

Griffin Free Public Library  
Board of Trustees Meeting  
January 9, 2017

**Present:** Nancy Mayland, Chair; Joe Forest;

Jeanni Worster, Alternate; Sharon Bluhm, Alternate; Kathy Growney, Library Director

**Absent:** Liz Michaud, Secretary

Nancy Mayland called the meeting to order at 6:37 pm

In the absence of Liz Michaud (Secretary), the chair moved that

- alternate Sharon Bluhm should serve as a trustee,
- Jeanni Worster should serve as acting treasurer, and
- Joe Forest should serve as acting secretary

for the meeting. Joe Forest seconded the motion; all in favor.

The chair moved that Joe Forest assume the duties of Treasurer of the Board of Trustees for the balance of his term. Sharon Bluhm 2nd, all in favor.

Opportunity for the public to speak

- ☐ No public was in attendance

Review previous minutes

- ☐ The minutes of December 12 were reviewed.
- ☐ Motion to approve made by Joe Forest/Sharon Bluhm 2<sup>nd</sup>. All in favor.

Correspondence:

- A thank-you note was received from Kathy Growney.
- A thank-you note was sent to Mr. and Mrs/ Senftenben.

Treasurer's Report:

- ☐ Report reviewed and attached.
- ☐ A discussion was held about the 2016 totals, as most payments have made and posted. A target amount to be left in the operating funds account was also discussed. Jeanni and Joe will be meeting to facilitate the transfer of the Treasurer's duties and responsibilities over the coming weeks.
- ☐ Motion to accept the report and place it on file subject to audit was made by Joe Forest / Sharon Bluhm 2<sup>nd</sup>. All in favor.
- ☐ Motion to accept an unrestricted donation of \$100 from Lawrence and Carol Senftenben was made by Joe Forest / Sharon Bluhm 2<sup>nd</sup>. All in favor.

Director's Report - see attached:

- ☐ Report reviewed and attached.
  - ☐ Three new computers have been installed; the staff has commented on how much “faster and better” they worked. Two of the computers have been equipped with full versions of Word, Excel, PowerPoint, and Publisher and are available for public use.
  - ☐ Representatives from the Auburn Historical and Griffin Free Library have selected four programs offered through NH Humanities for 2017:
    - o “Galileo Galilei, the Starry Messenger” - March 28 at 7:00 pm, Griffin Free
    - o “NH Covered Bridges” with Glenn Knoblock - April 25th at 7:00 pm, Auburn Historical
    - o “Liberty is Our Motto!” - June 21st at 7:00 pm, Griffin Free
    - o “NH Roads Taken - Or Not” with Steve Taylor - October 5th at 7:00 pm, Auburn Historical
- In addition, Auburn Historical will be hosting “New England Quilts and the Stories They Tell” February 27th at the Auburn Safety Complex at 7:00 pm.
- ☐ The chairs for the teenagers have been ordered and received; children of all ages are enjoying them.
  - ☐ The Cub Scouts have set up a collection box to properly dispose of batteries, size D or smaller.

Friends of the Library:

- ☐ The new officers for the The Friends have been posted on the Griffin Free and Town Hall websites.
- ☐ Nancy reported on the January 2d meeting of the Friends, in which they discussed ideas on better promoting Griffin Free Library on Auburn Day, as well as the recruitment of new members.

Old Business:

- ☐ The Library Repair / Projects was reviewed and updated; to be reviewed it again in February.

New Business:

- ☐ Discussion was held regarding adjustments to be made in reporting on the budget for 2017.
- ☐ Various ideas as to the placement of an ad for the Saturday assistant position were offered and discussed.
- ☐ Kathy will be reviewing several models for the patron chairs to be purchased.

Other Business:

- ☐ Kathy will draw up a basic working draft to start the library section of the annual town report. Once Liz has the draft, everyone will contribute to the document as Liz writes the report for submission.

Motion to adjourn was made by Sharon Bluhm / Joe Forest 2nd. All in favor  
Meeting was adjourned at 8:40pm

Joe Forest,  
Acting Secretary