

## Parks and Recreation Meeting 3/14/2016

In attendance were Mr. Dave Nye, chairman, Mrs. Lisa Canavan, commissioner, Ms. Margie McEvoy, commissioner, Mr. Alex Eisman, commissioner, Mr. Zach Eaton and Mr. Pat Kelly, alternate commissioners, and Mr. Chris Webster, YMCA representative. Mr. Rob Aliberti, Auburn Fire Department representative was also present. Helen Hiltz was recording minutes.

### ***Concert Series update:***

All summer concerts are booked. Mrs. Hiltz still needs to reserve the school for the Coffee House. Hamburgers and hot dogs will be offered again this year. Ms. Margie McEvoy will ask the Longmeadow Church if they will be providing popcorn. Ms. Hiltz informed the Committee that AVS Principal Lori Collins had mentioned that the school would like to have an end of year barbecue for school personnel on June 16<sup>th</sup>. She had asked if the school could possibly borrow the P&R barbecue for the event. Mrs. Hiltz noted that the first concert is scheduled for the 16<sup>th</sup> and asked the Committee if there would be enough time for the school to utilize the BBQ and still have it moved and ready for the concert later that afternoon. The Committee felt that the timeline would just be too close to make it work. There was a suggestion made that maybe the school could use the Little League BBQ. Mrs. Hiltz also noted that the school was looking to do some sort of social event/informational event late in the summer. They were thinking of possibly having a make your own sundae. Mrs. Hiltz suggested that maybe the school and the P&R could combine their efforts and offer a combination event that would line up the August 18<sup>th</sup> concert with the make your own sundae/informational event and have the event at the COF. The P&R Committee thought that this was a great idea. Mrs. Hiltz will communicate with Lori Collins.

### ***June 4<sup>th</sup> – Summerfest update:***

Mr. Nye stated that work has started on the auxiliary field. He noted that there appears to be some confusion as to how the work should progress. He was not able to obtain a permit to put in the light bases etc. Mr. Nye would be attending the next BOS meeting to attempt to confirm the process to be utilized to move forward with this process.

Mrs. Canavan will contact DJ. Mike Ferrani to see if he is interested in acting as the announcer for the day's events.

Mrs. Hiltz has secured the band "Crush", three face painters, a climbing wall, the traveling barnyard, Reptiles on the Move and a photo booth.

Mr. Nye has confirmed that "Larry the Food Guy" will support the event with the usual fair type food.

Mr. Nye stated that the deposit will need to be sent to American Fireworks soon. He felt confident that enough donations will be raised to support the fireworks display.

Mrs. Hiltz stated that the director of the Library talked to her about the Library's desire to participate in the event. Discussions about story telling etc. took place.

Mrs. Hiltz also noted that the Historical Society is interested in having a table at the event to promote and sell Duck Tickets. She will send Ms. Canavan's contact information and will ask if they would like to have some sort of historical display at the event as well.

Mr. Rob Alberti, fire department representative was present to give us an update on how the fire department will be involved in the day's events. Mr. Alberti stated that more than 12 fire fighters were excited about contributing to the event. There were discussions about having a dunk tank, carnival type's games, having Smokestack Jack, a touch a truck display, etc. There was also a discussion about obtaining raffle permits for prizes.

#### ***Porta pottie update***

Mrs. Hiltz obtained quotes from three port pottie companies, Triangle, United and Dave's Septic. Dave's Septic was the most cost effective for the totality of our needs. The extra cleaning costs of \$10.00 per unit was pretty standard. The decision to put the handicapped units in place wherever possible will also increase the standard cost from \$54.00 to \$138.00 per unit. Mrs. Hiltz also informed the Committee that she had been told that the handicapped units hold ½ as much as a regular unit. The Committee determined that we would use Dave's Septic. Because of an increase in attendance at the COF and Wayne Eddows, we will add extra cleaning locations. Also, because of the unseasonable warm temperature, we would also have the toilets in place by April 1<sup>st</sup>.

#### ***Wayne Eddows Field Repair Update:***

Mr. Pat Kelly and Mr. Zack Eaton have been working with several well/sprinkler system company and landscape companies to determine what our options are to repair the field and improve the efficiency of the sprinkler system. It appears as though DG Landscaping has provided the most logical and cost effective field repair solution. Mr. Nye and Mr. Kelly asked Mrs. Hiltz to contact them DG Landscaping and give them approval to start the project as soon as the conditions allow. Mr. Kelly and Mr. Eaton are still working with Dave Brien on solutions to the sprinkler system. A well analysis will need to be done. Mr. Alex Eisman made a motion to support payment for the well test. Ms. Margie McEvoy 2<sup>nd</sup> the motion. All in favor.

#### ***Other New Business:***

It has been requested that the ATV be brought back to Wayne Eddows Field.

#### ***Auburn Little League:***

Weather permitting, April 9<sup>th</sup> and 10<sup>th</sup> will be baseball clean up days. Mr. Zack Eaton noted that all of the business signs along the fence at Wayne Eddows will be taken down. Sponsorship will be renegotiated.

#### ***Auburn Soccer Club:***

Wayne Eddows Soccer Fields will be closed to the public through the July timeframe. ASC and the YMCA will be utilizing the Safety Complex Field and the AVS Field. The P&R has asked for two porta potties to be delivered to the school area to support the extra play. The soccer season will start on April 16<sup>th</sup>.

***Facilities:***

Mr. Nye reported that the gravel will be spread in all of the parking lots soon. Clean up of the parks will be done and picnic tables will be put out. Two new picnic tables were ordered. Mr. Nye will check with John O'Neil, Manchester Waterworks, to get approval for the gazebo work.

The Parks and Recreation Department has been relying very heavily on volunteer labor to accomplish maintenance tasks. Ms. Margie McEvoy has asked to be considered to be hired on as a part time maintenance worker for the town. The Committee agreed that the position would be a great fit for Ms. McEvoy. Mr. Alex Eisman made a motion to make the recommendation to hire Ms. McEvoy for hire to the BOS. Mrs. Lisa Canavan 2<sup>nd</sup> the motion. All in favor.

***Minutes:***

Mrs. Lisa Canavan made a motion to accept the February meeting minutes as written. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in Favor.

Ms. Margie McEvoy made a motion to adjourn the meeting. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in favor.