

Griffin Free Public Library
Where Auburn Comes Together
To Discover, Create, Connect and Succeed!

Board of Trustees Meeting
6PM July 11th 2022

Present: Nancy Mayland, Chair, Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary; Cindy Berling, Alternate Trustee; Dan Szczesny

Nancy Mayland called the meeting to order at 6:03pm

Meeting early because Dan would like to join a book club in Manchester at 7:30pm

Opportunity for the Public to speak:

- NA

Correspondence:

- NA

Review Previous Meeting Minutes:

- Reviewed the minutes of the June 13th Trustee Meeting.
- Motion to approve the minutes made by Marilyn Cavanaugh/ Nancy Mayland 2nd. All in favor, motion passed.
- Action items reviewed.

Treasurer's Report:

- Reviewed and discussed the Treasurers Report for May.
- Motion to accept the report and place it on file subject to audit made by Nancy Mayland / Liz Michaud 2nd. All in favor, motion passed.
- The Board reviewed the Gift Account and requested that Dan spend the unrestricted extra money.

Directors Report:

- Reviewed the report
- Summer Reading Program: As of Friday, we have 151 participants in the summer reading program, children, teens and adults. Software is working great. It's going very well!
- Independence History Truck is here, we are one of three libraries in the state getting this trunk. This program for kids will be presented July 21st. Jaime L'Italian got a grant for this and she will be back to do the presentation.
- Book clubs will start up again in August.
- Paul Doiron event is all set.
- Concrete Pad for the pavilion: getting the first estimate this week.

- A new book about Ducks will be put in the Story Trail for Duck Race.
- Boy Scouts can do community service around the library and the Scout Master is working with Dan on a list of projects.
- We hired both Jessica Trainor and Valerie, they will start next week. Dan to redo the official schedule and post it.
- Reviewed the Stats: Everything looks terrific! Number are up and month over month and year over year.
- Terry Knowles connected with Nancy Mayland and said she is available as a consultant.
- Reviewed the Wish List Dan put together. He has also prioritized the items.
- Budget:
 - Payroll: Full time is 35 hrs, we are hoping to make Mary a Full Time Employee but as an alternative we can give her 34 hrs.
 - Overall we are proposing a 9.1% increase due to utilities going up about 40%.
 - Dan to ask Patti about the Staffing Payroll Budget.
 - Dan will have everything ready for the Aug 8th Meeting so it can be submitted to the town on Aug 10th.

Old Business:

- Dan to contact the painter about doing the touch ups.

New Business:

- Nancy to Talk to Patti about the old contract with Town Hall regarding when we get our funding for the Library. It's no longer needed.

Motion moved to adjourn made by Nancy Mayland/Marilyn Cavanaugh 2nd. All in favor, motion passed unanimously.

Meeting adjourned at 7:29 pm

Liz Michaud, Secretary