

**Town of Auburn  
Parks and Recreation Commission  
May 11, 2015**

**In attendance were:** Mr. Dave Nye, chairman, Mrs. Lisa Canavan, commissioner, Mr. Alex Eisman, commissioner, Mr. Jim Headd, selectman, Mrs. Margie McEvoy, alternate commissioner, Mr. Armand Miclete and Mr. Mike Dobmier, facilities, Mr. Alan Villeneuve, Auburn Day steering committee member and Mrs. Stacey Shula, Auburn Moms Club. Helen Hiltz was recording meeting minutes.

Mrs. Hiltz noted that she had made a personal speech at the last Auburn Day Steering Committee meeting focusing on the non-profit status, mission and accomplishments of the Auburn Moms Club. She asked that the derogatory, behind the scene, comments be stopped. Mrs. Hiltz stands behind her statement, she apologized to the Parks and Recreation Committee for any negative reflection that this may have on the Parks and Recreation.

**Concert**

A flag pole rededication will be part of the June 18<sup>th</sup> concert event. The flag pole has been moved from the old fire station. Mr. Nye has placed a granite curb around the flagpole and placed the "original dedication" plaque on a boulder at the COF. Ms. Maureen Juliano will be singing a patriotic song as part of the rededication. Part of the celebration will be hamburgers and hot dogs. Mrs. Hiltz will investigate having tee shirts made up for raffles.

***Mrs. Lisa Canavan made a motion to appropriate funds from the family events budget line to purchase the additional items for the event. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in favor.***

Mr. Alan Villeneuve noted that the school graduation was being held on that evening. This may impact attendance at the concert.

**Movie night/hosted by the Fire and Police Departments**

Mr. Nye noted that the Fire and Police Department are hosting a movie night on June 27<sup>th</sup>. They have asked the Parks and Recreation if they could assist with the event. Mr. Nye suggested that we could possibly help by providing hot dogs and hamburgers, drinks, a face painter and some glow necklaces.

***Mrs. Lisa Canavan made a motion to support the Fire/Police movie night. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in favor.***

**Senior Barbecue**

Ms. Margie McEvoy asked the committee to consider having a senior barbecue this summer.

***Mr. Alex Eisman made a motion to investigate the costs for such an event and present to information at the next P&R meeting. Mrs. Lisa Canavan 2<sup>nd</sup> the motion. All in favor.***

### **Red and White Field Hockey Camp**

Mrs. Hiltz has been contacted by Red and White Field Hockey which runs a two week summer camp in Derry. They would like to make their registration form available at our Parks and Recreation Department (online?). Mrs. Hiltz asked if that is something that the Committee has heard of and/or is interested in supporting. The opinion was that the website should be utilized to support Auburn activities but the suggestion was made to check with Mr. Bill Herman as to what the policies were on what could be posted on the Auburn website.

### **Update Auburn Day**

Mrs. Hiltz asked the committee to confirm that she and Mrs. Canavan were authorized to allocate expense items for the Auburn Day that were consistent with the expenses incurred at last year's Memorial Day Bazaar and that any additional costs would need to be approved by the P&R committee. The committee confirmed that this was what was agreed upon at the last P&R meeting. Mrs. Hiltz and Mrs. Canavan gave the committee an update on some of the suggestions made for the event by the Steering Committee. The issue of cost and where the funds would come from was brought up several times. Mrs. Canavan noted that the Steering Committee was leaning towards having all food provided by the non-profits with no vendor trucks. It also appears that the vision to have NH made producers and crafts was the direction that the committee was headed in with Susie Thibolt leading the charge. Ms. Canavan stated that she was submitting her resignation from the steering committee. Mrs. Hiltz stated that she was as well.

The Committee decided that it would be best to discontinue the current relationship. The proposal is to support the Auburn Day event with the funds that were spent on the Memorial Day Bazaar last year (\$4,791.10) and to provide a list of vendors who have been contacted for availability. No contracts, deposits, POI's, etc. have been asked for but the P&R is recommending that hiring these vendors be considered.

### **Veterans Flags**

Boy Scout troop 127 is scheduled to put out the veterans flags on 5/12. The Parks and Recreation Committee would like to thank the troop for all of their efforts and civil mindedness.

Mrs. Hiltz or Mr. Nye will contact Ray Racicott to determine when he is planning to move the rock and plaque at the Town Hall across the street to Bi-Centennial Park. Mr. Nye is willing to assist with that effort and hopes that it can be completed by Memorial Day.

## **Projects**

Kid cushion has been put down

The sidewalk at COF has been paved and loamed. Still needs seeding.

The granite curb has been put in at COF. The plaque has been attached to a boulder.

Dave planted a new tree at the COF to replace the one that died.

Blacktop sealers will be coming in to seal the skating rink and stripe the basketball court. The skating rink needs to be power washed first. Armand will take care of that.

Dave has contacted Gemini to replace the safety glass covers on the lights at WE. Some have been broken and could present a safety issue.

One of the benches at COF needs to have a concrete base poured and the bench needs to be re-leveled.

A new pylon has been put in at the gazebo. Dave is waiting for everything to settle before leveling.

The new lawn care company has been delayed with their spring cleanup. Mike Dobmier had to mow WE for the Opening Day. Mr. Jim Headd stated that he should submit for payment.

## **Senior Trip**

Mr. Miclett stated that the spring senior trip was full. He had to return a few checks to the overbooked people. He is still utilizing the first come, first serve way of determining participation. Mr. Dave Nye and Mrs. Helen Hiltz were going to attempt to go on this trip to get a better understanding of the process but there is no room for them on this trip.

## **Reports**

### **Facilities**

Mr. Armand Miclett stated that someone keeps putting a master lock on the gate at WE. He has had to cut it off. Mrs. Hiltz will investigate who is doing this and will ask them to contact Armand to get a key to the locks that are on there. Mr. Miclett noted that there were numerous people who needed to gain access to the fields and a personal lock restricts access. He has extra keys if someone needs them.

## **Parks and Recreation Commission**

Mrs. Hiltz read an email that she received from Co chairman Kim Lufkin. Mr. Lufkin resigned from the committee in his email. Mrs. Hiltz thanked him for his service and asked him to submit a letter of resignation to the BOS. Upon receipt of the resignation by the BOS.

***Mrs. Lisa Canavan made a motion to appoint Mr. Alex Eisman to the co-chairman position. Ms. Margie McEvoy 2<sup>nd</sup> the motion. All in favor.***

***Mr. Alex Eisman made a motion to recommend that Ms. Margie McEvoy be moved from an alternate commissioner position to a commissioner position.***

Mrs. Hiltz noted that Mr. Zack Eaton and Mrs. Stacey Shula have expressed interest in being considered for the alternate commissioner positions.

***Mr. Alex Eisman made a motion to recommend Mr. Zach Eaton and Mrs. Stacey Shula for the alternate positions. Mrs. Canavan 2<sup>nd</sup> the motion. All in favor.***

***Mrs. Lisa Canavan made a motion to accept both the April 13<sup>th</sup> and the April 22<sup>nd</sup> meeting minutes. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in favor***

***Mrs. Lisa Canavan made a motion to adjourn the meeting at 6:40. Mr. Alex Eisman 2<sup>nd</sup> the motion. All in favor.***