

**Town of Auburn
Parks and Recreation Commission
April 22, 2015**

In attendance were: Mr. Dave Nye, Chairman; Mr. Kim Lufkin, Co-chairman; Mrs. Lisa Canavan, Commissioner; Mr. Alex Eisman, Commissioner; Mr. Jim Headd, Selectman; Mrs. Margie McEvoy, Alternate Commissioner; Mr. Mike Dopier, Facilities; Mr. Alan Villeneuve, Auburn Day steering committee member, and Mr. Terry Hiltz and Mr. Tim Therrien, residents.

Mrs. Hiltz stated that it had come to her attention that a discussion was going to take place at the next Auburn Day Steering Committee meeting on whether or not the Auburn Moms Club would be allowed to utilize the funds raised by securing vendor tables as a fund raising activity. The discussion would also be had about the quality of the vendors invited to the event. An email stating these two objectives were read to the Committee. The next Steering Committee meeting would be held on May 7th. Mrs. Hiltz asked the Committee for feedback on these two discussion points so that she could present the Parks and Recreation Committee perspective at that meeting.

Members of the Parks and Recreation Committee were under the impression that the Auburn Moms Club, a nonprofit organization, was going to be able to secure vendors to support the clubs fund raising efforts. Mr. Tim Therrien stated that the agreement was that the Auburn Moms Club would be able to participate in fund raising activities, including the vendor tables, to make up for the loss of revenue that the Memorial Day Bazaar raised. Mr. Alan Villeneuve stated that the current decision made by the Auburn Day Steering Committee was to move forward with Mrs. Lisa Canavan heading the vendor subcommittee with help from the Auburn Moms Club and Susie Thiboult, crafter. The fee of \$40.00 per table was going to the fundraising efforts of the AMC. Mr. Villeneuve stated that the email was one person's perspective and not a decision that was made by the Steering Committee. Mr. Alan Villeneuve stated that collecting the fees from the climbing wall was still available as a fund raiser as well.

The issue of "quality vendors" was discussed. Mrs. Lisa Canavan stated that she has a listing of 150+ vendors who are invited each year to the Memorial Day Bazaar. These vendors range from handmade jewelry vendors and wood puzzle makers to Avon and Sensi candle distributors from the local area. There is one vendor who has repeatable secured two vendor spots and sells pre-packaged toys, glow sticks etc. This vendor is very profitable and has supported the Memorial Day Bazaar efforts for years. Mrs. Canavan stated that the locally made, regionally sourced, quality crafters had more profitable options for Memorial Day week-end and she felt that we could attract more of them for this growing event that was being held on a non-holiday weekend.

Mr. Tim Therrien, former Parks and Recreation chairman, stated that he had originally planned on supporting the Auburn Day event with a budget of \$6,000, with more possible if the fireworks were not going to be considered. These funds would be utilized to cover expense activities similar to the activities offered at the Memorial Day Bazaar. Mr. Dave Nye stated that unexpected expenses may eat into that budget. Mr. Alex Eisman and Mr. Kim Lufkin stated that they are comfortable with Mrs. Helen Hiltz putting together information on what was spent on last year's Memorial Day Bazaar and her utilizing that information as a guide to approve expense activities for this event. If more funds were required, Mrs. Hiltz would need the Parks and Recreation approval. All were in favor. The Committee noted that they felt that Mrs. Lisa Canavan and Mrs. Helen Hiltz could support their views very well.

Other items were discussed, i.e. where food vendors would be setting up, how long the road could be closed for, contacting the Hibernians to assist with parking, status of trying to get Visiting Nurses to agree to letting us use their property, etc. Mr. Alan Villeneuve stated that the Steering Committee would be addressing all of the concerns and questions but it was too early to discuss the details...the macro picture was still being worked on.

Mr. Kim Lufkin made a motion to adjourn at 7:15. Mr. Alex Eisman 2nd the motion. All in favor.