

Draft

Trustee Meeting July 13, 2015

Griffin Free Public Library

President: Nancy Mayland, Chair, Lorraine Senechal, Secretary, Jeanni Worster, Treasurer

Alternates: Sharon Bluhm, Liz Michaud

Library Director: Ricky Sirois

7:05 PM

The minutes of the June meeting were read and accepted: motion was made by Jeanni/Nancy 2nd.

Correspondence received or sent:

A thank you card was received from Fay for the gathering at T-Bones in Derry in appreciation for her past services as Trustee.

Ricky stated he received a letter of resignation from Mary-Jean Chaput. She stated she has accepted a position with the Manchester Library. Her last day will be July 24th. She is a valued employee and will be missed. An employment ad for her position will be posted in the August Town Crier.

Sue Jenkins representing the Auburn Historical Association attended the meeting to share plans in progress and gather input for Auburn Day. At this time having outdoor outlets at the library is no longer necessary. They asked for permission to use our parking lot which we readily agreed to. We also offered the use of our restroom as the library will be open. Numerous ideas and information were shared.

The Treasurer's report was read and accepted; motion was made by Nancy/Lorraine 2nd. Place on file subject to audit.

At this time Ricky was reminded to inform staff to take advantage of any possibility of obtaining any reimbursement for a Degree or Certification Program the Employment Training Agreement must be presented to the board and completed in advance of beginning the program.

Director's Report: See attached.

There is nothing new to report on the glass plate.

Ricky has begun the research process of seeking out companies for the renovation of the circulation room.

Dan Tatum from Stantec is working on the plot plan for the parking lot. He is confident that 3 spaces can be created without a problem. The only caveat is that a small tree will have to be removed. Things are going well and progress is being made.

Hiring a company to inspect all town own buildings was discussed with Bill Herman. This would enable every department to better plan for the necessary expenses of upcoming maintenance required to keep the building to par. Bill Herman did bring this up at the Selectmen meeting. The Selectmen unanimously felt that presently each department was maintaining their building satisfactorily. Having our own building done will be discussed after more research is completed.

Plans for the Book Sale were finalized. List of volunteers are to be called and more posters are to be distributed.

A motion to adjourn was made by Lorraine/Jeanni 2nd.

Meeting was adjourned at 8:55.

Next meeting will be August 10th @ 7PM.

Lorraine P. Senechal, Secretary