

*Griffin Free Public Library
Board of Trustees Meeting
January 8, 2018*

Present: Nancy Mayland, Chair; Joe Forest, Treasurer; Liz Michaud, Secretary;
Jeanni Worster, Alternate; Kathy Growney, Library Director:

Absent: Sharon Bluhm, Alternate

Also present: Pat Davenport

Nancy Mayland called the meeting to order at 6:33pm

Opportunity for the public to speak

- Public did not speak.

Review previous minutes

- Reviewed the minutes of the December Board of Trustee meeting.
- Motion to approve the minutes made by Joe Forest/ Nancy Mayland 2nd. All in favor.

Correspondence

- Thanks you cards sent to Matt Krohn, Suzanne Krohn, and Mr & Mrs Senftleben.
- No correspondence received.

Treasurers Report:

- Report reviewed and attached.
- Motion to accept the report and place it on file subject to audit made by Nancy Mayland/Liz Michaud 2nd. All in favor.

Directors Report:

- Report reviewed.
- Mouse hole by the book return cart needs to be patched and painted – Kathy to call Frank.
- The Trustees agreed to pay for the NHLA membership/renewals for interested employees.
- Griffin Library shirts are ordered.
- 3D printer has arrived and will be set up soon.
- Reviewed and updated the Circulation Policy. Motion to accept the Circulation Policy as amended made by Liz Michaud/Joe Forest 2nd. All in favor.

Friends of the Library:

- No Friends meeting held this month due to the holiday.

Old Business:

- Reviewed the Maintenance/Repairs List – made one addition.
- Alternate Trustee update – no update.

New Business:

- Strategy Meeting scheduled for Monday January 22nd at 6:30.
- Library Holidays reviewed and scheduled for 2018 & New Year's 2019.
- Nancy suggested we have an informal get together for the library off site. Kathy will chat with the staff and determine when would be a good time. Tabled for future discussion / scheduling.
- Jeanni framed the artwork donated by Dot Carpenter; the framing is a donation from Jeanni Worster. A motion to accept the artwork and frame made by Nancy Mayland/ Liz Michaud 2nd. All in favor.
 - We would like to get a short write up about Dot and the artwork and ask her to sign it.
- Reviewed the House Bill amendments to 460 & 170. Kathy to add a link on our Library Website to the Auburn Town Hall page where we post the Trustee Meeting Minutes.

Action Items:

- Nancy to call MB about the Alternate Trustee position.
- Liz to start the Annual Report.
- Joe & Jeanni to work on the Financial Annual Reports.
- Kathy to send the updated Circulation Policy to the Trustees.
- Kathy to do a short write up about Dot and the artwork.
- Kathy to add a link on the library web site to the Auburn Town Hall posting of the Trustee Meeting Minutes.

Motion to adjourn made by Liz Michaud/Nancy Mayland 2nd. All in favor
Meeting adjourned at 8:23pm

Liz Michaud
Secretary