

*Griffin Free Public Library  
Board of Trustees Meeting  
April 9, 2018*

**Present:** Nancy Mayland, Chair; Liz Michaud, Secretary;  
Jeanni Worster, Alternate; Kathy Gowney, Library Director; Joe Forest, Treasurer;  
Sharon Bluhm, Alternate.

**Absent:** MB Lufkin, Alternate.

Nancy Mayland called the meeting to order at 6:36pm

Opportunity for the public to speak

- Public not present.

Review previous minutes

- Reviewed the minutes of the March Board of Trustees meeting.
- Motion to approve the minutes made by Joe Forest/Liz Michaud 2<sup>nd</sup>. All in favor.

Correspondence

- No correspondence received or sent

Treasurers Report:

- Report reviewed and attached.
- Motion to accept the report and place it on file subject to audit made by Liz Michaud/Nancy Mayland 2<sup>nd</sup>. All in favor.

Joe Forest had to leave the meeting at 6:42.

Motion made to elevate Sharon Bluhm to Trustee made by Nancy Mayland/ Liz Michaud 2<sup>nd</sup>. All in favor.

Directors Report:

- Report reviewed.
- Discussion about new door lock and who should get a key. Kathy will have them to distribute this week.
- Pot Luck: Everyone has signed up and we're all set for Friday the 13<sup>th</sup> at 6:30pm
- We received the grant for the Summer Reading Program
- Discussion about sites for Downloadable books: Overdrive VS Hoopla. Hoopla allows you individual checkouts and they have more availability, but \$1000 buy in (0.32 – 3.99 per circ). Kathy has been tracking requests and found there are more items available on Hoopla. The Library can set the amount of checkouts per patron per month so that we can stretch the buy in for twelve months. Nancy asked about future payments after the initial \$1000 is spent, Kathy to research. These are two different sites that compliment and do not compete. Overdrive is a pay per usage site that we already use. We agreed to sign-up for this service and Kathy will promote and track usage.
- Stats look good

Friends of the Library:

- The Friends, in conjunction with the AHS, are holding a plant sale on May 12<sup>th</sup>.
- Museum passes were renewed.
- The new Aquarium pass has already been used a few times.
- Amazon Smile is now available for Friends of the Griffin Free Library.
- Nancy & Fay have found new replacement arms chairs for the library and the Friends have agreed to buy them.

Old Business:

- Reviewed the Maintenance/Repairs List
- Reviewed the proposal for updating the Library Sign.
- Decisions were made about what sessions will be attended at the NHLTA Meeting, and Joe will send in our registrations.

New Business:

- Next Strategic Planning Meeting scheduled for Monday May 7th at 6:30.
- Nancy Mayland and Kathy Growney attended a presentation: Advocacy Bootcamp held at the Hooksett Library. It informed how to find information about the needs and wants of the community to determine how the library can address these needs. Finding people who have influence in town who are in different areas and who can help advocate.
  - “Libraries transform lives, libraries transform communities.” “Libraries are a smart investment”.
- Next meeting May14th at 4pm right after the NHLTA.

Action Items:

- Liz to email and ask MB if she is attending the NHLTA, and if find out what sessions she would like to attend. Then send information to Joe so he can register us.
- Liz to add to next month agenda – review the Challenge Policy.

Motion to adjourn made by Liz Michaud/Nancy Mayland 2<sup>nd</sup>. All in favor  
Meeting adjourned at 8:37pm

Liz Michaud  
Secretary