

**Town of Auburn  
Parks and Recreation Commission  
November 13, 2017**

**Commissioners Present:** Lisa Canavan; Pat Kelly; Zach Eaton

**Others Present:** Jim Headd, Selectman; Mike Dobmeier, Facilities Maintenance; Chris Webster, YMCA; Amy Lachance, P&R Coordinator; Julie Glosner

**Budget Update-** Still a few projects are in progress as we come to the end of the budget season.

There is still some money left in the Recreation Family Events to purchase our own coffee server. We borrow the Fire Department's for all our events. The Commission agreed and we'll purchase the 5-gallon container.

There are still some funds in the Recreation Basketball line. During the budget process, we were told to purchase new basketball nets this year and it was removed from the 2018 budget. Mr. Dobmeier suggested we purchase 10 heavy duty nets. The Commission agreed.

The school ordered a ski shed to store the skies on the days when there is ski program. The Commission agreed at the last meeting that we will contribute \$170 towards that item.

New staff t-shirts are needed for the upcoming year. Ms. Lachance suggested that we also have a few polo shirts for Commission members to wear at Parks and Rec events. She will reach out to each member to see what was needed and wanted.

Mr. Nye ordered 3 new benches for the Circle of Fun and Veteran's Park from Mr. Sowa for \$1000. Those will be installed shortly.

**Operation Gratitude-** We collected over 200 lbs of candy that were sent to the deployed troops, first responders and local veterans at the Liberty House. Because we received a lot more than expected, Ms. Lachance asked Auburn Recreation Basketball League, Auburn Little League and Auburn Soccer Club to help pay to ship so much candy. They each contributed \$50. Thank you!

**Holiday Movie Night-** Ms. Lachance suggested a holiday movie night on Friday, December 1 at AVS. The movie license for Polar Express is \$385. We can use the leftover hot chocolate from the Coffee House concert and see if one of the school groups would like to sell refreshments. The Commission agreed. Since the Crier deadline has passed, it was suggested that we contact AVS and Tiny Tots to get the word out.

**Dugout Updates-** The dugout project is moving along. We expect to be overbudget by approximately \$400. Work was supposed to continue today but it has been pushed off one week.

**2018 Budget Update-** The P&R Commission has completed the budget process after meeting with the Board of Selectmen three times and the Budget Committee once. All Commissioners have a copy of the final budget. The last set is to get it voted by the Town in March.

**Trunk or Treat-** This new event was a huge success. There were 15 cars that registered and attended. The date was changed from Sunday to Halloween night because of the expected storm on Sunday. After the event, many people expressed how they preferred it on Halloween night. Next year we will keep it on October 31 in 2018.

**Coffee House Concert-** Another success. The attendance was up from last year and growing each year.

**Ice Rink Update-** They are ready for the cold weather. During the recent rain, the water held fine.

**Winter Carnival-** The Winter Carnival will be held on Saturday, February 10<sup>th</sup> at the Safety Complex. The save the date notice will be in the next issue of the Crier with more details coming the following month.

**Julie Glosner, UNH Manchester-** Working on the Economic Development Academy and chose to study Auburn Parks and Recreation. Ms. Glosner is meeting with a coach and a team will develop suggestions for our department. She will be report back later when the project is completed. Her initial suggestion is to start a "Friends of P&R".

Ms. Lachance mentioned that we are working on getting a revolving account in place in March. More information about that account will be available at the next meeting.

Her final report will be available in March. Thank you to Julie.

**Facilities Update-** Mr. Dobmeier reported that we are getting ready for winter. The flags will be removed this week. Brush and tree cutting is almost complete. Next the tables and benches will need to be stored and the 4-wheeler moved from Wayne Eddows to Safety Complex.

**Little League Update-** The fall season is over. The irrigation has been blown out and the building has been winterized. Ms. Canavan asked about the security cameras. Mr. Dobmeier was in touch with Mr. Bazan and Mr. Therrien to have the two of them work together on the system. There are no updates at this time. Mr. Eaton will check on supplies to fix the soccer shed door.

**Soccer Club Update-** The door of the soccer shed is in desperate need of repair before winter hits. Mr. Eaton commented that the Little League may have some supplies to fix it. If not, we have a little left in the budget to get it done.

The season wrapped up this past weekend with two teams making it to the finals. The striping machine has been winterized. All ready for the winter.

**YMCA Programs-** Flag football and soccer programs were very successful. Next year there are plans to start a co-ed running program called Kids Run the Nation. 10-week program what will run out of the school with the season ending at with a 5K. This program is for third and fourth graders.

**Review of Minutes-** Ms. Canavan motioned to approve the minutes from October 9, 2017. Mr. Eaton seconded the motion. The motion was passed unanimously.

Ms. Canavan motioned to adjourn the meeting. Mr. Kelly seconded the motion. The motion passed unanimously