

Griffin Free Public Library
Board of Trustees Meeting
July 11, 2016

Present: Nancy Mayland, Chair; Jeanni Worster, Treasurer; Liz Michaud, Secretary
Joe Forest, Alternate; Sharon Bluhm, Alternate Kathy Gowney, Library Director:

Absent:

Nancy Mayland called the meeting to order at 7:09pm

Opportunity for the public to speak

- No public was in attendance

Review previous minutes

- The minutes of the June meeting were reviewed.
- Motion to approve as amended was made by Liz Michaud/ Nancy Mayland 2nd. All in favor
 - Fixed Typo for Vera Hujar's name on page two.

Correspondence:

- No Correspondence was received
 - Thank you note sent to Paul Hujar regarding community donations in memory of Vera
 - Thank you note sent to Friends of Acadia for the book donation
 - Thank you note sent to the Friends Group for donating Ancestrylibrary.com
 - Thank you note sent to the Longmeadow Ladies Circle for donating DVDs

Treasurer's Report:

- Report reviewed and attached.
- Motion to accept the report and place it on file subject to audit was made by Nancy Mayland/ Liz Michaud 2nd. All in favor.

Director's Report - see attached:

- Report reviewed and attached.
- Discussion was held about having an Opening Kick-Off for the Summer Reading program in addition to the final event next year. All agreed it is a good idea.

Friends of the Library:

- The Friends are all set to run the Bake Sale at the Library Book Sale

Old Business:

- Review Maintenance/Repairs List, nothing added but items were updated
- Plans for the July Book Sale are going well. Signs are posted and marketing has been done.
- No changes were made to the Wish List for the Friends.
- A review of the Library Strategic Plan – we will schedule a meeting to review
- Vintage Books/Special Collection – discussion postponed until next month.

New Business:

- NHLTA Conference “Lessons Learned” discussion postponed until next month.
- TD Bank Fundraiser – discussion postponed until next month
- Discussion was held about how to schedule the upcoming November and December holidays as some of these days will be on the weekend. We will need to look at this further.

Other Business:

- Discussion was held about software on the patron computer that is designed to clear history and erase cookies. Kathy will check and see what we currently have installed.

Motion to adjourn was made by Liz Michaud/Nancy Mayland 2nd, all in favor
Meeting was adjourned at 9:10 pm

Action Items:

- Liz to update the Library Repair spread sheet.
- Liz to Send Thank You to Mount St Mary’s for the tables they loan us for the book sale.
- Kathy to check what software we have installed on the patron computer.

Liz Michaud
Secretary