*Griffin Free Public Library*

*Performance Review Meeting*

*March 27th 6pm, 2023*

**Present**: Nancy Mayland, Chair; Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary; Cindy Berling, Alternate; Dan Szczesny, Library Director.

Nancy Mayland started the meeting at 6:03pm.

Motion to regretfully accept Val’s resignation made by Marilyn Cavanaugh/ Nancy Mayland 2nd.  All in favor, motion passed.

Discussion of Thank You stationery for the library. Asked Dan if he has the old artwork.

Motion to accept the Job Description change for the Library Assistant Tech position made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor, motion passed.

Motion to enter non-public session pursuant to the provisions of RSA 91-A:3,II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee made by Nancy Mayland/Marilyn Cavanaugh 2nd. All in favor.

The Board gave Dan Szczesny his annual performance review.

Motion to exit non-public session pursuant to the provisions per RSA 91-A:3,II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee made by Nancy Mayland/ Marilyn Cavanaugh 2nd. All in favor.

Motion to approve the increase for Dan Szczesny based on satisfactory review and award him a step increase from a labor grade 16, step 1 to labor grade 16, step 2 made by Nancy Mayland/Liz Michaud 2nd. All in favor

Discussion of RFQ for Construction Manager and the next steps

Discussion about hiring Terry Knowles as a Foundation Director and forming a foundation for the library expansion; $75 per hour.

Motion to hire Terry Knowles made by Liz Michaud/ Marilyn Cavanaugh 2nd. All in favor, motion passed.

Discussion & Action Items:

* Dan to look at the old reviews we still have on file and make recommendations to the Board to remove some from the files.
* Liz to ask Dan about the pen and ink drawing of the library
* Liz to add to the agenda for April. Prolonged discussion about Parks & Recs and if they are going to be part of the expansion, and should we visit the other library first.

Motion to adjourn the meeting made by Liz Michaud/Nancy Mayland 2nd. All in Favor.

Meeting adjourned at 8:27pm

Liz Michaud

Secretary