*Griffin Free Public Library*

**Where Auburn Comes Together**

**To Discover, Create, Connect and Succeed!**

*Board of Trustees Meeting*

*June 14, 2021 at 7pm*

**Present**: Nancy Mayland, Chair; Marilyn Cavanaugh; Treasurer; Liz Michaud, Secretary; Kathy Growney, Library Director; Cindy Berling Alternate Candidate; Chris Chickering, public

Nancy Mayland called the meeting to order at 7:05 pm

Opportunity for the Public to Speak:

Luke Melendy – Boy Scout Troop 127 Auburn NH

Luke did a presentation of his proposed Eagle Scout project to build a library story walk in the field behind the library. He would like to place 12-15 stands on a path at a good height for younger children. Luke would do the fundraising by asking local businesses and families to donate and they would receive a plaque on one of the stands. Nancy asked if they could be moved once we get around to doing the library expansion and Luke said yes, they will likely be in cement pots that can be moved. He call this story walk an “Outdoor Quest”.

Kathy asked Nancy who actually owns the property, the library or the town. Nancy checked the RSA and the land is technically under library domain, but is owned by the Town. Nancy will check about merging the two lots with Bill Herman.

Luke will have to present his project to the Boy Scouts in August so this is a fall or next spring project.

Correspondence:

* None received.

Review Previous Meeting Minutes:

* Reviewed the minutes of the May 10 Trustee meeting.
* Motion to approve the minutes made by Liz Michaud/ Marilyn Cavanaugh 2nd. All in favor. Motion passed.
* Reviewed the minutes of the May 26 Trustee workshop.
* Motion to approve the minutes made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor. Motion passed.

Treasurer’s Report:

* Reviewed and discussed the Treasurers Report for May
* Motion to accept the report and place it on file subject to audit made by Nancy Mayland/ Liz Michaud 2nd. All in favor. Motion passed.
* Reviewed yearly budget to date, we are over on programing, but it will balance all out. We also have the gift account funds that can be used.

Directors Report:

* Reviewed and discussed the Directors Report for May
* The library is now open for browsing as of June 1st. People are meeting outside on the patio, but we do not feel we can do programming inside yet. After a discussion about masks, we decided we would not require masks, but will have a sign that says we are following CDC guidelines and ask that people who are not vaccinated wear their masks.
* Summer reading program: Mary has been working hard on the children’s programming. Dan has scheduled the adult programming. You can sign up on-line.
* The friends were very generous, and they are purchasing the outside projector. Kathy would like to run a summer children’s movie program on the patio once a week. They also purchased the OWL meeting program, renewed museum passes, and are paying for the puppet show to end the summer reading program.
* Reviewed some facility actions.
* Reviewed the statistics – all looks good.
* The Cub Scouts are taking over the planter in front of the library.

Friends of the library

* See above
* Held the plant sale – made over $1000 but the total is not final.
* Marilyn suggested a second plant sale for mums in the fall.

Old Business:

* Book sale: Do we want to do another small one. The one we did earlier this year was very small, and during the town wide garage sales. We didn’t advertise or publicize it. Discussed doing a second one in the fall.
* Discussed putting out a cart of books for sale on the porch.
* Kathy met with Bill Herman about the expansion and the consultants report. We talked about potentially meeting with the BOS to review the summary of the report.

New Business:

* Welcome Cindy Berling who has volunteered to be our new Alternate. Cindy will need to be approved by the BOS.
* Marilyn will be away July 12th. Once Cindy is sworn in, she will be able to cover.
* Library will be closed July 3rd for the holiday.
* Wifi hot spots policy, Kathy is recommending we keep the policy and do away with the form.
  + Motion to the approve the WIfi hotspot lending policy without the form made by Marilyn Cavanaugh/Liz Michaud 2nd. All in favor. Motion approved.
* Kathy and Marilyn to work together to use the gift account and/or the additional funds account for items that are ultimately being paid for by grant funds coming in later.
* Nancy checked on the Official work schedule to make sure it is updated.
* Nancy reviewed a wish list she has on file and asked Kathy to review. Kathy has an updated list and will email a copy to the board.

Any Other Business:

* NA

Action Items:

* Nancy to check with Bill Herman about merging the two lots.
* Liz to add Cindy to the contact list.
* Kathy to send out updated wish list.
* Nancy to talk to Bill Herman about adding Cindy as an Alternate.
* Cindy to go to town hall.

Motion to adjourn the meeting made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor.

The next board meeting will be held Monday June 14 at 7pm.

Meeting adjourned at 8:30pm

Liz Michaud

Secretary