

Griffin Free Public Library
Board of Trustees Meeting
June 19, 2017

Present: Nancy Mayland, Chair; Joe Forest, Treasurer; Liz Michaud, Secretary;
Sharon Bluhm, Alternate; Jeanni Worster, Alternate; Kathy Gowney, Library Director:

Nancy Mayland called the meeting to order at 6:36PM

Agenda: Discuss the NHLTA Conference and review/revise our 2014 Strategic Plan

NHLTA Conference:

- Makerplay session – Kathy says it is hard to sign up for the toys that are available for loan because so many people are on the list. She has borrowed some but when they have come in, we have not placed them out for patrons. Going forward Kathy will just encourage the staff to put the toys out and let the kids figure it out and play. The idea of markerplay is that kids learn through play and these toys are STEM based.
- Technology for the future session: It was mostly focused on information about the 3D printer. Kathy signed up to borrow a printer at a cost of \$50, cost is for the expense of the product used to build the items and we will have it during Duck Race.
- Joe went to a Trustee Orientation – They discussed By-laws & RSA 202A11, we do not have by-laws but Jeanni thinks we should have them. Policies address a specific thing (example: policy for scheduling a room) and By-Laws talk about the board structure and procedures. We can address this issue in the future.
- Jeanni talked about the Keynote speaker who suggested an “attitude adjustment” in how we think. Instead of saying, the Library should have xyz; we should say the Patrons expect the library to have xyz. Suggested out thought process should be more patron centric.
- Jeanni went to a session about grant writing – They said you should request grants when you have a clear need and lots of information. Nancy mentioned we have many documents that could use a grant for “Document Conservation”, we could apply to the state for one. The NH Center for non-profits has a list of donors that offer grants.
- Jeanni went to a Strategic Planning 201session - The SOAR process is very popular now because its patron centric, we used SWOT on our Strategic Plan. They recommended going out into the community, 12-15 people max, to get feedback and get a community plan. Then the library plan would help to support the community vision. (A discussion mentioned that recently a meeting was held that included members of many different departments in the Town)
- Jeanni went to a policy writing session – the leader suggested all libraries have by-laws. He recommended a list of policies; we should cross-reference his list and our list to see if we’re missing any.
- Nancy went to a session on services for older adults – NH is one of the oldest adult states (more per capita), they suggested collaborating with Meals on Wheels and talking books. Nancy has some personal experience with talking books. You can get a demo and offer it to people who might be interested. Also mentioned that Children’s Librarians sometimes have skills that can be useful with seniors.
- Nancy attended a change management session - they suggested two books: Our Iceberg is Melting and That’s Not How We Do It Here.

- Nancy mentioned Seedsavers.org
- Nancy also talked about the Webinar she attended – they mentioned the Library Value Calculator – Kathy says this not compatible with our system. It tells you how much you save by utilizing your library. They also suggested a Book jar where patron can put recommendations – or bulletin board with sticky notes. Instead of a bulletin board, we could post recommendation on the web site.

2014 Strategic Plan:

- Discuss the difference between SWOT & SOAR and if we want to switch. If we are already including feedback from the community then we feel we are good with continuing with SWOT.
- Kathy talked about adding information about resources to get things accomplished: if we want to do X, what resources do we need to accomplish that, time , money, etc. In addition, what do we give up to accomplish that?
- Where do we need to spend our time and money – what is our vision for the library?
- Southern NH Community meeting with members from multiple boards (age related) - can we get the information from that meeting to help us get a vision from the community.
- New young families – we are bedroom community – the families go to Manchester, Hooksett or Derry for their resources that we don't offer. How do we address, can we address that, do we want to address that? Resources we do not have: Meeting room, teen space separate from adult space separate from program space, Tech Support, Legos.
- Unfortunately, we can't expand because we don't have the land to expand.
- We went bullet by bullet through the plan and marked the items: Complete, Not applicable and keep on the plan.
- We will meet again to review "next steps".

Motion to adjourn made by Liz Michaud / Nancy Mayland^{2nd}. All in favor
Meeting adjourned at 8:23pm

Liz Michaud
Secretary