

*Griffin Free Public Library
Board of Trustees Meeting
April 8, 2019*

Present: Nancy Mayland, Chair; Joe Forest, Treasurer; Liz Michaud, Secretary; Jeanni Worster, Alternate; Kathy Growney, Library Director; Sharon Bluhm, Alternate;

Absent: Brenda Beer, Alternate

Nancy Mayland started the meeting started at 6:45pm

Opportunity for the public to speak

- N/A

Review Previous Meeting Minutes:

- Will review the minutes of the March Board of Trustee Meeting next month.
- Reviewed Action Items, items not completed will be added to next month's action items.

Correspondence:

- Nancy sent a Thank You note to the 99 Restaurant for the Friends Fundraiser.

Treasurers Report:

- Reviewed the Treasurers Report for February.
- Motion to accept the report and place it on file subject to audit made by Nancy Mayland/ Joe Forest 2nd. All in favor.
- Reviewed the Treasurers Report for March.
- Motion to accept the report and place it on file subject to audit made by Nancy Mayland/ Joe Forest 2nd. All in favor.
- Kathy mentioned she is now getting a monthly report from Town Hall so she can keep track of the payroll.

Directors Report:

- Report reviewed and discussed.
- Kathy told us about the conference she attended and about the program FamilySearch.
- Motion to become a "FamilySearch Affiliate Library" made by Liz Michaud/ Nancy Mayland 2nd. All in favor.
- The Library received a grant for the Summer Reading Program.
- The staff is starting a new "Game" loan program.
- Kathy is looking into software that can help organize the Museum Passes, and in some cases allow patrons to print them when the library is closed.
- Statistics looks good and most continue to rise.

Friends of the Library:

- The Friends fund raiser at the 99 Restaurant went great.
- The Friends will do the Plant Sale with the Historical Association on May 11th.
- The Friends will host a table at the Auburn Old Home Day.

Old Business:

- Strategic Planning Meeting – next scheduled for Thursday May 23rd at 6:30.
- Gift Account – Joe Forest told us the amount in the unrestricted account.
- Investment Policy and Gift Accounts rescheduled to next month.

New Business:

- Joe Forest is posting monthly copies of the Treasurers' report in our book
- Discussed advertising for an Alternate.

Other Business:

- Discussion of holding a mini book sale on the same day as the town wide yard sale, May 11. We will hold it from 10-2pm, hrs that the library is open. We will need volunteers to help move books out of the shed.
- NHLTA Conference is coming up in May. We discussed which sessions each of us will attend. Joe Forest will send in the forms.
- Discussed the Meeting Room Policy as it pertains to meetings for politicians who could hold a meet and greet. There is no reason that both parties could potentially hold meetings, but we do not feel the library is big enough to accommodate Presidential Candidates. We think it could be done for local elections if the candidates were interested.
- Jeanni Worster submitted her letter of resignation from the board as she is moving out of town. Nancy Mayland read it out loud. The board regrettably accepted her resignation.

Actions Items:

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- Liz to add discussion of the Investment Policy to the May agenda.
- Liz to find have an add for an alternate Trustee added to the Crier.

Next Months meeting will be held Monday May 13th at 6:30pm

Motion to adjourn the meeting made by Liz Michaud/Joe Forest 2nd. All in Favor.

Meeting adjourned at 8:32pm

Liz Michaud
Secretary