet twice a week in starting mid-August. We need to get approval from the Board of Selectmen to go forward with this. Chris Webster offered Parks and Rec to run the program through the YMCA. Commission agreed for Amy to explore the options.

**Reappointment of Commissioners-** Pat Kelly and Lisa Canavan were up for reappointment in March of this year. Both were approved and have agreed to continue on with the Commission. Thank you! Pat and Lisa will need to stop by the Town Clerks office to be officially sworn in again.

With the new vacancy left by Alex as well as the already vacant position, the Commission has 2 spots to fill. Chris Webster and BJ Bazan's name will be sent to the Board of Selectmen for approval.

**Veteran's Flags at the Cemeteries-** Every year, the Boy Scouts put flags on the graves of the veterans on Memorial Day. We'll need about 250 flags. It is not in the Parks and Rec budget and the Town paid for them last year. Jim Headd said that he will look into finding the funds to pay for them this year.

**Playdate in the Park-** Scheduling a new program in the summer where moms/parents can meet up and their children can play together. Each playdate would have a theme and guests such as the librarian reading to the kids, fire department bring a fire truck and kindergarten teachers to meet the kids with a back to school theme. Commission agreed to go forward with this program. No cost for participants and no cost to the department.

**Auburn Little League-** Because of the snow, the season has not started yet. Practices start tomorrow night. Field cleanup is on Wednesday. All looks in good shape. Fire Department lock is not locked to the gate.

**YMCA Soccer-** Some ASC and YMCA soccer games are in conflict with each other. Chris will reach out to Pat to work it out.

Margie moved to adjourn the meeting. Motion was seconded by Lisa. Motion passed unanimously. Meeting adjourned 6:57 pm.